



Local Government Council
828 Main Street, 12th Floor
Lynchburg, Virginia 24504

Large Conference Room
March 15, 2018
5:00 p.m.

Agenda

1. **Welcome | Moment of Silence and Recognition of New Members**..... Mayor Foster, Chair
.....
2. **Approval of Minutes of November 16, 2017**..... Mayor Foster, Chair
(Attachment)
3. **Auditor Report, Financial Update**..... Rosalie Majerus
(Attachment)
4. **FY 19 Budget**..... Rosalie Majerus, Gary Christie
5. **Strategic Planning**
 - a) Comprehensive Planning Process..... Kelly Hitchsock
 - b) SERDI Regional Assessment, Roanoke Valley Alleghany Regional Commission.....
..... Executive Wayne Strickland
6. **Proposed Retirement of the Region 2000 Name** Gary Christie
7. **Office Space Update** Gary Christie
8. **Rural Transportation Planning Work Program FY 2019** Scott Smith
(Attachment)
9. **Items from Staff** Gary Christie
10. **Items from Council**
11. **Adjourn** – Next meeting April 19, 2018, 5 p.m, LGC offices; MPO meets at 4 p.m.



Virginia's Region 2000

March 15, 2018

5:00 p.m.

Executive Summary

1. **Welcome | Moment of Silence and Recognition of New Members**..... Mayor Foster
New members:
 - a) Charlie Watts, Campbell County Board of Supervisors
 - b) Sara Carter, Amherst Town Manager
2. **Approval of Minutes of November 16, 2017** Mayor Foster
(Attachment)
3. **Audit Report, Financial Update**..... Rosalie Majerus
(Attachment)
4. **FY 19 Budget**..... Rosalie Majerus, Gary Christie
The FY 19 budget is presented for your consideration. There are no additional revenue streams anticipated for the early portion of FY 19. The VDOT PL Transportation numbers are not finalized and subject to change, but staff believes the numbers will be level.

Taking action now will give the Services Authority Board and the Workforce Development Board information on how to budget for wages and fringe benefits for FY 19.

Highlights from the FY 19 budget include:

- a) 2% merit based pay increase for employees
- b) Reduction in VRS costs for the next two years
- c) Increased health insurance costs (9.4%) shared by employer/employees
- d) Projects that will begin
 - a. Hazard Mitigation Plan Update
 - b. Administration of GO Virginia Workforce Grant
 - c. Amherst County CDBG Construction Ready
 - d. Amherst Town VDH Sedimentation Basin
- e) Projects that will continue
 - a. Madison Heights CDBG
 - b. Town of Appomattox Meadowlark Neighborhood CDBG
- f) SERCAP Regional Assessment Process included
- g) Funds for regional legislative liaison services are not included
- h) With Matt Perkins moving from an Administrative Assistant role to a Special Projects role we moved him from the Administrative line to the Operations line which is why the Administrative line decreased.

We've made adjustments to the budget format. We've taken out all of the WIOA salaries and benefits from the LGC line items and incorporated the WIOA salaries and benefits into the WIOA Expense line. The WIOA salaries and benefits detail appears in the Workforce Development budget which is reviewed regularly by the WIOA Finance Committee and quarterly by the WIOA Board. Removing the WIOA salaries and benefits from the LGC lines gives a cleaner picture of LGC related salaries and benefits.

Recommended Action: The Local Government Council FY 19 budget is presented for your consideration and approval.

5. Strategic Planning

(Attachment)

We've had several conversations over the last several meetings about:

- next projects for the LGC
- examining existing operational plans
- creating a regional strategic plan that meets the Virginia Code requirements of 15.2-4209-4212
- Bringing in the Southeast Regional Directors Institute to lead a 360 Organizational Assessment

Planning and Development Director Kelly Hitchcock will provide a brief summary of the LGC-generated regional plan between 2012-2017 and outline a proposed process to develop the 2018 Region 2000 LGC Strategic Plan, a DHCD program requirement.

Mrs. Hitchcock will present a proposed series of local activities incorporating SERDI's Assessment to establish a Regional Strategic Plan.

In November it was suggested that we invite another regional commission to talk about their experiences with SERDI and the Regional Assessment. The Roanoke Valley Alleghany Regional Commission Executive Director Wayne Strickland will join us for our March meeting.

Regarding the regional strategic plan to meet Virginia Code 15.2-4209, the LGC has for the past few years utilized the Virginia's Region 2000 Partnership document as the Strategic Plan for DHCD reporting purposes. However, with the dissolution of the Partnership, there is a need to develop an updated LGC document that will serve to guide future program and project activities.

August: An electronic survey will be completed by members of the Council, other local elected and appointed officials, and other regional leaders whose opinions are valuable. Survey questions will include:

- What's good about the Council?
- What concerns you about the Council?
- What is the most valuable thing you receive from the Council?
- Is there an opportunity out there that you think the Council should be engaged in that it is not?
- If you could change one thing about the Council what would it be?

September: There would be up to six focus group sessions (1 1/5 hours) facilitated by SERDI staff over parts of September 17-19. We determine how the focus groups are shaped, but it could be:

- By geography
- By sector
 - Managers/Administrators
 - Planners
 - Economic Developers

- o Workforce
- o Staff

Some of the same questions in the electronic survey will be asked, but these focus groups will allow the facilitators to get more in depth answers about their perspective of the Council and how we can increase our relevancy and usefulness to our customers.

We would have an expanded LGC meeting on September 20 with SERDI staff to lead a review of the comments heard and conduct a strategies work session, not to exceed 1½ hours, likely off site. SERDI will present several preliminary rough draft strategy recommendations for discussion and seek strategy recommendations from the Council as well.

October: SERDI will submit a complete record/report of the Council assessment including final recommendations.

Recommended Action: Endorse the approach to create a regional strategic plan through the process recommended by staff and the SERDI Regional Assessment.

6. Region 2000 Name Change Gary Christie
(Attachment)

Recommendation: Staff recommends that the Local Government Council retire the Region 2000 name. Staff recommends returning to the Central Virginia name, but recommends more input on whether we call ourselves a Local Government Council, a Planning District Commission or a Regional Commission.

A name change would require a charter change which requires ratification by a minimum of six of our member jurisdictions.

A small committee could review the name choices and also review any other charter changes that might be appropriate.

It would also likely start name changes among the following organizations:

- Region 2000 Workforce Board
- Region 2000 Services Authority
- Region 2000 Radio Board

See attached overview by Transportation Director Scott Smith.

Recommended Action: Authorize the Chair to appoint a committee to recommend a new name and to review the Council’s Charter to determine whether any other updates are appropriate.

7. Office Space Update Gary Christie
 You may recall that the Lynchburg Business Alliance has invited us to share some of their office space. Below are their offer numbers:

\$14/sq. ft. (\$8 rent plus \$6 utilities)
 3% annual increase on the rent, utilities are prorated and may increase/decrease
 \$48,272 for FY 19 for 3,448 sq. ft.
 Estimated \$282,000 renovation cost
 10 year lease

(Attached is an estimate of the renovation cost.)

Staff recommends thanking the Alliance but declining the offer because of the large renovation cost that would impact our reserves. We are also concerned that the rental rate is too high considering the renovations necessary. Staff feels that the space is too tight with growth areas only available in the interior of the building which are less suited for office use.

The advantage to the Alliance building is that the square foot space is less as the meeting rooms are not included in the square foot cost.

Staff recommends that we continue to explore other space options.

As a reminder, here are the numbers for our current space in the Bank of the James:

\$13.87/sq. ft.

2% annual increase

\$89,396 for FY 19 for 6,063 sq. ft., including parking

Month to Month arrangement

8. Rural Transportation Planning Work Program FY 2018Scott Smith
(Attachment)

9. Items from StaffGary Christie
The Regional Hazard Mitigation Plan Update is starting...Each jurisdiction has agreed to a \$2,500 match for the project. Let us know if you want the \$2,500 match billed this year or next year. (Amherst County has already paid.)

Reminder that we will be contracting with Virginia Tech's Center for Geospatial Information Technology to lead this 18 month project.

10. Items from Council

11. Adjourn – Next meeting April 19, 2018, 5:00 p.m.



**Virginia's Region 2000
Local Government Council**
828 Main Street, 12th Floor
Lynchburg, VA 24504

**November 16, 2017
5:00 pm**

Minutes

Members Present:

Susan Adams, Appomattox County Administrator
Carl Boguess, Bedford County Administrator, Treasurer of Council
Kenneth Campbell, Amherst County Board of Supervisors
Waverly Coggsdale, Altavista Town Manager
Mayor Joan Foster, Lynchburg City Council, Chair of Council
Mayor Paul Harvey, Town of Appomattox
Dean Rodgers, Amherst County Administrator
Frank Rogers, Campbell County Administrator
Bonnie Svrcek, Lynchburg City Manager
Mayor Dwayne Tuggle, Town of Amherst

Members Absent:

Mayor Phyllis Campbell, Town of Brookneal
Del. Ben Cline, Virginia House of Delegates
Bruce Johannessen, Town of Bedford
Megan Lucas, Lynchburg Regional Economic Alliance
Mayor Mike Mattox, Town of Altavista
Bryan Moody, Appomattox County Board of Supervisors
Sen. Mark Peake, Virginia Senate
Michael Rousseau, Campbell County Board of Supervisors
John Sharp, Bedford County Board of Supervisors
Russell Thurston, Brookneal Town Manager

Others Present:

Ben Bowman, Local Government Council
Margaret Carmel, News and Advance
Gary Christie, Local Government Council, Executive Director
Susan Cook, Local Government Council
Christine Kennedy, Lynchburg Regional Business Alliance
Rosalie Majerus, Local Government Council, Deputy Director of Finance
W. Scott Smith, Local Government Council

1. Welcome and Moment of Silence

Mayor Foster, Chair, welcomed everyone and opened the meeting at 5:00 p.m. with a moment of silence.

2. Approval of Minutes of the October 19, 2017 Meeting

Upon a motion by Carl Boggess, and seconded by Bonnie Svrcek, the minutes of the October 19th meeting were approved as presented.

3. Financial Update

a) Rosalie Majerus reviewed the financials that were included in the meeting packet. She noted that under Direct Project Revenues for Old Town Madison Heights there is a negative \$3,700.00 revenue. This is because she billed them twice last year, and it has been corrected.

b) Gary Christie presented a resolution for the VML/VACo Investment Program. This program would give the LGC a choice for longer term investments.

A motion was made by Waverly Coggsdale, and seconded by Bonnie Svrcek, to approve the resolution. The motion carried unanimously by those present.

c) Dean Rodgers gave an update on the CVTC. He advised that last year the General Assembly directed \$260,000 for an environmental assessment on the Training Center. This was a Phase II assessment on specific sites that were known sites of waste, etc. This resulted in a list of work that needed to be done, which would amount to an expense of \$570,000.00. This does not include removal and disposal of surface debris, or include any improvements that may be required to supplement the existing landfill caps, and did not address asbestos and lead. More money will be needed later, as there will be more findings.

At this point, Mr. Rodgers stated that he is not asking for more money from the LGC, and doesn't know if a lobbyist is needed at this time.

Frank Rogers suggested making funds available, not to exceed \$30,000, from the available fund balance to expedite communications with the general assembly when needed. He also advised setting up a line item in future budgets for legislative advocacy.

Dean Rodgers made a motion to authorize spending up to \$30,000.00 for legislative advocacy, from the available fund balance, to continue with work on the Central Virginia Training Center. The motion was seconded by Mayor Paul Harvey, and carried unanimously by members present.

d) Gary Christie advised the Council that he would like to use \$2500.00 to co-sponsor a speaker with the Alliance, on December 14 when they present an economic report on the region. The speaker this year will be Dr. Stephen Farnsworth, from Mary Washington University. This was approved by consensus from the Council.

4. Creation of a Non-Profit organization to supplement the Workforce Development Board

Gary Christie explained that the Workforce Development Board has recommended that a 501-C-3 be established so that money and resources can more easily come through a foundation rather than through the Local Government Council. The Workforce Board would serve as the foundation's Board, and the foundation would use the Local Government Council to do its personnel management and financial record keeping.

Ben Bowman explained that by establishing a 501-C-3 there would be opportunities to bring in additional funding that would enable the Workforce to do a better job of career pathway development.

The Workforce Development Board would also act as the Board for the foundation.

Bonnie Svrcek suggested that Mr. Bowman proceed with establishing the non-profit organization. The Local Government Council was in agreement.

5. GO Virginia Workforce Grant Application Support

Gary Christie asked for a motion to support a grant application to the Region 2 GO Virginia Board for Workforce Development. The Local Government Council would serve as the fiscal agent and administrator for this grant project.

The motion was made by Carl Boggess, and seconded by Frank Rogers, to support this grant application. The motion was unanimously approved by members present.

6. Taxation and Streaming Videos

Bonnie Svrcek asked the Council to drop her suggestion of taxation of streaming videos from the list of items suggested for the legislative agenda.

A motion was made by Bonnie Svrcek to call on Regional Commissions and Councils throughout the Commonwealth to encourage the General Assembly to begin dialogue between local and state officials on a comprehensive reshaping of the Commonwealth's tax code. The motion was seconded by Carl Boggess, and approved unanimously.

7. Office Space

Gary Christie asked the Council to voice pros and cons they have concerning a move to the Lynchburg Regional Business Alliance location, and to talk about setting up a date for the ad hoc committee to look at the space there.

- Parking - Council was advised that there is a city-owned parking lot in close proximity.
- Renovations – Mr. Christie reported that this cost is currently at \$280,000.00, which is probably a high estimate. The thought is that we would renovate space and negotiate with the Alliance to recapture some of the renovation cost in terms of a reduced rate. Currently the mark is at \$15.00, \$9.00 for the space, and \$6.00 for operations.

- Current lease – Mr. Christie advised that the current lease in the Bank of the James is on a month to month basis.
- Staff would be working in reduced space, although there would be some flexible space.

Gary Christie suggested the managers have their December lunch meeting at the Alliance to see the space and talk about options.

Mr. Christie was asked to speak to the landlord at the Bank of the James about buying the floor at the current location.

8. Strategic Planning

Mr. Christie advised that he does not yet have the report showing commonalities among all of the regional plans, but expects to have it ready for the January meeting.

Mr. Christie explained that in next year's budget he would like to budget for a group called the SouthEast Regional Directors Institute to lead the Council in a 360 Organizational Assessment. The cost would be \$4500.00 for their services and \$3,000.00 for travel, not to exceed \$7,500.00.

Council suggested that someone from one of the planning districts who have used this service come to the January meeting to provide information.

9. Meeting Schedule for 2018

Meeting Schedule for consideration for 2018:

- i. January 18 - MPO & LGC
- ii. March 15 – LGC
- iii. April 19 - MPO, LGC
- iv. May 17 – LGC (Dinner Meeting?)
- v. June 28 – Meeting with Roanoke Regional Commission in Roanoke area
- vi. September 20 – LGC
- vii. October 18 – MPO & LGC Dinner Meeting
- viii. November 15 – LGC

Council decided to meet with the Roanoke Regional Commission, for a dinner meeting in May. The June meeting will be scheduled if needed.

10. Other Business

Kenneth Campbell stated that he is unable to access the Central Virginia Training Partnership Program Development Survey shown in the meeting packet. Mr. Christie advised that this would be taken care of.

Ben Bowman reported that on November 30 at 10:00 The Talen Solutions Team and CEOs from manufacturers in the region will meet in Merritt Hall at CVCC to present their electrical needs. Elected officials in the region are also being invited.

11. Next Meeting: January 18, 2018

There being no further business, the meeting adjourned at 6:25.

ROBINSON, FARMER, COX ASSOCIATES

A PROFESSIONAL LIMITED LIABILITY COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

Communication with Those Charged with Governance

To the Board of Directors
Virginia's Region 2000 Local Government Council

We have audited the financial statements of financial statements of Virginia's Region 2000 Local Government Council for the year ended June 30, 2017. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, *Government Auditing Standards*, and Uniform Guidance, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated July 28, 2017. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Virginia's Region 2000 Local Government Council are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2017. We noted no transactions entered into by the entity during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the Council's financial statements were:

Management's estimate of the depreciable lives of capital assets is based on historical experience and industry standards. We evaluated the key factors and assumptions used to develop the estimate of depreciable lives of capital assets in determining that it is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditors' report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated November 2, 2017.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the entity's financial statements or a determination of the type of auditors' opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the entity's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to management's discussion and analysis and the schedules related to pension and OPEB funding, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI. Our responsibility with respect to the budgetary comparison information, which also supplements the basic financial statements, is to evaluate the presentation of the schedules in relation to the financial statements as a whole and to report on whether it is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Matters: (Continued)

We were engaged to report on the schedule of expenditures of federal awards, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

We were not engaged to report on the introductory section or statistical section which accompany the financial statements but are not RSI. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

Restriction on Use

This information is intended solely for the use of the Board of Directors and management of Virginia's Region 2000 Local Government Council and is not intended to be, and should not be, used by anyone other than these specified parties.

Robinson, Farmer, Cox Associates

Charlottesville, Virginia
November 2, 2017

VIRGINIA'S REGION 2000 LOCAL GOVERNMENT COUNCIL							
Budget to Actual for FY18 and Budget for FY19							
as of February 28,2018							
	<u>Actual as of 6/30/17</u>	<u>FY18 Budget</u>	<u>Actual as of 2/28/18</u>	<u>Diff Between Budget & Actual</u>	<u>% of Budget Used</u>	<u>FY 19 Draft Budget</u>	<u>\$ Change from FY18 to FY19</u>
OPERATIONS FUND (EXPENDITURES)							
SALARY							
ADMINISTRATION	197,084	200,150	106,046	94,104	52.98%	166,603	(33,547)
FINANCE	133,479	136,149	90,766	45,383	66.67%	138,872	2,723
OPERATIONS	147,547	168,604	145,868	22,736	86.52%	223,588	54,984
WIA	0	0	0	0		0	0
	478,110	504,903	342,680	162,223	67.87%	529,063	24,160
PART TIME HELP	14,509	10,000	216	9,784	2.16%	10,000	0
Total Salaries & Wages	492,619	514,903	342,896	172,007	66.59%	539,063	24,160
				0			
EMPLOYER COST FICA	36,129	39,390	25,382	14,008	64.44%	41,238	1,848
EMPLOYER COST V R S	31,039	32,768	22,247	10,521	67.89%	24,919	(7,849)
EMPLOYER COST HEALTH INS	71,300	78,301	50,727	27,574	64.78%	81,871	3,570
EMPLOYER COST LIFE INS	6,265	6,614	4,491	2,123	67.90%	6,931	317
WORKERS COMP	327	700	411	289	58.71%	714	14
Total Fringe Benefits	145,060	157,773	103,258	54,515	65.45%	155,673	(2,100)
OFFICE EXPENSES							
AUDITING SERVICES	5,050	5,250	5,050	200	96.19%	5,500	250
LEGISLATIVE ADVOCACY				0		0	0
PAYROLL ACCOUNTING SERVICES	7,906	8,500	2,371	6,129	27.89%	6,670	(1,830)
LEGAL SERVICES	1,560	3,000		3,000	0.00%	3,000	0
LIABILITY INSURANCE	1,427	1,450	910	540	62.76%	1,000	(450)
CONTRACTUAL SERVICES	15,774	17,000	18,229	(1,229)	107.23%	24,500	7,500
ADVERTISING	1,016	1,000		1,000	0.00%	1,000	0
POSTAGE	809	1,000	52	948	5.20%	1,000	0
TELEPHONE	6,400	5,000	3,192	1,808	63.84%	6,400	1,400
INTERNET SERVICES	706	700	315	385	45.00%	700	0
OFFICE SUPPLIES	5,045	6,000	2,163	3,837	36.05%	6,000	0
PRINTING & BINDING	99	1,500		1,500	0.00%	1,500	0
TRAVEL	3,761	7,500	2,391	5,109	31.88%	7,500	0
SPECIAL MEETINGS	6,888	7,000	5,564	1,436	79.49%	7,000	0
EDUCATION & TRAINING	3,979	6,000	1,781	4,219	29.68%	6,000	0
DUES, SUBSCRIPTIONS	8,745	10,800	7,609	3,191	70.45%	10,800	0
PUBLICATIONS	459	700	164	536	23.43%	700	0
MISCELLANEOUS EXPENSES	591	1,000	555	445	55.50%	1,000	0
FURNITURE & FIXTURES	555	1,000	875	125	87.50%	1,000	0
RENTAL OFFICE EQUIPMENT	3,311	4,000	1,758	2,242	43.95%	4,000	0
OFFICE RENT	62,454	67,493	45,106	22,387	66.83%	69,337	1,844
PARKING	3,865	4,200	2,305	1,895	54.88%	4,200	0
COMPUTER EQUIP/SOFTWARE	12,014	10,000	3,150	6,850	31.50%	10,000	0
Total Office Expenses	152,414	170,093	103,540	66,553	60.87%	178,807	8,714
Total Operations Expenses	790,093	842,769	549,694	293,075	65.22%	873,543	30,774

VIRGINIA'S REGION 2000 LOCAL GOVERNMENT COUNCIL							
Budget to Actual for FY18 and Budget for FY19							
as of February 28,2018							
	<u>Actual as of 6/30/17</u>	<u>FY18 Budget</u>	<u>Actual as of 2/28/18</u>	<u>Diff Between Budget & Actual</u>	<u>% of Budget Used</u>	<u>FY 19 Draft Budget</u>	<u>\$ Change from FY18 to FY19</u>
Total Operations Expenses (from Page 1)	790,093	842,769		842,769	0.00%	873,543	30,774
Direct Project Expenses							
Amherst CDBG - Old Town Madison Heights	99	0	394	(394)	#DIV/0!	1,000	1,000
Amherst Construction Ready						750	750
Amherst Sedimentation Basin						500	500
Amherst Training Center	20,000	0		0			0
Appomattox County Comp Plan	0	0		0			0
Appomattox CDBG - Meadowlark	9,541	5,000	4,407	593	88.14%	5,000	0
Appomattox CDBG - Planning	397	0		0			0
Appomattox Town Planning	23			0			0
Appomattox Trail Project	0	500		500	0.00%		(500)
Appomattox Recovery Planning Grant	15,686	3,000	1,693	1,307	56.43%	3,000	0
Brookneal Comp Plan	0	755	239	516	31.66%		(755)
Brookneal Streetscape	43	0		0			0
Campbell County Route 29 Corridor Planning (N	82,951	0		0			0
DHCD	713	2,500	751	1,749	30.04%	2,500	0
DRPT / FTA	4,162	2,500	2,956	(456)	118.24%	11,000	8,500
EDA CEDS - LGC	68,438	9,000	5,982	3,018	66.47%		(9,000)
Hazard Mitigation		103,213		103,213	0.00%	62,400	(40,813)
Pamplin CDBG	255	0		0			0
Pamplin VDH Water	1,593	0	77	(77)		500	500
Regional Radio Board	516	1,000	260	740	26.00%	1,000	0
RideSolutions	28,652	22,414	5,364	17,050	23.93%	22,414	0
TMDL Redevelopment	3,000	0		0			0
Town of Amherst Main Street Waterline	247	0	19	(19)			0
VDOT - PL	13,435	15,400	12,129	3,271	78.76%	15,400	0
VDOT - Rural	7,258	2,500	2,242	258	89.68%	2,500	0
WIOA Career Center	0	0		0		0	0
WIOA	236,046	418,233	335,851	82,382	80.30%	544,004	125,771
Total Direct Project Expenses	493,055	586,015	372,364	213,651	63.54%	671,968	85,953
TOTAL OPERATING & DIRECT PROJECT EXPENSES	\$1,283,148	\$1,428,784	\$922,058	\$506,726	64.53%	\$1,545,511	\$116,727
Pass Thru Expenses							
Regional Radio Board	984,128	1,249,988	331,076	918,912	26.49%	1,249,988	0
VDOT - PL	44,952	48,600	40,320	8,280	82.96%	48,600	0
WIOA	818,722	950,000	486,439	463,561	51.20%	950,000	0
Total Pass Thru Expenses	\$1,847,802	\$2,248,588	\$857,835	\$1,390,753	38.15%	\$2,248,588	\$0
Total Expenses	\$3,130,950	\$3,677,372	\$1,779,893	\$1,897,479	48.40%	\$3,794,099	\$116,727

VIRGINIA'S REGION 2000 LOCAL GOVERNMENT COUNCIL							
Budget to Actual for FY18 and Budget for FY19							
as of February 28,2018							
	<u>Actual as of 6/30/17</u>	<u>FY18 Budget</u>	<u>Actual as of 2/28/18</u>	<u>Diff Between Budget & Actual</u>	<u>% of Budget Received</u>	<u>FY 19 Draft Budget</u>	<u>\$ Change from FY18 to FY19</u>
Revenues							
OPERATIONS FUND (REVENUE)							
Dues	154,429	154,668	154,668	0	100.00%	154,774	106
Miscellaneous Revenue	12,296	12,000	12,435	(435)	103.63%	12,000	0
Total Operations Revenue	166,725	166,668	167,103	(435)	100.26%	166,774	106
Direct Project Revenues							
Amherst County - Old Town Madison Heights	15,900	0	(3,700)	3,700	#DIV/0!	17,500	17,500
Amherst Construction Ready						1,500	1,500
Amherst Sedimentation Basin						2,800	2,800
Appomattox County Comp Plan	0	0		0			0
Appomattox CDBG - Meadow Lark	11,700	22,700	13,200	9,500	58.15%	24,000	1,300
Appomattox Downtown	4,000			0			0
Appomattox CDBG - Planning	4,500			0			0
Appomattox Trail Project		2,500		2,500	0.00%		(2,500)
Appomattox Recovery Planning & construction	28,093	20,000	10,675	9,325	53.38%	13,900	(6,100)
Campbell County Route 29 Corridor Planning (N	86,510	0		0			0
Brookneal Comp Plan		8,152		8,152	0.00%		(8,152)
DHCD	75,971	72,471	56,978	15,493	78.62%	72,471	0
DRPT / FTA	92,361	103,357	56,956	46,401	55.11%	107,955	4,598
EDA/CEDS - LGC	40,862	6,273	5,131	1,142	81.79%		(6,273)
Hazard Mitigation		102,500		102,500	0.00%	85,200	(17,300)
Pamplin VDH Water	9,020	5,907		5,907	0.00%	2,500	(3,407)
Regional Radio Board	34,598	30,000	10,543	19,457	35.14%	20,000	(10,000)
Region 2000 Services Authority	164,330	164,204	96,596	67,608	58.83%	167,488	3,284
RideSolutions	46,806	44,214	13,372	30,842	30.24%	44,214	0
TMDL Redevelopment	4,000	0		0			0
Town of Amherst Main Street Waterline	4,598	0		0			0
VDOT-PL	111,870	131,918	27,834	104,084	21.10%	131,918	0
VDOT-Rural	58,000	58,000	17,534	40,466	30.23%	58,000	0
WIOA	293,517	453,234	383,232	70,002	84.55%	625,914	172,680
Total Direct Project Revenues	1,086,636	1,225,430	688,351	537,079	56.17%	1,375,360	149,930
Interest	3,291	2,000	3,636	(1,636)	181.80%	3,500	1,500
TOTAL OPERATIONS & DIRECT PROJECT REVENUES	1,256,652	1,394,098	859,090	535,008	61.62%	1,545,634	151,536
Surplus/(Use of Fund) Balance	(26,496)	(34,686)	(62,968)	28,282	181.54%	123	34,809
Funding from Fund Balance for EDA CEDS	36,883	6,273		6,273	0.00%	0	(6,273)
Funding from Fund Balance for Amherst Trainir	20,000	30,000		30,000	0.00%		(30,000)
Funding from Fund Balance for Career Center Location				0		0	0
Funding from Fund Balance	56,883	36,273	0	36,273	0.00%	0	(36,273)
	\$30,387	\$1,587	(\$62,968)	\$64,555	-3967.74%	\$123	(\$1,464)
Pass Thru Revenue							
Regional Radio Board	1,267,254	1,249,988	1,119,281	130,707	89.54%	1,249,988	0
VDOT - PL	44,952	48,600	40,320	8,280	82.96%	48,600	0
WIOA	819,160	950,000	491,661	458,339	51.75%	950,000	0
Total Pass Thru Revenues	\$2,131,366	\$2,248,588	\$1,651,262	\$597,326	73.44%	\$2,248,588	\$0
Total Revenue	3,444,901	3,678,959	2,510,352	1,168,607	68.24%	3,794,222	115,263
Net Surplus/(Use of Fund) Balance	313,951	1,587	730,459	(728,872)		123	(1,464)

LOCAL GOVERNMENT COUNCIL**Budget to Actual for FY18****as of February 28, 2018****CASH ON HAND**

Sun Trust Checking

LGC Funds

255,996

WIA Trainit Funds

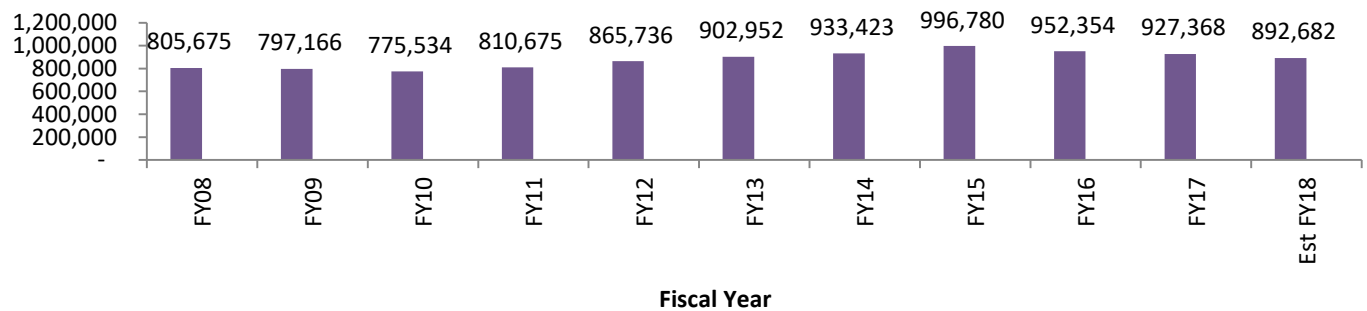
4,429

Local Govt Invest Pool

480,021

Petty Cash

200

Cash on Hand**\$ 740,646****CALCULATION OF ESTIMATED YEAR-END FUND BALANCE****Estimated Year-end Fund Balance****\$ 892,682****Ending Fund Balance**

To: Local Government Council
From: Scott Smith
RE: A Brief History of the Name of Planning District Commission #11
and the Region 2000 Brand

The following list outlines the naming history of Planning District Commission #11, which serves the Counties of Amherst, Appomattox, Bedford, Campbell, and the City of Lynchburg:

1969 - 2000	Central Virginia Planning District Commission
2000 - 2005	Region 2000 Regional Commission
2005 - Present	Virginia's Region 2000 Partnership -- Regional Council <i>doing business as</i> Local Government Council

The Region 2000 Brand and Partnership

In 1989, a group of local business and economic development leaders coined the name "Region 2000" to describe the 2,000 square-mile area of the Lynchburg MSA. A regional economic entity, which ultimately became the Region 2000 Economic Development Council, was formed. By the year 2000, efforts to brand the area as Region 2000 had progressed, and the Central Virginia Planning District Commission changed its three-decade-old name to the Region 2000 Regional Commission. Five years later, the organization changed its name to Virginia's Region 2000 Partnership -- Regional Council *doing business as* the Local Government Council. Other entities also took on the Region 2000 brand, including the Region 2000 Small Business Development Center, Region 2000 Workforce Investment Board, and Region 2000 Technology Council.

In 2005, the Local Government Council began discussions with the Economic Development Council about potentially co-locating offices. This occurred in early 2007, and most of the Region 2000 organizations operated under one "roof" on the twelfth floor of the Bank of the James Building. Efforts to create a brand identity for the partnership were successful, and earned the group kudos and awards from elsewhere in the state and nation. The Region 2000 Partnership consisted of more than a half-dozen organizations, but all fell under the umbrella of the two primary partners: the Economic Development Council and the Local Government Council.

Region 2000 Economic Development Council

Region 2000 Technology Council
Center for Advanced Engineering & Research
Future Focus Foundation
Young Professionals of Central Virginia

Region 2000 Local Government Council

Region 2000 Workforce Development Board
Region 2000 Services Authority
Region 2000 Radio Board
Central Virginia Metropolitan Planning Org.

While the Region 2000 brand was recognized at the state level, it struggled to gain understanding and support from local residents. One known business, an all-terrain vehicle dealership, added the moniker to its name, and Bank of the James commercials touted that the bank served the Region 2000 area. Because Region 2000 began as an economic development initiative, organizational staff working with the Economic Development Council likely had little explaining to do about why they were part of Region 2000. However, Local Government Council staff working in the field often had to overcome citizens' assumptions that they were connected to regional economic development efforts instead of local government services.

Even though most constituents assumed that the Region 2000 brand was solely focused on economic development, most were also confused by the name. The majority of individuals with whom Local Government Council field staff interacted assumed that the word related to the year 2000, which is not an unreasonable theory since the name was first born in the late 1980s and the Central Virginia Planning District Commission changed its name to the Region 2000 Regional Commission in the year 2000. Not knowing that the number refers to the approximate number of square miles encapsulated by the Lynchburg MSA, many present-day citizens look at the name as a stale, eighteen-year-old relic of enthusiastic anticipation of the turn of the millennium.

In December 2015, the Region 2000 Economic Development Council and the Greater Lynchburg Chamber of Commerce merged to form the Lynchburg Regional Business Alliance. Soon after, Economic Development Council staff vacated their portion of the twelfth floor of the Bank of the James Building and moved into the former chamber building on Memorial Avenue. In the fall of 2017, the Alliance moved into newly-developed office space on Lucado Place. When the Lynchburg Regional Business Alliance formed, the Region 2000 Technology Council, one of its partner (and subsidiary) organizations also changed its name to the Lynchburg Regional Technology Council. The Region 2000 Small Business Development Center, which was not an official member of the Region 2000 Partnership, has changed its name to simply the "Business Development Centre."

This ended the economic development community's almost thirty-year involvement with the name "Region 2000" (a designation that was developed for and by them), leaving all remaining usage (including the region2000.org web site) to the Local Government Council and its subsidiaries.

Potential Names for Planning District Commission #11

The abandonment of the Region 2000 brand by the economic development community may create an opportunity for Planning District Commission #11 (currently known as the Region 2000 Local Government Council) to establish (or re-establish) an identity that is independent of the now-disfavored Region 2000 label.

Across Virginia, planning district commission names typically consist of two parts: a geographic descriptor and a functional descriptor or designation. Potential descriptors are listed below, and could be used in any combination:

Geographic Descriptor	Functional Descriptor
Central Virginia	Local Government Council
Greater Lynchburg	Planning District Commission
Lynchburg Regional	Regional Commission
Virginia's Blue Ridge	Local Government Services
Heart of Virginia	Regional Planning Agency

“Central Virginia” was the designation for the Planning District Commission for thirty years. While three primary Virginia localities (Lynchburg, Charlottesville, and Richmond) often refer to themselves as being in Central Virginia, the state government bestowed the designation on many Lynchburg-area government agencies and facilities in the 1960s and 1970s. Many organizations and businesses currently use the Central Virginia designation, including:

Central Virginia Community College	Central Virginia Metropolitan Planning Organization
YMCA of Central Virginia	Central Virginia Alliance for Community Living
Central Virginia United Soccer	CASA of Central Virginia
Central Virginia Health District (VDH)	Central Virginia Governor's School
United Way of Central Virginia	Central Virginia Criminal Justice Academy
Free Clinic of Central Virginia	Many area medical and dental practices

In fact, residents of the Lynchburg area recognize and use the designation “Central Virginia” in ways that were never achieved by the proponents of the Region 2000 brand. While people in the eastern or northern parts of Virginia might easily lump the Lynchburg area into “Southwest Virginia” (which is reinforced by Lynchburg’s share in the Roanoke media market), the exact geographic center of Virginia near Mount Rush in Buckingham County is only about five miles outside of the Lynchburg MSA. While Buckingham County is technically a part of the Charlottesville MSA, Charlottesville does not use the Central Virginia designation for government offices and nonprofits to the degree that Lynchburg does.

Other geographic designations may be appropriate to describe the area served by Planning District Commission #11, but each would have to be carefully evaluated against the following factors:

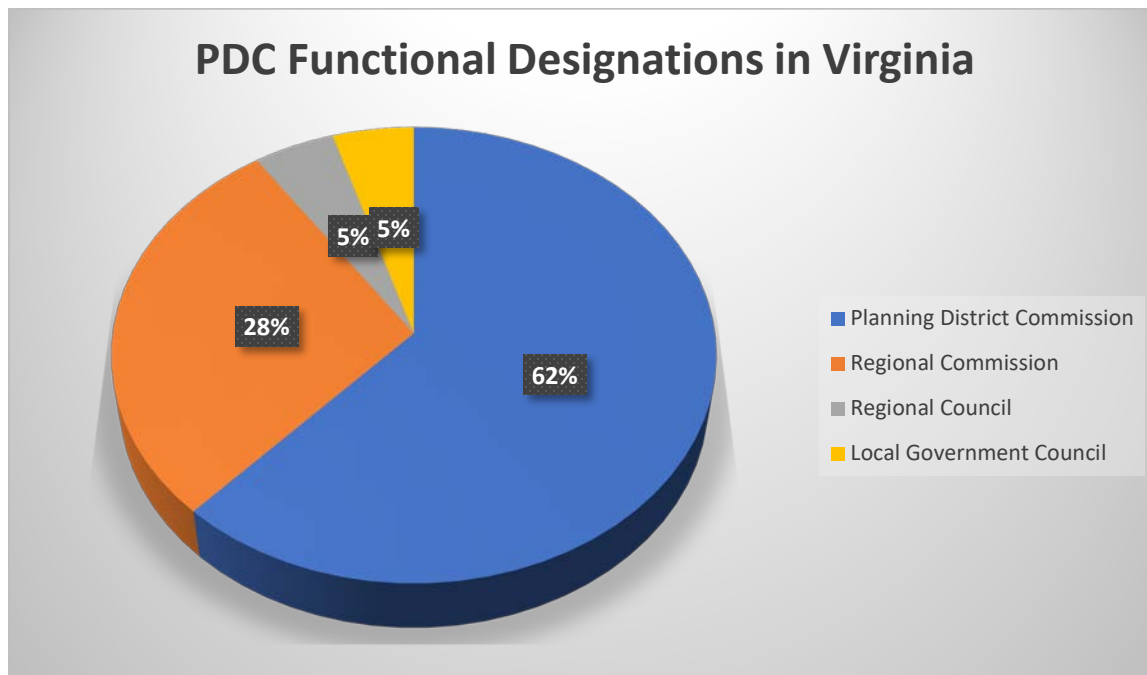
- Appropriate and agreeable inclusiveness of all Lynchburg MSA localities
- Name recognition and identification amongst residents and stakeholders
- Meaningfulness to stakeholders and partners outside the region
- Minimal ambiguity or vagueness
- Clear definition (the meaning behind the name should be easily discernable)

Analysis of Virginia Planning District Commission Names

All twenty-one Virginia Planning District Commissions have names that consist of two parts: a geographic descriptor and a functional descriptor or designation.

The Virginia Regional Cooperation Act allows for the following designations for the organization's official name. Other variations must be treated as a "doing business as" or "trading as" name.

- Planning District Commission
- Regional Council
- Regional Commission



Of Virginia's twenty-one PDCs, thirteen (62%) have geographic descriptors that are generally understandable to individuals with basic knowledge of the Commonwealth's landscape. These include:

- **Accomack-Northampton** Planning District Commission
- **Central Shenandoah** Planning District Commission
- **Cumberland Plateau** Planning District Commission
- **Hampton Roads** Planning District Commission
- **Middle Peninsula** Planning District Commission
- **New River Valley** Regional Commission
- **Northern Neck** Planning District Commission
- **Northern Shenandoah Valley** Regional Commission

- **Northern Virginia** Regional Commission
- **Richmond Regional** Planning District Commission
- **Roanoke Valley-Alleghany** Regional Commission
- **Southside** Planning District Commission
- **West Piedmont** Planning District Commission

Six others (29%) use geographic descriptors that have long been utilized in the local area and likely have strong name recognition locally, but not statewide:

- **Crater** Planning District Commission (Petersburg)
- **George Washington** Regional Commission (Fredericksburg)
- **Lenowisco** Planning District Commission (**Lee, Norton, Wise, Scott**)
- **Mount Rogers** Planning District Commission (Marion)
- **Rappahannock-Rapidan** Regional Commission (Culpeper)
- **Thomas Jefferson** Planning District Commission (Charlottesville)

The remaining two (10%) use descriptors that are either non-geographic, general in nature, or relatively recent inventions:

- **Commonwealth** Regional Council (Farmville)
- **Region 2000** Local Government Council (Lynchburg)

Region 2000 - Alliance Building Office
Preliminary Project Budget
November 14, 2017

Option One - Renovate Existing Building

Renovation

Demolition Interior	3,276 SF	\$5.00	\$16,380
Interior Partitions	2,860 SF	\$5.00	\$14,300
Interior Doors	16 EA	\$500.00	\$8,000
Ceiling Tile	3,276 SF	\$2.50	\$8,190
Paint	5,720 SF	\$1.50	\$8,580
Carpet	364 SY	\$30.00	\$10,920
Mechanical System Upgrades	3,276 SF	\$10.00	\$32,760
Electrical System Upgrades	3,276 SF	\$15.00	\$49,140
Plumbing System Upgrades	LS	\$0	\$0
Fire Protection System	3,276 SF	\$4.00	\$13,104
Exterior Repairs (Add 2 Wds)	1 LS	\$5,000	\$5,000
Subtotal Renovation			\$166,374

Contractor Fees, Including Overhead and Profit (25%)	\$41,594
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Total Construction Cost	\$207,968
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New Furnishing and Equipment, Telecom (7.5%)	\$15,598
A/E Fees, Testing, Construction Support Services (15%)	\$33,535
Project Contingency (10%)	\$25,710

<u>Total Project Cost</u>	\$282,810
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Region 2000 Local Government Council

**FY-2019 Rural Transportation Planning Work Program
July 01, 2018 – June 30, 2019**

**Transportation Technical Committee Approval: March 8, 2018
Region 2000 Local Government Council Approval: March 15, 2018**

Purpose and Objective

The Virginia Department of Transportation (VDOT) allocates part of the State Planning and Research (SPR) funding to provide annual transportation planning assistance for non-urbanized areas within the Commonwealth. The Rural Transportation Planning (RTP) Program was created to aid the State in fulfilling the requirements of the State Planning Process to address the transportation needs of non-metropolitan areas. Funds appropriated under 23 U.S.C. 307(c) (SPR funds) are used in cooperation with the Department of Transportation, Commonwealth of Virginia for transportation planning as required by Section 135, Title 23, U.S. Code. These Federal funds provide 80 percent funding and require a 20 percent local match.

In FY-2019 each planning district commission / regional commission that has rural area will receive \$58,000 from VDOT's Rural Transportation Planning Assistance Program. The corresponding planning district commission / regional commission will provide a local match of \$14,500 to conduct rural transportation planning activities. This resource may be supplemented with additional planning funds. The arrangement of all such funds involves the development of a scope of work, approval and other coordination in the Transportation & Mobility Planning Division's (TMPD) administrative work programs.

The scope of work shall include specific activities as requested by VDOT and/or the Federal Highway Administration. The scope of work may also include activities or studies addressing other transportation planning related issues that may be of specific interest to the region. The criteria for the determination of eligibility of studies for inclusion as part of this work program are based upon 23 U.S.C. 307 (c), State Planning and Research.

FY 2019 - Program Administration (\$25,000.00)

Background and Objective: The purpose of this work element is to facilitate regional participation and consensus building on transportation-related issues through a continuing, comprehensive, and coordinated planning process.

1. Rural Transportation Planning Management - \$20,800.00

Description: This activity includes all program management and administrative responsibilities not directly attributable to specific program activities. There are two defined objectives of this task: (1) the administration of transportation planning work program activities; and (2) the completion of necessary contracts, invoices, progress reports, correspondence, and grant applications in support of the work program.

Deliverable Products: The primary result of this task should be a well-functioning transportation program, including:

- Preparation of quarterly financial progress reports
- Provide oversight and administration of specific projects awarded under the Rural Transportation Grant Program
- Prepare meeting agenda minutes, resolutions, arrange for and/or attend meetings, conferences, and training
- Preparation for and attendance at Project Management Team (Technical Committee) meetings, including any work for special committees
- Review proposed enhancement projects as requested
- Prepare and execute funding agreements and contracts, including contract extensions or supplements, as needed
- Respond to requests for intergovernmental reviews, coordination
- Review, as necessary, consultant contracts or supplements and monitor consultant contracts, negotiations, and work progress on corridor studies and plans employing consultants
- Undertake staff training to enhance the rural transportation planning process, such as attendance at VDOT meetings and training sessions, VAPDC conferences, VAPA conferences and other opportunities as identified
- Provide Year End Summary List of accomplishments under the Rural Transportation Planning Assistance Program

2. Rural Transportation Planning Assistance Program-Scope of Work - \$4,200.00

Description: This task provides for the annual preparation of the Rural Transportation Planning Assistance Program – Scope of Work for the upcoming fiscal year. Any amendments or revisions to the existing scope of work are also a part of this element.

Deliverable Products: The FY 2020 Rural Transportation Planning Assistance Program –

Scope of Work, which documents the activities to be accomplished by the Region 2000 Local Government Council staff in the upcoming fiscal year. It will also include any amendments or revisions to the existing scope of work.

SPR Funds (80%)	\$20,000.00
PDC Funds (20%)	\$5,000.00
<hr/>	
Total Budgeted Expenditure for Program Administration	\$25,000.00

FY 2019 - Program Activities (\$47,500.00)

Background and Objective: Address regionalized transportation issues that are identified by the Transportation Technical Advisory Committee and the Planning District Commission. Individual projects and work elements are described below:

1. General Technical Assistance- \$18,000.00

Description: This task allows for the assistance to localities and VDOT on transportation related activities on an individual or regional basis as needed.

This task includes, but is not limited to:

- Providing transportation technical input and resources to the Council's localities outside of the MPO area to improve the overall effectiveness and efficiency of the transportation network
- Reviewing and assisting in the updating of local comprehensive plans to ensure that land use and other elements are consistent with transportation planning elements and the statewide transportation plan; this item includes assisting in the development of comprehensive plan's transportation element.
- Other duties as required by VDOT, FHWA, and the Council
- Development and provision of GIS information for use with transportation projects and planning efforts
- Enhancement and maintenance of a website
- Education, information, and referral assistance to localities on local transportation planning committees such as the 501 Coalition, Lynchburg Regional Transportation Advisory Group (Lynchburg Regional Business Alliance), and local chamber of commerce transportation committees
- Writing transportation planning grants, including enhancement and safe routes to school grants. This task includes any research and plan development necessary to support grant application efforts
- Evaluation and review of special situations such as major traffic generators, site plans, elderly and handicapped needs, and para-transit projects, as needed
- GIS training activities
- Complete any outstanding items from the FY 2018 Scope of Work.
- Assist the District Planner in the update/review of the Small Urban Area Plans in Region 2000
- Compile all available current and future land use GIS layers / attribute data from local comprehensive plans within the Planning District Commission boundaries. Use the GIS tool to be provided by VDOT-TMPD to geo-reference local transportation plan recommendations. VDOT-TMPD will provide technical assistance on an as needed basis in accomplishing this task. Information gathered will be used to update existing land use data within the Statewide Planning System and will be used to augment data for the Statewide Travel Demand Model that is currently under development. For localities that do not have GIS layers / attribute data for the current and future land use plans, develop a schedule and identify resources needed that would allow this data to be captured via GIS.

VDOT-TMPD will provide detail instructions and templates to be used to provide consistency across the state

- Participate in the Fall Transportation Meeting held in the region and provide a display to serve as outreach to the region's citizens.
- Participate in meetings and trainings conducted by the Virginia Rural Caucus, Virginia Chapter of the American Planning Association, American Planning Association, National Association of Development Organizations, Virginia Association of Planning District Commissions, and other similar organizations.
- Participate in outreach meetings and review data as requested by VDOT throughout the fiscal year pertaining to VTrans and other appropriate efforts
- Participate in VTrans webinars regarding Needs Consolidation / Recommendations and Smart Scale Regional Meetings
- Participate in meetings with VDOT staff regarding Title VI and Environmental Justice compliance
- Participate with the MPOs and VDOT on meeting performance measure goals.
- Assist localities with development and/or review of transportation chapters or elements of comprehensive plans.
- Provide VDOT's Transportation Mobility and Planning Division – Central Office with updated Travel Demand Management Plans when submitted to DRPT.

Deliverable Products:

- Assistance as enumerated above;
- Enhance and maintain the Council's website transportation component;

2. Rural Long-Range Transportation (RLRTP) Activities - \$15,500.00

Description: Continue to build competency in corridor and intersection safety analysis using guidance documents from VDOT and other best practices. Attend training related to components of the VDOT TOSAM Manual and other common elements of corridor/intersection studies. Conduct a corridor study or analysis of a roadway segment or intersection and identify potential improvements (including access management) to the corridor for safety and/or congestion. This task will involve coordinating location selection with the transportation technical committee, localities, and VDOT.

Deliverable Product: Draft report documenting activities accomplished.

3. Alternative Transportation Planning Activities - \$14,000.00

Description: The following items will be accomplished in support of alternative transportation planning efforts. These items coordinate with the CVMPO Alternative Transportation project activities. Activities include:

- Website updates
- Grant assistance

- Bike Month development and execution
- Area Bicycle and Pedestrian Advisory Committee
- Bike/Pedestrian Annual Report
- Alternative Transportation Webinar Series
- Locality assistance as appropriate.
- Assist the Town of Bedford with the creation of a bicycle and pedestrian plan.

Deliverable Product: A summary report of above referenced activities.

SPR Funds (80%)	\$38,000.00
PDC Funds (20%)	\$9,500.00
<hr/>	
Total Budgeted Expenditure for Program Activities	\$47,500.00

<u>FY-2019 Budget Summary</u>	VDOT (SPR) 80%	PDC (Match) 20%	Total 100%
<u>Program Administration</u>			
1. Rural Transportation Planning Management	\$16,640	\$4,160	\$20,800
2. Rural Transportation Planning Assistance Program – Scope of Work	\$3,360	\$840	\$4,200
Total Budgeted Expenditure for Program Administration	\$20,000	\$5,000	\$25,000
<u>Program Activities</u>			
1. General Technical Assistance	\$14,400	\$3,600	\$18,000
2. Rural Long-Range Transportation Plan (RLRTP) Activities	\$12,400	\$3,100	\$15,500
3. Alternative Transportation Planning Activities	\$11,200	\$2,800	\$14,000
4.			
Total Budgeted Expenditure for Program Activities	\$38,000	\$9,500	\$47,500
Total Budgeted Expenditure for Program Administration and Program Activities	\$58,000	\$14,500	\$72,500



RESOLUTION APPROVING FY-2019 RURAL TRANSPORTATION PLANNING WORK PROGRAM

WHEREAS, the staff of the Virginia's Region 2000 Local Government Council has prepared the FY2019 Rural Transportation Work Program (Work Program); and,

WHEREAS, this Work Program has been reviewed and recommended for approval by the Transportation Technical Committee; and,

WHEREAS, this Work Program is now before the Virginia's Region 2000 Local Government Council for final approval.

NOW, THEREFORE, BE IT RESOLVED that the Virginia's Region 2000 Local Government Council does hereby approve the FY-2019 Rural Transportation Planning Work Program and does authorize it to be submitted to the Virginia Department of Transportation.

ADOPTED this 15th day of March, 2018, by the Virginia's Region 2000 Local Government Council.

ATTESTED BY:

CERTIFIED BY:

Gary F. Christie, Secretary
Region 2000 Local Government Council

Joan Foster, Chair
Region 2000 Local Government Council