

**Central Virginia Planning District Commission**

**Budget to Actual for FY20**

**Actual as of February 29, 2020**

	<u>Actual as of 6/30/19</u>	<u>FY 20 Adjusted Budget</u>	<u>Actual as of 2/29/20</u>	<u>Diff Between Budget &amp; Actual</u>	<u>% of Budget Used</u>
<b>OPERATIONS FUND (EXPENDITURES)</b>					
<b><u>SALARY</u></b>					
ADMINISTRATION	163,253	169,935	109,684	60,251	64.54%
FINANCE	138,872	141,649	100,866	40,783	71.21%
OPERATIONS	223,588	278,060	153,465	124,595	55.19%
	<b>525,712</b>	<b>589,644</b>	<b>364,015</b>	<b>225,629</b>	<b>61.73%</b>
PART TIME HELP		10,000	0	10,000	0.00%
<b>Total Salaries &amp; Wages</b>	<b>525,712</b>	<b>599,644</b>	<b>364,015</b>	<b>235,629</b>	<b>60.71%</b>
EMPLOYER COST FICA	38,590	45,736	26,100	19,636	57.07%
EMPLOYER COST V R S	24,755	27,772	17,125	10,647	61.66%
EMPLOYER COST HEALTH INS	82,456	89,024	62,265	26,760	69.94%
EMPLOYER COST LIFE INS	6,887	7,724	4,762	2,962	61.65%
WORKERS COMP	1,462	1,500	1,835	(335)	122.36%
<b>Total Fringe Benefits</b>	<b>154,151</b>	<b>171,757</b>	<b>112,087</b>	<b>59,670</b>	<b>65.26%</b>
<b><u>OFFICE EXPENSES</u></b>					
AUDITING SERVICES	5,150	5,775	4,360	1,415	75.50%
PAYROLL ACCOUNTING SERVICES	4,827	6,870	2,884	3,987	41.97%
LEGAL SERVICES	3,425	3,000	165	2,835	5.50%
LIABILITY INSURANCE	993	1,000	961	39	96.12%
CONTRACTUAL SERVICES	44,049	22,500	15,124	7,376	67.22%
ADVERTISING	147	1,000	49	951	4.90%
POSTAGE	944	1,000	23	977	2.29%
TELEPHONE	5,196	6,400	3,306	3,094	51.65%
INTERNET SERVICES	677	700	436	264	62.25%
OFFICE SUPPLIES	4,043	6,000	2,821	3,179	47.01%
PRINTING & BINDING	986	1,500		1,500	0.00%
TRAVEL	3,267	7,500	1,892	5,608	25.23%
SPECIAL MEETINGS	5,227	7,000	2,485	4,515	35.50%
EDUCATION & TRAINING	2,081	8,000	2,191	5,810	27.38%
DUES, SUBSCRIPTIONS	7,315	10,800	8,452	2,348	78.26%
PUBLICATIONS	251	500	145	355	28.99%
MISCELLANEOUS EXPENSES	1,049	1,000	338	662	33.76%
FURNITURE & FIXTURES	0	1,000		1,000	0.00%
RENTAL OFFICE EQUIPMENT	2,455	4,000	1,083	2,917	27.08%
OFFICE RENT	56,539	57,056	38,241	18,815	67.02%
PARKING	1,580	1,800	800	1,000	44.44%
COMPUTER EQUIP/SOFTWARE	7,122	12,000	7,214	4,786	60.11%
<b>Total Office Expenses</b>	<b>157,323</b>	<b>166,401</b>	<b>92,969</b>	<b>73,432</b>	<b>55.87%</b>
<b>Total Operations Expenses</b>	<b>837,186</b>	<b>937,802</b>	<b>569,070</b>	<b>368,732</b>	<b>60.68%</b>

**Central Virginia Planning District Commission**

**Budget to Actual for FY20**

**Actual as of February 29, 2020**

	<u>Actual as of 6/30/19</u>	<u>FY 20 Adjusted Budget</u>	<u>Actual as of 2/29/20</u>	<u>Diff Between Budget &amp; Actual</u>	<u>% of Budget Used</u>
<b>Total Operations Expenses (from Page 1)</b>	<b>837,186</b>	<b>937,802</b>	<b>569,070</b>	<b>368,732</b>	<b>60.68%</b>
<b>Direct Project Expenses</b>					
Amherst CDBG - Old Town Madison Heights	57	500	890	(390)	177.95%
Appomattox CDBG - Meadowlark	428	500	256	244	51.20%
Appomattox Town Comp Plan		755	124	631	16.41%
Appomattox Recovery Planning Grant	661	1,500	384	1,116	25.59%
CEDS	827	0		0	0.00%
Chesapeake Bay	303	250	20	230	8.12%
CVTC		0	150,000	(150,000)	0.00%
DHCD	855	2,500	402	2,098	16.07%
DRPT / FTA	7,868	30,641	3,440	27,201	11.23%
Hazard Mitigation	564	59,691	37,971	21,720	63.61%
Pamplin VDH Water	271	0	927	(927)	0.00%
Regional Radio Board	503	1,000	275	725	27.47%
RideSolutions	18,520	20,754	4,926	15,828	23.74%
VDOT - PL	12,191	18,750	11,847	6,903	63.18%
VDOT - Rural	12,764	2,500	7,491	(4,991)	299.66%
WIOA	275,129	544,004	188,445	355,559	34.64%
<b>Total Direct Project Expenses</b>	<b>330,941</b>	<b>683,345</b>	<b>407,397</b>	<b>275,948</b>	<b>59.62%</b>
<b>TOTAL OPERATING &amp; DIRECT PROJECT EXPENSES</b>	<b>\$1,168,127</b>	<b>\$1,621,147</b>	<b>\$976,468</b>	<b>\$644,680</b>	<b>60.23%</b>
<b>Pass Thru Expenses</b>					
Regional Radio Board	1,176,339	1,149,988	860,238	289,750	74.80%
VDOT - PL	87,500	78,750	29,050	49,700	36.89%
WIOA	1,084,679	950,000	706,974	243,026	74.42%
<b>Total Pass Thru Expenses</b>	<b>\$2,348,518</b>	<b>\$2,178,738</b>	<b>\$1,596,262</b>	<b>\$582,476</b>	<b>73.27%</b>
<b>Total Expenses</b>	<b>\$3,516,645</b>	<b>\$3,799,885</b>	<b>\$2,572,730</b>	<b>\$1,227,156</b>	<b>67.71%</b>

**Central Virginia Planning District Commission**

**Budget to Actual for FY20**

**Actual as of February 29, 2020**

	<u>Actual as of 6/30/18</u>	<u>FY 20 Adjusted Budget</u>	<u>Actual as of 2/29/20</u>	<u>Diff Between Budget &amp; Actual</u>	<u>% Of Budget Received</u>
<b>Revenues</b>					
<b>OPERATIONS FUND (REVENUE)</b>					
Dues	154,774	155,420	155,420	0	100.00%
Miscellaneous Revenue	13,579	12,000	10,868	1,132	90.57%
<b>Total Operations Revenue</b>	<b>168,353</b>	<b>167,420</b>	<b>166,287</b>	<b>1,133</b>	<b>99.32%</b>
<b>Direct Project Revenues</b>					
Amherst County - Old Town Madison Heights	5,360	13,800		13,800	0.00%
Amherst Construction Ready		750		750	0.00%
Appomattox CDBG - Meadow Lark	11,000	22,500	12,500	10,000	55.56%
Appomattox Town Comp Plan		14,918		14,918	0.00%
Appomattox Recovery Planning & construction C	6,725	9,400	7,325	2,075	77.93%
Chesapeake Bay	50,000	21,500	21,500	0	100.00%
DHCD	75,971	72,471	56,978	15,493	78.62%
DRPT / FTA	108,379	133,638	54,414	79,224	40.72%
Hazard Mitigation	17,500	63,700	35,967	27,733	56.46%
Pamplin VDH Water	2,500	0		0	0.00%
Regional Radio Board	25,000	25,000	12,970	12,030	51.88%
Region 2000 Services Authority	160,224	170,838	100,386	70,452	58.76%
RideSolutions	50,450	44,603	19,182	25,421	43.01%
VDOT-PL	132,686	136,286	43,717	92,569	32.08%
VDOT-Rural	58,000	58,000	15,818	42,182	27.27%
WIOA	344,961	609,004	233,432	375,572	38.33%
<b>Total Direct Project Revenues</b>	<b>1,048,755</b>	<b>1,396,408</b>	<b>614,190</b>	<b>782,218</b>	<b>43.98%</b>
Interest	12,927	7,000	8,205	(1,205)	117.21%
<b>TOTAL OPERATIONS &amp; DIRECT PROJECT REVENUES</b>	<b>1,230,036</b>	<b>1,570,828</b>	<b>788,682</b>	<b>782,146</b>	<b>50.21%</b>
<b>Surplus/(Use of Fund) Balance</b>	61,909	(50,319)	(187,786)	137,466	
Funding from Fund Balance			150,000		
<b>Funding from Fund Balance</b>	0	0	150,000	(150,000)	0.00%
	<b>\$61,909</b>	<b>(\$50,319)</b>	<b>(\$37,786)</b>	<b>(\$12,534)</b>	
<b>Pass Thru Revenue</b>					
Regional Radio Board	1,277,456	1,149,988	1,056,151	93,837	91.84%
VDOT - PL	78,750	78,750	29,050	49,700	36.89%
WIOA	1,091,209	950,000	692,292	257,708	72.87%
<b>Total Pass Thru Revenues</b>	<b>\$2,447,415</b>	<b>\$2,178,738</b>	<b>\$1,777,493</b>	<b>\$401,245</b>	<b>81.58%</b>
		0			
<b>Total Revenue</b>	3,677,450	3,749,566	2,716,175	1,033,391	72.44%
<b>Net Surplus/(Use of Fund) Balance</b>	160,805	(50,319)	143,445		

**Central Virginia Planning District Commission**

**Cash and Estimated Fund Balance**

as of February 29, 2020

**CASH ON HAND**

Sun Trust Checking		
CVPDC Funds	193,137	
WIA Trainit Funds	4,429	
Petty Cash	112	
Local Govt Invest Pool	401,033	
<b>Cash on Hand</b>	<b>\$ 598,710</b>	

**CALCULATION OF ESTIMATED YEAR-END FUND BALANCE**

<b>Estimated Year-end Fund Balance</b>	<b>\$ 797,657</b>	
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**Ending Fund Balance**

