

Central Virginia Planning District Commission

Attachment #3

Budget to Actual for FY20; Budget for FY21

Actual as of October 31, 2020

	<u>Actual as of 6/30/20</u>	<u>FY21 Budget</u>	<u>Actual as of 10/31/20</u>	<u>Diff Between Budget & Actual</u>	<u>% of Budget Used</u>
OPERATIONS FUND (EXPENDITURES)					
SALARY					
ADMINISTRATION	164,250	171,531	56,555	114,976	32.97%
FINANCE	144,879	133,161	44,387	88,774	33.33%
OPERATIONS	232,336	252,675	90,728	161,947	35.91%
	541,464	557,367	191,671	365,696	34.39%
PART TIME HELP	0	10,000	0	10,000	0.00%
Total Salaries & Wages	541,464	567,367	191,671	375,696	33.78%
EMPLOYER COST FICA	39,077	43,404	13,823	29,581	31.85%
EMPLOYER COST V R S	25,602	23,409	7,862	15,547	33.59%
EMPLOYER COST HEALTH INS	89,019	79,952	39,541	40,411	49.46%
EMPLOYER COST LIFE INS	6,938	7,469	2,448	5,021	32.77%
WORKERS COMP	1,835	1,900	1,883	17	99.08%
Total Fringe Benefits	162,472	156,134	65,557	90,577	41.99%
OFFICE EXPENSES					
AUDITING SERVICES	4,360	6,000		6,000	0.00%
PAYROLL ACCOUNTING SERVICES	5,935	5,500	3,361	2,139	61.10%
LEGAL SERVICES	3,659	3,000	1,256	1,744	41.88%
LIABILITY INSURANCE	961	1,250	968	282	77.47%
CONTRACTUAL SERVICES	18,366	30,000	6,530	23,471	21.77%
ADVERTISING	124	1,000		1,000	0.00%
POSTAGE	483	1,000	252	748	25.17%
TELEPHONE	5,492	6,400	1,940	4,460	30.31%
INTERNET SERVICES	654	700	159	541	22.66%
OFFICE SUPPLIES	3,809	6,000	987	5,013	16.46%
PRINTING & BINDING		1,000		1,000	0.00%
TRAVEL	2,107	7,500	797	6,703	10.62%
SPECIAL MEETINGS	2,785	7,000	562	6,438	8.03%
EDUCATION & TRAINING	2,508	8,000	375	7,625	4.69%
DUES, SUBSCRIPTIONS	8,452	9,500	6,348	3,152	66.82%
PUBLICATIONS	256	500	35	465	6.93%
MISCELLANEOUS EXPENSES	254	1,000	1,710	(710)	170.98%
FURNITURE & FIXTURES		1,000		1,000	0.00%
RENTAL OFFICE EQUIPMENT	1,460	4,000	456	3,544	11.39%
OFFICE RENT	57,472	58,767	19,685	39,082	33.50%
PARKING	1,200	1,800	400	1,400	22.22%
COMPUTER EQUIP/SOFTWARE	10,497	12,000	4,798	7,202	39.98%
Total Office Expenses	130,834	172,917	50,617	122,300	29.27%
Total Operations Expenses	834,770	896,418	307,844	588,574	34.34%

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Total Operations Expenses (from Page 1)	834,770	896,418	307,844	588,574	34.34%
Direct Project Expenses					
Amherst CDBG - Old Town Madison Heights	64	750	2,171	(1,421)	289.52%
Appomattox CDBG - Meadowlark	280	0	0	0	0.00%
Appomattox Town Comp Plan	148	0	0	0	0.00%
Appomattox Recovery Planning Grant	419	0	0	0	0.00%
Bedford County CDBG		500	97		19.44%
CEDS	0	500		500	0.00%
CVCC-CTE	0	134,000		134,000	0.00%
Chesapeake Bay	170	1,000		1,000	0.00%
CVTC	150,000			0	0.00%
DHCD	402	2,500	149	2,351	5.96%
DRPT / FTA	3,491	12,000	7,272	4,728	60.60%
Hazard Mitigation	79,044	21,331		21,331	0.00%
Pamplin VDH Water	927			0	0.00%
Regional Radio Board	543	750	351	399	46.77%
RideSolutions	5,366	22,265	1	22,264	0.00%
RideSolutions - Mobility		1,500		1,500	0.00%
VDOT - PL	23,425	27,000	9,982	17,018	36.97%
VDOT - Rural	28,612	6,000	152	5,848	2.53%
WIOA	284,731	544,004	91,857	452,147	16.89%
Total Direct Project Expenses	577,623	774,100	112,032	661,665	14.47%
TOTAL OPERATING & DIRECT PROJECT EXPENSES	\$1,412,394	\$1,670,518	\$419,876	\$1,250,239	25.13%
Pass Thru Expenses					
Regional Radio Board	1,916,521	1,149,988	476,941	673,047	41.47%
VDOT - PL	89,100	126,000	45,923	80,078	36.45%
WIOA	1,005,393	950,000	362,085	587,915	38.11%
Total Pass Thru Expenses	\$3,011,013	\$2,225,988	\$884,948	\$1,341,040	39.76%
Total Expenses	\$4,423,407	\$3,896,506	\$1,304,824	\$2,591,280	33.49%

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Revenues					
OPERATIONS FUND (REVENUE)					
Dues	155,420	156,242	156,242	0	100.00%
Miscellaneous Revenue	10,868	12,000		12,000	0.00%
Total Operations Revenue	166,287	168,242	156,242	12,000	92.87%
Direct Project Revenues					
Amherst County - Old Town Madison Heights		30,000	3,350	26,650	11.17%
Amherst Construction Ready				0	#DIV/0!
Appomattox CDBG - Meadow Lark	24,000			0	0.00%
Appomattox Town Comp Plan	15,431			0	0.00%
Appomattox Recovery Planning & construction C	12,825			0	0.00%
Bedford County CDBG		6,000		6,000	0.00%
Chesapeake Bay	21,500	52,000		52,000	0.00%
DHCD	75,971	75,971		75,971	0.00%
DRPT / FTA	97,037	125,262	36,918	88,344	29.47%
Hazard Mitigation	82,236	31,331		31,331	0.00%
Pamplin VDH Water		0		0	0.00%
Regional Radio Board	25,000	26,000	8,821	17,179	33.93%
Region 2000 Services Authority	153,123	175,963	47,806	128,157	27.17%
RideSolutions	30,889	56,080	4,725	51,355	8.43%
RideSolutions - Mobility		12,000		12,000	0.00%
VDOT-PL	132,720	123,158	39,659	83,499	32.20%
VDOT-Rural	58,000	58,000	14,012	43,988	24.16%
WIOA	353,900	609,004	111,539	497,465	18.32%
Total Direct Project Revenues	1,082,632	1,380,769	266,830	1,113,939	19.32%
Interest	11,150	7,000	285	6,715	4.07%
TOTAL OPERATIONS & DIRECT PROJECT REVENUES	1,260,069	1,556,012	423,357	1,132,654	27.21%
Surplus/(Use of Fund) Balance	(152,324)	(114,506)	3,481	(117,585)	
Funding from Fund Balance	150,000	134,000		134,000	
Funding from Fund Balance	150,000	134,000	0	134,000	
	(\$2,324)	\$19,494	\$3,481	\$16,415	
Pass Thru Revenue					
Regional Radio Board	1,179,981	1,149,988	2,536,985	(1,386,997)	220.61%
VDOT - PL	89,100	126,000	45,923	80,078	36.45%
WIOA	1,019,211	950,000	342,695	607,305	36.07%
Total Pass Thru Revenues	\$2,288,291	\$2,225,988	\$2,925,603	(\$699,615)	131.43%
Total Revenue	3,698,360	3,916,000	3,348,960	567,040	85.52%
Net Surplus/(Use of Fund) Balance	(725,047)	19,494	2,044,136		

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Cash and Estimated Fund Balance

October 31, 2020

CASH ON HAND

Sun Trust Checking		
CVPDC Funds	89,097	
WIA Trainit Funds	4,081	
Petty Cash	110	
Local Govt Invest Pool	403,010	
Cash on Hand	\$ 496,298	

CALCULATION OF ESTIMATED YEAR-END FUND BALANCE

Estimated Year-end Fund Balance	\$ 722,305
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Ending Fund Balance

