



**Virginia's Region 2000
Local Government Council**
Academy Center of the Arts
Lynchburg, VA 24504

**October 18, 2018
5:00 pm**

Minutes

Members Present:

Susan Adams, Appomattox County Administrator
Carl Boggess, Bedford County Administrator
Kenneth Campbell, Chair, Amherst County Board of Supervisors
Sara Carter, Amherst Town Manager
Waverly Coggsdale, Altavista Town Manager
Beverley Dalton, Town of Altavista
Mayor Paul Harvey, Town of Appomattox
Megan Lucas, Lynchburg Regional Business Alliance
Bryan Moody, Appomattox County Board of Supervisors
Dean Rodgers, Amherst County Administrator
Frank Rogers, Campbell County Administrator
John Sharp, Bedford County Board of Supervisors
Bonnie Svrcek, Lynchburg City Manager
Russell Thurston, Brookneal Town Manager
Mayor Dwayne Tuggle, Town of Amherst
Treny Tweedy, City of Lynchburg
Charlie A. Watts, II, Campbell County Board of Supervisors

Members Absent:

Mayor Phyllis Campbell, Town of Brookneal
Del. Ben Cline, Virginia House of Delegates
Bruce Johannessen, Town of Bedford
Sen. Mark Peake, Virginia Senate
Gary Shanaberger, Appomattox Town Manager

Others Present:

Ben Bowman, Workforce Development Board
Gary Christie, Local Government Council, Executive Director
Susan Cook, Local Government Council
Philipp Gabathuler, Local Government Council
Kelly Hitchcock, Local Government Council
Rosalie Majerus, Local Government Council, Deputy Director of Finance
W. Scott Smith, Local Government Council

1. Welcome and Moment of Silence

Chairman Kenneth Campbell welcomed the Council and began the meeting with a moment of silence.

Addition to the Agenda: The Council agreed to hear a report from the Executive Director Feedback Committee on the Executive Director’s annual performance evaluation.

2. Approval of Minutes of the July 19 and September 20, 2018 Meetings

Upon a motion by Frank Rogers, seconded by Dwayne Tuggle, the minutes of July 19, 2018 and September 20, 2018 were unanimously approved.

3. Financial Report

LGC Deputy Director Rosalie Majerus reported that there were no unusual transactions or unexpected financial impacts during the first two months of the fiscal year.

FY 19 Budget Adjustments: Upon a motion by Sara Carter, seconded by Bonnie Svreck, the following budget adjustments were approved:

Roll-over of DRPT FY18 funds – to be used for Van Pool Study

Revenue: \$ 25,634
Expenses: \$28,482 (includes our 10% match)
Net budget impact: Decrease in net income of \$2,848

Project Chesapeake Bay Phase III WIP

Revenue: \$50,000 DEQ
Expenses: \$2,000
Net budget impact: Increase in net income of \$48,000

Rent at Bank of the James

Expense Reduced by Renegotiated Lease
Net Budget Impact: Increase of net income of \$13,808

4. Modifications to the Local Government Council Bylaws:

Executive Director Gary Christie reported that a committee of Carl Boggess and Frank Rogers discussed the suggested changes to both the Council’s Charter and Bylaws. The changes suggested by the committee were included in the July LGC agenda material and Council took action on the suggested Charter changes. On September 5 the suggested by-law changes were circulated by e-mail to LGC members meeting the 30 day notification requirement for by-law amendments.

Proposed changes to the bylaws include:

1. Changes the organization name to the Central Virginia Planning District Commission (throughout the document)
2. Makes the Executive Director the Secretary (Article V, section 1) (Article IX, Section 2). The Secretary would be an officer of the Commission.

3. The Chair could succeed him/herself if he/she didn't complete a 12-month term previously (Article V, Section 3)
4. Clarify that Cities and Counties pay a per capita assessment while Towns pay a fee to be determined annually (Article VI, Section 3)
5. Include that the Commission may receive donations from individuals (Article VI, Section 4)
6. The Executive Committee shall consist of the current Chair and the appointed officials from the jurisdictions (managers / administrators) (Article VII, section 1)

There was discussion about the make-up of the Executive Committee with concern expressed that if elected representatives were no longer on the Executive Committee, elected representative may be isolated and disconnected from the operations of the Council.

It was suggested that the changes to the Bylaws be modified by inserting "only" which would restrict the Executive Committee's ability to take action independently of the Council. Upon a motion by Frank Rogers, seconded by Bonnie Svrcek, the Council approved the Bylaw changes as presented with a modification inserting "only" into the changes and asked staff to prepare a description of those areas that the Executive Committee could take action on without approval by the Council for consideration. The motion passed with Bryan Moody opposed.

5. Update on GO Virginia

Altavista Vice Mayor Beverley Dalton serves on the Region 2 GO Virginia Board and reported on her work as a Board member and the application process. Mrs. Dalton noted that it's a business led process and that Region 2 is one of nine regions throughout the Commonwealth. GO Virginia's purpose is to create higher paying jobs. Administration is provided by Virginia Tech Office of Economic Development. The Region 2 GO Virginia Board makes recommendations for funding to a state board which does have some representation from Region 2.

The Region 2 Board considers "Expected Economic Impact" and "Fiscal Resources" which are often a 1:1 match, with industry and local government participation. There is a waiver component for the match, but the waiver can only be granted by the statewide board. Projects that have more than one jurisdiction participate will score higher, and multi-regional projects are even better.

Grants tend to be funded in the \$100,000 to \$600,000 range. Multi-region and statewide funding can received \$1 million and up.

6. Legislative Priorities for 2019

Council members were encouraged to send legislative priorities for consideration at the November Council meeting.

7. Performance Measures for the Executive Director

Several years ago the Council asked the current and past Chairs and the current and past Treasurers to provide feedback to the Executive Director as part of an annual performance evaluation. Treasurer Dean Rodgers reported that the committee has met, offered opportunity to the Council for comments and input and met with Mr. Christie. Mr. Rodgers presented a list of “Expectations for 2019” which include:

1. Initiate new regional projects or initiatives with appropriate staffing
2. Propose/offer helpful projects or initiatives to all the localities
3. Find grant opportunities; keep ALL apprised w/ sufficient lead time
4. Use locality planning horizons to find PDC work opportunities
5. Champion the CEDS to keep it moving forward
6. Pursue and offer volume contracts for localities to use
7. Make quarterly report of regional and local projects status
8. Provide topics and lead discussions at luncheon gatherings

Chairman Campbell will circulate the year end evaluation report and Mr. Christie’s written comments on the report to Council members. An evaluation form that can be used next year will also be circulated to Council members for input at the next meeting.

8. SERDI Report

Upon a motion by Sara Carter and seconded by Bonnie Svrcek, the Council accepted the SERDI report. There were several comments that the process was helpful, although the report itself may not be as helpful.

9. Next Meeting: November 15, 2018, Local Government Council Offices

There being no further business, the meeting adjourned at 6:10 p.m.

Approved: _____

Date: _____