

Central Virginia Planning District Commission
Budget to Actual for FY19 and Draft Budget for FY20
Actual as of April 30, 2019

	<u>Actual as of 6/30/18</u>	<u>FY 19 Adjusted Budget</u>	<u>Actual as of 4/30/19</u>	<u>Diff Between Budget & Actual</u>	<u>% of Budget Used</u>	<u>FY20 Budget</u>	<u>Change From FY19 to FY20</u>
OPERATIONS FUND (EXPENDITURES)							
<u>SALARY</u>							
ADMINISTRATION	159,965	166,603	135,271	31,332	81.19%	169,935	3,332
FINANCE	136,149	138,872	115,726	23,146	83.33%	141,649	2,777
OPERATIONS	218,936	223,588	186,323	37,265	83.33%	278,060	54,472
	515,050	529,063	437,321	91,742	82.66%	589,644	60,581
PART TIME HELP	216	10,000	0	10,000	0.00%	10,000	0
							0
Total Salaries & Wages	515,266	539,063	437,321	101,742	81.13%	599,644	60,581
							0
EMPLOYER COST FICA	38,167	41,238	32,101	9,137	77.84%	45,736	4,498
EMPLOYER COST V R S	33,426	24,919	20,592	4,327	82.63%	27,772	2,853
EMPLOYER COST HEALTH INS	74,952	81,871	68,584	13,287	83.77%	89,024	7,153
EMPLOYER COST LIFE INS	6,747	6,931	5,729	1,202	82.66%	7,724	793
WORKERS COMP	411	714	1,462	(748)	204.82%	1,500	786
Total Fringe Benefits	153,704	155,673	128,468	27,205	82.52%	171,757	16,084
<u>OFFICE EXPENSES</u>							
AUDITING SERVICES	5,050	5,500	5,150	350	93.64%	5,775	275
PAYROLL ACCOUNTING SERVICES	5,904	6,670	3,644	3,026	54.63%	6,870	200
LEGAL SERVICES	1,716	3,000	2,353	648	78.42%	3,000	0
LIABILITY INSURANCE	910	1,000	993	7	99.34%	1,000	0
CONTRACTUAL SERVICES	19,510	24,500	40,368	(15,868)	164.77%	22,500	(2,000)
ADVERTISING		1,000	147	853	14.70%	1,000	0
POSTAGE	138	1,000	447	553	44.67%	1,000	0
TELEPHONE	5,242	6,400	4,058	2,342	63.41%	6,400	0
INTERNET SERVICES	590	700	506	194	72.24%	700	0
OFFICE SUPPLIES	3,597	6,000	3,352	2,648	55.86%	6,000	0
PRINTING & BINDING		1,500	986	514	65.71%	1,500	0
TRAVEL	4,134	7,500	2,848	4,652	37.98%	7,500	0
SPECIAL MEETINGS	7,675	7,000	5,052	1,948	72.17%	7,000	0
EDUCATION & TRAINING	1,861	6,000	2,081	3,919	34.69%	8,000	2,000
DUES, SUBSCRIPTIONS	7,767	10,800	7,141	3,659	66.12%	10,800	0
PUBLICATIONS	242	700	202	498	28.86%	500	(200)
MISCELLANEOUS EXPENSES	906	1,000	900	100	89.96%	1,000	0
FURNITURE & FIXTURES	1,368	1,000	0	1,000	0.00%	1,000	0
RENTAL OFFICE EQUIPMENT	2,634	4,000	2,162	1,838	54.06%	4,000	0
OFFICE RENT	67,660	55,529	47,285	8,244	85.15%	57,056	1,527
PARKING	3,465	4,200	1,380	2,820	32.86%	1,800	(2,400)
COMPUTER EQUIP/SOFTWARE	5,050	10,000	4,549	5,451	45.49%	12,000	2,000
Total Office Expenses	145,419	164,999	135,602	29,397	82.18%	166,401	1,402
Total Operations Expenses	814,389	859,735	701,392	158,343	81.58%	937,802	78,067

Central Virginia Planning District Commission
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	<u>Actual as of 6/30/18</u>	<u>FY 19 Adjusted Budget</u>	<u>Actual as of 4/30/19</u>	<u>Diff Between Budget & Actual</u>	<u>% of Budget Used</u>	<u>FY20 Budget</u>	<u>Change From FY19 to FY20</u>
Total Operations Expenses (from Page 1)	814,389	859,735	701,392	158,343	81.58%	937,802	78,067
Direct Project Expenses							
Amherst CDBG - Old Town Madison Heights	1,020	1,000	527	473	52.67%	500	(500)
Amherst Construction Ready		750		750	0.00%	0	(750)
Amherst Sedimentation Basin		500		500	0.00%	0	(500)
Amherst Training Center	30,000						
Appomattox CDBG - Meadowlark	1,578	5,000	396	4,604	7.92%	500	(4,500)
Appomattox Recovery Planning Grant	2,217	3,000	267	2,733	8.89%	1,500	(1,500)
Brookneal Comp Plan	406						
CEDS	5,984	0	249	(249)	#DIV/0!	0	0
Chesapeake Bay		2,000	237	1,763	11.86%	250	(1,750)
DHCD	776	2,500	822	1,678	32.89%	2,500	0
DRPT / FTA	3,744	39,482	7,065	32,417	17.89%	8,884	(30,598)
Hazard Mitigation	47	62,400	389	62,011	0.62%	59,691	(2,709)
Pamplin VDH Water	399	500	158	342	31.57%	0	(500)
Regional Radio Board	356	1,000	406	594	40.55%	1,000	0
RideSolutions	13,178	22,414	8,989	13,425	40.10%	20,754	(1,660)
VDOT - PL	16,888	18,750	10,782	7,968	57.50%	22,500	3,750
VDOT - Rural	2,839	2,500	3,303	(803)	132.14%	7,800	5,300
WIOA	287,551	544,004	239,560	304,444	44.04%	544,004	0
Total Direct Project Expenses	366,983	705,800	273,150	432,650	61.91%	669,883	(35,917)
TOTAL OPERATING & DIRECT PROJECT EXPENSES	\$1,181,372	\$1,565,535	\$974,541	\$590,994	62.25%	\$1,607,685	\$42,150
Pass Thru Expenses							
Regional Radio Board	360,893	1,249,988	978,781	271,207	78.30%	1,149,988	(100,000)
Transportation	48,600	78,750		78,750	0.00%	132,657	53,907
WIOA	1,029,801	950,000	899,573	50,427	94.69%	950,000	0
Total Pass Thru Expenses	\$1,439,294	\$2,278,738	\$1,878,355	\$400,383	82.43%	\$2,232,645	(\$46,093)
Total Expenses	\$2,620,666	\$3,844,273	\$2,852,896	\$991,377	74.21%	\$3,840,330	(\$3,943)

Central Virginia Planning District Commission
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Actual as of April 30, 2019

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Revenues							
<u>OPERATIONS FUND (REVENUE)</u>							
Dues	154,668	154,774	154,774	(0)	100.00%	155,420	646
Miscellaneous Revenue	17,236	12,000	11,194	806	93.29%	12,000	0
Total Operations Revenue	171,904	166,774	165,969	805	99.52%	167,420	646
Direct Project Revenues							
Amherst County - Old Town Madison Heights	(3,700)	17,500	5,360	12,140	30.63%	13,800	(3,700)
Amherst Construction Ready	4,500	1,500		1,500	0.00%	750	(750)
Amherst Sedimentation Basin		2,800		2,800	0.00%	0	(2,800)
Appomattox CDBG - Meadow Lark	27,300	24,000	11,000	13,000	45.83%	22,500	(1,500)
Appomattox Recovery Planning & construction C	18,100	13,900	6,725	7,175	48.38%	9,400	(4,500)
Brookneal Comp Plan	8,152						
CEDS	15,207						
Chesapeake Bay		50,000	50,000	0	100.00%	21,500	(28,500)
DHCD	75,971	72,471	56,978	15,493	78.62%	72,471	0
DRPT / FTA	98,747	133,589	86,364	47,225	64.65%	108,312	(25,277)
Hazard Mitigation		85,200	17,500	67,700	20.54%	63,700	(21,500)
Pamplin VDH Water		2,500	2,500	0	99.99%	0	(2,500)
Regional Radio Board	27,853	20,000	25,000	(5,000)	125.00%	25,000	5,000
Region 2000 Services Authority	153,085	167,488	133,849	33,639	79.92%	170,838	3,350
RideSolutions	37,748	44,214	34,564	9,650	78.17%	44,603	389
VDOT-PL	132,645	136,286	96,293	39,993	70.66%	172,381	36,095
VDOT-Rural	57,769	58,000	39,585	18,415	68.25%	36,800	(21,200)
WIOA	357,551	625,914	300,620	325,294	48.03%	609,004	(16,910)
Total Direct Project Revenues	1,010,928	1,455,362	866,338	589,024	59.53%	1,371,059	(84,303)
Interest	7,238	3,500	8,736	(5,236)	249.60%	7,000	3,500
TOTAL OPERATIONS & DIRECT PROJECT REVENUES	1,190,070	1,625,636	1,041,043	584,593	64.04%	1,545,479	(80,157)
Surplus/(Use of Fund) Balance	8,698	60,101	66,501	(6,400)		(62,206)	(122,307)
Funding from Fund Balance							
Funding from Fund Balance	0	0	0	0	#DIV/0!	0	0
	\$8,698	\$60,101	\$66,501	(\$6,400)		(\$62,206)	(\$122,307)
Pass Thru Revenue							
Regional Radio Board	1,257,092	1,249,988	1,274,516	(24,528)	101.96%	1,149,988	(100,000)
Transporation	48,600	78,750		78,750	0.00%	132,657	53,907
WIOA	1,036,687	950,000	896,873	53,127	94.41%	950,000	0
Total Pass Thru Revenues	\$2,342,379	\$2,278,738	\$2,171,389	\$107,349	95.29%	\$2,232,645	(\$46,093)
		0					
Total Revenue	3,532,449	3,904,374	3,212,432	691,942	82.28%	3,778,124	(126,250)
Net Surplus/(Use of Fund) Balance	911,783	60,101	359,536			(62,206)	(122,307)

Central Virginia Planning District Commission
Cash and Estimated Fund Balance
Actual as of April 30, 2019

Item No. 3

CASH ON HAND

Sun Trust Checking	
CVPDC Funds	523,103
WIA Trainit Funds	4,429
Petty Cash	112
Local Govt Invest Pool	492,187
Cash on Hand	<u>\$ 1,019,830</u>

CALCULATION OF ESTIMATED YEAR-END FUND BALANCE

Estimated Year-end Fund Balance	<u>\$ 977,995</u>
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