

**Central Virginia Planning District Commission
Regular Meeting Agenda
5:00 p.m., January 15, 2026**



**CVPDC Offices – 828 Main Street, 12th Floor
Lynchburg, Va.**

Electronic meeting link: <https://us02web.zoom.us/j/87089562635?pwd=dv2TInuiBZTeFX6vvIbujoXjdve1kx.1>
To dial in: 305-224-2968 Meeting ID: 870 8956 2635 Password: 653992

- 1) Welcome and Introduction of New Members..... Dwayne Tuggle, CVPDC Chair
- 2) Special Guests
 - a) Mayor Sarah Hamlett Blackwell, Town of Pamplin City
 - b) Chris Chittum, Short Elliott Hendrickson (CEDS consultant)
- 3) Consideration of Requests for Electronic Participation..... Chair
- 4) Minutes: Regular Meeting, November 20, 2025 Chair
- 5) USDOT BUILD Grant Applications Chair & Staff
 - a) Amherst County
 - b) City of Lynchburg
- 6) US EPA Brownfields Community-Wide Assessment Grant..... Chair & Staff
- 7) Annual Leave Adjustment for Deputy Director of Planning Chair & Staff
- 8) Organizational Reports Staff
 - a) Financial Report Sandy Dobyns
 - b) Executive Director's Report Alec Brebner
 - i. Central Virginia Comprehensive Economic Development Strategy
 - ii. Central Virginia Long-Range Transportation Plan
 - iii. Central Virginia Hazard Mitigation Plan
- 9) 2026 Meeting Schedule Chair
 - a) Regular meetings (third Thursday of odd months): 5:00 PM on January 15, March 19, May 21, July 16, September 17, November 19, 2026, and January 21, 2027
 - b) Executive Committee budget meeting: 1:00 PM on Thursday, April 9, 2025
- 10) Other Business and Regional Roundtable Chair

11) Adjournment.....Chair

Central Virginia Planning District Commission

Meeting Agenda Brief Sheet

5:00 p.m., January 15, 2026



1) Welcome and Introduction of New Members..... Dwayne Tuggle, CVPDC Chair

The Commission will welcome Amherst County Supervisor Chris Adams and Appomattox County Supervisor Nathan Simpson to the CVPDC. Mr. Adams succeeds Drew Wade, who was the Commission's Vice-Chairman in Fiscal Year 2025. Mr. Simpson recently ascended from the Appomattox Town Council to the County Board via 2025 elections. Both have been duly appointed by their respective boards.

2) Special Guests

- a) Mayor Sarah Hamlett Blackwell, Town of Pamplin City
- b) Chris Chittum, Short Elliott Hendrickson, Inc. (CEDS consultant)

3) Consideration of Requests for Electronic Participation..... Chair

4) Meeting Minutes: Regular meeting, November 20, 2025 (page __)..... Chair

The request of the Commission is approval of the minutes for its November meeting.

5) USDOT BUILD Grant Applications Chair & Staff

- a) Amherst County
- b) City of Lynchburg

Two member local governments request resolutions of support of grant applications to the US Department of Transportation. The Commission previously expressed support for the City's project, the US-501/US-221 Intersection Improvement Plan, in a previous grant round. The City has revisited and resubmitted its application for the current round of funding available.

Amherst County proposes to modernize US-29 Business and Va. Rte. 163 to the John Lynch Bridge. These requests are late-breaking news, so resolution language will be distributed to Commissioners at the meeting.

The request of the Commission is to adopt a resolution of support for each project.

6) US EPA Brownfields Community-Wide Assessment Grant (page __)..... Chair & Staff

The CVPDC successfully applied for a US EPA Brownfields Community-Wide Assessment Grant in 2022. With technical support from Environmental Standards, Inc., of Charlottesville, the CVPDC invested \$500,000 in brownfields (i.e., real property, the expansion, redevelopment, or reuse of which may be complicated by the presence or potential presence of a hazardous substance, pollutant, or contaminant) throughout all four counties of Central Virginia.

Deputy Director of Planning Kelly Hitchcock will present an example of a successful project in Pamplin. Mayor Sarah Hamlett Blackwell will elaborate on how the town parlayed this investment into additional improvements.

The US EPA has published a notice of funding availability for the final round of the Brownfields Community-Wide Assessment Grant. A synopsis of the opportunity is included herein. Details are [available at Grants.gov](#).

The CVPDC successfully deployed its first tranche and has identified further need. No local match is required. Administrative costs can be built into the award.

The request of the Commission is authorization to proceed with an application for a 2026 US EPA Brownfields Community-Wide Assessment Grant.

7) Annual Leave Adjustment for Deputy Director of Planning Chair

Deputy Director of Planning Kelly Hitchcock was unable to fully use the allocation of annual leave to which she is entitled by CVPDC personnel policies due to workload and staff onboarding needs throughout the fiscal year to date. Savings in salary due to vacancies early in the fiscal year make resources available.

The request of the Commission is approval of a one-time payout in the amount of \$508.76 as compensation to Kelly Hitchcock.

8) Organizational Reports Staff

a) Financial Report Sandy Dobyns

b) Executive Director's Report Alec Brebner

i. Central Virginia Comprehensive Economic Development Strategy

ii. Central Virginia Long-Range Transportation Plan

iii. Central Virginia Hazard Mitigation Plan

Staff will present regional planning efforts beginning now and how they can complement one another. Chris Chittum of Short Elliott Hendrickson, Inc., will attend in support of the Comprehensive Economic Development Strategy presentation. Strategic oversight and guidance from the Commission very welcome and greatly appreciated!

9) 2026 Meeting Schedule Chair

a) Regular meetings: 5:00 PM on the third Thursday of every odd month (January 15, March 19, May 21, July 16, September 17, November 19, 2026; and January 21, 2027) at CVPDC offices, 828 Main Street, 12th floor, Lynchburg, Va.

b) Executive Committee budget meeting: noon, Thursday, April 9, 2026

The Commission, duly assembled with new members, may choose to adjust its meeting times, dates, frequency, and locations as it sees fit. Hybrid and electronic options are available in the event of regional schedule constraints or the threat of inclement weather.

The request of the Commission is approval of a meeting schedule for the next 12 months.

10) Other Business and Regional Roundtable Chair

Commissioners may address the group with items of interest to the region.

11) Adjournment Chair