



**Central Virginia Planning  
District Commission**  
828 Main Street, 12th Floor  
Lynchburg, VA 24504  
Electronic Meeting - GoToMeeting

**June 18, 2020  
5:00 pm**

## *Minutes*

### **Members Present:**

Jon Hardie, Campbell County Board of Supervisors  
Trevor Hipps, Appomattox County Board of Supervisors  
Amanda Kaufman, Bedford County Deputy Administrator, representing Robert Hiss  
Megan Lucas, Lynchburg Regional Economic Alliance  
Dean Rodgers, Amherst County Administrator  
Frank Rogers, Campbell County Administrator  
Mayor Dwayne Tuggle, Town of Amherst, Chair  
Bonnie Svrcek, City of Lynchburg

### **Members Absent:**

Jimmy Ayers, Amherst County Board of Supervisors  
Susan Adams, Appomattox County Administrator  
Sara Carter, Amherst Town Manager  
Waverly Coggsdale, Altavista Town Manager  
Beverley Dalton, Altavista Town Council  
Mayor Paul Harvey, Town of Appomattox  
Bruce Johannessen, Bedford Town Council  
Mark Peake, Senate of Virginia  
Gary Shanaberger, Appomattox Town Manager  
John Sharp, Bedford County Board of Supervisors  
Russell Thurston, Brookneal Town Manager  
Mayor Treney Tweedy, City of Lynchburg  
Bart Warner, Bedford Town Manager

### **Others Present:**

Ben Bowman, CVPDC Workforce Development Director  
Gary Christie, Central Virginia Planning District Commission, Executive Director  
Mallory Cook, Central Virginia Planning District Commission  
Kelly Hitchcock, Central Virginia Planning District Commission  
Rosalie Majerus, Central Virginia Planning District Commission  
Scott Smith, Central Virginia Planning District Commission

## **Welcome, Moment of Silence, and Introduction of New Members**

Dwayne Tuggle, Chair, welcomed the Commission and began the meeting with a moment of silence.

Ms. Amanda Kaufman is in attendance for Bedford County as an alternate for Robert Hiss.

### **1. Recognition and Resolution of Appreciation to Lynchburg City Manager Bonnie Svrcek for Service to the Commission and Region**

By consensus, a resolution was approved recognizing Ms. Bonnie Svrcek for her service to the region and Commission.

### **2. Approval of the May 21, 2020 Meeting Minutes**

Upon a motion by Jon Hardie, seconded by Frank Rogers, the minutes of the May 21, 2020 meeting passed unanimously as presented.

### **3. Approval of the Rural Transportation Plan for 2020-2021**

Scott Smith reported that the TPO Policy Board passed the urban transportation plan during the TPO meeting. The PDC has received a total of \$58,000 with a 20% match of \$14,500 from the PDC for FY 2021 from VDOT to be used for the rural work program.

A motion was made by Frank Rogers, seconded by Dean Rodgers, to approve the Rural Transportation Plan, and it was unanimously approved.

### **4. Approval of the CVPDC 2020-2021 Budget and Work Plan**

Gary Christie presented a balanced budget that includes several projects rolled over from FY 2020 and dues remaining the same for all localities. The new planner position previously discussed has been removed, and contractual services have been increased in relation to grants and COVID-19 response initiatives.

Jon Hardie asked about distribution of WIOA funds and number of individuals trained using the funds from 2020. Rosalie responded that she would provide some information.

Megan Lucas made a motion, seconded by Bonnie Svrcek, to approve the budget and work plan for 2020-2021, and it was unanimously approved.

### **5. Consideration of an Amendment to the Regional Radio System Cooperative Agreement to Add Campbell County as a Member**

The Campbell County Board of Supervisors approved the amendment to join the regional Radio Board with an amendment that will be presented to the Board on July 10. If the Radio Board approves the change, it will then be circulated to the legacy jurisdictions for consideration.

A motion was made by Frank Rogers, seconded by Bonnie Svrcak, to approve adding Campbell County as a member of the Regional Radio Board pending the Radio Board's approval with the additional amendment, and it was unanimously approved.

## **6. PDC Bylaws Change to Allow Chair to Serve More than One Consecutive Year**

A change to the bylaws was presented to authorize the Chair to serve more than one consecutive year.

Jon Hardie stated that continuing with the current annual rotation as stated in the bylaws would not have any negative impact on the PDC and should remain as it is currently stated in the bylaws. He also expressed that the language of the amendment would not be sufficient to accomplish the expressed change. Frank Rogers also stated that there was not a compelling need to consider this amendment.

To proceed with a vote for the bylaws change, a supermajority is needed. This item will be tabled until the next meeting pending enough members are present to conduct the vote.

## **7. Other Business from Staff and Members**

### **a) Public Input Meetings**

Kelly Hitchcock reported that that Regional Hazard Mitigation Plan Electronic Webinar will be conducted on Thursday, June 25. Information has been provided to all of the localities for posting online and for distribution.

Scott Smith reported that the Town of Bedford Independence Blvd/221 Intersection Public Meeting will be conducted in-person on Tuesday, August 4 from 5:30-7:30pm at the Bedford Welcome Center. The recommendations will be presented to the public regarding that intersection.

### **b) Scheduling of an Executive Committee Meeting**

Gary Christie will be reaching out to members of the Executive Committee to schedule an electronic meeting in the near future.

## **8. Future PDC and MPO/TPO meetings**

The TPO and PDC will meet on July 16 and August 20 at 4:00 p.m. and 5:00 p.m. respectively.

The July 16 meetings will be conducted electronically. The location of the August meeting will be determined at the July meeting.

The Virginia Association of Planning District Commissions' Virtual Summer Conference will be on July 30. Mayor Tuggle will be elected to the VAPDC Board of Directors on July 25.

## **9. Other Business from Staff and Members**

Frank Rogers congratulated Ms. Svrcek on her retirement and thanked her for her service as a regional partner.

Megan Lucas reported that HDR has begun executing on the Central Virginia Training Center redevelopment plan. A target advisory group has been put together including a variety of public and private sector individuals from the region. HDR is currently in the information gathering phase for GIS data.

Megan Lucas also expressed her thanks to Ms. Svrcek for her vision, passion, and leadership to the Business Alliance and the region.

**Adjourn** - There being no further business, the meeting adjourned at 5:42 p.m.

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