



**Central Virginia Planning  
District Commission**  
828 Main Street, 12th Floor  
Lynchburg, VA 24504

**April 18, 2019  
5:00 pm**

## ***Draft Minutes***

### **Members Present:**

Susan Adams, Appomattox County Administrator  
Kenneth Campbell, Amherst County Board of Supervisors, Chair  
Sara Carter, Amherst Town Manager  
Mayor Paul Harvey, Town of Appomattox  
Robert Hiss, Bedford County Administrator  
Megan Lucas, Lynchburg Regional Economic Alliance  
Dean Rodgers, Amherst County Administrator  
Frank Rogers, Campbell County Administrator  
Bonnie Svrcek, City of Lynchburg  
Mayor Dwayne Tuggle, Town of Amherst, Vice-Chair  
Bart Warner, Bedford Town Manager

### **Members Absent:**

Waverly Coggsdale, Altavista Town Manager  
Beverley Dalton, Altavista Town Council  
Bruce Johannessen, Bedford Town Council  
Bryan Moody, Appomattox County Board of Supervisors  
Mark Peake, Senate of Virginia  
Gary Shanaberger, Appomattox Town Manager  
John Sharp, Bedford County Board of Supervisors  
Russell Thurston, Brookneal Town Manager  
Mayor Treney Tweedy, City of Lynchburg  
Charlie A. Watts, II, Campbell County Board of Supervisors

### **Others Present:**

Ben Bowman, Workforce Development Board  
John Capps, Central Virginia Community College  
Gary Christie, Central Virginia Planning District Commission, Executive Director  
Susan Cook, Central Virginia Planning District Commission  
Carrie Dungan, News and Advance  
Kelly Hitchcock, Central Virginia Planning District Commission  
Rosalie Majerus, Central Virginia Planning District Commission  
Scott Smith, Central Virginia Planning District Commission

## **1. Welcome and Moment of Silence**

Kenneth Campbell, Chair, welcomed the Council and began the meeting with a moment of silence.

Mr. Campbell introduced new member Robert Hiss, Bedford County Administrator.

## **2. Dr. John Capps, President, Central Virginia Community College**

Dr. Capps provided information about a plan to create a regional Career and Technical Education Academy (CTE). This academy is an outgrowth of the Governor's Initiative which he refers to as the G3 Initiative. G3 is an acronym for "Get Skilled, Get a Job, Give Back". If the initiative realizes its full potential, it will result in tuition free community college for students in high demand career and technical education.

Dr. Capps explained that the Governor has created a series of planning grants. He has used \$5M of WIOA funds for capacity at community colleges. CVCC submitted a grant for the development of this regional Academy, and received \$267,000 in funding.

The Academy will be open to new enrollment students, recent high school graduates, and adults. The CVCC Academy will focus on several primary areas:

- Information Technology
- Manufacturing and the Trades
- Health Care
- Public Safety

Ultimately, the CVCC campus will be designed to meet the needs of the workforce.

Dr. Capps advised that he is working with Ben Bowman and Megan Lucas and their respective groups to define established career pathways that will lead from middle school to high school to the community college. There will be a stack of credentials that students can earn along the way, for their program of study. Some of the credentials may start with non-credit programs, or fast-forward programs, which lead to an industry certification. From there they may be able to move on to an associate's degree in an area of CTE study. The Academy will use existing facilities on the CVCC campus and infrastructure resources in the region's public school systems as satellite centers. The Community College itself will undergo a restructuring so that students will go through one admissions and counseling process regardless of whether they are seeking credit classes or non-credit certificates.

## **3. Approval of Minutes of the March 21, 2019 Meeting**

Upon a motion by Dwayne Tuggle, seconded by Frank Rogers, the minutes from March 21, 2019 passed unanimously as presented.

#### **4. Financial Report, 2019-2020 CVPDC Work Plan & Budget**

Rosalie Majerus reported that several columns have been added to the financial report. One column shows an estimated year end. The next column shows the FY20 draft budget, and the third column shows changes from FY19 to FY20. Rosalie explained that the budget now has numbers from VDOT, includes a 2% employee increase, health insurance is staying the same, and salary and benefits for a planner are included.

Gary Christie explained that the new planner would work in a variety of areas, including transportation, Chesapeake Bay, and do Ride Solutions work. There would be some availability to work on community development projects, but most of all would free up Kelly for 30 to 40% of her time to work with jurisdictions on new projects and grant writing.

Gary Christie explained that the Rural Transportation Planning Work Program is also part of the budget. The one big project that is being proposed is the intersection analysis at Independence Blvd. and 221 in the Town of Bedford. This intersection has the most accidents in the area. This analysis will use some of this year's money and the balance out of next year's money.

Scott Smith added that during this current fiscal year the planners have been working on a bicycle and pedestrian plan for the town and they are currently reviewing it. One of the items that came up during the public input process last fall was safety issues at Independence Blvd, Forest Road, Longwood Ave., and Big Island Road. As a follow-up to the bicycle and pedestrian plan they talked with the town about recommendations for the intersection. He proposes to allocate some funds out of the Rural Work Program in the upcoming year.

Gary reminded everyone that the Commission matches the rural transportation money at 20%, with 80% from VDOT's rural funds.

Scott further explained that the MPO deals with urban issues, but the rural side is smaller, funding-wise. VDOT provides 80%, and the Commission provides the remaining 20%, which comes from member dues. Some of these funds will be used to help with Smart Scale applications and others, by looking at some of the projects that have been applied for several times and have not received funding. Time has been reserved to help two localities, one county and one town, with their comprehensive plan updates.

Scott also explained that there are two long range plans for our region, one urban, and one rural. He plans on seeing if both plans can be merged into one long range plan for the region.

A motion was made by Bonnie Svrcek, and seconded by Susan Adams, to approve the 2019-2020 budget as presented with a new Planner I position included, and to approve the Rural Transportation Work Plan. Approval of the Rural Work Program also includes a recommendation that the CVPDC approve a resolution approving the FY-2020 Rural Transportation Planning Work Program. The motion carried unanimously by those present.

## **5. GO Virginia Board Representative**

Gary explained that there is a vacancy on the GO Virginia Board from our area. Suggestions made for consideration were Scott Garret and Nat Marshall. Commission members were asked to forward any other suggestions they may have.

## **6. Election of Officers 2019-2020**

Gary explained that the chairman, vice-chair, and treasurer are typically rotated each year. Based on this rotation, Mayor Tuggle from the Town of Amherst would be the new chairman, with Bryan Moody from Appomattox County serving as vice-chair if elected. It is typical that the administrator from the same community as the chairman serves as treasurer, which would be Sara Carter.

The motion was made by Bonnie Svrcek, and seconded by Megan Lucas, to approve this slate of officers for 2019-2020. There being no further discussion or nominations, the slate of officers was unanimously approved.

## **7. Thanks to Chairman Kenneth Campbell and Treasurer Dean Rodgers from Amherst County for dedicated service in 2018-2019**

Gary also asked to include in the record appreciation of the current chair and treasurer for the good work they have done.

Paul Harvey made the motion, with a second by Frank Rogers, for a show of approval for Kenneth Campbell and Dean Rogers. This motion was unanimously approved.

## **8. Other Business**

Megan Lucas gave an update on GO Virginia. A GO Virginia grant was submitted for site analysis. Six parcels have been identified and have due diligence completed. The application has been made and hopefully a good response will be received when they present in May. Depending on the site, the site will go from a 2 certification level to a 3, 4, or 5.

## **9. Next Meeting**

The Executive Committee will meet on May 3, at 9:00 a.m.  
There may not be a May meeting of the full Commission.

## **10. Adjourn –** There being no further business, the meeting adjourned at 5:50 p.m.