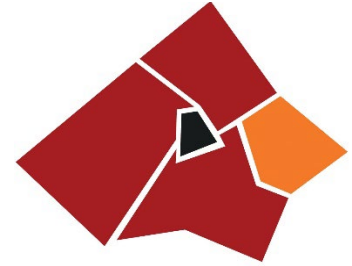


**Central Virginia Planning District Commission
Executive Committee Meeting Agenda
April 11, 2024, 12:00 p.m.**



**CVPDC Offices – 828 Main Street, 12th Floor
Lynchburg, VA**

Electronic connection: <https://us02web.zoom.us/j/82773458980?pwd=YXJCa1hkSUZnVXhQbGMrOVb6c1NZZz09>

Dial In: (301) 715-8592
Meeting ID: 827 7345 8980
Passcode: 354315

- 1) WelcomeRichard Conner, CVPDC Chair
- 2) Consideration of Requests for Electronic Participation Chair
- 3) Fiscal Year 2025 Work Plan & Budget Recommendation Chair & Staff
- 4) Other Business Chair
- 5) Adjournment..... Chair

FY 2024-2025 Work Plan

DRAFT



The PDC’s major work objectives for 2024-2025 strive to support the CVPDC’s mission:

- to be a **dynamic** public forum for matters of regional significance; and,
- to create **solutions** by coordinating plans and building coalitions; and,
- to provide **service** excellence to our localities and to the Commonwealth.

Economic and Community Development

Strategic Planning (CEDS)

CVPDC will update its Comprehensive Economic Development Strategy in Fiscal Year 2025. The exercise serves as the organization’s strategic plan, required in Virginia Code for planning district commissions. The CEDS will be rebranded with guidance from the Commission and positioned to cover CVPDC’s ongoing program areas.

The US Economic Development Administration will grant \$30,000 to fund the development of the CEDS provided CVPDC matches dollar for dollar. The intent of the grant is that CVPDC will complete a CEDS that meets US EDA’s standards for an “economic development district.” That designation improves the region and its localities’ competitiveness for federal grants to develop public works and workforce. The CEDS must therefore include a list of projects for which the region would seek funding.

Per US EDA, procedures to develop a CEDS include a diverse committee of stakeholders from a cross-section of the regional economy and include public input. The CEDS committee would guide the process, oversee means and methods of public participation, and make a recommendation to the CVPDC Commission.

Brownfields

CVPDC applied for a \$500,000 grant from US EPA to perform brownfields assessments for willing landowners throughout the four counties and corridor redevelopment plans for interested local governments. These resources will be exhausted sometime in FY25 based on the current rate of requests. Staff will pursue additional resources including resubscription to the current program; however, an application for another \$500,000 would not bear fruit until FY26. Staff will pursue and develop complementary alternatives in the meantime.

Hazard Mitigation Planning

The Virginia Department of Emergency Management asked CVPDC staff to apply for a disaster mitigation grant to get a jump on its 5-year hazard mitigation plan update. The successful application required just

a 5% match versus the typical 20% local match that the hazard mitigation planning grant program requires.

The purpose is to identify projects that will help the region insulate itself from disasters and recover more quickly when they strike. Altavista's riverbank stabilization grant arose from the last iteration of the hazard mitigation plan. CVPDC staff will renew the planning process later in FY25.

Agribusiness Planning

CVPDC has submitted applications for funding of an agribusiness planning initiative at the encouragement of Tobacco Commission staff. CVPDC would convene regional interests across sectors to participate in needs assessment, opportunities analysis, and planning effort. CVPDC would facilitate information sharing and help connect farmers, other producers, and land-based businesses to resources available to support and advance the industry.

Regional Support

1. CVPDC will continue to connect the region and member local governments to statewide and federal resources including but not limited to those available from US EDA, USDA Rural Development, US DOT, US EPA, the Southeast Crescent Regional Commission, Virginia Housing, GO Virginia, the Tobacco Commission, VDACS, VDEQ, VDOT, and VDHCD. CVPDC was recognized as a local development district by the new federal Southeast Crescent Regional Commission and awarded \$22,000 annual funding to pursue and develop grant opportunities particularly for lower-income areas of Central Virginia.
2. CVPDC will assist localities with applications for grants and grant management for economic development, community development, housing, infrastructure, trail, and park or open space development projects. Ongoing and prospective projects include but are not limited to the following:
 - a. Appomattox County, with technical support from CVPDC staff, successfully applied for grants from the Tobacco Commission and GO Virginia to fund welding program equipment and training space upgrades at CVCC's Appomattox Center. CVPDC will provide grant management.
 - b. Staff will continue administration of a community development block grant for the Church Street Water Line for the Town of Appomattox and Phase 1 of the Hilltop Neighborhood housing rehabilitation project in the Town of Bedford, also CDBG-funded.
 - c. Staff will administrate the new Phase 2 Hilltop project for the Town of Bedford as well as planning grants in Madison Heights and Altavista, both funded by community development block grants.
 - d. The Town of Altavista received a VDEM grant for riverbank stabilization at English Park. The Town of Pamplin received a VDH grant for lead pipe remediation. CVPDC staff will provide each with grant administration.
3. CVPDC will continue to provide technical assistance to localities for comprehensive planning and implementation including geographic information systems and project management. E.g., the Town of Bedford will receive assistance with an update of its comprehensive plan.
4. CVPDC will continue to coordinate with the Lynchburg Regional Business Alliance and support its activities in economic development.

Workforce Development

1. CVPDC will continue to provide the administrative staff of the region's workforce development board as well as financial and human resources management. CVPDC will further seek opportunities to assist the mission of Virginia Career Works – Central Region.
2. CVPDC will continue to coordinate with Central Virginia Community College and support its efforts to enhance and expand career and technical education in the region. CVCC will manage the welding program at the Appomattox Center funded by GO Virginia and Tobacco Commission grants that CVPDC will administrate.

Housing

1. CVPDC will facilitate conversations arising from its Regional Housing Market Analysis, exploring opportunities to implement recommendations and increase access to housing choices for households of all income levels. To those ends, CVPDC staff will:
 - a. Develop a series of housing education initiatives in coordination with housing development organizations and lenders for affordable housing,
 - b. Host housing information session for area planners, non-profit staff, homebuilders, and developer about available resources and best practices, and
 - c. Work to establish a housing program revolving loan fund. Such a program would assist non-profit affordable housing providers with bridge loans in light of rising interest rates for construction loans. Staff would bring a proposal to the Planning District Commission in the first half of the fiscal year for review and approval.
2. CVPDC will continue to administrate its PDC Housing Development Grant, which will help fund construction of 61 affordable housing units for homeowners and renters of single-family homes, townhomes, and apartments in four member communities.
3. This \$2 million program funding the units and the enumerated support activities runs through June 2025. VAPDC is working with Virginia Housing on a successor program.

Transportation

1. CVPDC will continue to host and manage the Central Virginia Transportation Planning Organization, which serves the urbanized portion of the region, and provide transportation planning for the remaining, rural area as well. A planning work program for each of these two study areas is due to VDOT and subject to approval by the CVTPO Policy Committee and the Planning District Commission, respectively. In lieu of reproducing each transportation planning work program in its entirety, the following highlights are provided herein:
 - a. CVTPO will conduct a multi-modal plan, which will study and make recommendations to improve mobility for those who walk, ride bikes, take transit, and rideshare. Staff will work with GLTC and local stakeholders to evaluate existing resources, socioeconomic factors, routes, first- and last-mile connectivity, and primary destinations. This initiative will inform short- and long-term infrastructure investments, program development, and service efficiencies.
 - b. CVPDC will embark on a two-year Comprehensive Safety Action Plan. The purpose of the initiative is to develop policies, programs, and projects that make the transportation network safer for all users. Ideally, the plan will lead to implementation grants from USDOT. The benefit to the region is a needs analysis and recommendations for projects that traffic congestion and other conventional measures don't necessarily indicate. Network safety improvements should ultimately be more proactive and preventative.

- c. CVTPO will support GLTC in executing route and program planning and transit services, including evaluation of existing resources and methodology to consider access needs and grant assistance; ADA (Americans with Disabilities Act) evaluations; and membership on Customer Route Advisory Committee.
 - d. CVPDC and CVTPO will begin the 5-year update to its Long-Range Transportation Plan, Connect Central VA 2050, as required by federal law. This effort will begin later in the fiscal year, after the multi-modal plan and the safety action plan are well underway. The staggering of efforts will enable the LRTP to benefit from results of the other two plans as inputs.
2. CVPDC will administer the DRPT Commuter Assistance Program under DRPT's ConnectingVA brand. CVPDC's initiative will be programmatically similar to RideSolutions but more focused on multi-modal programs that support access to jobs, essential services, and community resources.

Environmental Quality

1. CVPDC will commission the Middle James Preservation Plan with funding through the National Fish and Wildlife Federation. The planning process will develop recommendations with engineered solutions to the sedimentation of the James River in Central Virginia. The benefit to the region will be implementable solutions that position the region for grants for construction.
2. CVPDC will finalize the Central Virginia Regional Resiliency Plan with funding through the Community Flood Preparedness Fund. The planning process is developing recommendations with engineered solutions to flash flooding throughout the region as noted in the recently completed Central Virginia Hazard Mitigation Plan. The benefit to the region will be implementable solutions that position the region for grants for construction.
3. CVPDC will coordinate with locality and area stakeholders in cooperation with DEQ to implement the Virginia Chesapeake Bay Watershed 2023 PDC Locality Implementation Program Scope of Work. Activities include the following:
 - a. CVPDC will continue to engage localities and regional and state partners regarding Chesapeake Bay Phase III Watershed Implementation Plan (WIP) programmatic actions, to promote and facilitate implementation of initiatives and activities towards achieving the goals of Virginia's Phase III WIP;
 - b. Through existing National Fish and Wildlife Foundation (NFWF) grant, CVPDC will identify potential BMP projects that could be implemented in subsequent years;
 - c. Through existing CVPDC Resiliency Plan Development grant, identify at least 4 BMP implementation projects for implementation through assistance to local governments;
 - d. CVPDC will work with other PDCs to develop BMP toolkit to increase local capacity to build parcel-based BMPs (best management practices);
 - e. CVPDC will disseminate funding information to localities, assist them with grant applications, and provide or support grant administration and project implementation as requested;
 - f. CVPDC will work with localities to continue compiling GIS shapefiles to support the biennial Chesapeake Conservancy's Bay High-Resolution Land Cover Update project and other Bay model updates where such data exists; and
 - g. The CVPDC will, through coordination with our local partners and through the execution of projects and integration of the new CVPDC staff, continually evaluate and seek program and project opportunities.

Administration

Central Virginia Radio Communications Board

CVPDC will continue to provide staff for general administration, maintenance coordination, and financial management to the Central Virginia Radio Communications Board.

1. CVRCB will seek partnerships and opportunities to secure system tower resources including targeted options for No Business Mountain, WSET Thaxton Mountain Tower, and Foster's Knob Tower.
2. CVRCB will continue to maintain road, facility, and tower equipment maintenance schedules.
3. CVRCB will guide the L3Harris system-wide Phase 2 update.
4. CVRCB will seek partnerships and grant funds that support system efficiencies and increased safety coordination.
5. CVRCB will continue its pursuit of long-term solutions to equipment stationing on No Business Mountain and vehicular access thereto.

Region 2000 Services Authority

CVPDC will continue to staff general administration, financial management, and human resources management to the Region 2000 Services Authority to advance environmentally safe and cost-effective solid waste disposal services. The four-member Authority Board will determine the primary objectives of the organization.

Communications

1. CVPDC will continue to serve as a forum for regional dialogue. Commission meetings will include conversations of regional significance including input from our delegation to Richmond and leaders in the public and private sectors doing important work.
2. CVPDC will maintain information on the worldwide web and social media sites for the Region 2000 Services Authority, CVTPO, and certain programs, as appropriate, in addition to CVPDC.
3. CVPDC will distribute digital newsletters every other month (those months in which no full Commission meeting is scheduled). The newsletter aims to report highlights of CVPDC's activities to all the region's elected officials and important stakeholders.
4. Staff will be available to visit the governing bodies of each locality as well as interest groups and stakeholder boards.

Budget Highlights

Staff continues to adapt to ever-changing financial conditions in its draft of a Fiscal Year 2024-2025 budget for the Central Virginia Planning District Commission. Most significantly, workforce development funding has endured a steep decline over the last two fiscal years. Level funding for the federal fiscal year, October 2025 to September 2026, is the best-case scenario. The proposed budget seeks to compartmentalize this decline since the workforce development board has its own budget. The negative impact of declining WIOA revenues on the PDC's budget is relatively insignificant.

The revised handling of workforce development (WIOA) finances shows up in revenue. The indicated 88% decline in WIOA revenue offset by a 35% drop in expenses. All these revenue and expenses relate to workforce development programming overseen by the Central Virginia Workforce Development Board.

CVPDC staff continues to manage WIOA finances and advise Executive Director Traci Blido in handling this challenge. Traci has replaced a full-time operations and compliance officer with an independent contractor shared between three workforce development boards experiencing similar challenges. Traci and her team have further capitalized on two grant opportunities provided by the governor's office in its launch of the commonwealth's new Department of Workforce Development and Advancement d.b.a. Virginia Works.

Revenues

Your staff forecasts direct revenues of \$1.646 million, about half a million less than in the current fiscal year, FY24. The difference is due to handling WIOA revenues as explained above. Other notable differences between FY24 and FY25 programmatic revenues are as follows:

- Staff expects eleven new grants to begin generating revenue between as early as June 2024. All recently awarded, they help define CVPDC's work program for FY25.
- Two grants will be drawn down by June 30, 2024, and closed out.
- Staff expected three grants to begin providing revenue as planning efforts kicked off. These initiatives were delayed by staff capacity and procurement (CEDs, NFWF, and SS4A).
- DRPT/FTA revenue will rise significantly in FY25 to fund the multi-modal plan noted in the work program.

Membership Contributions

At its November meeting, the Commission voted unanimously to seek an increase in membership contributions of three cents per capita. The \$184,132 requested from member local governments covers 74 percent of nearly a quarter million dollars needed to match state and federal grants expected in FY25.

Expenses

Expenses mirror revenues in that they appear down by roughly half a million dollars year over year. As is the case for revenues, staff projects lower expenses due to fencing WIOA expenses. The Central Virginia Workforce Development Board is responsible for its budget of revenues and expenses. The CVWDB has worked diligently to manage its expenses – including force reduction – in the face of declining federal revenues.

Personnel

Staff proposes a personnel budget that is ten percent greater year over year. Two percentage points relate to the midyear increase in salaries resulting from the late adoption of the Commonwealth's budget. Like several member local governments, the PDC held "contingent 2% salary increase" as an operational line item. The following changes are proposed.

- Anthem, our health insurer, has notified us of a modest 1.9-percent increase year over year.
- A \$100 annual increase in HSA match is proposed for FY25. Keeping the high-deductible plan with its HSA a competitive choice for new hires will be important in the future. The standard plans will get more expensive in future years. A high proportion of employees on the standard plan with low deductibles exposes the organization's personnel budget to wider fluctuations.
- Staff has, however, been notified of a substantial increase in employer obligations for VRS. A \$10,000 (42%) increase is included in the proposed budget.
- A professional planner position was held vacant in FY24. With the marked increase in grants and projects, another project manager is needed. Compensation for a Planner II is proposed for inclusion in the FY25 budget.

CVPDC's roster is proposed as follows for the upcoming fiscal year:

- Executive Director
- Executive Assistant (vacant)
- Finance Director
- Financial Services Professional (vacant)
- Deputy Director for Planning
- Senior Planner (Transportation)
- Community Development Planner
- Regional Planner II (vacant)
- Regional Planner/Rideshare Coordinator (part-time)
- Planning Intern (vacant)
- Virginia Career Works Executive Director
- Virginia Career Works Business Engagement & Outreach Coordinator
- Virginia Career Works Operations Coordinator (part-time)

Office Expenses

Staff proposes nearly flat CVPDC office expenses in FY25 compared to FY24. Variance in individual line items worthy of note are as follows:

- CVPDC's actuarial expenses fluctuate from year to year and will be higher in FY25.
- CVPDC's VRSA bill is up dramatically in FY25 in part due to cybersecurity risk.
- Staff has switched its IT model to one of managed services to reduce cybersecurity risk. The former "break-fix" model required an in-house IT manager supplemented by off-site resources. Rose Computers provides IT services to CVPDC and had been included in contractual services. Staff has consolidated the Rose expense with other computer maintenance/software expenses.
- Rose Computers had previously been grouped with Stimulus Advertising and other contractual services. Stimulus provides website management and marketing services to CVPDC. Costs related to these services have been reduced to offset the increase in costs for Rose Computers.
- The freestanding parking line item is zeroed out. CVPDC's office rent includes parking.

- Telephone and internet bills are up precipitously, the latter due to an increase in internet speed to 500 Mbps.

Project Expenses

Most CVPDC project expenses are small – special software, travel, public notices, or specific supplies. Large project expenses are consulting costs. Projects that will deploy consultants in FY25 include the multi-modal plan, the comprehensive safety action plan, the long-range transportation plan, the comprehensive economic development strategy, brownfields site assessments (ongoing), and Chesapeake Bay WIP III.

In Closing

CVPDC revenues and expenses are in balance in the Fiscal Year 2025 budget. The workload is up. That means more planning initiatives and implementation projects in Central Virginia. Staff is honored to support member local governments in solving problems and to address regional challenges through thoughtful planning. We are thankful for the support of each Planning District Commissioner!

Central Virginia's future is bright! CVPDC is pleased to play a part!

Central Virginia Planning District Commission						
Budget Prep FY25						
Actual as of February 29, 2024						
	<u>FY 24 Approved Budget</u>	<u>Actual as of 02/29/2024</u>	<u>Balance of Budget Available</u>	<u>% of Budget Used Y-T-D</u>	<u>Proposed 2024-2025 Budget</u>	<u>% Change Between FY24 & FY25</u>
OPERATIONS FUND (EXPENDITURES)						
SALARY						
ADMINISTRATION	180,621	121,317	59,304	67.17%	189,760	5.06%
FINANCE	138,600	58,521	80,079	42.22%	142,735	2.98%
OPERATIONS	228,469	125,391	103,078	54.88%	275,253	20.48%
	547,690	305,229	242,461	55.73%	607,748	10.97%
INTERNSHIP	5,400				5,400	
PART TIME HELP	20,857	10,672	10,185	51.17%	20,872	0.07%
Total Salaries & Wages	573,947	315,901	252,646	55.04%	634,020	10.47%
EMPLOYER COST FICA	43,907	23,481	20,426	53.48%	48,503	10.47%
EMPLOYER COST V R S	23,753	10,686	13,067	44.99%	33,690	41.83%
EMPLOYER COST HEALTH INS	116,257	66,717	49,540	57.39%	117,884	1.40%
EMPLOYER COST LIFE INS	7,733	4,114	3,619	53.20%	7,777	0.57%
WORKERS COMP	1,900	(79)	1,979	-4.15%	1,900	0.00%
Total Fringe Benefits	193,550	104,919	88,631	54.21%	209,754	8.37%
OFFICE EXPENSES						
AUDITING SERVICES	7,500	7,500	0	100.00%	11,000	46.67%
PAYROLL ACCOUNTING SERVICES	8,000	7,146	854	89.33%	9,000	12.50%
LEGAL SERVICES	3,000	1,470	1,530	49.00%	3,000	0.00%
LIABILITY INSURANCE	1,200	3,546	(2,346)	295.51%	3,600	200.00%
CONTRACTUAL SERVICES -	35,000	13,846	21,154	39.56%	22,000	-37.14%
ADVERTISING	1,500	150	1,350	10.00%	1,500	0.00%
POSTAGE	600	967	(367)	161.24%	1,000	66.67%
TELEPHONE	6,000	5,315	685	88.58%	7,300	21.67%
INTERNET SERVICES	1,000	980	20	97.98%	2,600	160.00%
OFFICE SUPPLIES	5,000	2,103	2,897	42.07%	5,000	0.00%
PRINTING & BINDING	1,000	-	1,000	0.00%	1,000	0.00%
TRAVEL	10,000	1,863	8,137	18.63%	10,000	0.00%
SPECIAL MEETINGS	5,000	4,240	760	84.81%	5,000	0.00%
EDUCATION & TRAINING	5,000	2,708	2,292	54.17%	5,000	0.00%
DUES, SUBSCRIPTIONS	10,000	6,716	3,284	67.16%	10,000	0.00%
PUBLICATIONS	500	-	500	0.00%	500	0.00%
MISCELLANEOUS EXPENSES	1,000	542	458	54.16%	1,000	0.00%
FURNITURE & FIXTURES	1,000	-	1,000	0.00%	1,000	0.00%
RENTAL OFFICE EQUIPMENT	4,000	2,331	1,669	58.28%	4,000	0.00%
OFFICE RENT	71,314	47,638	23,676	66.80%	74,219	4.07%
PARKING	1,200	830	370	69.17%		-100.00%
CONTINGENT 2% SALARY INCREASE	10,297		10,297	0.00%		-100.00%
COMPUTER MAINTENANCE/SOFTWARE	12,000	16,245	(4,245)	135.38%	25,000	108.33%
Total Office Expenses	201,111	126,138	74,973	62.72%	202,719	0.80%
Total Operations Expenses	968,608	546,957	416,251	56.47%	1,046,493	8.04%

Central Virginia Planning District Commission						
Budget Prep FY25						
Actual as of February 29, 2024						
	<u>FY 24</u> <u>Approved</u> <u>Budget</u>	<u>Actual</u> <u>as of</u> <u>02/29/2024</u>	<u>Balance of</u> <u>Budget</u> <u>Available</u>	<u>% of Budget</u> <u>Used Y-T-D</u>	<u>2024-2025</u> <u>Budget</u>	<u>% Change</u> <u>Between FY24</u> <u>& FY25</u>
Total Operations Expenses (from Page 1)	968,608	546,957	416,251	56.47%	1,046,493	8.04%
Direct Project Expenses						
Agribusiness Planning - TRRC					2,500	
Agribusiness Planning - VDACS					50,000	
Altavista Planning Grant - CDBG					450	
Altavista Streambank Stabilization					400	
Amherst Co. Madison Heights PG					0	
Appomattox Church Street Water Line	300		300	0.00%	100	-66.67%
Appomattox CVCC Welding - GO Virginia					-	
Appomattox CVCC Welding -TRRC					-	
Bedford Town CDBG (Hilltop) - Phase II					-	
Bedford Town CDBG (Hilltop) - Phase I	700	1,536	(836)	219.48%	450	20000.00%
CEDS	49,000	-	49,000	0.00%	50,000	2.04%
Brownfields Assessment - EPA	160,000	189,269	(29,269)	118.29%	15,000	-90.63%
CVCC-CTE GoVA	13,939	-	13,939	0.00%		-100.00%
Chesapeake Bay WIP III - DEQ	4,000	182	3,818	4.56%	40,000	900.00%
DCR CFPF Resiliency Plan	60,000	35,390	24,610	58.98%		-100.00%
DRPT/CAP					19,075	
DRPT / FTA	90,000	3,394	86,606	3.77%	160,150	77.94%
FEMA Hazard Mitigation Plan					25,000	
Housing Forward		19,148	(19,148)			
National Fish & Wildlife Middle James Proj	40,000				73,000	82.50%
Pamplin Lead Assessment					200	
Regional Radio Board	1,000	-	1,000	0.00%		-100.00%
RideSolutions	8,216	1,851	6,365	22.53%		-100.00%
RideSolutions Mobility	8,000	-	8,000			
US DOT Safe Streets & Roads for All (SS4A)	160,000	-	-		262,500	
VDOT - PL	320,000	74,293	245,707	23.22%	251,518	-21.40%
VDOT - Rural	3,000	852	2,148	28.39%	7,250	141.67%
Virginia Housing	100		100	0.00%		-100.00%
SCRC	0	105	(105)	#DIV/0!	1,000	#DIV/0!
WIOA	544,004		544,004			
Total Direct Project Expenses	1,462,259	326,019	392,236	22.30%	958,593	-34.44%
TOTAL OPERATING & DIRECT PROJECT EXPENSES	\$2,430,867	872,976	\$808,487	35.91%	\$2,005,086	-17.52%
Pass Thru Expenses						
Regional Radio Board	1,248,668	774,844	473,824	62.05%	1,490,940	19.40%
Virginia Housing	1,300,000	205,000			948,000	
WIOA	1,135,000	885,625	249,375	78.03%	1,100,950	-3.00%
Total Pass Thru Expenses	\$3,683,668	1,865,469	\$723,199	50.64%	\$3,539,890	-3.90%
Total Expenses	\$6,114,535	2,738,445	\$1,531,686	44.79%	\$5,544,976	-9.31%

Central Virginia Planning District Commission						
Budget Prep FY25						
Actual as of February 29, 2024						
	<u>FY 24 Approved Budget</u>	<u>Actual as of 02/29/2024</u>	<u>Balance of Budget Available</u>	<u>% Of Budget Received</u>	<u>2024-2025 Budget</u>	<u>% Change Between FY23 & FY24</u>
Revenues						
OPERATIONS FUND (REVENUE)						
Dues	175,688	175,688	0	100.00%	184,132	4.81%
DHCD	89,971	67,478	22,493	75.00%	114,971	27.79%
Miscellaneous Revenue	0	0	0			
Total Operations Revenue	265,659	243,166	22,493	91.53%	299,103	12.59%
Direct Project Revenues						
Agribusiness Planning - TRRC					20,000	
Agribusiness Planning - VDACS					35,000	
Altavista Planning Grant - CDBG					11,500	
Altavista Streambank Stabilization					7,000	
Amherst Co. Madison Heights PG					11,500	
Appomattox Church Street Water Line	10,000	1,300	8,700	13.00%	7,500	-25.00%
Appomattox CVCC Welding - Go VA					7,500	
Appomattox CVCC Welding - TRRC					5,000	
Bedford Town CDBG (Hilltop) - Phase II					33,333	
Bedford Town CDBG (Hilltop) - Phase I	46,250	16,228	30,022	35.09%	26,500	-42.70%
CEDS	30,000	-	30,000	0.00%	30,000	0.00%
Brownfields - EPA	203,500	194,577	8,923	95.62%	20,000	-90.17%
Chesapeake Bay WIP III - DEQ	35,000	43,500	(8,500)	124.29%	58,000	65.71%
DCR CFPF Resiliency Plan	54,000	-	54,000	0.00%	-	-100.00%
DRPT / FTA	131,879	31,051	100,828	23.55%	263,250	99.61%
DRPT/CAP					51,200	
FEMA Hazard Mitigation Plan					55,000	
Housing Forward		23,410				
National Fish & Wildlife Middle James Proj	44,000	-	44,000	0.00%	75,000	70.45%
Pamplin Lead Assessment					6,000	
Regional Radio Board	34,000	19,538	14,462	57.47%	36,000	5.88%
Region 2000 Services Authority	182,700	64,101	118,599	35.09%	164,000	-10.24%
RideSolutions	51,200	7,997	43,203	15.62%	-	-100.00%
Ride Solutions Mobility	14,000	-	14,000	0.00%	-	-100.00%
US DOT Safe Streets & Roads for All (SS4A)	160,000	-	160,000	0.00%	210,000	31.25%
VDOT-PL	445,851	102,652	343,199	23.02%	362,700	-18.65%
VDOT-Rural	58,000	10,755	47,245	18.54%	58,000	0.00%
Virginia Housing	50,000	16,783	33,217	33.57%	50,000	0.00%
SCRC LDD		6,008			22,000	
WIOA	609,004	55,649	553,355	9.14%	70,000	-88.51%
Total Direct Project Revenues	2,159,384	593,550	1,595,252	27.49%	1,695,983	-21.46%
Interest	6,000	9,617	(3,617)	160.28%	10,000	66.67%
TOTAL OPERATIONS & DIRECT PROJECT REVENUES	2,431,043	846,333	1,614,128	34.81%	2,005,086	-17.52%
Surplus/(Use of Fund) Balance	176	(26,643)	805,641	-15138.12%	0	-99.93%
Funding from Fund Balance						
CVCC-CTE	0		0	#DIV/0!		#DIV/0!
CEDS	30,000	-	30,000	0.00%	-	-100.00%
Funding from Fund Balance	30,000	-	30,000	0.00%	0	-100.00%
	\$30,176	(\$26,643)	\$835,641	-88.29%	\$0	-100.00%
Pass Thru Revenue						
Regional Radio Board	1,248,668	1,313,348	(64,680)	105.18%	1,434,981	
Virginia Housing	1,300,000	205,000			948,000	
WIOA	1,135,000	755,870	379,130	66.60%	1,100,950	
Total Pass Thru Revenues	\$3,683,668	\$2,274,219	\$314,449	61.74%	\$3,483,931	
Total Revenue	6,144,711	3,120,552	1,958,577	50.78%	5,489,017	-10.67%
Net Surplus/(Use of Fund) Balance	30,176	382,107	(351,931)		(55,959)	-285.44%
Local Government Investment Pool (LGIP) Balance	307,568					