



Virginia's Region 2000 Local Government Council Meeting

Partnership Conference Room
Lynchburg, Virginia
May 16, 2013, 5:15 pm

Final

Members Present:

Kenneth Bumgarner, Town of Amherst Council
Waverly Coggsdale, Altavista Town Manager
Bryan David, Region 2000 Economic Development Council
Joan Foster, City of Lynchburg
Delegate Scott Garrett, Virginia House of Delegates
Sen. Tom Garrett, Virginia House of Delegates
Jack Hobbs, Amherst Town Manager
R. David Laurell, Campbell County Administrator
Mayor Mike Mattox, Town of Altavista
L. Kimball Payne, Lynchburg City Manager
Hugh Pendleton, Campbell County Board of Supervisors, LGC Chairman
Mark Reeter, Bedford County Administrator
John Spencer, Asst. Appomattox County Admin., alternate for Aileen Ferguson

Absent:

Mayor Phyllis L. Campbell, Town of Brookneal
Bill Gillespie, Appomattox Town Manager
Mayor Paul Harvey, Town of Appomattox
Charles Kolakowski, Bedford City Manager
Clarence Monday, Amherst County
John Sharp, Bedford County Board of Supervisors
Gary Tanner, Appomattox County Board of Supervisors
Skip Tharp, Bedford City Council
Russell Thurston, Brookneal Town Manager
Claudia Tucker, Amherst County Board of Supervisors

Others Present:

Gary Christie, Local Government Council, Executive Director
Rosalie Majerus, Local Government Council, Deputy Director of Finance
Matt Perkins, Local Government Council, Administrative Program Coordinator
Bob White, Local Government Council, Deputy Director of Core Services

Meeting Minutes - DRAFT

1. **Welcome and Moment of Silence:** Chairman Hugh Pendleton called the meeting to order at 5:15 p.m., welcomed the members of the Local Government Council, and opened with a moment of silence.
2. **Approval of Minutes of April 18, 2013:** Upon a motion by David Laurell, seconded by Joan Foster, the meeting minutes from the April 18, 2013 Local Government Council meeting were unanimously approved with an addition of Sen. Ton Garrett as present.
3. **Finance report:** Deputy Director of Finance, Rosalie Majerus, presented the year-to-date financial report through April 30, 2013 and reported that expenses and revenues are tracking to plan. Rosalie reported that April was busy with WIA revenue and expenses, April annual dinner, as well as annual billing to partners for payroll expenses. The LGC is expecting to come in at the end of the year better than expected/planned.
4. **FY 14 Local Government Council Budget and Work Plan:** Gary Christie reported on the budget and work plan. He noted changes/additions to the budget such as a performance raise and budget changes relating to health care. Contract lines have increased and dues and subscriptions line has also increased to subscribe to a grant finding program that the members of the LGC and staff could use. Ride share has been incorporated. Also, noted that the LGC will be starting in the black this year.

Gary asked for discussion regarding the SBDC funding. Specifically, if the Council felt it was okay to move forward with the Bedford County's participation. It was noted by Hugh Pendleton that the sentiment from the Council was that there was a desire to fund the SBDC even in the event that not all localities participated. The Council agreed. Bryan David aided in clarification regarding the funding and initial approach to making the service more regional in its approach as it is being housed at CVCC and if a locality chose not to participate than CVCC would not have the resources to service that locality. Joan Foster suggested that a letter be sent to Bedford County, from CVCC, expressing disappointment but stating that benchmarks and results are expected to be met.

Gary Christie also mentioned the AG Grant, not currently in the budget, but that the effort has been accepted to and will be used to produce a strategic plan related to the agriculture and forestry industry. It was suggested, and accepted, that the money be added to the current budget and any remaining funds be carried over in following year.

Gary mentioned the work with Pamplin on their planning grant and will begin billing to EDC for staff services. Work Plan is closing down some projects Brookneal CDBG, Hazard Mitigation, and Safe Routes-to-School. Additionally, Gary mentioned the local projects that are beginning such as the Brookneal downtown enhancement grant and Appomattox Town CDBG planning grant.

David Laurell presented a motion to accept the budget and work plan as presented with the addition of the Ag Grant funds and to incorporate the discussion regarding the funding for the SBDC, seconded by John Spencer, the motion was carried unanimously.

5. **Strategic Planning Discussion:** Gary Christie discussed the concept of embarking on a Strategic Planning process to begin a visioning process for five years in the future. He

mentioned that this process would be a process to establish where the organization is and where it wants to be. Also, Gary mentioned that this strategic planning process could determine what types of services and opportunities that the organization could pursue to serve the localities and region most effectively.

Kim Payne had questions regarding the facilitated discussions regarding the organization such as who will be participating, what is the timeline, and what is the cost.

The consensus of the Council is that they would like to hear a more detailed report on the specifics of the effort.

- 6. Items from Council:** Sen. Garrett asked that the minutes from the April 18th meeting be amended to reflect that he was present. Motion presented by David Laurrell, seconded Joan Foster, to amend the minutes as noted.

Additionally, Sen. Garrett expressed some details on the recent legislative session and elaborated on specific projects such as CSO funding. Also, discussions with the Senator included tax reform, revenue streams, unfunded mandates, and transportation and education issues.

- 7. Items from Staff:** Gary Christie mentioned that the LGC had to conduct his performance evaluation as part of the 3% performance raise included in the budget. It was decided that Laurrell, Payne, and Foster will work in conjunction to perform Gary's review.

Gary mentioned that a local employer wanted to meet with the Local Government Council however the Council was would like to hear back from staff regarding what the employers need is first before any meeting is scheduled. Kim Payne asked that the city's Economic Development Director be part of the meeting with the employer.

- 8. Election of Officers for FY14:** Chairman Hugh Pendleton brought to the Council for consideration the nominations for officers for FY14. He noted that the nominations are Joan Foster for Chair, Mayor Mike Mattox for Vice-Chair, Kimball Payne for Treasurer, and Gary Christie as Secretary.

Chairman Pendleton noted that no other nominations have been offered. On a motion by David Laurrell to accept the nominations as presented, including the preparation of a resolution of appreciation for Chairman Hugh Pendleton, seconded by Mark Reeter, the motion was carried unanimously.

- 9. Adjourn:** A motion to adjourn brought by David Laurrell, seconded Joan Foster, carried unanimously adjourning the meeting at 6:05 p.m.

Signed: 
Mike Mattox, Vice-Chair