



**Central Virginia Planning
District Commission**
828 Main Street, 12th Floor
Lynchburg, VA 24504

**July 18, 2019
5:00 pm**

Minutes

Members Present:

Kenneth Campbell, Amherst County Board of Supervisors
Sara Carter, Amherst Town Manager
Robert Hiss, Bedford County Administrator
Dean Rodgers, Amherst County Administrator
Frank Rogers, Campbell County Administrator
Gary Shanaberger, Appomattox Town Manager
John Sharp, Bedford County Board of Supervisors
Bonnie Svrcek, City of Lynchburg
Russell Thurston, Brookneal Town Manager
Mayor Dwayne Tuggle, Town of Amherst, *Chair*
Charlie A. Watts, II, Campbell County Board of Supervisors

Members Absent:

Susan Adams, Appomattox County Administrator
Waverly Coggsdale, Altavista Town Manager
Beverley Dalton, Altavista Town Council
Mayor Paul Harvey, Town of Appomattox
Bruce Johannessen, Bedford Town Council
Megan Lucas, Lynchburg Regional Economic Alliance
Bryan Moody, Appomattox County Board of Supervisors, *Vice-Chair*
Mark Peake, Senate of Virginia
Mayor Treney Tweedy, City of Lynchburg
Bart Warner, Bedford Town Manager

Others Present:

Gary Christie, Central Virginia Planning District Commission, Executive Director
Susan Cook, Central Virginia Planning District Commission
Rosalie Majerus, Central Virginia Planning District Commission

1. Welcome and Moment of Silence

Dwayne Tuggle, Chair, welcomed the Commission and began the meeting with a moment of silence.

A Resolution of Appreciation was then presented to Kenneth Campbell for his time of service on the Council.

2. Approval of the July 18, 2019 Meeting Minutes

Upon a motion by Bonnie Svrcek, seconded by Kenneth Campbell, the minutes of the July 18, 2019 meeting passed unanimously as presented.

3. YTD Financial Report

Rosalie Majerus explained that the financial report included in the meeting packet is from May, as the June report is not yet complete. She pointed out that under the year-end estimate, total operating expense is shown to be \$848,000, but will be closer to \$838,000, for a savings of \$10,000. The surplus use of fund balance was budgeted at \$60,000, which will be closer to \$56,000.

4. Update on the Process for Discussing the next Regional Initiative at the October 17 PDC Meeting

Gary Christie explained that the suggestion had been made to look for an initiative or project to engage the elected officials in the region in conversation. He suggested using the meeting in October to have a conversation about what the next regional initiative might be. He would like to identify a regional direction, priority, or initiative that could be a regional focus that local governments can build consensus around. Those invited would include all of the elected officials, decision makers, administrators, planners, and economic developers of the region.

Following discussion, it was agreed that the main concern was how the Planning District Commission could best serve the member jurisdictions. To do this, elected officials were needed to participate in the conversation. Dwayne Tuggle said that he would contact the other mayors and they would plan on visiting the councils and boards to personally invite the elected officials to the October meeting.

5. Discussion on Policy when Considering Requests for PDC Funding

Gary Christie explained that occasionally the PDC is approached by people with projects or initiatives, and a request for seed money. The question has come up in the Executive Committee about the need for parameters for managing these requests. Mr. Christie asked if the Commission wanted to move forward with discussion on a policy now, wait until a request is received, or bring it up at a later date. It was decided to put this off for now, unless a request is received.

6. Roundtable and other Business

Mr. Christie announced that Bedford has a received a \$17,500 AARP grant with the help of PDC staff. This will be used to put in bike racks, benches, and other items to dress up the town.

Gary said that he will plan on getting the Executive Committee together to work on plans for the October meeting.

7. Next Meeting September 19, CVPDC Offices with MPO Meeting at 4:00 p.m.

There being no further business, the meeting adjourned at 6:10 p.m.