



Virginia's Region 2000 Local Government Executive Committee Meeting

Partnership Conference Room
Lynchburg, Virginia
November 20th, 2014, 5:00 pm

Members Present:

Kenneth Bumgarner, *Town of Amherst Council*
Waverly Coggsdale, *Altavista Town Manager, Treasurer*
Aileen Ferguson, *Appomattox County Administrator*
Joan Foster, *Lynchburg City Council*
Delegate Scott Garrett, *Virginia House of Delegates*
Stanley Goldsmith, *Campbell County Board of Supervisors*
Stacey Hailey, *Bedford Town Council*
Mayor Paul Harvey, *Town of Appomattox*
Jack Hobbs, *Amherst Town Manager*
Charles Kolakowski, *Bedford Town Manager*
Megan Lucas, *CEO, Region 2000 Business & Economic Development Alliance*
L. Kimball Payne, *Lynchburg City Manager*
Mark Reeter, *Bedford County Administrator*
Dean Rodgers, *Amherst County Administrator*
Frank Rogers, *Campbell County Administrator*
Gary Tanner, *Appomattox County Board of Supervisors, Vice Chair*

Absent:

Mayor Phyllis Campbell, *Town of Brookneal*
Mayor Mike Mattox, *Town of Altavista, Chair*
John Sharp, *Bedford County Board of Supervisors*
Sen. Tom Garrett, *Senate of Virginia*
Bill Gillespie, *Appomattox Town Manager*
Russell Thurston, *Brookneal Town Manager*
Don Kidd, *Amherst County Board of Supervisors*

Others Present:

Emmie Boley, *Local Government Council*
Ben Bowman, *Workforce Investment Board*
Gary Christie, *Local Government Council*
Adam Duncan, *Robinson, Farmer, Cox Associates*
Rosalie Majerus, *Local Government Council*
Matt Perkins, *Local Government Council*
Bob White, *Local Government Council*

Meeting Minutes

1. Welcome and moment of silence

Vice Chair Gary Tanner called the meeting to order at 5:00 pm, welcomed the members of Council and proceeded with a moment of silence.

2. Minutes of the October 16, 2014 Meeting:

Upon a motion by Joan Foster to approve the minutes as amended by Council regarding the presence of John Spencer as an alternate to Aileen Ferguson, seconded by Charlie Kolakowski, the minutes of October 16, 2014 were unanimously approved as amended.

3. Report from Auditor:

Adam Duncan, the representative from Robinson, Farmer, Cox Associates provided a summary and overview of the audit report of June 30, 2014.

General discussion regarding VRS rate calculated for the LGC followed.

4. Finance report:

Deputy Director of Finance, Rosalie Majerus, presented the year-to-date financial report through October 31, 2014. Majerus noted the two areas that the LGC experienced larger expenses than usual, those being VDOT PL for consulting work on the Central Virginia Long Range Transportation Plan (CVLRTP) and the WIA expenses. Majerus noted that there were no irregularities. No questions from the Council.

5. Salary Study Action:

Gary Christie provided a brief overview of the study and opened the matter up to discussion. Christie noted that the Region 2000 Services Authority Board in their October 2014 meeting agreed to accept the recommendation of the consultant regarding slotting of positions and agreed to bring employees to the minimum pay of the new range, as approved by and in coordination with the Local Government Council.

Upon a motion from Jack Hobbs to adopt the recommendations as presented by the *ad hoc* committee, as attached to these minutes, seconded by Joan Foster, this motion was adopted unanimously.

6. Consideration of Revisions to Personnel Policies and Employee Handbook

Gary Christie presented revisions to the Personnel Policies and employee handbook and overviewed the proposed changes in regards to sick leave for VRS hybrid employees and the change the definition of a part-time employee. Christie noted that later in the fiscal year a full proposed revision of the employee handbook will be presented to council for review and action.

Upon a motion by Kim Payne to approve the revisions to the personnel policy and employee handbook as presented, seconded by Stanley Goldsmith, this motion was approved unanimously.

Discussion followed regarding consideration of a generic leave policy, such as paid-time-off (PTO). Christie asked the Council to express their thoughts regarding PTO. There was general consensus that PTO should continue to be explored in light of short-term disability changes.

7. Discussion of 2015 LGC Legislative Agenda:

Gary Christie presented the revised legislative agenda crafted from past discussions of the Council.

Upon a by Frank Rogers to adopt the FY 2015 legislative agenda as presented, seconded by Dean Rodgers, the legislative agenda presented was adopted unanimously.

8. Local Government Council 2015 Meeting Schedule:

Gary Christie presented a proposed 2015 calendar year schedule for the LGC and noted that the CLEO's for the WIB are scheduled to meet in January and July.

Kim Payne brought forth for consideration that the localities should be clear on who their CLEO's to the WIB representatives are in order to maintain the integrity of the actions taken. Christie noted that he will review creation document and reply to the Council.

The Local Government Council 2015 meeting schedule was approved by consensus.

9. Items from Staff:

Central Virginia Training Center:

Bob White spoke to the issue and matter of the CVTC property. White noted that the Amherst County Board of Supervisors adopted a resolution that asked that the Amherst EDA and the LGC staff begin to explore and adaptive reuse of the Training Center in the event that the Commonwealth decides to put the property up for sale, though there is no presumption that this is would be the case. White noted that key planning and economic leadership personnel have started conversation on how to move forward and that the Council would be presented further details over the coming months.

Dean Rodgers spoke to the project and noted that he looked forward to partnering with those in other localities in proceeding through the brainstorming phase and offering a viable solution that the regional partners support.

Legislative Appointments to Council:

Gary Christie noted that Delegate Garrett is willing to serve as a member of the Council for another two-year term, if so asked by the Council. Senator Garrett asked to take a two-year break and requested that the Council select another Senator from the representatives serving the region.

Upon a motion by Kim Payne to reappoint Delegate Scott Garrett as a member of Council, seconded by Aileen Ferguson, this motion to reappoint Delegate Garrett was unanimously approved.

Garrett spoke to financial matters and opportunities in the Commonwealth, specifically providing a brief summary of capital outlay and capacity in the state.

There was a consensus among the members of Council for staff to contact Senator Steve Newman in regards to his willingness to serve as a member of the Local Government Council.

Consideration of closing the office on Friday, December 26:

Gary Christie asked the Council to consider the official closing of the LGC offices on Friday December 26th.

Upon a motion by Stanley Goldsmith, seconded by Aileen Ferguson, the Council approved the closing of the LGC office on December 26, 2014 unanimously.

Launch of the newly developed Local Government Council website:

Matt Perkins provided overview of the newly developed Region 2000 Local Government Council website.

Gary Christie mentioned that the Virginia Association of Planning District Commissions will be holding their Winter Meetings on February 6th, gave an overview of what is discussed and the meeting format, for those interested in attending.

10. Items from Council:

No further matters were brought forward for discussion or consideration.

11. Adjourn

Upon a motion by Aileen Ferguson to adjourn, seconded by Joan Foster, the meeting of November 20th, 2014 was adjourned at 5:46 p.m. unanimously.

Signed: _____

By: Mike Mattox, Chair (title)