

Central Virginia Planning District Commission

Budget to Actual for FY19

Actual as of February 28, 2019

	<u>Actual as of 6/30/18</u>	<u>FY 19 Adjusted Budget</u>	<u>Actual as of 2/28/19</u>	<u>Diff Between Budget & Actual</u>	<u>% of Budget Used</u>
<u>OPERATIONS FUND (EXPENDITURES)</u>					
<u>SALARY</u>					
ADMINISTRATION	159,965	166,603	108,573	58,030	65.17%
FINANCE	136,149	138,872	92,581	46,291	66.67%
OPERATIONS	218,936	223,588	149,059	74,529	66.67%
	515,049	529,063	350,213	178,850	66.20%
PART TIME HELP	216	10,000	0	10,000	0.00%
Total Salaries & Wages	515,265	539,063	350,213	188,850	64.97%
EMPLOYER COST FICA	38,167	41,238	25,724	15,514	62.38%
EMPLOYER COST V R S	33,426	24,919	16,459	8,460	66.05%
EMPLOYER COST HEALTH INS	74,952	81,871	54,842	27,029	66.99%
EMPLOYER COST LIFE INS	6,747	6,931	4,580	2,351	66.08%
WORKERS COMP	411	714	1,462	(748)	204.82%
Total Fringe Benefits	153,704	155,673	103,068	52,605	66.21%
<u>OFFICE EXPENSES</u>					
AUDITING SERVICES	5,050	5,500	5,150	350	93.64%
PAYROLL ACCOUNTING SERVICES	5,904	6,670	1,734	4,936	26.00%
LEGAL SERVICES	1,716	3,000	1,450	1,550	48.33%
LIABILITY INSURANCE	910	1,000	993	7	99.34%
CONTRACTUAL SERVICES	19,510	24,500	31,178	(6,678)	127.26%
ADVERTISING		1,000	147	853	14.70%
POSTAGE	138	1,000	633	367	63.26%
TELEPHONE	5,242	6,400	3,087	3,313	48.23%
INTERNET SERVICES	590	700	391	309	55.92%
OFFICE SUPPLIES	3,597	6,000	2,896	3,104	48.27%
PRINTING & BINDING		1,500	986	514	65.71%
TRAVEL	4,134	7,500	2,499	5,001	33.32%
SPECIAL MEETINGS	7,675	7,000	4,734	2,266	67.62%
EDUCATION & TRAINING	1,861	6,000	2,081	3,919	34.69%
DUES, SUBSCRIPTIONS	7,767	10,800	7,141	3,659	66.12%
PUBLICATIONS	242	700	156	544	22.29%
MISCELLANEOUS EXPENSES	906	1,000	609	391	60.91%
FURNITURE & FIXTURES	1,368	1,000	0	1,000	0.00%
RENTAL OFFICE EQUIPMENT	2,634	4,000	1,539	2,461	38.47%
OFFICE RENT	67,660	55,529	38,030	17,499	68.49%
PARKING	3,465	4,200	1,180	3,020	28.10%
COMPUTER EQUIP/SOFTWARE	5,050	10,000	2,316	7,684	23.16%
Total Office Expenses	145,419	164,999	108,930	56,069	66.02%
Total Operations Expenses	814,388	859,735	562,211	297,524	65.39%

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Total Operations Expenses (from Page 1)	814,388	859,735	562,211	297,524	65.39%
Direct Project Expenses					
Amherst CDBG - Old Town Madison Heights	1,020	1,000	32	968	3.16%
Amherst Construction Ready		750		750	0.00%
Amherst Sedimentation Basin		500		500	0.00%
Appomattox CDBG - Meadowlark	1,578	5,000	342	4,658	6.84%
Appomattox Recovery Planning Grant	2,217	3,000	1,604	1,396	53.46%
Chesapeake Bay		2,000	237	1,763	11.86%
DHCD	776	2,500	732	1,768	29.28%
DRPT / FTA	3,744	39,482	5,453	34,029	13.81%
Hazard Mitigation	47	62,400	270	62,130	0.43%
Pamplin VDH Water	399	500	152	348	30.41%
Regional Radio Board	356	1,000	233	767	23.31%
RideSolutions	13,178	22,414	5,347	17,067	23.86%
VDOT - PL	16,888	18,750	8,135	10,615	43.38%
VDOT - Rural	2,839	2,500	3,078	(578)	123.10%
WIOA	287,551	544,004	201,125	342,879	36.97%
Total Direct Project Expenses	330,593	705,800	226,739	479,061	67.00%
TOTAL OPERATING & DIRECT PROJECT EXPENSES	\$1,144,981	\$1,565,535	\$788,950	\$776,585	50.39%
Pass Thru Expenses					
Regional Radio Board	360,893	1,249,988	797,109	452,879	63.77%
VDOT - PL	48,600	78,750		78,750	0.00%
WIOA	1,029,801	950,000	753,612	196,388	79.33%
Total Pass Thru Expenses	\$1,439,294	\$2,278,738	\$1,550,720	\$728,018	68.05%
Total Expenses	\$2,584,275	\$3,844,273	\$2,339,670	\$1,504,603	60.86%

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Revenues					
<u>OPERATIONS FUND (REVENUE)</u>					
Dues	154,668	154,774	154,774	(0)	100.00%
Miscellaneous Revenue	17,236	12,000	11,194	806	93.29%
Total Operations Revenue	171,904	166,774	165,969	805	99.52%
Direct Project Revenues					
Amherst County - Old Town Madison Heights	(3,700)	17,500	5,360	12,140	30.63%
Amherst Construction Ready	4,500	1,500		1,500	0.00%
Amherst Sedimentation Basin		2,800		2,800	0.00%
Appomattox CDBG - Meadow Lark	27,300	24,000	11,000	13,000	45.83%
Appomattox Recovery Planning & construction G	18,100	13,900		13,900	0.00%
Chesapeake Bay		50,000	50,000	0	100.00%
DHCD	75,971	72,471	56,978	15,493	78.62%
DRPT / FTA	98,747	133,589	78,938	54,651	59.09%
Hazard Mitigation		85,200	17,500	67,700	20.54%
Pamplin VDH Water		2,500		2,500	0.00%
Regional Radio Board	27,853	20,000	17,937	2,063	89.68%
Region 2000 Services Authority	153,085	167,488	78,716	88,772	47.00%
RideSolutions	37,748	44,214	28,172	16,042	63.72%
VDOT-PL	132,645	136,286	84,741	51,545	62.18%
VDOT-Rural	57,769	58,000	34,730	23,270	59.88%
WIOA	357,551	625,914	251,831	374,084	40.23%
Total Direct Project Revenues	987,569	1,455,362	715,902	739,460	49.19%
Interest	7,238	3,500	6,669	(3,169)	190.53%
TOTAL OPERATIONS & DIRECT PROJECT REVENUES	1,166,711	1,625,636	888,539	737,097	54.66%
Surplus/(Use of Fund) Balance	21,730	60,101	99,589	(39,488)	
Funding from Fund Balance					
Funding from Fund Balance	0	0	0	0	#DIV/0!
	\$21,730	\$60,101	\$99,589	(\$39,488)	
Pass Thru Revenue					
Regional Radio Board	1,257,092	1,249,988	1,138,742	111,246	91.10%
VDOT - PL	48,600	78,750		78,750	0.00%
WIOA	1,036,687	950,000	770,279	179,721	81.08%
Total Pass Thru Revenues	\$2,342,379	\$2,278,738	\$1,909,021	\$369,717	83.78%
		0			
Total Revenue	3,509,090	3,904,374	2,797,560	1,106,814	71.65%
Net Surplus/(Use of Fund) Balance	924,814	60,101	457,890		

**Central Virginia Planning District Commission
Cash and Estimated Fund Balance
as of February 28, 2019**

CASH ON HAND

Sun Trust Checking	
LGC Funds	411,704
WIA Trainit Funds	4,429
Petty Cash	112
Local Govt Invest Pool	490,146
Cash on Hand	<u>\$ 906,391</u>

CALCULATION OF ESTIMATED YEAR-END FUND BALANCE

Estimated Year-end Fund Balance	<u>\$ 996,168</u>
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