

**Central Virginia Planning District Commission
Regular Meeting Agenda
5:00 p.m., November 21, 2024**



**CVPDC Offices – 828 Main Street, 12th Floor
Lynchburg, VA**

Electronic connection: <https://us02web.zoom.us/j/87136618101?pwd=tA1qyFaWX1WHFSVomJR1ritnm1na5D.1>

Meeting ID: 871 3661 8101; Passcode: 3706022; Dial In: (301) 715-8592

- 1) Welcome Reggie Bennett, CVPDC Chair
- 2) Consideration of Requests for Electronic Participation Chair
- 3) Special Guest: Katie Conner, Virginia Tourism Corporation
- 4) Meeting Minutes: Regular meeting, September 19, 2024 (attachment)..... Chair
- 5) Central Virginia Commuter Assistance Program Strategic Plan ([link](#)) Chair & Staff
- 6) Electric Vehicle Charging Infrastructure Research: Next Steps (attachments) ... Chair & Staff
- 7) Organizational Reports.....Staff
 - a) Financial Report (attachment).....Sandy Dobyns
 - b) Executive Director’s Report (attachment) Alec Brebner
- 8) Member Local Government Contributions (attachment)..... Chair & Staff
- 9) Tobacco Commission Strategic Plan Input Session..... Chair & Staff
- 10) Schedule of Events Chair
 - a) Social gathering in 2025?
 - b) Next meeting: January 16, 2025
- 11) Other Business and Regional Roundtable Chair
- 12) Adjournment..... Chair

Central Virginia Planning District Commission
Amended Meeting Agenda Brief Sheet
5:00 p.m., November 21, 2024



- 1) Welcome Reggie Bennett, CVPDC Chair
- 2) Consideration of Requests for Electronic Participation Chair
- 3) Special Guest: Katie Conner, Virginia Tourism Corporation
- 4) Meeting Minutes: Regular meeting, September 19, 2024 (page __)..... Chair
The request of the Commission is approval of the minutes for its September meeting.
- 5) Central Virginia Commuter Assistance Program Strategic Plan ([link](#))Staff
CVPDC Commuter Assistance Program Manager Ada Hunsberger present the Commuter Assistance Program Strategic Plan to the Commission at its regular September meeting. It appears [here on the CVPDC website](#). The plan is in draft form. No comments or corrections have been received. The adopted plan is due to the Department of Rail and Public Transportation.
The request of the Commission is adoption of the Commuter Assistance Program Strategic Plan as presented.
- 6) Presentation: Electric Vehicle Charging Infrastructure Research (page __).....Staff
Senior Planner Mariel Fowler will present her findings regarding electric vehicle charging infrastructure. Attachments included in the agenda packet include a draft scope of work from Virginia Clean Cities to assist the CVPDC at no cost.
The request of the Commission is guidance as to how to proceed.
- 7) Organizational Reports.....Staff
 - a) Financial Report (page __).....Sandy Dobyns
 - b) Executive Director’s Report (page __) Alec Brebner
- 8) Member Local Government Contributions (page __ and __) Chair & Staff
Planning District Commissions must develop recommendations to member local governments regarding membership contributions in November. Once recommended by the Commission, staff transmits requests to all members for consideration in their budget deliberations. Subsequent to local government budget development, the PDC prepares its annual budget (April-May).
The request of the Commission is approval of a schedule of membership contributions based on \$0.675 per capita. No increase is recommended.
- 9) Tobacco Commission Strategic Plan Input Session..... Chair & Staff

The Virginia Tobacco Region Revitalization Commission has invited CVPDC Executive Director Alec Brebner to participate in its Strategic Plan Public Input Session. Staff seeks direction from Planning District Commissioners as to how to respond to five questions prepared for the input session. Virginia Tech’s Office of Economic and Community Engagement, which staffs GO Virginia Region 2, will facilitate the TRRC’s input session.

No formal action is necessary. Engagement in discussion is encouraged!

- 10) Schedule of EventsChair
 - a) Social gathering in 2025?
 - b) Next meeting: January 16, 2025

11) Other Business and Regional RoundtableChair
Commissioners may address the group with items of interest to the region.

- 12) Adjournment.....Chair