



**Central Virginia Planning  
District Commission**

828 Main Street, 12th Floor  
Lynchburg, VA 24504  
Electronic Meeting - GoToMeeting

**November 19, 2020  
5:00 pm**

*Minutes*

**Members Present:**

Mayor Richard Conner, Town of Appomattox, Chair  
Jon Hardie, Campbell County Board of Supervisors  
Robert Hiss, Bedford County Administrator  
Jamie Glass, Alternate, Lynchburg Regional Economic Alliance  
Dean Rodgers, Amherst County Administrator  
Frank Rogers, Campbell County Administrator  
Gary Shanaberger, Appomattox Town Manager  
Reid Wodicka, City of Lynchburg

**Members Absent:**

Jimmy Ayers, Amherst County Board of Supervisors  
Susan Adams, Appomattox County Administrator  
Sara Carter, Amherst Town Manager  
Waverly Coggsdale, Altavista Town Manager  
Beverley Dalton, Altavista Town Council  
Bruce Johannessen, Bedford Town Council  
Trevor Higgs, Appomattox County Board of Supervisors  
Mark Peake, Senate of Virginia  
John Sharp, Bedford County Board of Supervisors  
Mayor Dwayne Tuggle, Town of Amherst  
Russell Thurston, Brookneal Town Manager  
Treny Tweedy, City of Lynchburg  
Bart Warner, Bedford Town Manager

**Others Present:**

Gary Christie, Central Virginia Planning District Commission, Executive Director  
Mallory Cook, Central Virginia Planning District Commission  
Kelly Hitchcock, Central Virginia Planning District Commission  
Ada Hunsberger, Central Virginia Planning District Commission  
Rosalie Majerus, Central Virginia Planning District Commission

## **Welcome, Introduction of New Members, Remembrance of former members Stan Goldsmith and Paul Harvey**

Richard Conner, chair, welcomed everyone and opened the meeting of the Central Virginia Planning District Commission at 5:00 p.m.

The PDC recognized former members Stan Goldsmith and Mayor Paul Harvey who both served on the commission for several years.

### **1. Approval of the September 17, 2020 Meeting Minutes**

A motion was made by Reid Wodicka, seconded by Frank Rogers, to approve the minutes of the September 17, 2020 meeting, and the motion passed unanimously as presented.

### **2. Financial Update**

Rosalie Majerus presented the financial update through the end of October 2020. A few lines show expenses over budget including miscellaneous expenses that were included in moving costs for new employee Ada Hunsberger and billable time not yet accounted for related to Amherst CBDG actual expenses.

The revenue from Campbell County's buy-in to the regional radio board is also reflected in the budget as presented.

### **3. Consideration of a \$1,000 Bonus for PDC Employees**

At the beginning of the fiscal year, it was unclear whether additional reductions to revenue would need to be accounted for surrounding COVID-19 impact on planning and projects in the region and state. After four months, staff believe that revenues can now be properly projected and there will likely be no unusual circumstances that will impact the balance of the budget.

Of the current \$19,000 surplus that was left undesignated to cover these concerns, staff is proposing a \$1,000 bonus for each of the eight PDC employees be used for a total of \$8,000. Staff did not receive raises in July and are asking for consideration of this one-time raise for PDC employees.

Reid Wodicka made a motion to approve the \$1,000 bonus for staff of the PDC, which was seconded by Robert Hiss. The motion was unanimously approved.

### **4. 2021 General Assembly Recommendations**

Gary Christie presented a proposed list of General Assembly Recommendations to the members of the PDC for 2021. He noted that the training center was not included within this list and will plan to work with Dean Rodgers to add this to the recommendations.

Frank Rogers suggested adding language that addresses VDOT's revenue sharing allocations that encourages the General Assembly to revisit such actions as they will have a large impact on localities.

Frank Rogers made a motion that the legislative program be approved with the addition of language regarding the training center and revenue share transportation funds, which was seconded by Gary Shanaberger. The motion was unanimously approved.

## **5. 2020 Hazard Mitigation Plan Update**

Kelly Hitchcock provided an update on the status of the Hazard Mitigation Plan including background on the plan itself, planning process, and newly established website. The goal of this plan is to help open up funding avenues through a variety of agencies regarding hazard mitigation.

Action will be required from regional Boards and Councils regarding approval of the plan in the Spring.

## **6. Training Center Update**

Jamie Glass with the Lynchburg Regional Business Alliance provided an update regarding the redevelopment of the Training Center. Through a GO Virginia grant in partnership with Amherst County, CVPDC, and the Alliance, this project has continued to move forward.

The pre-charrette provided information on market potential as well as feedback from the community. The team was able to tour the site and developed six initial concepts for redevelopment before developing the final concept. Jamie reported that there was a great deal of community involvement and input which helped to develop the concept more effectively.

If the entirety of the plan was developed, it would include over 1,110 residences, 100,000 square feet of retail space, 120,000 square feet of office space, and 150,000 square feet of industrial space. The plan will include several phases to help attract interest to the area over time.

## **7. Introduction to the Connect Central Virginia 2045 Online Dashboard**

The dashboard will be publicly launched on December 1, 2020.

The presentation will be tabled until the next PDC meeting in January 2021.

## **8. Items from Commissioners and Staff**

Gary Christie asked for feedback from attending members to help encourage elected members to attend and participate in more meetings. Jon Hardie shared that the time of day may be difficult for some to accommodate.

## **9. Meeting Schedule for 2021**

Nine proposed meetings were presented to the board for the calendar year of 2021. A motion was made by Reid Wodicka, seconded by Frank Rogers, to approve the meeting list for 2021 as presented, and it was unanimously approved.

**Adjourn** - There being no further business, the meeting adjourned at 6:00 p.m.