

Central Virginia Planning District Commission

Budget to Actual for FY20

Actual as of December 31, 2019

	<u>Actual as of 6/30/19</u>	<u>FY 20 Adjusted Budget</u>	<u>Actual as of 12/31/19</u>	<u>Diff Between Budget & Actual</u>	<u>% of Budget Used</u>
OPERATIONS FUND (EXPENDITURES)					
<u>SALARY</u>					
ADMINISTRATION	163,253	169,935	81,995	87,940	48.25%
FINANCE	138,872	141,649	78,302	63,347	55.28%
OPERATIONS	223,588	278,060	114,030	164,030	41.01%
	525,712	589,644	274,327	315,317	46.52%
PART TIME HELP		10,000	0	10,000	0.00%
Total Salaries & Wages	525,712	599,644	274,327	325,317	45.75%
EMPLOYER COST FICA	38,590	45,736	19,569	26,167	42.79%
EMPLOYER COST V R S	24,755	27,772	12,854	14,918	46.28%
EMPLOYER COST HEALTH INS	82,456	89,024	48,758	40,267	54.77%
EMPLOYER COST LIFE INS	6,887	7,724	3,594	4,131	46.52%
WORKERS COMP	1,462	1,500	1,835	(335)	122.36%
Total Fringe Benefits	154,151	171,757	86,610	85,147	50.43%
<u>OFFICE EXPENSES</u>					
AUDITING SERVICES	5,150	5,775		5,775	0.00%
PAYROLL ACCOUNTING SERVICES	4,827	6,870	707	6,164	10.28%
LEGAL SERVICES	3,425	3,000	165	2,835	5.50%
LIABILITY INSURANCE	993	1,000	961	39	96.12%
CONTRACTUAL SERVICES	44,049	22,500	12,703	9,797	56.46%
ADVERTISING	147	1,000		1,000	0.00%
POSTAGE	944	1,000	211	789	21.09%
TELEPHONE	5,196	6,400	2,329	4,071	36.39%
INTERNET SERVICES	677	700	272	428	38.81%
OFFICE SUPPLIES	4,043	6,000	2,422	3,578	40.36%
PRINTING & BINDING	986	1,500		1,500	0.00%
TRAVEL	3,267	7,500	1,378	6,122	18.37%
SPECIAL MEETINGS	5,227	7,000	1,960	5,040	28.00%
EDUCATION & TRAINING	2,081	8,000	1,856	6,145	23.19%
DUES, SUBSCRIPTIONS	7,315	10,800	8,233	2,567	76.23%
PUBLICATIONS	251	500	99	401	19.79%
MISCELLANEOUS EXPENSES	1,049	1,000	296	704	29.56%
FURNITURE & FIXTURES	0	1,000		1,000	0.00%
RENTAL OFFICE EQUIPMENT	2,455	4,000	816	3,184	20.39%
OFFICE RENT	56,539	57,056	28,625	28,431	50.17%
PARKING	1,580	1,800	600	1,200	33.33%
COMPUTER EQUIP/SOFTWARE	7,122	12,000	5,923	6,077	49.36%
Total Office Expenses	157,323	166,401	69,554	96,847	41.80%
Total Operations Expenses	837,186	937,802	430,491	507,311	45.90%

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Total Operations Expenses (from Page 1)	837,186	937,802	430,491	507,311	45.90%
Direct Project Expenses					
Amherst CDBG - Old Town Madison Heights	57	500	856	(356)	171.23%
Appomattox CDBG - Meadowlark	428	500	199	301	39.79%
Appomattox Town Comp Plan		755	74	681	9.83%
Appomattox Recovery Planning Grant	661	1,500	476	1,024	31.72%
CEDS	827	0		0	0.00%
Chesapeake Bay	303	250		250	0.00%
CVTC		0	150,000	(150,000)	0.00%
DHCD	855	2,500	390	2,110	15.60%
DRPT / FTA	7,868	30,641	750	29,891	2.45%
Hazard Mitigation	564	59,691	37,885	21,806	63.47%
Pamplin VDH Water	271	0	927	(927)	0.00%
Regional Radio Board	503	1,000	160	840	15.99%
RideSolutions	18,520	20,754	4,600	16,154	22.17%
VDOT - PL	12,191	18,750	8,948	9,802	47.72%
VDOT - Rural	12,764	2,500	5,871	(3,371)	234.86%
WIOA	275,129	544,004	147,867	396,137	27.18%
Total Direct Project Expenses	330,941	683,345	359,004	324,341	52.54%
TOTAL OPERATING & DIRECT PROJECT EXPENSES	\$1,168,127	\$1,621,147	\$789,495	\$831,652	48.70%
Pass Thru Expenses					
Regional Radio Board	1,176,339	1,149,988	674,094	475,894	58.62%
VDOT - PL	87,500	78,750	23,519	55,231	29.87%
WIOA	1,084,679	950,000	494,566	455,434	52.06%
Total Pass Thru Expenses	\$2,348,518	\$2,178,738	\$1,192,179	\$986,559	54.72%
Total Expenses	\$3,516,645	\$3,799,885	\$1,981,674	\$1,818,212	52.15%

Central Virginia Planning District Commission

Budget to Actual for FY20

Actual as of December 31, 2019

	<u>Actual as of 6/30/18</u>	<u>FY 20 Adjusted Budget</u>	<u>Actual as of 12/31/19</u>	<u>Diff Between Budget & Actual</u>	<u>% Of Budget Received</u>
Revenues					
OPERATIONS FUND (REVENUE)					
Dues	154,774	155,420	155,420	0	100.00%
Miscellaneous Revenue	13,579	12,000	10,868	1,132	90.57%
Total Operations Revenue	168,353	167,420	166,287	1,133	99.32%
Direct Project Revenues					
Amherst County - Old Town Madison Heights	5,360	13,800		13,800	0.00%
Amherst Construction Ready		750		750	0.00%
Appomattox CDBG - Meadow Lark	11,000	22,500	6,500	16,000	28.89%
Appomattox Town Comp Plan		14,918		14,918	0.00%
Appomattox Recovery Planning & construction C	6,725	9,400	5,275	4,125	56.12%
Chesapeake Bay	50,000	21,500	21,500	0	100.00%
DHCD	75,971	72,471	37,985	34,486	52.41%
DRPT / FTA	108,379	133,638	54,414	79,224	40.72%
Hazard Mitigation	17,500	63,700		63,700	0.00%
Pamplin VDH Water	2,500	0		0	0.00%
Regional Radio Board	25,000	25,000	12,970	12,030	51.88%
Region 2000 Services Authority	160,224	170,838	79,548	91,290	46.56%
RideSolutions	50,450	44,603	19,572	25,031	43.88%
VDOT-PL	132,686	136,286	49,248	87,038	36.14%
VDOT-Rural	58,000	58,000	10,639	47,361	18.34%
WIOA	344,961	609,004	181,215	427,789	29.76%
Total Direct Project Revenues	1,048,755	1,396,408	478,866	917,542	34.29%
Interest	12,927	7,000	6,690	310	95.57%
TOTAL OPERATIONS & DIRECT PROJECT REVENUES	1,230,036	1,570,828	651,844	918,984	41.50%
Surplus/(Use of Fund) Balance	61,909	(50,319)	(137,651)	87,332	
Funding from Fund Balance			150,000		
Funding from Fund Balance	0	0	150,000	(150,000)	0.00%
	\$61,909	(\$50,319)	\$12,349	(\$62,668)	
Pass Thru Revenue					
Regional Radio Board	1,277,456	1,149,988	927,344	222,644	80.64%
VDOT - PL	78,750	78,750	23,519	55,231	29.87%
WIOA	1,091,209	950,000	450,706	499,294	47.44%
Total Pass Thru Revenues	\$2,447,415	\$2,178,738	\$1,401,569	\$777,169	64.33%
		0			
Total Revenue	3,677,450	3,749,566	2,203,413	1,546,153	58.76%
Net Surplus/(Use of Fund) Balance	160,805	(50,319)	221,739		

Central Virginia Planning District Commission

Cash and Estimated Fund Balance

as of December 31, 2019

CASH ON HAND

Sun Trust Checking		
CVPDC Funds	264,200	
WIA Trainit Funds	4,429	
Petty Cash	112	
Local Govt Invest Pool	399,750	
Cash on Hand	\$ 668,491	

CALCULATION OF ESTIMATED YEAR-END FUND BALANCE

Estimated Year-end Fund Balance	\$ 797,657	
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Ending Fund Balance

