

Central Virginia Planning District Commission

Attachment #3

Budget to Actual for FY21

Actual as of July 31, 2020

	<u>Actual as of 6/30/20</u>	<u>FY21 Budget</u>	<u>Actual as of 7/31/20</u>	<u>Diff Between Budget & Actual</u>	<u>% of Budget Used</u>
OPERATIONS FUND (EXPENDITURES)					
<u>SALARY</u>					
ADMINISTRATION	165,705	171,531	13,994	157,537	8.16%
FINANCE	151,644	133,161	11,097	122,064	8.33%
OPERATIONS	232,336	252,675	19,718	232,957	7.80%
	549,685	557,367	44,809	512,558	8.04%
PART TIME HELP	0	10,000	0	10,000	0.00%
Total Salaries & Wages	549,685	567,367	44,809	522,558	7.90%
EMPLOYER COST FICA	39,697	43,404	3,183	40,220	7.33%
EMPLOYER COST V R S	25,602	23,409	1,918	21,492	8.19%
EMPLOYER COST HEALTH INS	89,019	79,952	17,256	62,696	21.58%
EMPLOYER COST LIFE INS	6,938	7,469	600	6,868	8.04%
WORKERS COMP	1,835	1,900	1,883	17	99.08%
Total Fringe Benefits	163,092	156,134	24,840	131,293	15.91%
<u>OFFICE EXPENSES</u>					
AUDITING SERVICES	4,360	6,000		6,000	0.00%
PAYROLL ACCOUNTING SERVICES	5,935	5,500	593	4,907	10.78%
LEGAL SERVICES	3,659	3,000		3,000	0.00%
LIABILITY INSURANCE	961	1,250	968	282	77.47%
CONTRACTUAL SERVICES	18,366	30,000	1,927	28,073	6.42%
ADVERTISING	124	1,000		1,000	0.00%
POSTAGE	483	1,000	(98)	1,098	-9.82%
TELEPHONE	5,492	6,400	339	6,061	5.30%
INTERNET SERVICES	654	700	54	646	7.78%
OFFICE SUPPLIES	3,809	6,000	155	5,845	2.58%
PRINTING & BINDING		1,000		1,000	0.00%
TRAVEL	2,107	7,500	518	6,982	6.90%
SPECIAL MEETINGS	2,785	7,000	235	6,765	3.35%
EDUCATION & TRAINING	2,508	8,000	250	7,750	3.13%
DUES, SUBSCRIPTIONS	8,452	9,500	4,487	5,013	47.24%
PUBLICATIONS	256	500	9	491	1.73%
MISCELLANEOUS EXPENSES	254	1,000	22	978	2.18%
FURNITURE & FIXTURES		1,000		1,000	0.00%
RENTAL OFFICE EQUIPMENT	1,460	4,000	83	3,917	2.09%
OFFICE RENT	57,472	58,767	4,808	53,959	8.18%
PARKING	1,200	1,800	100	1,700	5.56%
COMPUTER EQUIP/SOFTWARE	10,497	12,000	85	11,915	0.71%
Total Office Expenses	130,834	172,917	14,536	158,382	8.41%
Total Operations Expenses	843,611	896,418	84,185	812,233	9.39%

Central Virginia Planning District Commission

Attachment #3

Budget to Actual for FY21

Actual as of July 31, 2020

	<u>Actual as of 6/30/20</u>	<u>FY21 Budget</u>	<u>Actual as of 7/31/20</u>	<u>Diff Between Budget & Actual</u>	<u>% of Budget Used</u>
Total Operations Expenses (from Page 1)	843,611	896,418	84,185	812,233	9.39%
Direct Project Expenses					
Amherst CDBG - Old Town Madison Heights	64	750	2	748	0.27%
Appomattox CDBG - Meadowlark	280	0		0	0.00%
Appomattox Town Comp Plan	148	0		0	0.00%
Appomattox Recovery Planning Grant	419	0		0	0.00%
Bedford County CDBG		500		500	0.00%
CEDS	0	500		500	0.00%
Chesapeake Bay	170	1,000		1,000	0.00%
CVCC-CTE	0	134,000		134,000	0.00%
CVTC	150,000			0	0.00%
DHCD	402	2,500		2,500	0.00%
DRPT / FTA	3,491	12,000		12,000	0.00%
Hazard Mitigation	79,044	21,331		21,331	0.00%
Pamplin VDH Water	927			0	0.00%
Regional Radio Board	543	750	22	728	2.97%
RideSolutions	5,366	22,265	0	22,265	0.00%
RideSolutions - Mobility		1,500		1,500	0.00%
VDOT - PL	23,425	27,000	10	26,990	0.04%
VDOT - Rural	28,612	6,000		6,000	0.00%
WIOA	284,731	544,004	28,113	515,891	5.17%
Total Direct Project Expenses	577,623	774,100	28,148	745,952	3.64%
TOTAL OPERATING & DIRECT PROJECT EXPENSES	\$1,421,234	\$1,670,518	\$112,333	\$1,558,186	6.72%
Pass Thru Expenses					
Regional Radio Board	1,063,756	1,149,988	77,718	1,072,270	6.76%
VDOT - PL	89,100	126,000		126,000	0.00%
WIOA	1,016,159	950,000	22,079	927,921	2.32%
Total Pass Thru Expenses	\$2,169,015	\$2,225,988	\$99,798	\$2,126,190	4.48%
Total Expenses	\$3,590,249	\$3,896,506	\$212,130	\$3,684,376	5.44%

Central Virginia Planning District Commission

Attachment #3

Budget to Actual for FY21

Actual as of July 31, 2020

	<u>Actual as of 6/30/20</u>	<u>FY21 Budget</u>	<u>Actual as of 7/31/20</u>	<u>Diff Between Budget & Actual</u>	<u>% Of Budget Received</u>
Revenues					
OPERATIONS FUND (REVENUE)					
Dues	155,420	156,242	156,242	0	100.00%
Miscellaneous Revenue	10,868	12,000		12,000	0.00%
Total Operations Revenue	166,287	168,242	156,242	12,000	92.87%
Direct Project Revenues					
Amherst County - Old Town Madison Heights		30,000		30,000	0.00%
Amherst Construction Ready				0	0.00%
Appomattox CDBG - Meadow Lark	24,000			0	0.00%
Appomattox Town Comp Plan	15,431	0		0	0.00%
Appomattox Recovery Planning & construction C	12,825			0	0.00%
Bedford County CDBG		6,000		6,000	0.00%
Chesapeake Bay	21,500	52,000		52,000	0.00%
DHCD	75,971	75,971		75,971	0.00%
DRPT / FTA	97,037	125,262		125,262	0.00%
Hazard Mitigation	82,236	31,331		31,331	0.00%
Pamplin VDH Water		0		0	0.00%
Regional Radio Board	25,000	26,000		26,000	0.00%
Region 2000 Services Authority	153,123	175,963	12,797	163,166	7.27%
RideSolutions	30,889	56,080		56,080	0.00%
RideSolutions - Mobility		12,000		12,000	0.00%
VDOT-PL	132,720	123,158		123,158	0.00%
VDOT-Rural	58,000	58,000		58,000	0.00%
WIOA	353,900	609,004	33,743	575,261	5.54%
Total Direct Project Revenues	1,082,632	1,380,769	46,540	1,334,229	3.37%
Interest	11,150	7,000	6	6,994	0.09%
TOTAL OPERATIONS & DIRECT PROJECT REVENUES	1,260,069	1,556,012	202,789	1,353,223	13.03%
Surplus/(Use of Fund) Balance	(161,165)	(114,506)	90,456	(204,963)	
Funding from Fund Balance	150,000	134,000			
Funding from Fund Balance	150,000	134,000	0	134,000	
	(\$11,165)	\$19,494	\$90,456	(\$70,963)	
Pass Thru Revenue					
Regional Radio Board	1,179,981	1,149,988	794,504	355,484	69.09%
VDOT - PL	89,100	126,000		126,000	0.00%
WIOA	1,019,211	950,000	18,914	931,086	1.99%
Total Pass Thru Revenues	\$2,288,291	\$2,225,988	\$813,417	\$1,412,571	36.54%
Total Revenue	3,698,360	3,916,000	1,016,206	2,899,793	25.95%
Net Surplus/(Use of Fund) Balance	108,112	19,494	804,076		

Central Virginia Planning District Commission					Attachment #3	
Budget to Actual for FY21						
July 31, 2020						
CASH ON HAND						
Sun Trust Checking						
	CVPDC Funds		64,376			
	WIA Trainit Funds		4,081			
Petty Cash			110			
Local Govt Invest Pool			402,739			
Cash on Hand			\$ 471,307			
CALCULATION OF ESTIMATED YEAR-END FUND BALANCE						
Estimated Year-end Fund Balance			\$ 722,305			

Ending Fund Balance

Fiscal Year	Ending Fund Balance
FY11	775,534
FY12	810,675
FY13	865,736
FY14	902,952
FY15	933,423
FY16	996,780
FY17	952,354
FY18	936,067
FY19	997,976
FY20	836,811
FY21 Estimate	722,305
