



**Virginia's Region 2000 Local Government
Executive Committee**

Council Meeting

November 15, 2012, 5:00 pm
Partnership Conference Room
Lynchburg, Virginia

Final

Members Present:

Kenneth Bumgarner, Town of Amherst Council
Mayor J. R. Burgess, Town of Altavista
Waverly Coggsdale, Altavista Town Manager
Joan Foster, City of Lynchburg
Delegate Scott Garrett, Virginia House of Delegates
Jack Hobbs, Amherst Town Manager
Charles Kolakowski, Bedford City Manager
R. David Laurrell, Campbell County Administrator
L. Kimball Payne, Lynchburg City Manager
Hugh Pendleton, Campbell County Board of Supervisors, LGC Chairman
David Proffit, Amherst Assistant County Administrator, on behalf of Clarence Monday
John Spencer, Appomattox County Assistant County Administrator on behalf of Aileen Ferguson

Absent:

Mayor Phyllis L. Campbell, Town of Brookneal
Bryan David, Region 2000 Economic Development Council
Aileen Ferguson, Appomattox County Administrator
Senator Tom Garrett, Virginia State Senate
Bill Gillespie, Appomattox Town Manager
Mayor Paul Harvey, Town of Appomattox
Frank Rogers, Interim Bedford County Administrator
Steve Rush, Bedford City Council, LGC Vice-Chairman
John Sharp, Bedford County Board of Supervisors
Gary Tanner, Appomattox County Board of Supervisors
Russell Thurston, Brookneal Town Manager
Claudia Tucker, Amherst County Board of Supervisors

Others Present:

Gary Christie, Local Government Council, Executive Director
Linda Green, District Director, U.S. Rep. Robert Hurt (VA-5)
Brian Davis, Workforce Development Director
Kelly Hitchcock, Planner, Local Government Council
Rosalie Majerus, Local Government Council, Deputy Director of Finance
Matthew McLearn, Robinson, Farmer, Cox Associates
Matt Perkins, Local Government Council, Administrative Program Coordinator

Meeting Minutes

1. Welcome and Moment of Silence:

Chairman Hugh Pendleton called the meeting to Order at 5:00 p.m., welcomed the members of the Local Government Council Executive Committee, and opened with a moment of silence.

Chairman Pendleton welcomed Linda Green from Rep. Robert Hurt's office who brought greetings from the Congressman and offered any assistance.

2. Approval of Minutes of October 18, 2012:

Upon a motion by David Laurell, seconded by Jack Hobbs, the meeting minutes from October 18, 2012 Local Government Council meeting were approved as proposed.

3. Auditor's Report:

Matthew McLearen, CPA, representative from Robinson, Farmer, Cox Associates presented the Council the Auditors Report for the audit review of the year ending June 30, 2012. McLearen, after discussing the *Communication with Those Charged with Governance*, answered questions for clarification from the Council. There were no auditors' findings in the 2012 audit.

4. Finance report:

Deputy Director of Finance, Rosalie Majerus, presented the year-to-date financial report through October 31, 2012 and reported that expenses and revenues are tracking to plan.

Executive Director Gary Christie presented for discussion the Fund Balance, budget projections, and local dues assessment. The Executive Committee agreed that the fund balance was adequate and a dues increase would not be necessary this year.

5. Consideration for Approval Region 2000 Greenways, Blueways, and Trails Plan – 2012 Connection Vision:

Kelly Hitchcock presented to the Council the resolution to adopt the Region 2000 Greenways, Blueways, and Trails Plan – 2012 Connection Vision. Upon a motion by Joan Foster, seconded by Kim Payne, the Plan was adopted unanimously.

6. Update on Workforce Development Strategic Plan:

Brian Davis presented an overview and update to the Workforce Development Strategic Plan process. Brian Davis specified that the Strengths, Weaknesses, Opportunities and Threats (SWOT) analysis was completed and reviewed each element with the Council, as well as the on-line business and employer surveys have been completed and have provided valuable feedback which was shared with the Council. Additionally, he discussed that a series of employer roundtable discussions are ongoing. Brian Davis received from the Council suggestions for additions to the SWOT analysis.

7. Local Government Council Executive Directors Report:

Gary Christie commented on two specific items from his report. First, he directed the Council's attention to the additional item added to the Legislative Priorities that were approved last month in order that they could see how the additional item that was

addressed and opened discussions for further comment. Also, he brought to their attention the transportation needs surveys that are currently open and encouraged each of them to promote these surveys within their communities and to also participate. Additionally, Gary mentioned the meeting with GMU regarding SBDC services which will be held on December 3, 2012 as well as informed the Council regarding the strategic planning process that will be taking place with the Partnership Coordinating Council and invited those that wished to participate to begin attending the meetings and contact him for a Partnership Coordinating Council meeting schedule.

8. Meeting Schedule for 2013

The schedule for 2013 was presented to the Council for their comments and discussion. By consensus it was agreed that the schedule remain as presented.

- **January 17** – MPO & LGC
- **February 21** – Executive Committee
- **March 21** – Executive Committee
- **April 18** – MPO & LGC dinner meeting
- **May 16** – Executive Committee
- **June** – skip
- **July** – MPO, LGC and Workforce Council
- **August** – skip
- **September 19** – Executive Committee
- **October 17** – MPO & LGC
- **November 21** – Executive Committee

9. Items from Members

No matters brought by members to the Council.

- 10. Adjournment:** Upon a motion to adjourn brought by Charlie Kolakowski, seconded by Del. Scott Garrett, carried unanimously the meeting adjourned at 6:11 p.m.

Signed: 
Hugh Pendleton, Chair