

FY 19 Local Government Council Work Program

Overview

The annual Comprehensive Work Program is the basis for implementing the projects supported by the Local Government Council. The Council strives to maximize its limited staff and resources by developing a comprehensive work plan based on current needs and priorities of the region.

This Work Program is a compilation of projects presented by Council members, including Managers and Administrators, local planners, regional partner organizations and staff. The intent is to obtain the most benefit from the least direct cost to our local government members.

The Work Program is organized by Regional Support Activities, Local Support Activities, and Transportation Planning efforts. The Program is revised annually and will be amended by the Council or the member governments to take advantage of regional and local opportunities to serve.



Local Government Council Staff

Administration and Finance

Gary F. Christie, Executive Director
Rosalie Majerus, Deputy Director - Finance
Emmie Boley, Financial Professional
Susan Cook, Administrative Assistant

Planning and Development

Kelly Hitchcock, Planning and Development Director
Matt Perkins, Special Projects Coordinator

Transportation Planning

Scott Smith, Transportation Planning Director
Philipp Gabathuler, Senior Planner

Workforce Development

Ben Bowman, Director
Lori Cumbo, Operations Coordinator
Savannah Cook, Communications

Region 2000 Services Authority

Clarke Gibson, Director

Acronym Descriptions

CEDS	Comprehensive Economic Development Strategy
CVMPO	Central Virginia Metropolitan Planning Organization
DEQ	Virginia Department of Environmental Quality
DHCD	Va. Department of Housing and Community Development
EDA	Economic Development Administration (federal)
FEMA	Federal Emergency Management Agency
FHWA	Federal Highway Administration
LGC	Local Government Council
TAZ	Update of Transportation Analysis Zones
TIP	Transportation Improvement Program
TMDL	Total Maximum Demand Load is the recommended amount of nutrients that should not be exceeded in our streams and rivers. Like a diet for our streams a TMDL is a recommended limit to the amount of nutrients that get into our waterways
UPWP	Unified Planning Work Plan
VDACS	VA Department of Agriculture and Consumer Services
VDEM	Virginia Department of Emergency Management
VDMM	Virginia Department of Mines and Minerals
VDOT–PL	Federal Funds administered by Virginia Department of Transportation to provide transportation planning and staff support to the Central Virginia Metropolitan Planning Organization
VDOT–Rural	Funds administered by VDOT used for rural transportation planning
VDRPT–FTA	Federal funds administered by the Virginia Department of Rail and Public Transportation to provide transit planning and staff support regarding Transit and Rail services to the Central Virginia Metropolitan Planning Organization

Regional Support Activities

Annual update to the Comprehensive Economic Development Strategy (CEDS) and development of metrics

Working with the Lynchburg Regional Business Alliance, staff will

- Assist with coordinating meetings of the CEDS Implementation Committee
- Lead two goal working groups and monitor metrics for:
 - Key Initiative #10: Advance a Regional Riverfront Vision that seeks to “unlock” the region’s riverfronts, better connecting and integrating local communities with the James, Roanoke and Staunton rivers
 - Key Initiative #11: Expand the establishment of Arts and Culture Districts throughout the region to encourage and incentivize projects that improve the aesthetic, artistic and cultural appeal of the region
- Submit appropriate reports and updates to EDA for CEDS project
- Submit updates to the Regional Comprehensive Economic Development plan as appropriate

Localities Served: Region 2000 communities

Project Leader: Kelly Hitchcock

Funding: LGC

Examination of an application for designation as an Economic Development District

Staff will develop briefing papers and presentations to seek local government support in the designation of the Region 2000 Communities as an Economic Development District.

Economic Development District designation positions localities throughout the region for Economic Development Administration grants for job creation and job-related infrastructure development.

Localities Served: Region 2000 communities

Project Leader: Kelly Hitchcock

Funding: LGC

Provide Management Services for the Region 2000 Services Authority regional solid waste disposal operations

Staff will continue to provide oversight, management, operations, human resources and financial services for the Services Authority which manages 200,000 tons of solid waste annually from four jurisdictions.

For FY 19, staff will focus on working with Campbell County and the Services Authority in planning and implementing the recommendations of the 2030 Solid Waste Management Planning Process.

Localities Served: Lynchburg, Campbell, Appomattox and Nelson Counties

Project Leaders: Clarke Gibson and Emmie Boley

Funding Source: Region 2000 Services Authority

Coordination of Upgrades to the Region 2000 Radio Communications Board regional radio system

Staff will provide financial and administrative management services to the Radio Board for the operation of the 16 tower regional radio system.

Staff will develop 1) a capital improvement plan for the tower sites and roads and 2) examine alternatives to the No Business Mountain U.S. Cellular tower.

Localities Served: Bedford and Amherst Counties and Lynchburg

Project Leader: Matt Perkins

Funding Source: Region 2000 Radio Board

Provide oversight management and financial services management for the Workforce Development Council and Workforce Investment Board

The LGC will continue to provide oversight program management and financial services management to the Workforce Investment Board and the Workforce Development Council.

In FY 19, LGC staff and the Workforce Board will focus on the examination of better connections between WIOA Workforce Services and the Workforces Services of the Community College. We will also look for opportunities to examine the possibilities of implementing CEDS Key Initiative #7: Establish a Workforce Center at the Community College.

Localities Served: Region 2000
Project Leaders: Ben Bowman
Sources of Funding: Workforce Opportunity and Innovation Act

GO Virginia Workforce Grant: Region 2 Talent Collaborative

The LGC will provide financial and administrative management support to manage the Region 2 Talent Collaborative which will serve Region 2000, New River Valley and Roanoke.

Localities Served: Region 2000, New River Valley, Roanoke
regions
Project Leaders: Ben Bowman and Rosalie Majerus
Sources of Funding: GO Virginia, WIOA funds

Communications and Information

The LGC will publish an annual report, periodic reports to localities, and media releases. There will be an October meeting with elected and appointed officials from throughout the region that will celebrate 49 years of service to the region.

Staff will communicate with local elected officials through attendance at local government meetings and will coordinate periodic meetings of area managers, deputies/assistants and planners.

Localities Served: Region 2000 jurisdictions
Project Leader: Gary Christie
Funding Sources – LGC

**Transportation Demand Management/Alternative
Transportation: RIDESOLUTIONS**

Staff will market RIDE Solutions, the region's Transportation Demand Management (TDM), or alternative transportation, program to encourage commuters and employers to access the RIDE Solutions data base of car pool and alternative transportation options in order to expand work access options, reduce single occupancy vehicles, expand parking options, and support regional multimodal transportation goals.

Localities Served: Region 2000 jurisdictions

Project Leader: Kelly Hitchcock

Funding Source – VA Dept. of Rail and Public Transportation, LGC

Hazard Mitigation Plan Update

With a grant from the Virginia Department of Emergency Management, staff will contract with the Center for Geospatial Information Technology, College of Natural Resources and Environment, Virginia Tech to assist our localities with a significant re-write of our regional Hazard Mitigation plan. This will be an 18 month project.

Localities Served: Region 2000 Jurisdictions

Project Leader: Kelly Hitchcock

Funding Source: VDEM grant funding, locality contributions, LGC

Resiliency

Staff will work with LGC members, local planners and community stakeholders to explore how our regional and local responses to economic and environmental impacts will better position our region.

Localities Served: Region 2000 Localities

Project Leader: Kelly Hitchcock

Funding Source: LGC

Development of a Region 2000 Strategic Plan

The Council and staff will work to develop a Regional Strategic Plan through a SERDI organizational assessment and through prioritization of potential projects and initiatives. It is anticipated that the plan will be ready by spring 2019.

Localities Served: Region 2000 Localities

Project Leader: Kelly Hitchcock

Funding Source: LGC

Shared Public Works Safety Training

Staff will continue to work with area public works, utilities and human resources to gauge the interest and value in establishing a shared public works safety training and sharing of best practices forum.

Localities Served: Region 2000 and surrounding jurisdictions

Project Leader: Kelly Hitchcock

Funding Source: LGC

Transportation Planning Projects

VDOT-PL

Administration of Transportation Programs for the Central Virginia Metropolitan Planning Organization

Plan and manage the continuing, comprehensive, and coordinated (3-C) transportation planning process. Staff will implement the Fiscal Year (FY) 2019 Unified Planning Work Program (UPWP) throughout the fiscal year; provide all required administrative functions including all accounting, personnel, contract, and office administration.

Localities Served: Amherst Town & County, Bedford County, Campbell County, and Lynchburg

Project Leader: Scott Smith

Funding Source: VDOT-PL, LGC

Smart Scale

Staff will support and assist localities in making Smart Scale and other similar transportation-related funding applications.

Localities Served: Amherst Town & County, Bedford County, Campbell County, and Lynchburg

Project Leader: Scott Smith

Funding Source: VDOT-PL, LGC

Long Range Plan (CVLRP) 2045 Update

The 2045 CVLRP will be completed by late 2020. Development of the scope, consultant procurement, and preliminary activities will occur in FY 18-19.

Localities Served: Amherst Town & County, Bedford County, Campbell County, and Lynchburg

Project Leader: Scott Smith and Philipp Gabathuler

Funding Source: VDOT-PL, LGC

Transportation Improvement Program (TIP)

Staff will monitor and make amendments to the current TIP as needed

Localities Served: Amherst Town & County, Bedford County, Campbell County, and Lynchburg

Project Leader: Scott Smith and Philipp Gabathuler

Funding Source: VDOT-PL, LGC

General Technical Assistance

Staff will provide assistance to localities on transportation related activities on an individual basis or CVMPO-wide basis.

Lead implementation of CEDS Key Initiative #8.: Update project priorities and implement the region's existing plans for transportation.

Lead and/or participate in advancement and implementation of relevant sections of the Central Virginia Connectivity Study.

Continue to work with the County of Amherst in the design and phased implementation of a wayfinding signage program.

Localities Served: Amherst Town & County, Bedford County, Campbell County, and Lynchburg

Project Leader: Scott Smith

Funding Source: VDOT-PL, LGC

Alternative Transportation Planning Activities

Activities for the coming year include:

- Maintaining the bike and pedestrian component of the Council website
- Grant development support
- Organizing and executing 'Bike Week' activities'
- Supporting the Lynchburg Area Greenway Alliance
- Continue Efforts to Create a Complete Streets Rating Matrix for Lynchburg EDA

- Continue Efforts to Coordinate the Work Healthy Sustainable Community Team
- Develop a Pedestrian and Bicycle Data Program for the Region 2000 Area
- Town of Amherst – Sweet Briar College Pedestrian Connection
- VDOT Bicycle Advisory Committee participation
- Sponsoring the Alternative Transportation webinar series

Localities Served: Central Virginia MPO region
Project Leader: Kelly Hitchcock and Scott Smith
Funding Source: VDOT – PL MPO funds, LGC

Forest Brook Road Corridor Study

Just under one mile in length, Forest Brook Road is located in the City of Lynchburg and serves as a primary connector between Lakeside Drive and Old Forest Road. Uses on the Lakeside Drive end of the corridor include retail, medical, and light industrial. The Old Forest Road end of the corridor is home a large “big box” store, retail, fast food, casual dining, and offices, including a facility operated by one of the Lynchburg area’s largest employers. Along Forest Brook Road itself, there are two clusters of light industrial: one is in the center of the corridor along a Norfolk Southern spur line. The second is at the southern end of the corridor. Throughout the corridor is a mix of single-family homes and apartment complexes, with most residential uses being located along and adjacent to the northern portion of Forest Brook Road.

Issues along the corridor include bicycle and pedestrian safety, sight distances, roadway geometry, and increasing traffic volumes.

The corridor study will explore solutions to these and other issues identified through a research and public input process.

Localities Served: County of Bedford, City of Lynchburg
Project Leader: Scott Smith
Funding Source: VDOT –PL MPO funds, LGC

Environmental Justice

Staff will continue to engage the public and encourage public participation to provide guidance in transportation planning. Our

planning process will work to fairly allocate benefits to concentrations of poverty, minority, disability, limited English proficiency or any other federally protected groups.

This fiscal year, MPO staff will conduct a comprehensive review of its Title VI and Public Participation Plans and make changes based on the findings of the review and guidance from state and federal partners.

Localities Served: Amherst Town & County, Bedford County, Campbell County, and Lynchburg
Project Leaders: Scott Smith and Philipp Gabathuler
Funding Source: VDOT-PL, LGC

VDRPT-FTA

Program Support and Administration

Plan and manage the continuing, comprehensive, and coordinated (3-C) transportation planning process. Staff will implement the Fiscal Year (FY) 2019 Unified Planning Work Program (UPWP) throughout the fiscal year; provide all required administrative functions including all accounting, personnel, contract, and office administration. Staff will develop a FY 2020 work program.

Localities Served: Central Virginia MPO area (Amherst Town & County, Bedford County, Campbell County, and Lynchburg)
Project Leader: Scott Smith
Funding Source: VDRPT-FTA, LGC

General Development, Technical Support and Comprehensive Planning

- #1 Provide the major public transit agency in our area—GLTC—with the planning assistance associated with keeping the bus stop and route database current.
- #2 CVMPO Staff will use the methodology from the “Bus Stop Consolidation Study” which was updated in FY2017 to determine if stops along time constrained routes could be consolidated.

- #3 CVMPO Staff will work directly with the GLTC Route Advisory committee to recommend route adjustments and realignments that will improve the overall efficiency of the route system.
- #4 CVMPO Staff will assist GLTC in the implementation of its 2018 Transit Development Plan (TDP) is scheduled to be updated in FY18.
- #5 CVMPO Staff will work with GLTC and other stakeholders to explore the viability of intercity bus service between Lynchburg and Charlottesville and/or Lynchburg and Roanoke. This item will also include the continuation of efforts to study the viability of vanpool programs throughout the region, including the development of a vanpool implementation plan.

Localities Served: Amherst Town & County, Bedford County, Campbell County, and Lynchburg

Project Leader: Philipp Gabathuler (#1-4), Scott Smith (#5)

Funding Source: VDRPT-FTA, LGC

Transportation Improvement Program

Staff will monitor and make amendments to the current TIP as needed.

Localities Served: Amherst Town & County, Bedford County, Campbell County, and Lynchburg

Project Leader: Scott Smith and Philipp Gabathuler

Funding Source: VDRPT-FTA, LGC

VDOT-Rural

Rural Transportation Planning Management

VDOT provides rural transportation planning funds that can provide planning services and technical assistance in the areas outside of the MPO service areas

There are two defined objectives of this task: (1) the administration of transportation planning work program activities; and (2) the completion of necessary contracts, invoices, progress reports, correspondence, and grant applications in support of the work program.

Localities Served: Amherst County, Bedford Town and County, Appomattox Town and County, Campbell County, and the towns of Brookneal and Altavista

Project Leader: Scott Smith

Funding Source: VDOT-Rural, LGC

Rural Transportation Planning Assistance Program – Scope of Work

This task provides for the annual preparation of the Rural Transportation Planning Assistance Program – Scope of Work for the upcoming FY-2020 Rural Transportation Planning Work Program fiscal year (i.e., July 1, 2019 to June 30, 2020). Any amendments or revisions to the existing FY 19 scope of work are also a part of this element.

Localities Served: Amherst County, Bedford Town and County, Appomattox Town and County, Campbell County, and the Towns of Brookneal and Altavista

Project Leader: Scott Smith

Funding Source: VDOT-Rural, LGC

General Technical Assistance

This task allows for the assistance to localities on transportation related activities on an individual or regional basis as needed.

Localities Served: Amherst County, Bedford Town and County, Appomattox Town and County, Campbell County, and the Towns of Brookneal and Altavista

Project Leader: Scott Smith

Funding Source: VDOT-Rural, LGC

Rural Long-Range Transportation Activities and corridor and intersection safety analysis

Staff will make updates to the Rural Long-Range Transportation Plan as needed.

Additionally, staff will conduct a corridor study along US 460 between Timber Ridge Road and Merriman Road in Bedford County to identify potential improvements (including access management) to the corridor for safety and/or congestion.

Localities Served: Amherst County, Bedford Town and County, Appomattox Town and County, Campbell County, and the Towns of Brookneal and Altavista

Project Leader: Scott Smith

Funding Source: VDOT-Rural, LGC

Alternative Transportation Program Activities

The following activities will be accomplished:

- Bicycle and Pedestrian website maintenance
- Grant assistance
- Bike Week
- Bike/Pedestrian Annual Report
- VDOT Bicycle Advisory Committee participation
- Alternative Transportation Webinar Series
- Yearly Update to the Bicycle/Pedestrian Facilities in Region 2000

Staff will also work with the Town of Bedford to create a town-wide bicycle and pedestrian plan.

Localities Served: Amherst County, Bedford Town and County, Appomattox Town and County, Campbell County, and the Towns of Brookneal and Altavista

Project Leader: Kelly Hitchcock, Scott Smith, and Philipp Gabathuler

Funding Source: VDOT-Rural, LGC

Local Support Activities

Appomattox County Tornado Recovery Project

Staff will continue administrative grant support to an Urgent Need Community Development Block Grant for the Evergreen Recovery Area.

Locality Served: Appomattox County

Project Leader: Matt Perkins

Funding Sources: CDBG and Appomattox County

Appomattox Town CDBG Construction Grant - Meadowlark

Staff will continue work with the Town of Appomattox administering a Community Development Block Grant to repair houses in the Meadowlark neighborhood

Localities Served: Appomattox Town

Project Leader: Matt Perkins

Funding Sources: DHCD Planning Grant and Appomattox Town

Pamplin Town Water Storage Tank painting

Staff will assist the Town in the grant administration of a Virginia Department of Health grant to re-paint the water tower and install chemical feed and control equipment to the water distribution system.

Locality Served: Pamplin Town

Project Leader: Matt Perkins

Funding Source: Virginia Department of Health

Old Town Madison Heights

Staff will provide administrative and technical assistance in the management of a CDBG grant for Old Town Madison Heights. The project involves housing repair/rebuild, utility improvements and

Staff will also provide administrative support in the Construction Ready CDBG project that will provide improved utility systems to the area.

Locality Served: Amherst County

Project Leader: Kelly Hitchcock

Funding Source: Virginia Department of Housing and Community Development

Amherst Town Sedimentation Basin Improvements

Staff will provide administrative support to Amherst Town in the management of a Virginia Department of Health grant.

Locality Served: Amherst County

Project Leader: Matt Perkins

Funding Source: Virginia Department of Health