

Central Virginia Planning District Commission						
Budget to Actual for FY20; Draft Budget for FY21						
Actual as of April 30, 2020						
	<u>Actual as of 6/30/19</u>	<u>FY 20 Adjusted Budget</u>	<u>Actual as of 4/30/20</u>	<u>Diff Between Budget &amp; Actual</u>	<u>% of Budget Used</u>	<u>FY21 Draft Budget</u>
<b>OPERATIONS FUND (EXPENDITURES)</b>						
<b>SALARY</b>						
ADMINISTRATION	163,253	169,935	136,717	33,218	80.45%	171,531
FINANCE	138,872	141,649	122,685	18,964	86.61%	133,161
OPERATIONS	223,588	278,060	192,901	85,159	69.37%	252,675
	525,712	589,644	452,302	137,342	76.71%	557,367
PART TIME HELP		10,000	0	10,000	0.00%	10,000
<b>Total Salaries &amp; Wages</b>	<b>525,712</b>	<b>599,644</b>	<b>452,302</b>	<b>147,342</b>	<b>75.43%</b>	<b>567,367</b>
EMPLOYER COST FICA	38,590	45,736	32,671	13,065	71.43%	43,404
EMPLOYER COST V R S	24,755	27,772	21,334	6,439	76.82%	23,409
EMPLOYER COST HEALTH INS	82,456	89,024	75,579	13,445	84.90%	79,952
EMPLOYER COST LIFE INS	6,887	7,724	5,770	1,954	74.70%	7,469
WORKERS COMP	1,462	1,500	1,835	(335)	122.36%	1,900
<b>Total Fringe Benefits</b>	<b>154,151</b>	<b>171,757</b>	<b>137,189</b>	<b>34,568</b>	<b>79.87%</b>	<b>156,134</b>
<b>OFFICE EXPENSES</b>						
AUDITING SERVICES	5,150	5,775	4,360	1,415	75.50%	6,000
PAYROLL ACCOUNTING SERVICES	4,827	6,870	4,305	2,565	62.66%	5,500
LEGAL SERVICES	3,425	3,000	2,216	784	73.88%	3,000
LIABILITY INSURANCE	993	1,000	961	39	96.12%	1,250
CONTRACTUAL SERVICES	44,049	22,500	16,054	6,446	71.35%	30,000
ADVERTISING	147	1,000	49	951	4.90%	1,000
POSTAGE	944	1,000	643	357	64.30%	1,000
TELEPHONE	5,196	6,400	4,319	2,081	67.48%	6,400
INTERNET SERVICES	677	700	496	204	70.85%	700
OFFICE SUPPLIES	4,043	6,000	3,128	2,872	52.14%	6,000
PRINTING & BINDING	986	1,500		1,500	0.00%	1,000
TRAVEL	3,267	7,500	1,915	5,585	25.53%	7,500
SPECIAL MEETINGS	5,227	7,000	2,661	4,339	38.01%	7,000
EDUCATION & TRAINING	2,081	8,000	2,528	5,472	31.60%	8,000
DUES, SUBSCRIPTIONS	7,315	10,800	8,452	2,348	78.26%	9,500
PUBLICATIONS	251	500	247	253	49.38%	500
MISCELLANEOUS EXPENSES	1,049	1,000	358	642	35.81%	1,000
FURNITURE & FIXTURES	0	1,000		1,000	0.00%	1,000
RENTAL OFFICE EQUIPMENT	2,455	4,000	1,387	2,613	34.67%	4,000
OFFICE RENT	56,539	57,056	47,856	9,200	83.88%	58,767
PARKING	1,580	1,800	1,000	800	55.56%	1,800
COMPUTER EQUIP/SOFTWARE	7,122	12,000	7,548	4,452	62.90%	12,000
<b>Total Office Expenses</b>	<b>157,323</b>	<b>166,401</b>	<b>110,483</b>	<b>55,918</b>	<b>66.40%</b>	<b>172,917</b>
<b>Total Operations Expenses</b>	<b>837,186</b>	<b>937,802</b>	<b>699,975</b>	<b>237,827</b>	<b>74.64%</b>	<b>896,418</b>

**Central Virginia Planning District Commission**  
**Budget to Actual for FY20; Draft Budget for FY21**  
**Actual as of April 30, 2020**

	<u>Actual as of 6/30/19</u>	<u>FY 20 Adjusted Budget</u>	<u>Actual as of 4/30/20</u>	<u>Diff Between Budget &amp; Actual</u>	<u>% of Budget Used</u>	<u>FY21 Draft Budget</u>
<b>Total Operations Expenses (from Page 1)</b>	<b>837,186</b>	<b>937,802</b>	<b>699,975</b>	<b>237,827</b>	<b>74.64%</b>	<b>896,418</b>
<b>Direct Project Expenses</b>						
Amherst CDBG - Old Town Madison Heights	57	500	65	435	13.00%	750
Appomattox CDBG - Meadowlark	428	500	280	220	56.03%	0
Appomattox Town Comp Plan		755	148	607	19.61%	0
Appomattox Recovery Planning Grant	661	1,500	419	1,081	27.96%	0
Bedford County CDBG						500
CEDS	827	0	0	0	0.00%	500
Chesapeake Bay	303	250	170	80	68.15%	1,000
CVTC		0	150,000	(150,000)	0.00%	
DHCD	855	2,500	402	2,098	16.07%	2,500
DRPT / FTA	7,868	30,641	3,440	27,201	11.23%	12,000
Hazard Mitigation	564	59,691	38,026	21,665	63.70%	21,331
Pamplin VDH Water	271	0	927	(927)	0.00%	
Regional Radio Board	503	1,000	368	632	36.79%	750
RideSolutions	18,520	20,754	4,966	15,788	23.93%	22,265
RideSolutions - Mobility						1,500
VDOT - PL	12,191	18,750	15,615	3,135	83.28%	27,000
VDOT - Rural	12,764	2,500	16,176	(13,676)	647.04%	6,000
WIOA	275,129	544,004	234,224	309,780	43.06%	544,004
<b>Total Direct Project Expenses</b>	<b>330,941</b>	<b>683,345</b>	<b>465,227</b>	<b>218,118</b>	<b>68.08%</b>	<b>640,100</b>
<b>TOTAL OPERATING &amp; DIRECT PROJECT EXPENSES</b>	<b>\$1,168,127</b>	<b>\$1,621,147</b>	<b>\$1,165,202</b>	<b>\$455,945</b>	<b>71.88%</b>	<b>\$1,536,518</b>
<b>Pass Thru Expenses</b>						
Regional Radio Board	1,176,339	1,149,988	1,046,174	103,814	90.97%	1,149,988
VDOT - PL	87,500	78,750	47,415	31,335	60.21%	126,000
WIOA	1,084,679	950,000	852,131	97,869	89.70%	950,000
<b>Total Pass Thru Expenses</b>	<b>\$2,348,518</b>	<b>\$2,178,738</b>	<b>\$1,945,719</b>	<b>\$233,019</b>	<b>89.30%</b>	<b>\$2,225,988</b>
<b>Total Expenses</b>	<b>\$3,516,645</b>	<b>\$3,799,885</b>	<b>\$3,110,921</b>	<b>\$688,964</b>	<b>81.87%</b>	<b>\$3,762,506</b>

**Central Virginia Planning District Commission**  
**Budget to Actual for FY20; Draft Budget for FY21**  
**Actual as of April 30, 2020**

	<u>Actual as of 6/30/18</u>	<u>FY 20 Adjusted Budget</u>	<u>Actual as of 4/30/20</u>	<u>Diff Between Budget &amp; Actual</u>	<u>% Of Budget Received</u>	<u>FY21 Draft Budget</u>
<b>Revenues</b>						
<b>OPERATIONS FUND (REVENUE)</b>						
Dues	154,774	155,420	155,420	0	100.00%	156,242
Miscellaneous Revenue	13,579	12,000	10,868	1,132	90.57%	12,000
<b>Total Operations Revenue</b>	<b>168,353</b>	<b>167,420</b>	<b>166,287</b>	<b>1,133</b>	<b>99.32%</b>	<b>168,242</b>
<b>Direct Project Revenues</b>						
Amherst County - Old Town Madison Heights	5,360	13,800		13,800	0.00%	30,000
Amherst Construction Ready		750		750	0.00%	
Appomattox CDBG - Meadow Lark	11,000	22,500	24,000	(1,500)	106.67%	
Appomattox Town Comp Plan		14,918		14,918	0.00%	0
Appomattox Recovery Planning & construction C	6,725	9,400	12,825	(3,425)	136.44%	
Bedford County CDBG						6,000
Chesapeake Bay	50,000	21,500	21,500	0	100.00%	52,000
DHCD	75,971	72,471	75,971	(3,500)	104.83%	75,971
DRPT / FTA	108,379	133,638	77,292	56,346	57.84%	125,262
Hazard Mitigation	17,500	63,700	35,967	27,733	56.46%	31,331
Pamplin VDH Water	2,500	0		0	0.00%	0
Regional Radio Board	25,000	25,000	23,434	1,566	93.74%	26,000
Region 2000 Services Authority	160,224	170,838	123,708	47,130	72.41%	175,963
RideSolutions	50,450	44,603	26,323	18,280	59.02%	56,080
RideSolutions - Mobility						12,000
VDOT-PL	132,686	136,286	76,433	59,853	56.08%	123,158
VDOT-Rural	58,000	58,000	29,246	28,754	50.42%	58,000
WIOA	344,961	609,004	291,573	317,431	47.88%	609,004
<b>Total Direct Project Revenues</b>	<b>1,048,755</b>	<b>1,396,408</b>	<b>818,272</b>	<b>578,136</b>	<b>58.60%</b>	<b>1,380,769</b>
Interest	12,927	7,000	9,767	(2,767)	139.52%	7,000
<b>TOTAL OPERATIONS &amp; DIRECT PROJECT REVENUES</b>	<b>1,230,036</b>	<b>1,570,828</b>	<b>994,326</b>	<b>576,502</b>	<b>63.30%</b>	<b>1,556,012</b>
<b>Surplus/(Use of Fund) Balance</b>	<b>61,909</b>	<b>(50,319)</b>	<b>(170,876)</b>	<b>120,557</b>		<b>19,494</b>
Funding from Fund Balance			150,000			
<b>Funding from Fund Balance</b>	<b>0</b>	<b>0</b>	<b>150,000</b>	<b>(150,000)</b>	<b>0.00%</b>	<b>0</b>
	<b>\$61,909</b>	<b>(\$50,319)</b>	<b>(\$20,876)</b>	<b>(\$29,443)</b>		<b>\$19,494</b>
<b>Pass Thru Revenue</b>						
Regional Radio Board	1,277,456	1,149,988	1,178,839	(28,851)	102.51%	1,149,988
VDOT - PL	78,750	78,750	47,415	31,335	60.21%	126,000
WIOA	1,091,209	950,000	809,137	140,863	85.17%	950,000
<b>Total Pass Thru Revenues</b>	<b>\$2,447,415</b>	<b>\$2,178,738</b>	<b>\$2,035,391</b>	<b>\$143,347</b>	<b>93.42%</b>	<b>\$2,225,988</b>
			0			
<b>Total Revenue</b>	<b>3,677,450</b>	<b>3,749,566</b>	<b>3,179,717</b>	<b>569,849</b>	<b>84.80%</b>	<b>3,782,000</b>
<b>Net Surplus/(Use of Fund) Balance</b>	<b>160,805</b>	<b>(50,319)</b>	<b>68,795</b>			<b>19,494</b>

**Central Virginia Planning District Commission**

**Cash and Estimated Fund Balance**

**April 30, 2020**

**CASH ON HAND**

Sun Trust Checking		
CVPDC Funds	193,137	
WIA Trainit Funds	4,429	
Petty Cash	112	
Local Govt Invest Pool	401,033	
<b>Cash on Hand</b>	<b>\$ 598,710</b>	

**CALCULATION OF ESTIMATED YEAR-END FUND BALANCE**

<b>Estimated Year-end Fund Balance</b>	<b>\$ 797,657</b>	
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**Ending Fund Balance**

