



Water Relief Mini Grant Application

The Central Virginia Planning District Commission (CVPDC) Water Relief Mini Grant is a reimbursement grant program that will provide up to \$4,500 in funding for the completion of on-the-ground Best Management Practice (BMP) projects or the evaluation and design support for future implementation of BMPs that will improve water quality and support the protection of local waterways that are part of the larger Chesapeake Bay Watershed.

Applications are accepted on a rolling basis through October 30, 2026, or until all grant program funds are expended. Projects must be completed by February 1, 2027, to receive reimbursement. This program is funded by the Virginia Department of Environmental Quality (DEQ) and CVPDC as part of Virginia’s Chesapeake Bay Watershed Implementation Plan (WIP). Fill out the application in its entirety and submit this and all relevant attachments to the CVPDC at communications@cvpdc.org.

1. Project Sponsor

Name: _____

Address: _____

Email Address: _____

Phone Number: _____

Organization: _____

2. Project Title: _____

3. Project Site Information

a. Where is the project site located? Include nearby address or cross street.

b. Is the project located on public property? Yes No

c. Identify any existing utilities, right-of-way or property boundary issues.

Note nearby waterways or stormwater systems.

- d. Describe the existing site conditions. Include details for drainage patterns, topography, vegetation, etc.

- e. Describe the need for the Best Management Practice (BMP) – erosion, poor drainage, excess run-off, lack of vegetation, etc.

- f. Provide photos of the project site. This can include photos taken on-site or an arial image found online.

4. *Project Description*

- a. Provide a detailed description of what BMP project. If a BMP construction/implementation (ready to go) attach a simple drawing and/or design information.

- b. Explain how the proposed BMP will reduce nutrient and sediment loads downstream.

- c. Explain if the project compliments any existing plans or initiatives in nutrient and sediment reductions, or stormwater remediation. Or complements any other local community development/enhancement project.

5. Project Execution

- a. Provide an outline of the project start date, milestones, and completion date.

- b. Is this project part of a larger multi-phased project? Yes No

- c. Has design work started? Yes No

7. Project Maintenance

Describe how the project will be monitored and maintained after construction (if a BMP implementation). Explain how the implementation will be advanced in the future if an evaluation/design support project.

8. Public Outreach/Publicity Materials

Provide details for public outreach or publicity materials for the BMP project before, during, or after completion.

9. Additional Comments

Provide any additional input on the BMP project.

10. Attachments

a. The following attachments are required with the application:

- Arial site map
- Pre-project images of the site
- Project sketch illustrating improvements

b. The Following are optional attachments:

- Detailed design or construction plans
- Cost estimates
- Project coordination with other projects
- Project coordination with partner agencies