

FY 12 Local Government Council Work Plan -

Overview



The annual Comprehensive Work Program is the basis for achieving the objectives and strategies of the Local Government Council. The Council strives to maximize its limited staff and resources by developing a comprehensive work plan based on current needs and priorities of the region.

This Work Program is a compilation of projects presented by Council members, including Managers and Administrators, the Central Virginia Metropolitan Planning Organization (CVMPO), local planners, regional partner organizations and staff. The intent is to obtain the most benefit from the least direct cost to our local government members.

The work program is revised annually and may be amended as deemed necessary by the Council members or the member governments that we serve.

Local Government Council Staff

Administrative Staff

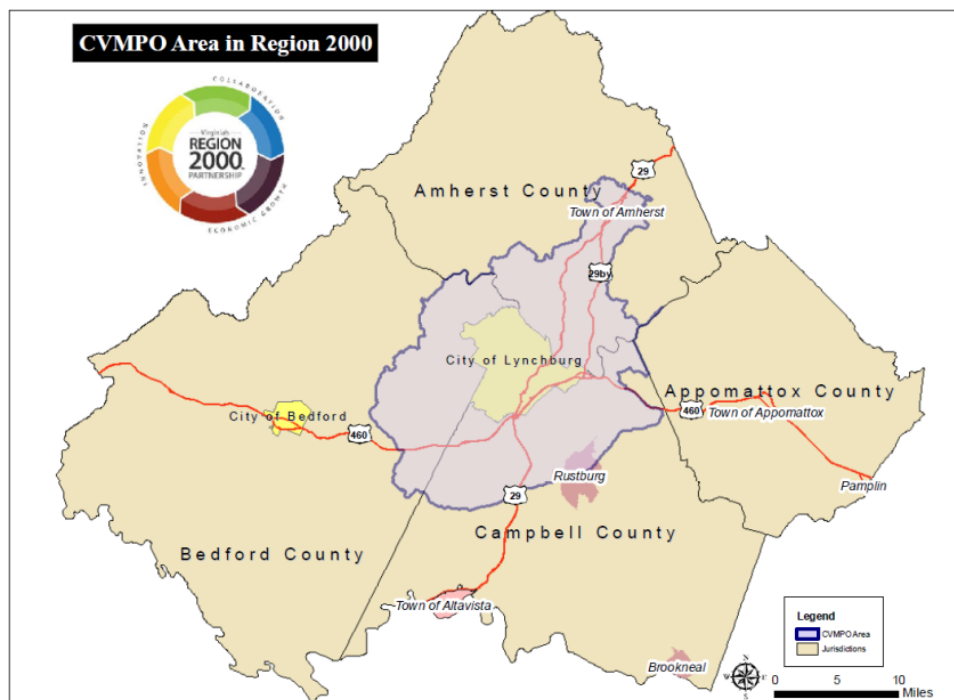
Gary F. Christie, Executive Director
Rosalie Majerus, Deputy Director
Emmie Boley, Financial Professional
Susan Cook, Administrative Assistant
Marjorie Gilley, Administrative Assistant

Planning Staff

Bob White, AICP, Deputy Director
Cayce Dagenhart, AICP, Senior Planner
Philipp Gabathuler, GIS Coordinator
Kelly Hitchcock, Senior Planner
Grant Massie, Senior Planner (part time)
Scott Smith, Senior Planner

Acronym Descriptions

CAER	Center for Advanced Engineering and Research
CEDS	Comprehensive Economic Development Strategy funded by the Economic Development Administration
CVMPO	Central Virginia Metropolitan Planning Organization
DEQ	Virginia Department of Environmental Quality
DHCD	Virginia Department of Housing and Community Development
FEMA	Federal Emergency Management Agency
FHWA	Federal Highway Administration
TAZ	Update of Transportation Analysis Zones
TMDL	Total Maximum Demand Load is the recommended amount of nutrients that should not be exceeded in our streams and rivers. Like a diet for our streams a TMDL is a recommended limit to the amount of nutrients that get into our waterways
VDMM	Virginia Department of Mines and Minerals
VDOT-PL	Federal Funds administered by Virginia Department of Transportation to provide transportation planning and staff support to the Central Virginia Metropolitan Planning Organization
VDOT-Rural	Funds administered by VDOT used for rural transportation planning
VDRPT-FTA	Federal funds administered by the Virginia Department of Rail and Public Transportation to provide transit planning and staff support regarding Transit and Rail services to the Central Virginia Metropolitan Planning Organization



Regional Support Activities (Projects involving two or more localities)

Completion of a Regional Economic Development Strategy

Staff will finalize the work of the Steering Community of business, government and education leaders and submit the Comprehensive Economic Development Strategy for the Region to the Economic Development Administration for approval. This has involved identifying and prioritizing prospective economic development projects.

Localities Served: All of Region 2000
Project Leader: Grant Massie
Funding: EDA and LGC match

Region 2000 Hazard Mitigation Plan

Staff will work with locality staff will update the Region 2000 Hazard Mitigation Plan. This project will take approximately twenty months to accomplish.

Localities Served: All of Region 2000
Project Leader: Bob White and Philipp Gabathuler
Funding: FEMA and Localities' match

Regional Service Delivery Exploration for Library Administration and Local Government Management Services

Staff will continue to work with library directors and boards and with local government staff to explore and develop opportunities for increased regional cooperation related to library administration and local government management services such as payroll, human resources and purchasing. A report will be prepared for the Local Government Council outlining potential options and cost savings/benefits.

Localities Served: All of Region 2000
Library Project Leader: Bob White
Management Services Project Leader: Gary Christie
Funding Source: LGC Dues

Provide Management Services for the Region 2000 Services Authority regional solid waste disposal operations

Staff will continue to provide oversight, management, operations, human resources and financial services for the Services Authority which manages

230,000 tons of solid waste annually from five jurisdictions. During FY 12 the Authority will move from the Lynchburg site to the Campbell County landfill cells 6 & 7 and seek a DEQ permit amendment to separate the new section from the older, unlined section of the Campbell landfill.

The Services Authority will begin developing a long term Solid Waste Plan and recycling plan for the region.

Localities Served: Lynchburg, Campbell, Bedford City, Appomattox and Nelson Counties

Project Leader: Clarke Gibson

Funding Source: Services Authority

Coordination of Upgrades to the Central Virginia Radio Board regional radio system

Staff will continue provide staff support to the Radio Board as they move to upgrade the radio system infrastructure. We will provide financial management services and Board support once a new cooperative agreement is approved by the member jurisdictions. We will also provide assistance in grant research and application.

Localities Served: Bedford City and County, Amherst County and Town and Lynchburg

Project Leader: Gary Christie

Funding Source: Central Virginia Radio Board

Administer the Department of Mines and Minerals Energy "Smart Street Lights" Grant

In year 2 of a 3 year grant, the LGC, CAER, and selected jurisdictions will partner to assist a local technology firm, Innovative Wireless Technologies, to research the effectiveness of alternative street lighting when combined with the capability of the street light to send signals back to a control center.

The LGC will administer the \$200,000 VDMM grant. CAER will obtain funding to develop a control center in their facility to monitor and manage the lights. CAER will also seek funding to have a research center at a major university review and evaluate the data.

Localities Served: Altavista, Amherst Town, Appomattox Town, Bedford City, Brookneal, Lynchburg

Project Manager: Grant Massie

Sources of Funding: Virginia Department of Mines and Minerals; City of Lynchburg

Provide oversight management and financial services management for the Workforce Development Council and Workforce Investment Board

The LGC will continue to provide oversight management and financial services management to the Workforce Investment Board through staff and through the Workforce Investment Policy Board

Localities Served: Region 2000
Project Leaders Gary Christie and Rosalie Majerus
Sources of Funding – Workforce Investment Act

Communications and Information

The LGC will publish an annual report and participate in monthly Partnership electronic newsletters. There will be an annual meeting with elected and appointed officials from throughout the region in the spring. Staff will coordinate periodic meetings of area managers and planners.

Localities Served: Region 2000 jurisdictions
Project Leader: Gary Christie
Funding Sources – LGC Dues

Water and Stormwater

LGC staff will continue to work with local officials to identify opportunities for regional support and cooperation related to water and stormwater management. Continued support of the regional water supply planning effort is included in this work task.

Localities Served: Region 2000 jurisdictions
Project Leader: Bob White
Funding Source – VDEQ, Localities, LGC Dues

Entrepreneurial Study

Local Government Council staff will work with other Partner organizations to develop a report on how to strengthen the region's support to entrepreneurs.

Localities Served: Region 2000 jurisdictions
Project Leader: Bryan David
Funding Sources – LGC Dues

Arena Study

Local Government Council staff will work with other Partner organizations to develop a report on the feasibility of a multi-purpose arena.

Localities Served: Region 2000 jurisdictions
Project Leader: Gary Christie
Funding Sources – LGC Dues

Transportation Planning Projects

VDOT-PL

Administration of Transportation Programs for the Central Virginia Metropolitan Planning Organization

Plan and manage the continuing, comprehensive, and coordinated (3-C) transportation planning process. Staff will implement the Fiscal Year (FY) 2012 Unified Planning Work Program (UPWP) throughout the fiscal year; provide all required administrative functions including all accounting, personnel, contract, and office administration. Staff will develop a FY 2013 work program.

Localities Served: Amherst Town & County, Bedford County, Campbell County, and Lynchburg

Project Leader: Bob White

Funding Source: VDOT-PL, LGC Dues,

Long Range Transportation Plan Updates

Staff will review, explain, and update projects on the Central Virginia Long Range Transportation Plan, Year 2030 (Plan) in the event that a project needs to be updated before the five year update. This task addresses amendments to add or remove projects on the fiscally constrained portion of the Long Range Transportation Plan.

Some funding will be reserved annually to accumulate to pay for the 5 year update in 2016.

Localities Served: Amherst Town & County, Bedford County, Campbell County, and Lynchburg

Project Leader: Bob White

Funding Source: VDOT-PL, LGC Dues

Transportation Improvement Program

Staff will monitor and make amendments to the current TIP as needed

Localities Served: Amherst Town & County, Bedford County, Campbell County, and Lynchburg

Project Leader: Bob White

Funding Source: VDOT-PL, LGC Dues

General Technical Assistance – VDOT-PL

Staff will provide assistance to localities on transportation related activities on an individual basis or CVMPO basis.

Localities Served: Amherst Town & County, Bedford County, Campbell County, and Lynchburg

Project Leader: Bob White

Funding Source: VDOT-PL, LGC Dues

City Lynchburg Connectivity Study

Staff will develop a report that examines how various transportation facilities are connected to one another and other activities points in the City, such as schools and parks. The study will identify areas where the transportation network has deficiencies such as a park that is only accessible by car or a large neighborhood with only one access point.

We will integrate the information gathered into the City's GIS system so that it is accessible by the City's Public Works Department's project information software.

Localities Served: Lynchburg

Project Leader: Cayce Dagenhart

Funding Source: VDOT-PL, LGC Dues

City of Lynchburg Transportation Planning Support – Access Management

Staff will prepare an access management study and corridor access management plan of Campbell Avenue from Rt. 460 to Memorial Avenue. This will be a comprehensive review of the corridor, including the local policy and regulatory environment related to trip generation, access management, and safety. Current and anticipated development within the corridor will be considered.

Localities Served: Lynchburg

Project Leader: Cayce Dagenhart

Funding Source: VDOT-PL, LGC Dues

Alternative Transportation Planning Activities

a) Region 2000 On-Road Bike Facilities Design Manual

Staff will develop a uniform facility manual and decision-tool for implementing on-road bicycle facilities in Region 2000.

The document will establish uniform signage, pavement markings, and other use standards. In addition, the manual will establish a decision-making matrix to aid policy decisions to accommodate on-road facilities.

b) Safe Routes to School Program Support

Assist the six city of Lynchburg elementary schools (Dearington, Linkhorne, Perrymont, R.S. Payne, T.C. Miller, and W. M Bass) in continued maintenance and implementation of their Safe routes to School programs.

c) Region 2000 Greenways, Blueways, and Trails Plan/Alliance Support

Complete the update to the Region 2000 Greenways, Blueways and Trails Plan, an activity begun during FY 2011. The updated plan will expand the conceptual connection corridor plan provided in the 2003 Plan by identifying more location specific connections opportunities.

d) Region 2000 Greenway Alliance Support

Provide staff support to the Region 2000 Greenways Alliance, the alternative transportation advisory committee to the CVMPO and Local Government Council

Localities Served: Amherst Town & County, Bedford County, Campbell County, and Lynchburg

Project Leader: Kelly Hitchcock

Funding Source: VDOT-PL, LGC Dues

Supplemental Signage Program

Staff will assess the potential need of a program to address Wayfinding (typically urban only streets) and Tourist Oriented Directional Signage (VDOT maintained roadways) and would include key stakeholders in the data gathering process

The study would not include the development of construction/fabrication documents, graphic designs or signage locations. The study would, however, significantly aid in determining a scope of work for a future implementation phase

Localities Served: Amherst Town & County, Bedford County, Campbell County, and Lynchburg

Project Leader: Scott Smith

Funding Source and Estimated Hours: VDOT-PL, Dues

Environmental Justice

Staff will continue to engage the public and encourage public participation to provide guidance in transportation planning. Our planning process will work to fairly allocate benefits to concentrations of poverty, minority, disability, limited English proficiency or any other federally protected groups.

Localities Served: Amherst Town & County, Bedford County, Campbell County, and Lynchburg

Project Leader: Bob White

Funding Source and Estimated Hours: VDOT-PL, LGC Dues

VDRPT-FTA

Program Support and Administration

Plan and manage the continuing, comprehensive, and coordinated (3-C) transportation planning process. Staff will implement the Fiscal Year (FY) 2012 Unified Planning Work Program (UPWP) throughout the fiscal year; provide all required administrative functions including all accounting, personnel, contract, and office administration. Staff will develop a FY 2013 work program.

Localities Served: Amherst Town & County, Bedford County, Campbell County, and Lynchburg

Project Leader: Bob White

Funding Source: VDRPT-FTA, LGC Dues,

General Development, Technical Support and Comprehensive Planning

- #1 Develop Update Protocols for GLTC's Bus Stop Database**
- #2 GLTC Bus Routes Geo-Coding Support**
- #3 Update GLTC's para-transit Service Passenger Database**

#4 Ongoing Maintenance of GLTC's Transit Development Plan

Localities Served: Amherst Town & County, Bedford County, Campbell County, and Lynchburg

Project Leader: Philipp Gabathuler

Funding Source: DRPT-FTA, LGC Dues

CVMPO Long Range transportation Plan Update

Staff will oversee the review, explanation and update to the Central Virginia Long Range Transportation Plan in the event that a project needs to be updated.

Localities Served: Amherst Town & County, Bedford County, Campbell County, and Lynchburg

Project Leader: Bob White

Funding Source: DRPT-FTA, LGC Dues

Transportation Improvement Program

Staff will monitor and make amendments to the current TIP as needed

Localities Served: Amherst Town & County, Bedford County, Campbell County, and Lynchburg

Project Leader: Philipp Gabathuler

Funding Source: DRPT-FTA, LGC Dues

VDOT-Rural

Rural Transportation Planning Management

This activity includes all program management and administrative responsibilities not directly attributable to specific program activities. There are two defined objectives of this task: (1) the administration of transportation planning work program activities; and (2) the completion of necessary contracts, invoices, progress reports, correspondence, and grant applications in support of the work program.

Localities Served: Amherst County, Bedford City and County, Appomattox Town and County, Campbell County, and the towns of Brookneal and Altavista

Project Leader: Bob White

Funding Source: VDOT-Rural, LGC Dues

Rural Transportation Planning Assistance Program – Scope of Work

This task provides for the annual preparation of the Rural Transportation Planning Assistance Program – Scope of Work for the upcoming FY-2012 Rural Transportation Planning Work Program fiscal year (i.e., July 1, 2012 to June 30, 2013). Any amendments or revisions to the existing scope of work are also a part of this element.

Localities Served: Amherst County, Bedford City and County, Appomattox Town and County, Campbell County, and the towns of Brookneal and Altavista

Project Leader: Bob White

Funding Source: VDOT-Rural, LGC Dues

General Technical Assistance

This task allows for the assistance to localities on transportation related activities on an individual or regional basis as needed.

Localities Served: Amherst County, Bedford City and County, Appomattox Town and County, Campbell County, and the towns of Brookneal and Altavista

Project Leader: Bob White

Funding Source: VDOT-Rural, LGC Dues

Rural Long Range Transportation Plan

This task allows for the continuing development and use of the rural long range transportation planning process.

Localities Served: Amherst County, Bedford City and County, Appomattox Town and County, Campbell County, and the towns of Brookneal and Altavista

Project Leader: Cayce Dagenhart

Funding Source: VDOT-Rural, LGC Dues

Region 2000 On-Road Bike Facility Design Standards Manual

Develop the Region 2000 On-Road Bicycle Facility Design Standard Manual.

Localities Served: Amherst County, Bedford City and County, Appomattox Town and County, Campbell County, and the towns of Brookneal and Altavista

Project Leader: Kelly Hitchcock

Funding Source: VDOT-Rural, LGC Dues

Bicycle and Pedestrian Recommendations

Compile a list of local and regional bicycle and pedestrian recommendations and include the source of each of the recommendations. These will be used in the development or enhancement of local bike plans. The identified projects will be used by VDOT to strengthen the bicycle and pedestrian element of the next Surface Transportation Plan, allow VDOT to map the planned recommendations and provide an inventory of which jurisdictions have bicycle/pedestrian plans.

Localities Served: Amherst County, Bedford City and County, Appomattox Town and County, Campbell County, and the towns of Brookneal and Altavista

Project Leader: Kelly Hitchcock

Funding Source: VDOT-Rural, LGC Dues

Rural Scenic Corridor Design Guidelines

This project would seek to identify additional road segments within Region 2000 that may be suitable for designation as Scenic Byways or Roads. In addition, best practices from around the Commonwealth and beyond would be studied and evaluated in order to compile a set of voluntary guidelines that local governments within the region could use to help preserve community character and designed roadway function within certain targeted corridors. These guidelines may include suggestions for entrance design and spacing, roadway surfaces, retention/addition of certain landscape features, signage, and zoning options (including overlays) in an effort to integrate land use and transportation initiatives.

The guidelines would be included in a bound report that would include additional information regarding corridor preservation concepts, maps of possible roadways to be preserved, and other information that can be used by local governments in comprehensive plans and other strategic documents.

Localities Served: Amherst County, Bedford City and County, Appomattox Town and County, Campbell County, and the towns of Brookneal and Altavista

Project Leader: Scott Smith

Funding Source: VDOT-Rural, LGC Dues

Freight Planning Support

Coordinate in conjunction with VDOT a local review (through the rural technical committee) of data and information related to Virginia's freight initiatives, including identifying the location and classification of freight activity zones and

responding to freight surveys prepared by VDOT. Basic research on freight planning is included in this item.

Localities Served: Amherst County, Bedford City and County, Appomattox Town and County, Campbell County, and the towns of Brookneal and Altavista

Project Leader: Cayce Dagenhart

Funding Source: VDOT-Rural, LGC Dues

Local Support Activities

Appomattox County Enhancement Grant for Trail Development

Appomattox County has a multi-year effort to design and build a walking/biking trail to connect the Town of Appomattox and the County's recreation/industrial park. Staff has helped the county for the last several years coordinating National Park Service resources, volunteer architectural and design services and Enhancement Grant funds for engineering and construction.

Localities Served: Town and County of Appomattox

Project Leader: Kelly Hitchcock

Funding Sources: VDOT Enhancement Grant

Altavista's Downtown Revitalization Grant

Downtown Altavista is undergoing a significant facelift with new streetscapes, utilities and infrastructure, 22 storefront rehabilitations and 9 upper story housing rehabilitations. A focal point called Gateway Park is part of the renovation plans.

Localities Served: Altavista

Project Leader: Scott Smith

Funding Sources: CDBG Construction Grant, VDOT Enhancement Grant

Brookneal Downtown Revitalization Grants

Downtown Brookneal is undergoing a significant facelift with new streetscapes, utilities and infrastructure, up to 40 storefront makeovers and 8 housing unit improvements.

Localities Served: Brookneal

Project Leader: Scott Smith

Funding Sources: CDBG Construction Grant

Old Madison Heights revitalization project

Staff will manage the project which provide housing rehabilitation improvements to a least nine substandard homes, upgrade approximately 1450 linear feet of substandard 2-ince waterlines to 8-inch waterlines, expand sanitary sewer to an anticipated six homes currently on individual septic systems, provide road and drainage improvements within the project area, and remove two dilapidated structures and general community debris. The project will revitalize the portion of the Old Town Madison Heights community that consist of Layne and Rucker Streets, and portion of Rocky Hill and Main Streets.

Localities served: Amherst County
Project Leader: Kelly Hitchcock
Funding Sources: CDBG Construction Grant

Provide Human Resources services to the Region 2000 Partnership and Financial Management Services to the Economic Development Council

Four non-profit Region 2000 organizations contract with the Local Government Council for payroll and human resources services. The Economic Development Council contracts with the LGC to handle accounts payable.

Organizations Served: Economic Development Council, Technology Council, Central Virginia Young Professionals, Center for Advanced Engineering and Research.

Project Leaders: Gary Christie and Rosalie Majerus
Funding Sources: Contract payments from organizations

Pamplin CDBG Planning Grant

Assist the Town of Pamplin with their work in expanding their sewer system and downtown storefronts through a CDBG grant.

Jurisdiction Served: Appomattox County
Project Leader: Scott Smith
Funding Sources: CDBG Grant