## **Suggested CVPDC Executive Committee Bylaws or Protocols**

- a. Executive Committee meeting quorums consist of representatives from three counties and one town. The Chair may count as a representative.
- b. The Chair may ask the CVPDC Vice Chair to attend in the Chair's absence. If the Vice Chair cannot attend, the Chair may delegate to another elected official on a meeting-by-meeting basis.
- c. In the absence of the Chair or Vice Chair, the committee may elect a chair pro tem from its membership on a meeting-by-meeting basis.
- d. Meeting agendas and minutes will be circulated to all members of the CVPDC and the media.
- e. Members may send a proxy representative