

Virginia Chesapeake Bay Phase III Watershed Implementation Plans (WIP) DEQ/PDC Locality Implementation Plan Program - Program Extension Request

Beginning in July 2018, the CVPDC, along with 14 Bay PDCs across the Commonwealth, entered into contracts with DEQ to assist with Chesapeake Bay Phase III Watershed Implementation Plan (WIP) activities. To date, two contracts have been executed with DEQ:

- July 2018 – December 2018, \$50,000
- March 2019 – September 2019, \$21,500 (approved by Board, March 2019)

Both contracts have been managed by Kelly Hitchcock, have included staff/stakeholder representation from area localities, state agencies (e.g., Virginia Department of Health, Soil & Water Conservation Districts), and non-profits, college, citizen stakeholders; and have included activities, deliverables to guide staff/stakeholder activities as prescribed in an approved Scope of Work.

DEQ Anticipating PDC Locality Implementation Plan Program Extension to June 2020

As noted in the March 2019 CVPDC Board meeting, it was suggested by DEQ that if funding was provided at the State level, it would seek to extend the PDC/DEQ WIP III programming. It was further noted should program extension funding be provided, a portion of these funds will assist in covering a portion of a new planner's salary.

DEQ on August 26, 2019 contacted the Chesapeake Bay PDCs that it anticipates receiving the funding to extend the PDC Locality Implementation Plan Program. DEQ anticipates \$52,000 from DEQ, with a 13,000 (25%) PDC match, for a \$65,000 program for each PDC through June 2020. The funds will be used to staff and execute the DEQ/PDC Locality Implementation Plan Program Scope of Work and establish a regular committee, the CVPDC Watershed Advisory Committee, to guide activities.

Staff developed a Draft Scope of Work, provided as Attachment 4b, to guide program activities. The proposed scope of work was crafted in coordination with area stakeholders. It is anticipated there will be small changes in the final Scope of Work as we work through the DEQ contract.

Requested Action: The CVPDC is requested to authorize the Executive Director to contact with DEQ to execute/extend the Virginia Chesapeake Bay Phase III WIP DEQ/PDC Locality Implementation Plan Program as described.

A PDC budget amendment will be presented for approval after the contract is executed.

Draft Scope of Service (August 2019)
Virginia Chesapeake Bay Watershed
PDC Locality Implementation Program

A. CONTACT INFORMATION

Provider:	Central Virginia PDC	Contact(s):	Kelly Hitchcock, Gary Christie
DUNS #:	130508539	Phone Number:	434-845-3491
Federal ID #:	54-0850361	Email:	Kelly.hitchcock@cvpdc.org gary.christie@cvpdc.org
Mailing Address:	828 Main St., 12 th Floor	Invoice/Checks Payable To:	Central Virginia Planning District Commission
City, State, Zip:	Lynchburg, VA 24504		
Project Title:	Chesapeake Bay Watershed PDC Locality Implementation Program		
Localities Represented:	Amherst, Appomattox, Bedford and Campbell Counties, City of Lynchburg.		

Contract Period:	Start:	October 1, 2019	Interim Report Due:	Month, Day, 2020	End:	Sept 30, 2020
DEQ Project Manager:	Megan Sommers-Bascone / Susan Hale		CBRAP Federal Funds:	\$52,000		
Project Manager Email:	megan.bascone@deq.virginia.gov / susan.hale@deq.virginia.gov		Match Funds:	\$13,000		

B. PROJECT OVERVIEW

Note: References to "Grant"/"grant"/"grant funds" within section "B" are defined as pertaining strictly to the federal grant awarded to DEQ; the contract awarded by DEQ to the PDC is not a grant contract.

To be developed through DEQ/PDC coordination.