

Answers to Questions About CVPDC On-Call Consulting RFP

General Questions

- 1) Do you intend to select multiple firms (if more than one firm qualifies) or will only one firm be selected?

Answer: As indicated in Subsection 6.4 on Page 5 of 11, the CVPDC intends to award more than one contract provided that agreements can be reached with more than one fully qualified Proposer.

- 2) Can you share a list of the current contract holders?

Answer: CVPDC's on-call consulting contracts have recently expired. The previous contractors were as follows:

- a. The Berkley Group
- b. Clark Nexsen
- c. EPR, P.C.

Regarding Scope of Work

- 1) As defined in the Summary Statement for On-Call Consulting Services (RFP 41886-0), does recreation include hospitality/ hotels / restaurants / cultural institutions / sporting venues or other similar?

Answer: The RFP does not include these uses. "Park, outdoor recreation, and trail planning" incorporates active and passive greenspaces planned for outdoor activities and respite.

- 2) The RFP lists several types of services you might need. Could you provide a list of projects that you anticipate contracting out?

Answer: It is not possible to provide a comprehensive list of projects to be contracted out. The Scope of Services listed in Section 3 on Page 1 of 11 intends to capture the range of project types the CVPDC and/or its member local governments would seek to conduct related to comprehensive planning, design, and engineering over the next several years.

- 3) Does CVDPC anticipate working through this On-Call to develop its Safety Action Plan and pursue additional implementation funding through the SS4A program?

Answer: The CVPDC would be interested in working with an on-call consultant to develop its Safety Action Plan. We aspire to successful completion of a plan that would position the organization and the region for implementation funding through the SS4A program.

Regarding Team Construction

- 1) Are you looking for a full team (Architect, Engineer, Landscape Architect, GIS, etc) OR should we submit only for the services we provide?
- 2) If we submit only for the services we provide, are we able to be on other teams as a sub-consultant should we be asked to be on a team that may prime it also?
- 3) We are reviewing the referenced RFP and wanted to know if firms are allowed to submit on specific services noted in the Scope or if the intention is for firms that can cover all 24 services noted?
- 4) Can a firm submit a proposal for only certain parts of the scope?

Answer to Questions 1-4 regarding team construction: The CVPDC does not expect any one firm to submit a proposal to cover every listed service area. There is neither a minimum nor restriction on the number and type of services a firm or team of firms may propose to provide. A firm may choose to lead one proposal and serve as sub-consultant on another.

Regarding Terms and Conditions

- 1) Is the Client amenable to the inclusion of Exceptions to the legal Terms & Conditions with our submission for this RFP?
- 2) Would the CVPDC be amenable to modifying this language [in (a) Indemnification on Page 9 of 11] as follows upon any contract award to ensure it is both equitable and insurable to the Offeror: (Redacted)?
- 3) Would the CVPDC be amenable to modifying this language [in (b) Insurance on Page 9 of 11] as follows upon any contract award to ensure it is consistent with the Offeror's insurance coverage: (Redacted)?

Answer to Questions 1-3 regarding terms and conditions: Final terms and conditions including any exceptions are subject to negotiation pursuant Subsection 6.4 on Page 4 of 11. Protections afforded to the CVPDC, CVTPO, and their member local governments may vary based on the type of service to be provided and will meet the intent of the RFP.

Amendments to the “Request for Proposals: On-Call Consulting Services”

For the Central Virginia Planning District Commission and the Central Virginia Transportation Planning Organization dated October 24, 2023

Regarding Evaluation and Award of Contract

Subsection 6.3 is hereby amended to read, “At the interview stage the firm will be asked to provide nonbinding estimates of price for services.”

Regarding Contract Period

Section 9 is hereby amended to read “Pursuant Chapter 43 of Virginia Code as amended, contract terms for selected firms will be for one year and may be renewed annually up to three times at the discretion of the CVPDC. It is likely that the renewal terms will be exercised, although the CVPDC reserves the right not to do so.