



Virginia's Region 2000 Local Government Council Meeting

Partnership Conference Room
Lynchburg, Virginia
July 18, 2013, 5:00 pm

Final

Members Present:

Kenneth Bumgarner, Town of Amherst Council
Bryan David, Region 2000 Economic Development Council
Delegate Scott Garrett, Virginia House of Delegates
Stacey Hailey, Bedford Town Council
Mayor Paul Harvey, Town of Appomattox
Jack Hobbs, Amherst Town Manager
R. David Laurrell, Campbell County Administrator
Mayor Mike Mattox, Town of Altavista, *Vice-Chair*
L. Kimball Payne, Lynchburg City Manager
Hugh Pendleton, Campbell County Board of Supervisors
Mark Reeter, Bedford County Administrator
John Sharp, Bedford County Board of Supervisors
John Spencer, Asst. Appomattox County Admin., alternate for Aileen Ferguson
Gary Tanner, Appomattox County Board of Supervisors

Absent:

Mayor Phyllis Campbell, Town of Brookneal
Waverly Coggsdale, Altavista Town Manager
Joan Foster, City of Lynchburg, *Chair*
Sen. Tom Garrett, Virginia House of Delegates
Bill Gillespie, Appomattox Town Manager
Charles Kolakowski, Bedford Town Manager
Clarence Monday, Amherst County
Russell Thurston, Brookneal Town Manager
Claudia Tucker, Amherst County Board of Supervisors

Others Present:

Gary Christie, Local Government Council, Executive Director
Philipp Gabathuler, Local Government Council, Planner
Rosalie Majerus, Local Government Council, Deputy Director of Finance
Matt Perkins, Local Government Council, Administrative Program Coordinator
Bob White, Local Government Council, Deputy Director of Core Services

Meeting Minutes - DRAFT

1. **Welcome, introduction of new members and moment of silence:** Vice -Chair Mike Mattox called the meeting to order at 5:00 p.m., welcomed the members of the Local Government Council, and opened with a moment of silence.
2. **Presentation to Hugh Pendleton:** Mike Mattox presented Hugh Pendleton with a resolution of Appreciation for his dedicated service to the Virginia's Region 2000 Local Government Council.
3. **E.W. Tibbs, CEO, Centra:** E.W. Tibbs presented to the Council the mission, vision, services, focus and future of Centra and commented on health care in the region from his perspective. Also, he fielded questions from the Council.
4. **Approval of Minutes of May 16, 2013:** Upon a motion by David Laurrell, seconded by John Spencer, the meeting minutes from the May 16, 2013 Local Government Council meeting were unanimously approved
5. **Finance report:** Deputy Director of Finance, Rosalie Majerus, presented the end of year financial report for FY13. Rosalie reported that the Council will come in under budget for the year. Additionally, Rosalie discussed and received comments from the Council regarding the VRS VLDP program and the consideration for opting into the plan or opting out and having a separate plan available for employees. Members mentioned that Lynchburg, Campbell, and Bedford have decided to opt-out of the VRS VLDP. David Laurrell suggested a legislative item regarding the same and the requirements of providing short-term disability and working under two different plans.
6. **Salary Market survey request for LGC and non-profit positions:** Gary Christie noted that the last salary study was completed in 2008 however, feels it is important to have the positions and salaries/benefits reviewed from an external perspective, considering the how the labor market has changed. Additionally, the firm would be asked to study the salary step/grade schedule and help to identify, develop, and make suggestions for a performance review form or system. Gary requested of the Council for approval to spend up to \$8,500 for this salary market study. Brief discussion followed of the outcomes from the study completed in 2008.

Paul Harvey presented a motion to allow the staff of the LGC to seek, select, and contract with a firm to conduct a market survey salary study not to exceed \$8,500, seconded by John Sharp, and approved unanimously.
7. **Authorization of Executive Director to enter into contracts for services and land/tower leases on behalf of LGC under the direction of the radio Communications Board:** Gary Christie brought before the board the necessity of the Executive Director to sign leases, contracts, and other documents pertaining to the upgrade to the regional communications system in order to continue the development of the system. He requested of the Council for the authority to enter into such contracts that are appropriate to meet this end under the conditions that the Radio Board approves and that the funds are available to pay for the services.

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initials

Upon a motion by Scott Garrett to authorize the Executive Director to enter into contracts under the conditions that the Radio Board approves and that funds are available to meet the terms of the contracts, seconded by Kim Payne, the Council approved the motion unanimously.

- 8. Items from Staff:** Bob White announced that Bedford, Campbell and Lynchburg agreed to move forward to the next phase of the Regional Libraries' discussion process which would be an operational analysis. This would include a look at a governance structure, operation/finance structure, annual budget and cost savings and service improvements.

Gary Christie mentioned that Mark Peake was instrumental in securing funding for the Amherst County Train Depot Enhancement Project which will provide more than \$600,000 to finish the project.

Gary Christie also mentioned that the LGC had applied to FEMA, and was awarded an Assistance to Firefighters Grant in the amount of \$825,000 to assist localities in the purchase of mobile hand held communication units that are compatible with the upgrade to the Radio Communications system, a cost otherwise that would have had to be absorbed by the localities in full. John Sharp recommends that such information be presented, in person, to the Bedford County Board of Supervisors by the Executive Director.

- 9. Items from Council:** none.

- 10. Next Meeting:** Mike Mattox announced the next meeting of the Council is scheduled for October 17th, 2013 or September 19 Executive Committee, if needed.

11. Closed Session on Personnel:

- a. To open session: Upon a motion by Kim Payne that the Council go into closed session in accordance with Virginia Code 2.2-3711 (A)(1) for the discussion of a personnel matter, seconded by John Sharp, the Council unanimously approved.
- b. To close session: Upon a motion by Kim Payne to return to open session pursuant to Virginia Code 2.2-3712 (D) and certifying that only business matters lawfully identified in the motion to go into closed session and exempt from the open meeting requirements of the Freedom of Information Act were heard, discussed, or considered, seconded by Gary Tanner, the Council unanimously approved.

- 12. Adjourn:** Mayor Mike Mattox adjourned the Council at 6:05 p.m.

Signed: 
Mike Mattox, Vice-Chair