



## Local Government Council

Holiday Inn  
601 Main Street  
Lynchburg, Virginia 24504

**October 19, 2017**  
**5:00 p.m.**

### Agenda

1. **Welcome, Moment of Silence and Introduction of New Members** ..... Mayor Foster, Chair
2. **Approval of Minutes of September 21, 2017** ..... Mayor Foster, Chair
3. **Financial Report** ..... Rosalie Majerus
4. **Request from Amherst County to use LGC Reserves for Communications with General Assembly for Training Center** ..... Dean Rodgers
5. **2018 General Assembly Legislative Recommendations** ..... Gary Christie
6. **Go Virginia Overview** .....  
..... Mr. John Provo, Director of Virginia Tech's Office of Economic Development
7. **Adjourn**  
  
Reception at 6 p.m., Dinner at 6:45
8. **Next Meeting:** November 16, 5:00 p.m., LGC Offices



**Virginia's Region 2000**  
Holiday Inn  
601 Main Street  
Lynchburg, Virginia 24504  
**October 19, 2017**  
**5:00 p.m.**

## **Executive Summary**

- 1. Welcome | Moment of Silence and Introduction of New Members** ..... Mayor Foster
- 2. Approval of Minutes of September 21, 2017** ..... Mayor Foster  
(Attachment)
- 3. Financial Report** ..... Rosalie Majerus  
(Attachment)  
For review and questions. No action required.
- 4. Request from Amherst County to use LGC Reserves for Communications with General Assembly for the Central Virginia Training Center** ..... Dean Rodgers
- 5. 2018 General Assembly Legislative Recommendations** ..... Gary Christie  
Amherst County Administrator Dean Rodgers offers items 1, 2, and 3 for consideration. Lynchburg City Manager Bonnie Svrcek offers number 4 from the VML legislative agenda.
  - 1) Broadband
    - a) LGC urges the Commonwealth and the Federal Government to assist communities in their efforts to deploy universal affordable access to broadband for all areas, particularly in underserved and rural areas.
    - b) LGC opposes mandates that limit or restrict local land use authority for the siting of telecommunications infrastructure or result in a negative fiscal impact to local government budgets
    - c) LGC recommends funding the VRA Broadband Infrastructure Revolving Fund (see Va. Code secs. 15.2-2419 et seq.) adequately for rural broadband infrastructure projects to be able to obtain financing.
  - 2) Freedom of Information Act
    - a) The LGC opposes making failure to comply a criminal offense or presumptively willful
    - b) The LGC opposes proposals that would lessen the scope of the personnel exemption under Va. Code sec. 2.2-3705.1(1).
    - c) Local Government Council supports changes to the conditional zoning law to allow greater flexibility in the process for determining impacts to be addressed when considering an application for development.
  - 3) Central Virginia Training Center
    - a) The LGC urges the Commonwealth to set aside funding for demolition of buildings that should have been removed long ago and whose presence will detract from the Department of General

Service's ability to obtain the highest value for the property.

- b) The LGC urges the Commonwealth to set aside funding for a redevelopment plan that will assist the Department of General Services and the local & regional economic development authorities in marketing the property to industries that will achieve its highest and best use.

4) Communications Sales and Use Tax

The Virginia Communication Sales and Use Tax was enacted to establish a statewide tax rate and to pre-empt local taxes on communication sales and services. The Local Government Council supports setting the tax rate at the same level as the state sales tax rate, and broadening the coverage of the tax to include audio and video streaming services and prepaid calling services.

**6. GO Virginia Overview .....**

..... Mr. John Provo, Director of Virginia Tech's Office of Economic Development

- Mr. Provo will update the council on GO Virginia

**7. Adjourn**

Reception at 6 p.m., Dinner at 6:45

**8. Next Meeting:** November 16, 5:00 p.m., LGC Offices



**Virginia's Region 2000  
Local Government Council**  
828 Main Street, 12<sup>th</sup> Floor  
Lynchburg, VA 24504

**September 21, 2017  
5:00 pm**

***DRAFT – Minutes***

**Members Present:**

Susan Adams, Appomattox County Administrator  
Kenneth Campbell, Amherst County Board of Supervisors  
Joan Foster, Lynchburg City Council, Chair of Council  
Dean Rodgers, Amherst County Administrator  
John Sharp, Bedford County Board of Supervisors  
Bonnie Svrcek, Lynchburg City Manager

**Members Absent:**

Carl Boggess, Bedford County Administrator, Treasurer of Council  
Mayor Phyllis Campbell, Town of Brookneal  
Del. Ben Cline, Virginia House of Delegates  
Waverly Coggsdale, Altavista Town Manager  
Mayor Paul Harvey, Town of Appomattox  
Bruce Johannessen, Town of Bedford  
Megan Lucas, Lynchburg Regional Economic Alliance  
Mayor Mike Mattox, Town of Altavista  
Bryan Moody, Appomattox County Board of Supervisors  
Sen. Mark Peake, Virginia Senate  
Frank Rogers, Campbell County Administrator  
Michael Rousseau, Campbell County Board of Supervisors  
Russell Thurston, Brookneal Town Manager  
Mayor Dwayne Tuggle, Town of Amherst

**Others Present:**

Ben Bowman, Local Government Council  
Margaret Carmel, News and Advance  
Gary Christie, Local Government Council, Executive Director  
Susan Cook, Local Government Council  
Philipp Gabathuler, Local Government Council  
Kelly Hitchcock, Local Government Council  
Rosalie Majerus, Local Government Council, Deputy Director of Finance  
W. Scott Smith, Local Government Council

**1. Welcome and Moment of Silence**

Mayor Foster, Chair, welcomed everyone and opened the meeting at 5:00 p.m. with a moment of silence.

Mayor Foster then recognized three new council members, although they were not present. They are Bart Warner, Town Manager of Bedford, Gary Shanaberger, Town Manager of Appomattox, and Peter Huber, Interim Town Manager of Amherst.

**2. Approval of Minutes from May 18, 2017**

Upon a motion by Dean Rodgers, and seconded by Bonnie Svrcek, the minutes of the May 18<sup>th</sup> meeting were approved as presented.

**3. Resolution of Appreciation for Mr. John Sharp for his Service as Chair during FY17**

Mayor Foster presented John Sharp with a Resolution of Appreciation from the Local Government Council for his service as Chairperson during FY17.

**4. Resolution of Appreciation to Mr. Jack Hobbs for his Service to the Council from 1992 to 2017**

The motion was made by Kenneth Campbell to present the Resolution of Appreciation to Mr. Hobbs. The motion was seconded by Mayor Foster, and approved unanimously by all present.

**5. Financial Report**

Rosalie Majerus reviewed the June 30, 2017 and August 31, 2017 finance reports included in the meeting packet.

Rosalie explained the Local Government Council has changed insurance coverage from VML to VACoRP. This change will result in a savings of \$23,000 to the LGC. \$13,000 will be from the Radio Board, and almost \$10,000 from the Services Authority. She asked that the LGC approve the Resolution authorizing this change.

John Sharp made the motion to approve the Resolution. The motion was then seconded by Bonnie Svrcek, and approved unanimously by those present.

Rosalie also stated that the auditors requires her to collect Statements of Economic Interest or Financial Disclosures Statements. The counties have filled theirs out, but she still needs statements from the towns.

**6. Consideration of a Dues Increase for FY18**

Gary Christie explained that counties and cities pay dues in the amount of 57.5 cents per capita, with the towns paying a flat fee. These funds do not generate a lot of money, but do provide a steady discretionary income.

After discussion concerning an increase, because there is not a lot of money generated and because there is no specific use for any new revenue, the consensus was made to table this subject for another year.

## **7. Legislative Priorities for 2018 General Assembly**

Gary Christie advised that if a legislative list was going to be put together, it should be done by at least the November meeting. Amherst County has already suggested four items, included in the agenda packet.

Bonnie Svrcek advised that Lynchburg has not begun to work on theirs, but one thing they will be proposing for council's consideration is asking the General Assembly to approve taxing streaming services.

## **8. Rural Long Range Transportation Plan 2040**

Gary explained that the Long Range Plan is done every five years and that it serves the area outside of the MPO. We pay 20% of the projects, and VDOT pays 80%. The plan is important for SmartScale and future applications.

Philipp Gabathuler gave a summary of the plan, adding that the Transportation Technical Committee recommends the council approve the plan.

Philipp explained that the purpose of the rural plan is twofold.

- 1) Planning officials and Boards of Supervisors meet where appropriate and also planning commissions in the localities, to identify transportation deficiencies, and request approval to include in the rural plan.
- 2) With these approvals, evaluations are made for VDOT to develop a prioritization matrix.

He continued to explain that it is important to rank projects for a couple of reasons:

- 1) Transparency for the transportation funding process
- 2) Creating a level playing field

The motion was made by Susan Adams, seconded by Kenneth Campbell, to adopt the Rural Long Range Transportation Plan 2040. The motion carried unanimously by those present.

## **9. Staff Reports**

- 1) Kelly Hitchcock reported that staff is working on looking at Local Government Plans, looking for themes, policies, projects, and also for commonality. They are looking at regional documents only, not at site specific plans done over time. Documents being looked at are between 2012 and 2017. Staff will present a summary at the November meeting.
- 2) Kelly gave an update on the CEDS implementation, explaining that there are six initiative councils to the CEDS process:
  - a) Arts and Culture
  - b) Rivers and Community
  - c) Transportation
  - d) Branding
  - e) Workforce Development Board/Talent Solutions Team
  - f) The Alliance

All of the initiative councils will come together with what they have developed in January, and the process will be complete in March.

- 3) Kelly advised that the Central Virginia Training Partnership has been formed to look at the localities opportunities for savings for staff training in public works, in new-hire training and safety training. This process has begun.

Kelly also reported that Amherst County has been awarded a \$700,000 CDBG grant.

**10. Consideration of designating Gary Christie as the Local Government Council's Official FOIA Contact**

Gary Christie explained that the General Assembly requires the designation of a FOIA contact, and he is suggesting that the LGC appoint him as this contact.

Dean Rodgers made a motion that the LGC appoint Gary Christie to be the Local Government Council's official FOIA contact. The motion was seconded by Susan Adams, and was unanimously approved by those present.

**11. Consideration of a Special Recognition for Bill Shelton, the Director of the Virginia Department of Housing and Community Development for 20 Years of Service as Dept. Director**

Gary Christie suggested recognizing Mr. Shelton by inviting him to come to our October meeting.

**12. Other Business**

Bonn Svrcek asked that we receive a report on GoVA at the next meeting.

Dean Rodgers reported that at some point he would be coming back asking for more funding for lobbyists for the Central Virginia Training Center.

There being no further business, the meeting adjourned at 6:10 P.M.

The next meeting of the Local Government Council will be on November 19, 2017, at 5:00 p.m. at the Holiday Inn.

VIRGINIA'S REGION 2000 LOCAL GOVERNMENT COUNCIL				
Budget to Actual for FY18				
as of September 30, 2017				
	<u>FY18 Budget</u>	<u>Actual as of 9/30/17</u>	<u>Diff Between Budget &amp; Actual</u>	<u>% of Budget Used</u>
<b>OPERATIONS FUND (EXPENDITURES)</b>				
<b><u>SALARY</u></b>				
ADMINISTRATION	200,150	50,201	149,949	25.08%
FINANCE	136,149	34,037	102,112	25.00%
OPERATIONS	168,604	43,573	125,031	25.84%
WIA	142,500	38,723	103,777	27.17%
	647,403	166,534	480,869	25.72%
PART TIME HELP	10,000	216	9,784	2.16%
<b>Total Salaries &amp; Wages</b>	<b>657,403</b>	<b>166,750</b>	<b>490,653</b>	<b>25.36%</b>
EMPLOYER COST FICA	50,291	12,173	38,118	24.21%
EMPLOYER COST V R S	42,016	10,841	31,175	25.80%
EMPLOYER COST HEALTH INS	98,811	25,606	73,205	25.91%
EMPLOYER COST LIFE INS	8,481	2,184	6,297	25.75%
WORKERS COMP	700	526	174	75.14%
<b>Total Fringe Benefits</b>	<b>200,299</b>	<b>51,330</b>	<b>148,969</b>	<b>25.63%</b>
<b><u>OFFICE EXPENSES</u></b>				
AUDITING SERVICES	5,250		5,250	0.00%
PAYROLL ACCOUNTING SERVICES	8,500	2,514	5,986	29.58%
LEGAL SERVICES	3,000		3,000	0.00%
LIABILITY INSURANCE	1,450	910	540	62.76%
CONTRACTUAL SERVICES	17,000	7,676	9,324	45.15%
ADVERTISING	1,000	0	1,000	0.00%
POSTAGE	1,000	(166)	1,166	-16.60%
TELEPHONE	5,000	752	4,248	15.04%
INTERNET SERVICES	700	(15)	715	-2.14%
OFFICE SUPPLIES	6,000	720	5,280	12.00%
PRINTING & BINDING	1,500		1,500	0.00%
TRAVEL	7,500	1,244	6,256	16.59%
SPECIAL MEETINGS	7,000	1,242	5,758	17.74%
EDUCATION & TRAINING	6,000	1,072	4,928	17.87%
DUES, SUBSCRIPTIONS	10,800	4,604	6,196	42.63%
PUBLICATIONS	700	56	644	8.00%
MISCELLANEOUS EXPENSES	1,000	123	877	12.30%
FURNITURE & FIXTURES	1,000		1,000	0.00%
RENTAL OFFICE EQUIPMENT	4,000	745	3,255	18.63%
OFFICE RENT	67,493	17,731	49,762	26.27%
PARKING	4,200	870	3,330	20.71%
COMPUTER EQUIP/SOFTWARE	10,000	1,931	8,069	19.31%
<b>Total Office Expenses</b>	<b>170,093</b>	<b>42,009</b>	<b>128,084</b>	<b>24.70%</b>
<b>Total Operations Expenses</b>	<b>1,027,795</b>	<b>260,089</b>	<b>767,706</b>	<b>25.31%</b>



VIRGINIA'S REGION 2000 LOCAL GOVERNMENT COUNCIL				
Budget to Actual for FY18				
as of September 30, 2017				
	<u>FY18 Budget</u>	<u>Actual as of 9/30/17</u>	<u>Diff Between Budget &amp; Actual</u>	<u>% of Budget Used</u>
<b>Total Operations Expenses (from Page 1)</b>	<b>1,027,795</b>	<b>260,089</b>	<b>767,706</b>	<b>25.31%</b>
<b>Direct Project Expenses</b>				
Appomattox CDBG - Meadowlark	5,000	415	4,585	8.30%
Appomattox Trail Project	500		500	0.00%
Appomattox Recovery Planning Grant	3,000	145	2,855	4.83%
Brookneal Comp Plan	755	169	586	22.38%
DHCD	2,500	354	2,146	14.16%
DRPT / FTA	2,500	398	2,102	15.92%
EDA CEDS - LGC	9,000	18	8,982	0.20%
Hazard Mitigation	103,213		103,213	0.00%
Regional Radio Board	1,000	83	917	8.30%
RideSolutions	22,414	1,228	21,186	5.48%
VDOT - PL	15,400	3,155	12,245	20.49%
VDOT - Rural	2,500	304	2,196	12.16%
WIOA	203,207	20,869	182,338	10.27%
<b>Total Direct Project Expenses</b>	<b>370,989</b>	<b>27,138</b>	<b>343,851</b>	<b>7.32%</b>
<b>TOTAL OPERATING &amp; DIRECT PROJECT EXPENSES</b>	<b>\$1,398,784</b>	<b>\$287,227</b>	<b>\$1,111,557</b>	<b>20.53%</b>
<b>Pass Thru Expenses</b>				
Regional Radio Board	1,249,988	177,361	1,072,627	14.19%
VDOT - PL	48,600		48,600	0.00%
WIOA	950,000	164,499	785,501	17.32%
<b>Total Pass Thru Expenses</b>	<b>\$2,248,588</b>	<b>\$341,860</b>	<b>\$1,906,728</b>	<b>15.20%</b>
<b>Total Expenses</b>	<b>\$3,647,372</b>	<b>\$629,087</b>	<b>\$3,018,285</b>	<b>17.25%</b>

VIRGINIA'S REGION 2000 LOCAL GOVERNMENT COUNCIL				
Budget to Actual for FY18				
as of September 30, 2017				
	<u>FY18 Budget</u>	<u>Actual as of 9/30/17</u>	<u>Diff Between Budget &amp; Actual</u>	<u>% of Budget Received</u>
<b>Revenues</b>				
<b><u>OPERATIONS FUND (REVENUE)</u></b>				
Dues	154,668	154,668	0	100.00%
Miscellaneous Revenue	12,000	750	11,250	6.25%
<b>Total Operations Revenue</b>	<b>166,668</b>	<b>155,418</b>	<b>11,250</b>	<b>93.25%</b>
<b>Direct Project Revenues</b>				
Appomattox CDBG - Meadow Lark	22,700		22,700	0.00%
Appomattox Trail Project	2,500		2,500	0.00%
Appomattox Recovery Planning Grant	20,000	5,000	15,000	25.00%
Brookneal Comp Plan	8,152		8,152	0.00%
DHCD	72,471		72,471	0.00%
DRPT / FTA	103,357	31,075	72,282	30.07%
EDA/CEDS - LGC	6,273		6,273	0.00%
Hazard Mitigation	102,500		102,500	0.00%
Pamplin VDH Water	5,907		5,907	0.00%
Regional Radio Board	30,000	6,431	23,569	21.44%
Region 2000 Services Authority	164,204	32,638	131,566	19.88%
RideSolutions	44,214	4,672	39,542	10.57%
VDOT-PL	131,918	27,149	104,769	20.58%
VDOT-Rural	58,000	10,894	47,106	18.78%
WIOA	453,234	90,404	362,830	19.95%
<b>Total Direct Project Revenues</b>	<b>1,225,430</b>	<b>208,263</b>	<b>1,017,167</b>	<b>17.00%</b>
Interest	2,000	973	1,027	48.65%
<b>TOTAL OPERATIONS &amp; DIRECT PROJECT REVENUES</b>	<b>1,394,098</b>	<b>364,654</b>	<b>1,029,444</b>	<b>26.16%</b>
<b>Surplus/(Use of Fund) Balance</b>	<b>(4,686)</b>	<b>77,427</b>	<b>(82,113)</b>	
Funding from Fund Balance for EDA CEDS	6,273		6,273	0.00%
<b>Funding from Fund Balance</b>	<b>6,273</b>	<b>0</b>	<b>6,273</b>	<b>0.00%</b>
	<b>\$1,587</b>	<b>\$77,427</b>	<b>(\$75,840)</b>	
<b>Pass Thru Revenue</b>				
Regional Radio Board	1,249,988	848,436	401,552	67.88%
VDOT - PL	48,600		48,600	0.00%
WIOA	950,000	172,127	777,873	18.12%
<b>Total Pass Thru Revenues</b>	<b>\$2,248,588</b>	<b>\$1,020,563</b>	<b>\$1,228,025</b>	<b>45.39%</b>
<b>Total Revenue</b>	<b>3,648,959</b>	<b>1,385,217</b>	<b>2,263,742</b>	
<b>Net Surplus/(Use of Fund) Balance</b>	<b>1,587</b>	<b>756,130</b>		