



Virginia's Region 2000 Local Government Council Meeting

Partnership Conference Room
Lynchburg, Virginia
November 20, 2013, 5:00 pm

FINAL

Members Present:

Kenneth Bumgarner, Town of Amherst Council
Waverly Coggsdale, Altavista Town Manager
Bryan David, Region 2000 Economic Development Council
Joan Foster, City of Lynchburg, *Chair*
Stacey Hailey, Bedford Town Council
Mayor Paul Harvey, Town of Appomattox
Jack Hobbs, Amherst Town Manager
Charles Kolakowski, Bedford Town Manager
Mayor Mike Mattox, Town of Altavista, *Vice-Chair*
Clarence Monday, Amherst County Administrator
L. Kimball Payne, Lynchburg City Manager
Hugh Pendleton, Campbell County Board of Supervisors
Mark Reeter, Bedford County Administrator
John Spencer, Assistant Appomattox County Administrator for Aileen Ferguson
Gary Tanner, Appomattox County Board of Supervisors
Clifton Tweedy, Assistant Campbell County Administrator for R. David Laurrell

Absent:

Delegate Scott Garrett, Virginia House of Delegates
Mayor Phyllis Campbell, Town of Brookneal
Sen. Tom Garrett, Senate of Virginia
Bill Gillespie, Appomattox Town Manager
John Sharp, Bedford County Board of Supervisors
Russell Thurston, Brookneal Town Manager
Claudia Tucker, Amherst County Board of Supervisors

Others Present:

Gary Christie, Local Government Council, Executive Director
Stanley Goldsmith, Campbell County Board of Supervisors
Dr. Ruth Hendrick, Vice-President, Workforce Solutions, CVCC
Matt Perkins, Local Government Council, Administrative Program Coordinator
Bart Smith, Coordinator, Small Business Development Center
Bob White, Local Government Council, Deputy Director of Core Services

Meeting Minutes - FINAL

1. **Welcome and moment of silence:** Chair Joan Foster called the meeting to order at 5:00 p.m., welcomed the members of the Local Government Council Executive Committee and proceeded with introductions, and opened with a moment of silence.

Additionally, Joan Foster recognized Hugh Pendleton for his leadership and service to the region, specifically to the Virginia's Region 2000 Local Government Council. Gary Tanner, Mayor Mike Mattox, and David Laurrell offered comments expressing their gratitude to Mr. Pendleton for his leadership, wisdom and council throughout the years. The same was expressed by the Council by ovation.

2. **Approval of Minutes of October 17, 2013:** Upon a motion by Gary Tanner, seconded by Paul Harvey, the meeting minutes from the October 17, 2013 Local Government Council meeting were unanimously approved as presented.
3. **Finance report:** Gary Christie, Executive Director, presented the year-to-date financial report through October 31, 2013. There were no unexpected revenues or expenditures. Gary noted that Agriculture Study and Small Business Development Center are being paid from the fund balance.

4. **Small Business Development Center:**

Bart Smith, Coordinator of the Small Business Development Center (SBDC), briefed the Council on the mission, services offered by the SBDC and current summary of activities. Bart also presented and reviewed data for services offered and the types of clients that have been serviced by the SBDC from the region. Bart furthered expanded on the specifics of the types of his work activities including trainings, seminars, and personal client interaction.

Bart offered for the member's consideration and information the allocated fund request of \$50,000 for FY15, which was calculated from the 2010 Census population numbers of each locality. The need is \$70,000. Bart explained that the additional \$20,000 would be made up from investors, sponsors, and payments/costs associated with programs and trainings. Further, Bart explained how he expects to establish metrics and measurables to establish future growth and goals.

Dr. Ruth Hendrick offered comments regarding the SBDC and thanked the Council and jurisdictions for the opportunity for CVCC to host the SBDC. Also, she offered comments regarding how the work of the SBDC compliments the other work and programs that CVCC currently offers.

The Council was reminded that current funding for the SBDC came from localities, the Region 2000 Economic Development Council and the Virginia's Region 2000 Local Government Council.

Ruth and Bart mentioned that they were appreciative of the support and that the next steps would include approaching each locality with the formal request for program funding allocation.

5. Central Virginia Training Center (CVTC) Report:

Clarence Monday presented information regarding the CVTC facility and grounds and its future. Additionally, Mr. Monday offered a report for the Councils information regarding the economic impact of CVTC, further elaborated on by Bryan David, on the region. Further, both Mr. Monday and Mr. David noted that the region should begin discussions on development of a plan for the future use of the CVTC facility and property to place it in a position to offer a plan when appropriate.

Mr. Monday and Mr. Bryan answered questions from the Council regarding the CVTC. Mr. Bob White was asked to convene a group from Amherst County, Lynchburg City, and Region 2000 to discuss possible approaches to moving forward.

6. LGC 2014 Meeting Schedule:

- January 16th:** MPO & LGC
- February** No meeting
- March 20th:** Executive Committee, as needed
- April 17th:** MPO & LGC Dinner Meeting at the Craddock Terry Hotel
- May 15th:** Executive Committee, as needed
- June 19th:** Executive Committee, as needed
- July 17th:** MPO & LGC & Workforce Council
- August:** No meeting
- September 18th:** Executive Committee, as needed
- October 16th:** Fall Dinner Meeting in Altavista
- November 20th:** MPO Meeting, Executive Committee Meeting, as needed
- December:** No meeting

Upon a motion by David Laurrell to approve the 2014 LGC meeting schedule, seconded by Gary Tanner, the meeting schedule was unanimously approved as presented.

7. Items from Staff:

- a. On-Call Associate: Gary Christie notified the Council that the LGC would be hiring for an on-call project management associate.
- b. Governor's Transportation Conference: Gary Christie mentioned, for informational purposes, that he would be attending this conference.

8. Items from Council:

No further matters from the Council were discussed.

- 9. Adjourn:** Upon a motion by Gary Tanner to adjourn, seconded by Jack Hobbs, Chair Joan Foster adjourned the Council at 5:55 p.m.

Signed: Joan Foster

By: Joan Foster, Chair (title)