



Quarterly Project Report

January - March 2021

Transportation

| <i>Project Name</i> | <i>Goals</i> | <i>Completed Activities</i> | <i>Future Activities</i> |
|--|--|--|---|
| <i>Long Range Transportation Plan 2045</i> | Complete Plan and Circulate to Localities | Completed marketing materials, continued to promote the online dashboard to partner agencies. | Distribute marketing materials to the public and partner agencies, engage the public on social media to promote the use of the online dashboard. |
| <i>GLTC Planning Services</i> | <ol style="list-style-type: none"> 1. Compile ADA data for targeted bus stops 2. Compile bus stop inventory data for all stops | <ul style="list-style-type: none"> • Continue bus stop inventory. • Maintain route/stop information on GLTC's RIDESYSTEMS mobile app and Google Maps | <ul style="list-style-type: none"> • Compile an inventory of bus stops with attribute description in the fixed route system. • Identify stops recommended for improved accessibility. |
| <i>Corridor Study: Village Highway, Rustburg</i> | Develop a corridor plan for presentation to County for land use planning | <ul style="list-style-type: none"> • Held the final public meeting; launched a public opinion survey on potential improvements. | <ul style="list-style-type: none"> • Finalize the study report and present to the Board of Supervisors. |
| <i>RIDE Solutions</i> | Adjust current program focus to telework programming. K. Hitchcock serves on lead planning team for VDOT/UVA Park & Ride Study. | <ul style="list-style-type: none"> • Submitted DRPT Commuter Assistance Program Application. • Coordinated with RIDE Solutions PDC partners on preliminary strategic plan process. • Participated in steps to finalize the vanpool study. | <ul style="list-style-type: none"> • Develop restart to RIDE Solutions program services with confirmed Commonwealth and DRPT shared mobility program confirmation. • Initiate marketing support to updated GLTC route and service activities. |

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| <p><i>Assist Lynchburg in updating its Future Land Use Map</i></p> | <p>Assist in production of a future land use map</p> | <ul style="list-style-type: none"> • No activity this quarter | <ul style="list-style-type: none"> • Available to begin when City is ready |
| <p><i>Intersection Study: Independence Blvd/221, Bedford</i></p> | <p>Develop an intersection plan for future smart scale application</p> | <ul style="list-style-type: none"> • Continued to finalize the study report and explore the suggestions made by the public. | <ul style="list-style-type: none"> • Present report to Bedford Town Council |
| <p><i>Transportation Alternative Program and Smart Scale Applications</i></p> | <p>Assist localities, upon request, in expanding ped/bike program activities. CEDS Initiative 8 element.</p> | <ul style="list-style-type: none"> • Developed draft Sidewalk/Pedestrian Evaluation Criteria and started staff review/vetting process. • Drafted and submitted an OIPI Transportation Growth & Accessibility Planning Grant for Lynchburg City; grant was not awarded. Did have a grant evaluation meeting with OIPI & L'burg staff. A second OIPI grant submittal will be submitted in next (fall) round. • Materials purchased for 12th/Monroe Intersection project; waiting for implementation schedule. | <ul style="list-style-type: none"> • Present Pedestrian Evaluation Criteria to City Council for adoption consideration. • Participate in the Lynchburg Parks & Recreation Needs Assessment and Park Program Master Plan. • Continue to participate in the pending 12th Street/Monroe Avenue Intersection Tactical Urbanism project in partnership with City, Dunbar Middle School. • Assist Amherst County in VLCF, VOF and VDOT TA applications – all focused on trail extension and connection to the James River Heritage Trail. |
| <p><i>Van Pool Development</i></p> | <p>Study underway in fall 2020. CEDS Initiative 8 & Connectivity Study project element.</p> | <p>Continued oversight of the AECOM-lead study; coordinated with DRPT and GLTC in consideration of program short and long-term management needs</p> | <p>Study will be completed by 6-1-2021</p> |

Community Development

| <i>Project Name</i> | <i>Goals</i> | <i>Completed Activities</i> | <i>Future Activities</i> |
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| <i>Old Town Madison Heights CDBG, Amherst County</i> | Implement program activities to address community housing and infrastructure needs along the Main Street corridor | <ul style="list-style-type: none"> • Round 3 Bid Release for Housing Rehabilitation Completed • 2 Substantial Reconstructions at 60% complete | <ul style="list-style-type: none"> • Completion of substantial reconstruction of two homes. • Continue to recruit more participants to program. • Application completion and approvals for next round of housing rehabilitation activities. |
| <i>South Bridge Street Neighborhood CDBG, Bedford</i> | Develop strategies for addressing a locality's greatest community development needs | <ul style="list-style-type: none"> • 2nd Public Hearing held • Grant Application Submitted | Wait on whether the project was selected for funding, usually in July |
| <i>National Park Service Technical Assistance Application, Amherst County</i> | <ul style="list-style-type: none"> • Submit National Park Service-Rivers and Trails CA application for including for a James River Vision Plan. • Project coordination w/ DCR Middle James Vision Plan (CEDS Initiative 10 activity) | <ul style="list-style-type: none"> • Held five focus-group meetings for the Middle James Vision Plan project. • Outlined the foundation, activities and schedule to guide this National Park Service partnership project | <ul style="list-style-type: none"> • Public project survey (via MetroQuest format) will be held in April. • Project Public Meeting in May |
| <i>Assist the Alliance with creation of redevelopment plan for Central Va. Training Center</i> | Kelly Hitchcock serves as project team member | | Project essentially completed, limited activity toward this project. Foundation of effort will be integrated in the James River Vision Project (above). |
| <i>Local Planning Commissioner Training</i> | Work with local Planners to see whether this training is needed in 2021 | No regional planning or training held during this reporting period. | A local planners meeting – anticipated focus on rural solar system challenges – will be held in May or June. |
| <i>Staff Support to Maintain the 2018 CEDS Strategy</i> | Oversee implementation activities. Coordinate CEDS program maintenance with EDA | <ul style="list-style-type: none"> • Participated in a series of meeting with local and regional stakeholders to consider opportunity to develop an EDA, COVID-program, or GO VA application. • Evaluated best strategy to update the regional CEDS to meet new EDA program suggestions. | Develop and submit a CEDS update application to EDA. |

Environment

| <i>Project Name</i> | <i>Goals</i> | <i>Completed Activities</i> | <i>Future Activities</i> |
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| <i>Chesapeake Bay Watershed Implementation Program</i> | Implement 2020 PDC Implementation Scope of Work | <ul style="list-style-type: none"> Completed DCR WIP FY 21 program requirements. Signed new DCR contract, included submitted and approved work program. Held a series of stakeholder meetings to consider potential grants for BMP activity. Provide regular grant and program information, including DCR program training, to area planners, stakeholders. | <ul style="list-style-type: none"> Incorporate WIP programming within the current National Park Services James River Vision Plan activities Draft and submit NFWF planning application. Continue Middle James Vision Plan Project. Assist in DCR land preservation grant information or direct application development/submittal. Begin communication to evaluate strategy to increase street sweeping reporting, BMP foundation activity. (activity not completed in Q1) |
| <i>Regional Hazard Mitigation Plan Update</i> | 2 nd Public Meeting to present draft mitigation findings and primary mitigation strategies, and access to draft plan website June 25 th . Public outreach and comment strategy through all localities developed. | <ul style="list-style-type: none"> Presented CVPDC Hazard Mitigation Plan – 2020 Update presentation to area localities for adoption consideration. Submitted those locality Resolutions (to date) to FEMA Developed a presentation and presented information regarding the Hazard Cascading Effect from our HMP to FEMA Region 3 Coffee Break Series. | <ul style="list-style-type: none"> Finalize locality HMP presentations and adoption consideration. All localities should have adopted; final HMP submittal to FEMA. Confirmation of FEMA program eligibility letters to each 10 CVPDC localities. Prepare for late summer/early fall HMP TAC program meeting. |
| <i>Services Authority gas to energy system at Livestock Road Landfill</i> | Negotiate with vendor to develop a gas to energy system at the Livestock Road Landfill | Authority approved vendor to install a gas to energy system. | Estimated 18 months to install, pending approval of the Campbell County Board of Supervisors |

Public Safety

| <i>Project Name</i> | <i>Goals</i> | <i>Completed Activities</i> | <i>Future Activities</i> |
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| <i>Radio Tower and Road Maintenance Systems</i> | Manage, operate and maintain regional emergency communications system effectively and efficiently | Replacement of Foster’s Knob HVAC units | Complete Panther Mountain access road restoration project Generator fuel testing and filling Site Audit (Buildings, Compounds, gates/locks) |
| <i>Examine alternatives to No Business Mountain and WSET Tower sites</i> | Determine if alternatives exist to these two radio tower sites to improve efficiency and cost savings in radio system operations. | RFP to solicit on-call emergency radio communications engineers prepared | Consultant to develop alternatives in advance of 2026 lease renewal/expiration. |
| <i>Integration of Campbell County into Regional System</i> | Add Campbell County’s emergency radio system to the regional emergency radio communications system and as a member jurisdiction to the Central VA Radio Communications Board | Detailed Design review meeting held in February. | Cut over planned for April 2022. |
| <i>Examination of back-up dispatch site and dispatch training facility</i> | Develop emergency backup dispatch center to meet the needs of participating localities in the event of disaster and to utilize as a training center for dispatchers and first responders. | No activity this quarter | Solicitation of qualified firm to initiate/study project potential and feasibility under consideration by Radio Board |
| <i>Support to the Central Virginia Vaccination Task Force</i> | Improved coordination among jurisdictions and health providers | Assisted the Central Virginia Vaccination Task Force (CVVTF) with project administration, notes, communication, and regional COVID-response planning and execution efforts | Continue, as requested, and needed, to serve on the CVVTF. |

Workforce Development

| Project Name | Goals | Completed Activities | Future Activities |
|---|---|--|---|
| <i>Manage WIOA funded Programs</i> | <ul style="list-style-type: none"> Facilitate successful One-Stop Operator, Adult, Youth and Dislocated Worker program delivery with contracted operator Facilitate safe career center operations and support for VEC Wagner Peyser roles | <ul style="list-style-type: none"> Completed strategic and local plan by March 1, 2021. Received an extension of the Wagner-Peyser contract with the VEC to continue support through June 30. Expect to continue contract with HumanKind for service delivery for FY 22. | <ul style="list-style-type: none"> Recruit new Director Extend HumanKind contract for FY 22. |
| <i>Coordinate Partner and stakeholder organization services</i> | Complete new MOU and Cost Infrastructure for all partners | Will need to secure an updated MOU for all partners effective April 1 due to changes in partner space | |
| <i>Complete GO Virginia Talent Collaborative Grant</i> | Wrap up existing expenditures and project after consultation with Va. Tech and Go VA council by 12-31-20 | New app received – “Career Exploration” | While the Career Exploration platform has been delivered to app stores for download, the project remains a “work in progress.” Staff will continue customizing aspects of the platform to further engage businesses and support career development for job seekers. |
| <i>Organize Non-Profit to assist WDB with resource development and fund raising</i> | Complete VA- SCC corporation registration Complete IRS 1023 | No activity | On hold until new Director |
| <i>Manage Economic Equity Grant</i> | Build relationships with Social Services/ Adult Ed to establish better referrals, customer engagement and better outcomes through strategic partnerships, life and work skill development | <ul style="list-style-type: none"> Collaborated with ACE of Central Virginia to fund, produce and distribute marketing materials which led to 15 referrals for ACE and EEI grant partners. Continued work with all partners on the EEI grant focused on healthcare and manufacturing for individuals who need more intensive supportive services. This grant was extended through June 30, 2021. | Leverage outreach funding within the grant to execute targeted marketing of partner initiatives prior to 6-30-21. |

Communications

| <i>Project Name</i> | <i>Goals</i> | <i>Completed Activities</i> | <i>Future Activities</i> |
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| <i>Newsletters</i> | Bi-monthly publication | In addition to producing a monthly PDC newsletter, staff has also collaborated to produce and distribute a weekly workforce newsletter. | Continuing monthly PDC publication and weekly workforce-focused newsletter unless otherwise stated |
| <i>Annual Report Publication & Distribution</i> | January Target Date | Annual report distributed to PDC Commissioners | Preliminary discussions and development of FY 21 Annual Report |
| <i>Coordinate meetings for HR, Purchasing, Planning, Managers/Administrators</i> | Meetings with Managers/Administrators ongoing. Others on hold | One meeting with Managers/Administrators | Monthly meetings will commence |
| <i>Discussion on creation of a regional General Assembly action recommendations</i> | Regional Legislative Recommendations | Legislative Recommendations prepared and distributed. | |
| <i>Support localities recovery efforts related to COVID-19</i> | Support localities recovery efforts related to COVID-19 | No requests for activity | |