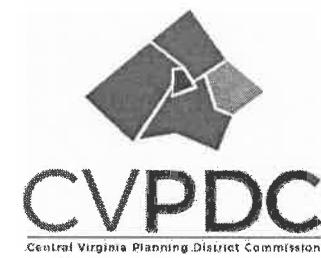


**Central Virginia Planning District Commission
Regular Meeting Minutes
July 21, 2022, 5:00 p.m.**

**CVPDC Offices
828 Main Street, 12th Floor
Lynchburg, VA 24504**



Members Present

Chairman Dwayne Tuggle, Amherst Town (attendance via Zoom)
Vice Chairman Richard Conner, Appomattox Town
Wynter Benda, City of Lynchburg
Robert Hiss, Bedford County
Bruce Johannessen, Bedford Town
Megan Lucas, Lynchburg Regional Business Alliance
Terry McGhee, Appomattox Town
Sara McGuffin, Amherst Town (attendance via Zoom)
Dean Rodgers, Amherst County
Gary Shanabarger, Altavista Town
John Spencer, Appomattox County, proxy for Susan Adams
Russell Thurston, Brookneal Town
Drew Wade, Amherst County
Bart Warner, Bedford Town

Members Absent

Trevor Hipps, Appomattox County
Wayne Mitchell, Altavista Town
Hon. Mark Peake, State Senate
Frank Rogers, Campbell County
John Sharp, Bedford County
Dr. Treney Tweedy, Lynchburg City
Charlie Watts, Campbell County

Staff and Others Present

Alec Brebner, CVPDC Executive Director
Tonya Hengeli, CVPDC
Kelly Hitchcock, CVPDC

Welcome

Mayor Tuggle welcomed the Commission and passed responsibility for guiding the meeting to Mayor Richard Conner. Conner called the meeting to order.

Upon a motion by Dean Rodgers, seconded by Robert Hiss, Mayor Dwayne Tuggle and Sara McGuffin were recognized and approved unanimously to participate in the meeting electronically.

Minutes of May 19, 2022

Upon a motion by Robert Hiss, seconded by Sara McGuffin, the Commission unanimously approved the May 19, 2022, regular meeting minutes as presented.

Unfinished Business: Two-Year Appointments to the LRBA Executive Committee

The Commission members discussed the value and importance of participation on the Executive Committee of the Lynchburg Regional Business Alliance (LRBA). Alec Brebner noted that Frank Rogers has served in the role and has indicated his willingness to continue to serve but also to allow another CAO to take a turn. Wynter Benda and Dean Rodgers nominated each other to serve on behalf of the Commission on the LRBA Executive Committee.

Megan Lucas motioned that Wynter Benda and Dean Rodgers serve on the LRBA Board to represent the Commission. Bruce Johannessen seconded the motion, and through a unanimous approval vote, the motion was passed.

New Business: Resolution of Support for SMART SCALE Applications

Brebner provided a brief summary of the sixteen (16) pending SMART SCALE applications to be submitted in round five. It was noted twelve (12) project applications are located in the CVTPO area and four (4) within the rural area.

Wynter Benda motioned to provide a Resolution of Support to each of the CVPDC-area applications for SMART SCALE, Round Five. With a second by Dean Rodgers and a unanimous approval by the Board, the motion passed.

Reports

Staffing Update

Alec Brebner provided a staffing update, noting that a priority has been filling the Administrative Assistant position. A number of good candidates had been interviewed. Staff was confident in having the position filled shortly.

Brebner also noted that the position of Transportation Planning Director was out and being distributed to professional organizations. Brebner pointed out that Jefrado Granger was hired in June to guide the Community Development Block Grant projects and that evaluation of additional staff needs would continue to be evaluated.

Financial Report

Tonya Hengeli provided an overview of CVPDC's finances. Hengeli noted that the administrative expenses and operations revenue were down due to current staffing levels. There were no questions or concerns expressed about the presented report.

US DOT Safe Streets and Roads for All (SS4A) Grant Program

Alec Brebner provided an overview of the US DOT program and outlined the SS4A planning program requirement for evaluation factors including equity, safety, and policy in order for any region to be eligible for program construction funding.

Brebner highlighted the leadership role that regional entities provide in advancing transportation, land use, and community development programming and projects. He further noted that regional entities and localities could have the ability to advance transportation decision-making with potential access to federal funds.

It was explained that a regional planning grant would have an anticipated cost of \$350,000 applying for a \$280,000 grant and \$70,000 local match. Brebner further relayed that the CVTPO, on a five-to-two vote at its meeting, approved the motion for staff to develop an application that would result in a project that would have a not-to-exceed \$70,000 local match.

Megan Lucas noted her support in advancing the planning application recognizing the value of regional transportation planning to local businesses. Dean Rodgers noted he did not support the study and had not voted with the majority at the CVTPO meeting due to concerns over considerations of equity as a determining factor for funding.

Sara McGuffin motioned that the CVDPC provide a match not-to-exceed \$70,000 to submit a "Safe Streets and Roads for All" planning grant to develop a regional comprehensive safety action plan. The motion was seconded by Robert Hiss. On a twelve (12) to one (1), with Dean Rodgers opposing, vote the motion carried.

Adjournment

Upon motion by Megan Lucas, and seconded by Gary Shanaberger, the meeting was adjourned by unanimous vote.

Signature of Approval

X _____ Chairman

Date: 11-17-2022