

FY 18 Local Government Council Work Program



Overview

The annual Comprehensive Work Program is the basis for implementing the projects supported by the Local Government Council. The Council strives to maximize its limited staff and resources by developing a comprehensive work plan based on current needs and priorities of the region.

This Work Program is a compilation of projects presented by Council members, including Managers and Administrators, local planners, regional partner organizations and staff. The intent is to obtain the most benefit from the least direct cost to our local government members.

The Work Program is organized by Regional Support Activities, Local Support Activities, and Transportation Planning efforts. The Program is revised annually and will be amended by the Council or the member governments to take advantage of regional and local opportunities to serve.

Local Government Council Staff

Administrative Staff

Gary F. Christie, Executive Director
Rosalie Majerus, Deputy Director - Finance
Emmie Boley, Financial Professional
Susan Cook, Administrative Assistant

Region 2000 Services Authority

Clarke Gibson, Director

Workforce Development

Ben Bowman, Director
Lori Cumbo, Operations Coordinator

Planning and Development Staff

Kelly Hitchcock, Planning and Development Director
Matt Perkins, Special Projects Coordinator

Transportation Planning

Scott Smith, Transportation Planning Director
Philipp Gabathuler, Senior Planner

Acronym Descriptions

CAER	Center for Advanced Engineering and Research
CEDS	Comprehensive Economic Development Strategy
CVMPO	Central Virginia Metropolitan Planning Organization
DEQ	Virginia Department of Environmental Quality
DHCD	Va. Department of Housing and Community Development
EDA	Economic Development Administration (federal)
FEMA	Federal Emergency Management Agency
FHWA	Federal Highway Administration
LGC	Local Government Council
TAZ	Update of Transportation Analysis Zones
TIP	Transportation Improvement Program
TMDL	Total Maximum Demand Load is the recommended amount of nutrients that should not be exceeded in our streams and rivers. Like a diet for our streams a TMDL is a recommended limit to the amount of nutrients that get into our waterways
UPWP	Unified Planning Work Plan
VDACS	VA Department of Agriculture and Consumer Services
VDEM	Virginia Department of Emergency Management
VDMM	Virginia Department of Mines and Minerals
VDOT-PL	Federal Funds administered by Virginia Department of Transportation to provide transportation planning and staff support to the Central Virginia Metropolitan Planning Organization
VDOT-Rural	Funds administered by VDOT used for rural transportation planning
VDRPT-FTA	Federal funds administered by the Virginia Department of Rail and Public Transportation to provide transit planning and staff support regarding Transit and Rail services to the Central Virginia Metropolitan Planning Organization

Regional Support Activities

Annual update to the Comprehensive Economic Development Strategy (CEDS) and development of metrics

Working with the Lynchburg Regional Business Alliance, staff will

- Assist with coordinating meetings of the CEDS Implementation Committee
- Lead two goal working groups
 - Key Initiative #10: Advance a Regional Riverfront Vision that seeks to “unlock” the region’s riverfronts, better connecting and integrating local communities with the James, Roanoke and Staunton rivers
 - Key Initiative #11: Expand the establishment of Arts and Culture Districts throughout the region to encourage and incentivize projects that improve the aesthetic, artistic and cultural appeal of the region
- Develop metrics for the CEDS strategy that will allow the CEDS committee and the community to gauge the progress of the process in successfully implementing the CEDS goals/objectives
- Close out the FY 16 EDA grant and develop and provide annual updates of the Strategy and required annual reports to the Economic Development Administration
- Coordinate efforts with GO Virginia Committee and program Administrator Virginia Tech Office of Economic Development

Localities Served: Region 2000 communities

Project Leader: Kelly Hitchcock

Funding: Predominately LGC cash. Limited residual EDA funds and in-kind match will be used from the FY 16 grant.

Provide Management Services for the Region 2000 Services Authority regional solid waste disposal operations

Staff will continue to provide oversight, management, operations, human resources and financial services for the Services Authority which manages 200,000 tons of solid waste annually from four jurisdictions.

For FY 18, staff will focus on implementing the recommendations of the long term planning committee and providing support to the Services Authority.

Localities Served: Lynchburg, Campbell, Appomattox and Nelson Counties

Project Leaders: Clarke Gibson and Emmie Boley

Funding Source: Region 2000 Services Authority

Coordination of Upgrades to the Region 2000 Radio Communications Board regional radio system

Staff will provide staff support to the Radio Board as they transition to the digital radio system. Region 2000 will provide financial and administrative management services for the operations of the system.

Staff will develop an inventory of road repair issues and examine alternatives to the No Business Mountain U.S. Cellular tower.

Localities Served: Bedford and Amherst Counties and Lynchburg

Project Leader: Matt Perkins

Funding Source: Region 2000 Radio Board

Provide oversight management and financial services management for the Workforce Development Council and Workforce Investment Board

The LGC will continue to provide oversight program management and financial services management to the Workforce Investment Board and the Workforce Development Council.

In FY 18, staff and Board will focus on the transition to new operators and service providers, which may include directly operating the Youth Services component of the program.

Localities Served: Region 2000

Project Leaders: Ben Bowman and Rosalie Majerus

Sources of Funding: Workforce Opportunity and Innovation Act

Communications and Information

The LGC will publish an annual report, periodic reports to localities, and media releases. There will be an annual meeting with elected and appointed officials from throughout the region that will celebrate 48 years of service to the region.

Staff will communicate with local elected officials through attendance at local government meetings and will coordinate periodic meetings of area managers, deputies/assistants and planners.

Localities Served: Region 2000 jurisdictions
Project Leader: Gary Christie
Funding Sources – LGC

Rideshare/Commuter Services/Alternative Transportation: RIDESOLUTIONS

Staff will market a rideshare/alternative transportation program to encourage commuters to access the RIDE Solutions data base of car pool and alternative transportation in order to reduce single occupant rides to work.

Localities Served: Region 2000 jurisdictions
Project Leader: Kelly Hitchcock
Funding Source – VA Dept. of Rail and Public Transportation, LGC

Analysis and Regional Input on the Transition of the Central Virginia Training Center

Amherst County and the surrounding communities have been notified that the Central Virginia Training Center will close by 2020. Because of employment and local purchasing done by the Training Center over the years, the Local Government Council look on the Training Center as a regional asset. The LGC wishes to assist Amherst County in any way practicable and to insure that the Commonwealth hears regional voices of the best use for the facility as it transitions to closure.

Localities Served: Amherst County and the Region 2000 Jurisdictions
Project Leaders: Gary Christie
Funding Source: LGC

Hazard Mitigation Planning

With a grant from the Virginia Department of Emergency Management, staff will contract with the Center for Geospatial Information Technology, College of Natural Resources and Environment, Virginia Tech to assist our localities with a significant re-write of our regional Hazard Mitigation plan.

Localities Served: Region 2000 Jurisdictions

Project Leader: Kelly Hitchcock

Funding Source: VDEM grant funding, locality contributions, LGC

Public Works Safety Training and Risk Management Administration

Staff will lead a discussion among jurisdictions about a shared public works safety training program. The discussion will also include shared risk management services.

Localities Served: Region 2000 and surrounding jurisdictions

Project Leader: Kelly Hitchcock

Funding Source: LGC

Review of and update to the Agriculture Strategic Plan

Staff will work with local Extension Agents and update the 2014 Agriculture and Forestry Strategic Plan

Localities Served: Region 2000 Localities

Project Leader: Philipp Gabathuler

Funding Source: LGC

Local Support Activities

Appomattox County Tornado Recovery Project

Staff will provide administrative grant support to an Urgent Need Community Development Block Grant for the Evergreen Recovery Area.

Locality Served: Appomattox County

Project Leader: Matt Perkins

Funding Sources: CDBG and Appomattox County

Appomattox Town CDBG Construction Grant - Meadowlark

Staff will continue work with the Town of Appomattox administering a Community Development Block Grant to repair houses in the Meadowlark neighborhood

Localities Served: Appomattox Town

Project Leader: Matt Perkins

Funding Sources: DHCD Planning Grant and Appomattox Town

Brookneal Town Comprehensive Plan

Staff will assist the Town in the update of its Comprehensive Plan.

Locality Served: Brookneal Town

Project Leader: Philipp Gabathuler

Funding Sources: Brookneal Town, VDOT Rural Transportation Planning Funds, LGC

Lynchburg City-Middle James River TMDL Update

Staff will provide community outreach assistance to the City in support of the Middle James River TMDL update.

Locality Served: Lynchburg City

Project Leader: Kelly Hitchcock

Funding Sources: Lynchburg City

Pamplin Town

Staff will assist the Town in the grant administration of a Virginia Department of Health grant to re-paint the water tower and install control equipment to the water distribution system.

Locality Served: Pamplin Town

Project Leader: Matt Perkins

Funding Source: Virginia Department of Health

Transportation Planning Projects

VDOT-PL

Administration of Transportation Programs for the Central Virginia Metropolitan Planning Organization

Plan and manage the continuing, comprehensive, and coordinated (3-C) transportation planning process. Staff will implement the Fiscal Year (FY) 2018 Unified Planning Work Program (UPWP) throughout the fiscal year; provide all required administrative functions including all accounting, personnel, contract, and office administration.

Localities Served: Amherst Town & County, Bedford County, Campbell County, and Lynchburg
Project Leader: Scott Smith
Funding Source: VDOT-PL, LGC

Smart Scale

Staff will support and assist localities in making Smart Scale and other similar transportation-related funding applications.

Localities Served: Amherst Town & County, Bedford County, Campbell County, and Lynchburg
Project Leader: Scott Smith
Funding Source: VDOT-PL, LGC

Transportation Improvement Program (TIP)

Staff will monitor and make amendments to the current TIP as needed

Localities Served: Amherst Town & County, Bedford County, Campbell County, and Lynchburg
Project Leader: Scott Smith and Philipp Gabathuler
Funding Source: VDOT-PL, LGC

General Technical Assistance

Staff will provide assistance to localities on transportation related activities on an individual basis or CVMPO-wide basis.

Lead implementation of CEDS Key Initiative #8: Update project priorities and implement the region's existing plans for transportation, broadband, and other infrastructure provision based on relevant takeaways from the Central Virginia Connectivity Study.

Lead and/or participate in advancement and implementation of relevant sections of the Central Virginia Connectivity Study.

Localities Served: Amherst Town & County, Bedford County, Campbell County, and Lynchburg

Project Leader: Scott Smith

Funding Source: VDOT-PL, LGC

Alternative Transportation Planning Activities

Activities for the coming year include:

- Maintaining the bike and pedestrian component of the Council website
- Grant development support
- Organizing and executing 'Bike Week' activities'
- Supporting the Lynchburg Area Greenway Alliance
- Continue Efforts to Create a Complete Streets Rating Matrix for Lynchburg EDA
- Continue Efforts to Coordinate the Work Healthy Sustainable Community Team
- Develop a Pedestrian and Bicycle Data Program for the Region 2000 Area
- Town of Amherst – Sweet Briar College Pedestrian Connection
- Bike/Pedestrian annual report
- VDOT Bicycle Advisory Committee participation
- Sponsoring the Alternative Transportation webinar series

Localities Served: Central Virginia MPO region

Project Leader: Kelly Hitchcock

Funding Source: VDOT – PL MPO funds, LGC

Graves Mill Road Corridor Study

Graves Mill Road, from McConville Road west to US 221, is an important minor arterial roadway that serves large volumes of commuter traffic, while also providing access to commercial interests. Just west of McConville Road, Graves Mill Road interchanges with the US501 Expressway. Given its proximity to significant development areas, the interchange, and status as a key commuter route, the City of Lynchburg, County of Bedford, and CVMPO are interested in undertaking a study to develop a plan to address existing and expected future mobility challenges in the corridor.

Localities Served: County of Bedford, City of Lynchburg
Project Leader: Scott Smith
Funding Source: VDOT –PL MPO funds, LGC

Environmental Justice

Staff will continue to engage the public and encourage public participation to provide guidance in transportation planning. Our planning process will work to fairly allocate benefits to concentrations of poverty, minority, disability, limited English proficiency or any other federally protected groups.

Localities Served: Amherst Town & County, Bedford County, Campbell County, and Lynchburg
Project Leaders: Scott Smith and Philipp Gabathuler
Funding Source: VDOT-PL, LGC

VDRPT-FTA

Program Support and Administration

Plan and manage the continuing, comprehensive, and coordinated (3-C) transportation planning process. Staff will implement the Fiscal Year (FY) 2018 Unified Planning Work Program (UPWP) throughout the fiscal year; provide all required administrative functions including all accounting, personnel, contract, and office administration. Staff will develop a FY 2019 work program.

Localities Served: Central Virginia MPO area Amherst Town & County, Bedford County, Campbell County, and Lynchburg)

Project Leader: Scott Smith

Funding Source: VDRPT-FTA, LGC

General Development, Technical Support and Comprehensive Planning

- #1 Provide the major public transit agency in our area—GLTC—with the planning assistance associated with keeping the bus stop and route database current.
- #2 CVMPO Staff will use the methodology from the “Bus Stop Consolidation Study” which was updated in FY2017 to determine if stops along time constrained routes could be consolidated.
- #3 CVMPO Staff will work directly with the GLTC Route Advisory committee to recommend route adjustments and realignments that will improve the overall efficiency of the route system.
- #4 The Transit Development Plan (TDP) is scheduled to be updated in FY18. CVMPO Staff will aid GLTC with plan review, surveying, analysis and data requests required for the update process.
- #5 CVMPO Staff will work with GLTC and other stakeholders to explore the viability of intercity bus service between Lynchburg and Charlottesville and/or Lynchburg and Roanoke.

Localities Served: Amherst Town & County, Bedford County, Campbell County, and Lynchburg

Project Leader: Philipp Gabathuler (#1-4), Scott Smith (#5)

Funding Source: VDRPT-FTA, LGC

Transportation Improvement Program

Staff will monitor and make amendments to the current TIP as needed.

Localities Served: Amherst Town & County, Bedford County, Campbell County, and Lynchburg

Project Leader: Scott Smith and Philipp Gabathuler

Funding Source: VDRPT-FTA, LGC

VDOT-Rural

Rural Transportation Planning Management

VDOT provides rural transportation planning funds that can provide planning services and technical assistance in the areas outside of the MPO service areas

There are two defined objectives of this task: (1) the administration of transportation planning work program activities; and (2) the completion of necessary contracts, invoices, progress reports, correspondence, and grant applications in support of the work program.

Localities Served: Amherst County, Bedford Town and County, Appomattox Town and County, Campbell County, and the towns of Brookneal and Altavista

Project Leader: Scott Smith

Funding Source: VDOT-Rural, LGC

Rural Transportation Planning Assistance Program – Scope of Work

This task provides for the annual preparation of the Rural Transportation Planning Assistance Program – Scope of Work for the upcoming FY-2019 Rural Transportation Planning Work Program fiscal year (i.e., July 1, 2018 to June 30, 2019). Any amendments or revisions to the existing FY 18 scope of work are also a part of this element.

Localities Served: Amherst County, Bedford Town and County, Appomattox Town and County, Campbell County, and the Towns of Brookneal and Altavista

Project Leader: Scott Smith

Funding Source: VDOT-Rural, LGC

General Technical Assistance

This task allows for the assistance to localities on transportation related activities on an individual or regional basis as needed.

Localities Served: Amherst County, Bedford Town and County, Appomattox Town and County, Campbell County, and the Towns of Brookneal and Altavista

Project Leader: Scott Smith

Funding Source: VDOT-Rural, LGC

Comprehensive Plans

Staff will assist Bedford County and the Town of Brookneal with updating the transportation elements of their comprehensive plans.

Localities Served: Town of Brookneal, County of Bedford

Project Leader: Philipp Gabathuler (Brookneal), Scott Smith (Bedford)

Funding Source: VDOT-Rural, LGC

Rural Long-Range Transportation Activities and corridor and intersection safety analysis

Staff will make updates to the Rural Long-Range Transportation Plan as needed.

Additionally, staff will accomplish corridor and intersection safety analysis at select locations identified by the transportation technical committee in support of the Plan update.

Localities Served: Amherst County, Bedford Town and County, Appomattox Town and County, Campbell County, and the Towns of Brookneal and Altavista

Project Leader: Scott Smith

Funding Source: VDOT-Rural, LGC

Alternative Transportation Program Activities

The following activities will be accomplished:

- Bicycle and Pedestrian website maintenance
- Grant assistance
- Bike Week
- Bike/Pedestrian Annual Report
- VDOT Bicycle Advisory Committee participation
- Alternative Transportation Webinar Series
- Yearly Update to the Bicycle/Pedestrian Facilities in Region 2000
- Appomattox Court House National Historic Park-Alternative Transportation Connection Plan
- Amherst County Recreational/Bike Tour Development Plan

Localities Served: Amherst County, Bedford Town and County, Appomattox Town and County, Campbell County, and the Towns of Brookneal and Altavista

Project Leader: Kelly Hitchcock
Funding Source: VDOT-Rural, LGC