

## Central Virginia Planning District Commission

## Budget to Actual for FY19 and Draft Budget for FY20

Actual as of May 31, 2019

	<u>Actual as of 6/30/18</u>	<u>FY 19 Adjusted Budget</u>	<u>Actual as of 5/31/19</u>	<u>Diff Between Budget &amp; Actual</u>	<u>% of Budget Used</u>	<u>Estimate Y/E</u>	<u>FY20 Budget</u>	<u>Change From FY19 to FY20</u>
<b>OPERATIONS FUND (EXPENDITURES)</b>								
<b>SALARY</b>								
ADMINISTRATION	159,965	166,603	149,262	17,341	89.59%	166,603	169,935	3,332
FINANCE	136,149	138,872	127,299	11,573	91.67%	138,872	141,649	2,777
OPERATIONS	218,936	223,588	204,956	18,632	91.67%	223,588	278,060	54,472
	515,050	529,063	481,517	47,546	91.01%	529,063	589,644	60,581
PART TIME HELP	216	10,000	0	10,000	0.00%	0	10,000	0
								0
<b>Total Salaries &amp; Wages</b>	<b>515,266</b>	<b>539,063</b>	<b>481,517</b>	<b>57,546</b>	<b>89.32%</b>	<b>529,063</b>	<b>599,644</b>	<b>60,581</b>
								0
EMPLOYER COST FICA	38,167	41,238	35,345	5,893	85.71%	38,558	45,736	4,498
EMPLOYER COST V R S	33,426	24,919	22,673	2,246	90.99%	24,786	27,772	2,853
EMPLOYER COST HEALTH INS	74,952	81,871	75,520	6,351	92.24%	80,155	89,024	7,153
EMPLOYER COST LIFE INS	6,747	6,931	6,308	623	91.01%	6,896	7,724	793
WORKERS COMP	411	714	1,462	(748)	204.82%	1,462	1,500	786
<b>Total Fringe Benefits</b>	<b>153,704</b>	<b>155,673</b>	<b>141,310</b>	<b>14,363</b>	<b>90.77%</b>	<b>151,857</b>	<b>171,757</b>	<b>16,084</b>
<b>OFFICE EXPENSES</b>								
AUDITING SERVICES	5,050	5,500	5,150	350	93.64%	5,150	5,775	275
PAYROLL ACCOUNTING SERVICES	5,904	6,670	4,007	2,663	60.08%	5,644	6,870	200
LEGAL SERVICES	1,716	3,000	2,353	648	78.42%	3,000	3,000	0
LIABILITY INSURANCE	910	1,000	993	7	99.34%	993	1,000	0
CONTRACTUAL SERVICES	19,510	24,500	41,376	(16,876)	168.88%	43,000	22,500	(2,000)
ADVERTISING		1,000	147	853	14.70%	500	1,000	0
POSTAGE	138	1,000	402	598	40.16%	950	1,000	0
TELEPHONE	5,242	6,400	4,752	1,648	74.25%	6,400	6,400	0
INTERNET SERVICES	590	700	626	74	89.43%	650	700	0
OFFICE SUPPLIES	3,597	6,000	3,817	2,183	63.62%	4,344	6,000	0
PRINTING & BINDING		1,500	986	514	65.71%	1,500	1,500	0
TRAVEL	4,134	7,500	2,971	4,529	39.61%	3,749	7,500	0
SPECIAL MEETINGS	7,675	7,000	5,164	1,836	73.77%	6,000	7,000	0
EDUCATION & TRAINING	1,861	6,000	2,081	3,919	34.69%	3,122	8,000	2,000
DUES, SUBSCRIPTIONS	7,767	10,800	7,141	3,659	66.12%	9,000	10,800	0
PUBLICATIONS	242	700	251	449	35.85%	500	500	(200)
MISCELLANEOUS EXPENSES	906	1,000	1,030	(30)	102.98%	1,000	1,000	0
FURNITURE & FIXTURES	1,368	1,000	0	1,000	0.00%	500	1,000	0
RENTAL OFFICE EQUIPMENT	2,634	4,000	2,407	1,593	60.16%	3,500	4,000	0
OFFICE RENT	67,660	55,529	51,912	3,617	93.49%	56,540	57,056	1,527
PARKING	3,465	4,200	1,480	2,720	35.24%	1,780	1,800	(2,400)
COMPUTER EQUIP/SOFTWARE	5,050	10,000	4,892	5,108	48.92%	10,000	12,000	2,000
<b>Total Office Expenses</b>	<b>145,419</b>	<b>164,999</b>	<b>143,938</b>	<b>21,061</b>	<b>87.24%</b>	<b>167,820</b>	<b>166,401</b>	<b>1,402</b>
<b>Total Operations Expenses</b>	<b>814,389</b>	<b>859,735</b>	<b>766,764</b>	<b>92,971</b>	<b>89.19%</b>	<b>848,740</b>	<b>937,802</b>	<b>78,067</b>

Central Virginia Planning District Commission								
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Actual as of May 31, 2019								
	<u>Actual as of 6/30/18</u>	<u>FY 19 Adjusted Budget</u>	<u>Actual as of 5/31/19</u>	<u>Diff Between Budget &amp; Actual</u>	<u>% of Budget Used</u>	<u>Estimate Y/E</u>	<u>FY20 Budget</u>	<u>Change From FY19 to FY20</u>
<b>Total Operations Expenses (from Page 1)</b>	<b>814,389</b>	<b>859,735</b>	<b>766,764</b>	<b>92,971</b>	<b>89.19%</b>	<b>848,740</b>	<b>937,802</b>	<b>78,067</b>
<b>Direct Project Expenses</b>								
Amherst CDBG - Old Town Madison Heights	1,020	1,000	536	464	53.59%	500	500	(500)
Amherst Construction Ready		750		750	0.00%	0	0	(750)
Amherst Sedimentation Basin		500		500	0.00%	0	0	(500)
Amherst Training Center	30,000							
Appomattox CDBG - Meadowlark	1,578	5,000	403	4,597	8.07%	513	500	(4,500)
Appomattox Recovery Planning Grant	2,217	3,000	424	2,576	14.13%	1,000	1,500	(1,500)
Brookneal Comp Plan	406							
CEDS	5,984	0	249	(249)	#DIV/0!	1,500	0	0
Chesapeake Bay		2,000	303	1,697	15.17%	303	250	(1,750)
DHCD	776	2,500	855	1,645	34.22%	1,098	2,500	0
DRPT / FTA	3,744	39,482	7,779	31,703	19.70%	39,482	8,884	(30,598)
Hazard Mitigation	47	62,400	564	61,836	0.90%	41,309	59,691	(2,709)
Pamplin VDH Water	399	500	271	229	54.19%	406	0	(500)
Regional Radio Board	356	1,000	439	561	43.88%	500	1,000	0
RideSolutions	13,178	22,414	10,521	11,893	46.94%	22,400	20,754	(1,660)
VDOT - PL	16,888	18,750	12,526	6,224	66.81%	18,750	22,500	3,750
VDOT - Rural	2,839	2,500	3,403	(903)	136.11%	12,000	7,800	5,300
WIOA	287,551	544,004	256,806	287,198	47.21%	301,687	544,004	0
<b>Total Direct Project Expenses</b>	<b>366,983</b>	<b>705,800</b>	<b>295,080</b>	<b>410,720</b>	<b>66.84%</b>	<b>441,449</b>	<b>669,883</b>	<b>(35,917)</b>
<b>TOTAL OPERATING &amp; DIRECT PROJECT EXPENSES</b>	<b>\$1,181,372</b>	<b>\$1,565,535</b>	<b>\$1,061,844</b>	<b>\$503,691</b>	<b>67.83%</b>	<b>\$1,290,189</b>	<b>\$1,607,685</b>	<b>\$42,150</b>
<b>Pass Thru Expenses</b>								
Regional Radio Board	360,893	1,249,988	1,068,844	181,144	85.51%	1,195,663	1,149,988	(100,000)
Transportation	48,600	78,750	7,230	71,520	9.18%	78,750	132,657	53,907
WIOA	1,029,801	950,000	955,194	(5,194)	100.55%	1,130,418	950,000	0
<b>Total Pass Thru Expenses</b>	<b>\$1,439,294</b>	<b>\$2,278,738</b>	<b>\$2,031,268</b>	<b>\$247,470</b>	<b>89.14%</b>	<b>\$2,404,831</b>	<b>\$2,232,645</b>	<b>(\$46,093)</b>
<b>Total Expenses</b>	<b>\$2,620,666</b>	<b>\$3,844,273</b>	<b>\$3,093,112</b>	<b>\$751,161</b>	<b>80.46%</b>	<b>\$3,695,020</b>	<b>\$3,840,330</b>	<b>(\$3,943)</b>

Central Virginia Planning District Commission								
Budget to Actual for FY19 and Draft Budget for FY20								
Actual as of May 31, 2019								
	<u>Actual as of 6/30/18</u>	<u>FY 19 Adjusted Budget</u>	<u>Actual as of 5/31/19</u>	<u>Diff Between Budget &amp; Actual</u>	<u>% Of Budget Received</u>	<u>Estimate Y/E</u>	<u>FY20 Budget</u>	<u>Change From FY19 to FY20</u>
<b>Revenues</b>								
<b>OPERATIONS FUND (REVENUE)</b>								
Dues	154,668	154,774	154,774	(0)	100.00%	154,774	155,420	646
Miscellaneous Revenue	17,236	12,000	13,579	(1,579)	113.16%	13,579	12,000	0
<b>Total Operations Revenue</b>	<b>171,904</b>	<b>166,774</b>	<b>168,353</b>	<b>(1,579)</b>	<b>100.95%</b>	<b>168,353</b>	<b>167,420</b>	<b>646</b>
<b>Direct Project Revenues</b>								
Amherst County - Old Town Madison Heights	(3,700)	17,500	5,360	12,140	30.63%	9,200	13,800	(3,700)
Amherst Construction Ready	4,500	1,500		1,500	0.00%	750	750	(750)
Amherst Sedimentation Basin		2,800		2,800	0.00%	0	0	(2,800)
Appomattox CDBG - Meadow Lark	27,300	24,000	11,000	13,000	45.83%	15,500	22,500	(1,500)
Appomattox Recovery Planning & construction G	18,100	13,900	6,725	7,175	48.38%	12,300	9,400	(4,500)
Brookneal Comp Plan	8,152							
CEDS	15,207							
Chesapeake Bay		50,000	50,000	0	100.00%	50,000	21,500	(28,500)
DHCD	75,971	72,471	75,971	(3,500)	104.83%	72,471	72,471	0
DRPT / FTA	98,747	133,589	101,798	31,791	76.20%	133,589	108,312	(25,277)
Hazard Mitigation		85,200	17,500	67,700	20.54%	58,309	63,700	(21,500)
Pamplin VDH Water		2,500	2,500	0	99.99%	2,500	0	(2,500)
Regional Radio Board	27,853	20,000	25,000	(5,000)	125.00%	25,000	25,000	5,000
Region 2000 Services Authority	153,085	167,488	147,178	20,310	87.87%	162,000	170,838	3,350
RideSolutions	37,748	44,214	34,564	9,650	78.17%	42,258	44,603	389
VDOT-PL	132,645	136,286	121,878	14,408	89.43%	136,286	172,381	36,095
VDOT-Rural	57,769	58,000	48,899	9,101	84.31%	58,000	36,800	(21,200)
WIOA	357,551	625,914	324,787	301,127	51.89%	377,746	609,004	(16,910)
<b>Total Direct Project Revenues</b>	<b>1,010,928</b>	<b>1,455,362</b>	<b>973,159</b>	<b>482,203</b>	<b>66.87%</b>	<b>1,155,909</b>	<b>1,371,059</b>	<b>(84,303)</b>
Interest	7,238	3,500	10,287	(6,787)	293.92%	10,003	7,000	3,500
<b>TOTAL OPERATIONS &amp; DIRECT PROJECT REVENUES</b>	<b>1,190,070</b>	<b>1,625,636</b>	<b>1,151,800</b>	<b>473,836</b>	<b>70.85%</b>	<b>1,334,265</b>	<b>1,545,479</b>	<b>(80,157)</b>
<b>Surplus/(Use of Fund) Balance</b>	<b>8,698</b>	<b>60,101</b>	<b>89,955</b>	<b>(29,854)</b>		<b>44,076</b>	<b>(62,206)</b>	<b>(122,307)</b>
Funding from Fund Balance								
<b>Funding from Fund Balance</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>\$8,698</b>	<b>\$60,101</b>	<b>\$89,955</b>	<b>(\$29,854)</b>		<b>\$44,076</b>	<b>(\$62,206)</b>	<b>(\$122,307)</b>
<b>Pass Thru Revenue</b>								
Regional Radio Board	1,257,092	1,249,988	1,275,535	(25,547)	102.04%	1,195,663	1,149,988	(100,000)
Transporation	48,600	78,750	7,230	71,520	9.18%	78,750	132,657	53,907
WIOA	1,036,687	950,000	939,391	10,609	98.88%	1,130,418	950,000	0
<b>Total Pass Thru Revenues</b>	<b>\$2,342,379</b>	<b>\$2,278,738</b>	<b>\$2,222,156</b>	<b>\$56,582</b>	<b>97.52%</b>	<b>\$2,404,831</b>	<b>\$2,232,645</b>	<b>(\$46,093)</b>
		0						
<b>Total Revenue</b>	<b>3,532,449</b>	<b>3,904,374</b>	<b>3,373,955</b>	<b>530,419</b>	<b>86.41%</b>	<b>3,739,096</b>	<b>3,778,124</b>	<b>(126,250)</b>
<b>Net Surplus/(Use of Fund) Balance</b>	<b>911,783</b>	<b>60,101</b>	<b>280,843</b>			<b>44,076</b>	<b>(62,206)</b>	<b>(122,307)</b>

**Central Virginia Planning District Commission  
Cash and Estimated Fund Balance  
Actual as of May 31, 2019**

**CASH ON HAND**

Sun Trust Checking	
CVPDC Funds	409,743
WIA Trainit Funds	4,429
Petty Cash	112
Local Govt Invest Pool	493,229
<b>Cash on Hand</b>	<b><u>\$ 907,512</u></b>

**CALCULATION OF ESTIMATED YEAR-END FUND BALANCE**

<b>Estimated Year-end Fund Balance</b>	<b><u>\$ 980,143</u></b>
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