



**Central Virginia Planning  
District Commission**  
828 Main Street, 12th Floor  
Lynchburg, VA 24504

**July 18, 2019  
5:00 pm**

## *Draft Minutes*

### **Members Present:**

Kenneth Campbell, Amherst County Board of Supervisors  
Sara Carter, Amherst Town Manager  
Robert Hiss, Bedford County Administrator  
Dean Rodgers, Amherst County Administrator  
Frank Rogers, Campbell County Administrator  
Gary Shanaberger, Appomattox Town Manager  
John Sharp, Bedford County Board of Supervisors  
Bonnie Svrcek, City of Lynchburg  
Russell Thurston, Brookneal Town Manager  
Mayor Dwayne Tuggle, Town of Amherst, *Chair*  
Charlie A. Watts, II, Campbell County Board of Supervisors

### **Members Absent:**

Susan Adams, Appomattox County Administrator  
Waverly Coggsdale, Altavista Town Manager  
Beverley Dalton, Altavista Town Council  
Mayor Paul Harvey, Town of Appomattox  
Bruce Johannessen, Bedford Town Council  
Megan Lucas, Lynchburg Regional Economic Alliance  
Bryan Moody, Appomattox County Board of Supervisors, *Vice-Chair*  
Mark Peake, Senate of Virginia  
Mayor Treney Tweedy, City of Lynchburg  
Bart Warner, Bedford Town Manager

### **Others Present:**

Gary Christie, Central Virginia Planning District Commission, Executive Director  
Susan Cook, Central Virginia Planning District Commission  
Rosalie Majerus, Central Virginia Planning District Commission

**1. Welcome and Moment of Silence**

Dwayne Tuggle, Chair, welcomed the Commission and began the meeting with a moment of silence.

A Resolution of Appreciation was then presented to Kenneth Campbell for his time of service on the Council.

**2. Approval of the July 18, 2019 Meeting Minutes**

Upon a motion by Bonnie Svrcek, seconded by Kenneth Campbell, the minutes of the July 18, 2019 meeting passed unanimously as presented.

**3. YTD Financial Report**

Rosalie Majerus explained that the financial report included in the meeting packet is from May, as the June report is not yet complete. She pointed out that under the year-end estimate, total operating expense is shown to be \$848,000, but will be closer to \$838,000, for a savings of \$10,000. The surplus use of fund balance was budgeted at \$60,000, which will be closer to \$56,000.

**4. Update on the Process for Discussing the next Regional Initiative at the October 17 PDC Meeting**

Gary Christie explained that the suggestion had been made to look for an initiative or project to engage the elected officials in the region in conversation. He suggested using the meeting in October to have a conversation about what the next regional initiative might be. He would like to identify a regional direction, priority, or initiative that could be a regional focus that local governments can build consensus around. Those invited would include all of the elected officials, decision makers, administrators, planners, and economic developers of the region.

Following discussion, it was agreed that the main concern was how the Planning District Commission could best serve the member jurisdictions. To do this, elected officials were needed to participate in the conversation. Dwayne Tuggle said that he would contact the other mayors and they would plan on visiting the councils and boards to personally invite the elected officials to the October meeting.

**5. Discussion on Policy when Considering Requests for PDC Funding**

Gary Christie explained that occasionally the PDC is approached by people with projects or initiatives, and a request for seed money. The question has come up in the Executive Committee about the need for parameters for managing these requests. Mr. Christie asked if the Commission wanted to move forward with discussion on a policy now, wait until a request is received, or bring it up at a later date. It was decided to put this off for now, unless a request is received.

**6. Roundtable and other Business**

Mr. Christie announced that Bedford has received a \$17,500 AARP grant with the help of PDC staff. This will be used to put in bike racks, benches, and other items to dress up the town.

Gary said that he will plan on getting the Executive Committee together to work on plans for the October meeting.

**7. Next Meeting September 19, CVPDC Offices with MPO Meeting at 4:00 p.m.**

There being no further business, the meeting adjourned at 6:10 p.m.