



Virginia's Region 2000 Local Government Council Meeting

Partnership Conference Room
Lynchburg, Virginia
April 17, 2014, 5:00 pm

Members Present:

Kenneth Bumgarner, Town of Amherst Council
Waverly Coggsdale, Altavista Town Manager
Aileen Ferguson, Appomattox County Administrator
Mayor Paul Harvey, Town of Appomattox
Jack Hobbs, Amherst Town Manager
R. David Laurrell, Campbell County Administrator
L. Kimball Payne, Lynchburg City Manager
Mark Reeter, Bedford County Administrator
John Sharp, Bedford County Board of Supervisors
Gary Tanner, Appomattox County Board of Supervisors

Absent:

Mayor Phyllis Campbell, Town of Brookneal
Joan Foster, City of Lynchburg, *Chair*
Delegate Scott Garrett, Virginia House of Delegates
Sen. Tom Garrett, Senate of Virginia
Bill Gillespie, Appomattox Town Manager
Stanley Goldsmith, Campbell County Board of Supervisors
Stacey Hailey, Bedford Town Council
Charles Kolakowski, Bedford Town Manager
Mayor Mike Mattox, Town of Altavista, *Vice-Chair*
Clarence Monday, Amherst County Administrator
Russell Thurston, Brookneal Town Manager
Claudia Tucker, Amherst County Board of Supervisors

Others Present:

Emmie Boley, Local Government Council, Financial Services Professional
Gary Christie, Local Government Council, Executive Director
Philipp Gabathuler, Local Government Council, Senior Planner
Rosalie Majerus, Local Government Council, Deputy Finance Director
Matt Perkins, Local Government Council, Administrative Program Coordinator
Alicia Petske, News and Advance
Bob White, Local Government Council, Deputy Director of Core Services

Meeting Minutes

1. **Welcome and moment of silence:** Gary Tanner, acting as Chair, called the meeting to Order at 5:00 p.m. by members of the Local Government Council welcomed and opened with a moment of silence.
2. **Approval of Minutes of March 20, 2014:** Upon a motion by David Laurrell, seconded by Jack Hobbs, the meeting minutes from the March 20, 2014 Local Government Council meeting were unanimously approved as presented.
3. **Finance report, budget, and FY15 Work Plan:** Rosalie Majerus, Deputy Director of Finance, presented the year-to-date financial report through March 31, 2014. Rosalie noted that there were no unexpected revenues or expenditures.

Additionally, Rosalie and Gary Christie presented the proposed FY15 budget and Work Plan. Rosalie detailed certain aspects of the budget, referencing specifically the two-percent cost of living increase adjustment, the increase in health insurance premiums and the addition of money to support part-time help as the need may arise. Gary noted that expenditures and revenues for the FY15 budget balances and noted the projected funds in the reserve fund.

Both Gary Christie and Bob White spoke to the specific aspects of the FY15 Local Government Council Work Plan. Bob made special note of various transportation projects slated for FY15, most notably, the corridor studies throughout the region.

Gary recommended to the Council, for their consideration, setting aside in FY15 funds totaling \$100,000 and earmarking them for matching grants (\$50,000 each) for a tourism project and agriculture project from the reserves to be included into the FY15 budget. Gary noted that in the July 2014 meeting that the Council will be receiving a report on the regional agriculture study and expects that that report will identify proposals or initiatives to work on in the future. He would like to be able to extend to the agriculture community the support of the Council in offering this \$50,000 match to a grant that they may identify and apply for to move a specific project forward. Additionally, Gary noted that he would like to also extend an invitation to the region's tourism stakeholders to come together and work on a regional tourism project where these earmarked funds could be used to match a grant that they may receive. Gary noted that any grant proposals would come back to the Council for final approval.

Council members discussed the trends and expectations in each of their localities regarding cost of living adjustments or raises.

Upon a motion from Kim Payne to approve the FY15 budget, with the use of \$100,000 for agriculture and tourism matching grants from the reserve funds and approving the FY15 Local Government Council Work Plan, seconded by David Laurrell, this motion was carried unanimously.

4. **FY 2015 Rural Transportation Planning Work Program:** Bob White reviewed the FY2015 Rural Transportation Planning Work Program and noted specific program elements such as alternative transportation planning activities and assistance in developing comprehensive plan transportation elements for Campbell County and the Town of

Appomattox. Bob also noted in further detail projects related to corridor and intersection analysis for safety improvements. Further, he noted that the Transportation Technical Committee has recommended approval of the Plan.

Upon a motion of Aileen Ferguson to approve and adopt the resolution of the FY2015 Rural Transportation Planning Work Program, seconded by Jack Hobbs, this motion carried unanimously.

5. **CEDS Dashboard:** Gary Christie presented the current project for measuring and monitoring the region's economy and economic performance by creating a website using funds from a two year grant received from the Federal Economic Development Administration. Gary presented to the Council for their consideration and comments the focus areas from which the data will be built. Gary and Bob White noted that the local economic developers are and have been fully engaged in this dashboard development process.

Kim Payne noted that he was not in favor of an ongoing project where consultants were needed to update the information and asked if the dashboard would be able to be updated at the local level. Also, he mentioned that a measure that would be beneficial and increasingly beneficial is "Capital Investment" data for communities. Lastly, he noted that it would be important that the local level stories not be lost in the big picture of the measures and data.

6. **Davenport Incorporated, LLC financial advisory services extension:** Gary Christie noted that the contract for financial advisor services expired in March 2014. Gary requests that the Council approve that the contract be renewed/extended for an additional three years. Council was notified that there would be no changes in the terms from the initial contract.

Upon a motion from David Laurell to approve staff to renew the contract for three years with Davenport Incorporated, LLC for financial advisory services, seconded by Mark Reeter, this motion was carried unanimously.

7. **Strategic Planning Session:** Gary Christie noted that at the March Executive Committee meeting that a discussion was held regarding the concept of a Local Government Council strategic planning session, though no date was set. Gary requested that the Council determine a date for this session to discuss the future direction and future project for the Council with a facilitator. He suggested the third Thursday in August, that being the 21st.

The Council came to a consensus on August 21st, 2014 from 12 p.m. to 4:00 or 5:00 p.m.

- 7a. **(Added to Agenda) Election of Officers:** Gary Christie presented to the Council the nominations for officers which he noted are done on a rotating alphabetical basis by jurisdiction. Gary noted that Mike Mattox has served as Vice-Chair in FY14 and that he has agreed to serve as Chair for FY15. Gary mentioned that the nomination for Vice-Chair would be tabled until a future time after he has had an opportunity to speak with the representative from Amherst.

Upon a motion from David Laurell to approve appointment of Mike Mattox as Chair and Waverly Coggsdale as Treasurer of the Local Government Council for FY15, seconded by Kim Payne, this motion was carried unanimously.

April

8. **Items from Staff:** No additional matters from Staff were presented.
9. **Items from Council:** Kim Payne recognized and commented that he felt it was important to begin to have discussions on what is happening at the Central Virginia Training Center. He noted that he felt this issue was greater than a local matter of importance but one of regional importance. He expressed concern that if the region did not address the issue and have an agenda moving forward for its idea of the best use for CVTC than the State may act without consultation of the region's stakeholders and without community input.

Gary Christie noted that that is was an important issue and a good aspect to incorporate into the Work Plan.

Kenneth Bumgarner reinforced what Kim Payne mentioned and also mentioned that it was an opportunity that needs to be discussed and acted upon in collaboration with Amherst County.

10. **Adjourn:** With no further business and on a motion by David Laurell, seconded by Kenneth Bumgarner, Gary Tanner adjourned the Council at 5:47 p.m.

Signed:  _____

By: Mike Mattox, Chair (title)