



**Local Government Council**  
828 Main Street, 12<sup>th</sup> Floor  
Lynchburg, Virginia 24504

*Large Conference Room*  
**July 19, 2018**  
**5:00 p.m.**

## Agenda

1. **Welcome | Moment of Silence | Welcome New Member** ..... Kenneth Campbell, Chair
2. **Approval of April 26, 2018 Meeting Minutes**..... Kenneth Campbell, Chair
3. **Financial Report** .....Rosalie Majerus
4. **Updates from Members**
5. **DEQ Phase III WIP Grant** .....Kelly Hitchcock
6. **Charter/Name Change** ..... Gary Christie
7. **Office Space**..... Gary Christie
8. **Report on meeting with Roanoke**..... Gary Christie
9. **Schedule for SERDI Assessment** ..... Gary Christie
10. **Items from Staff and Council**
11. **Upcoming Meeting**
12. **Next Regular Meeting: September 20, 5 p.m., Local Government Council Offices**



## Virginia's Region 2000

July 19, 2018

5:00 p.m.

### Executive Summary

1. **Welcome | Moment of Silence | Welcome New Member Beverly Dalton, Vice Mayor, Altavista**  
..... Kenneth Campbell, Chair
2. **Approval of April 26, 2018 Meeting Minutes** ..... Kenneth Campbell, Chair  
(Attachment)
3. **Financial Report** ..... Rosalie Majerus  
(Attachment)
4. **Updates from Members**
  - i. Senator Mark Peake – General Assembly
  - ii. Dean Rodgers on General Assembly support of Environmental Remediation at the Central Virginia Training Center
  - iii. Altavista Vice Mayor Beverly Dalton - GO Virginia
5. **DEQ Phase III WIP Grant**..... Kelly Hitchcock  
(Attachments)
6. **Charter/Name Change** ..... Gary Christie  
(Attachment)
  - i. Local Government Council
  - ii. Workforce Development Board
  - iii. Radio Communications Board

#### **Charter and Bylaws Changes**

Carl Boggess of Bedford County and Frank Rogers of Campbell County joined ED Gary Christie on a conference call and have the following recommendations for the Local Government Council related to changing the LGC's Charter and the Bylaws:

##### **A. Charter:**

1. The Name of the Organization be changed to Central Virginia Planning District Commission throughout the document

##### **B. ByLaws:**

1. Make the Executive Director the Secretary (Article V, section 1)(Article IX, Section 2)
2. The Executive Committee should consist of the current Chair and the appointed officials from the jurisdictions (managers/administrators) (Article VII, section 1)

3. The Chair could succeed him/herself if he/she didn't complete a 12 month term previously (Article V, Section 3)
4. Clarify that Cities and Counties pay a per capita assessment while Towns pay a fee to be determined annually (Article VI, Section 3)
5. Include that the Commission may receive donations from individuals (Article VI, Section 4)

**C. Name Change for the Region 2000 Radio Communication Board**

The Radio Board also has asked that their name return to the original Central Virginia Radio Communication Board.

LGC Attorney Ted Craddock recommends that an agreement go back to the four member localities for their approval.

**D. Name Change for the Region 2000 Workforce Board**

The Workforce Board also asks that their name be changed to the Central Virginia Workforce Development Board. This too will have to go back to the City and Counties for approval with the attached agreement.

**Recommended Action**

1. Agree to circulate to local governments the attached LGC charter change for a 30 day comment period. If no comments are received within the 30 day comment period, ask our member jurisdictions to approve the charter change.
2. Circulate By-law recommendations to members and bring back proposed By-law Changes at the October meeting for consideration.
3. Endorse a name change for the Radio Board and Workforce Development Board and circulate to appropriate jurisdictions

**Additional Information**

**A. Estimated cost for LGC to CVPDC name change conversion**

Here's our estimates of the various costs we expect to encounter related to the name change. We're not suggesting a budget change at this point, but we'll keep the Commission informed if we believe that we would be unable to make up the spending from other line items.

Budget for Name Change Transition

Business Cards	600
ID Badges	150
Signage	1000
Social Media	750
Website	2700
Banners	500
Domain Name	50
Changing E-mail Addresses	500

Technical assistance to create a branding portfolio	2700
Contingency	2500
	\$11,450

The CVPDC will be using the “centralva.gov” as our web address and e-mail suffix. Other organizations within the CVPDC family will have different website and e-mail address suffixes.

7. **Office Space** ..... Gary Christie

Currently we use 6,063 sq. ft. at the Bank of the James, 12th floor @ \$14.47/sq. ft. includes utilities and parking. Entire floor is 7,800 sq. ft.

The landlord has offered \$11.00 per square foot with a 3% annual escalator. Including parking, which would not automatically escalate, the cost is \$11.87 per square foot.

If approved, we expect a reduction in our rent costs of \$14,857 in the first year (\$11,964 for LGC, \$2,893 WDB).

We believe that we shouldn’t take any space less than 5,000 sq. ft.

**Recommended Action**

Staff recommends a 5 year lease with the current space at the Bank of the James beginning at \$11.00 per square foot for 6,063 sq. ft. with a 3% escalator clause.

Other Options for Existing Office space rentals  
6/1/18

1678 Lawyers Road	3,312 sq. ft.	\$8	Needs renovation, tight fit, utilities extra
Alliance Building	3,254 sq. ft.	\$14	Needs renovation, tight fit for offices.
BB&T Timberlake Road	3,737 sq. ft.	\$15	
1104 Commerce St	6,000 sq. ft.	\$16	Parking would be additional
1608 Graves Mill Road	3,850 sq. ft.	\$16-18	New construction
210 Archway Court	3,024 sq. ft.	\$16.50	
BB&T Langhorne Road	8,625 sq. ft.	\$17	
800 Main ST	5,500 sq. ft.	\$20	Genworth Building

8. **Report on Meeting with Roanoke** ..... Gary Christie

9. **Schedule for SERDI Assessment** ..... Gary Christie

**Summary:**

We have an electronic survey coming out soon to government and stakeholders who have worked with the Local Government Council in the past.

We've re-worked our SERDI interview process to include any LGC member who has time to talk with the SERDI folks.

Below are proposed dates/times for you to meet with the SERDI folks:

## **PROPOSED SERDI INTREVIEW SCHEDULE, Version 6-18-18**

### **Individual Interviews**

#### **Monday, August 27**

In Amherst

1. Dean Rodgers, Amherst County Administrator 9-10 a.m.
2. Sara Carter, Amherst Town Manager 10-11 a.m.
3. Amherst Town Mayor Dwayne Tuggle, Vice Chair of LGC 11-12 a.m.
4. LGC Chair Kenneth Campbell, Amherst Board of Supervisors 12-1 p.m.

In Appomattox

5. Susan Adams, Appomattox County Administrator 2:30-3:30 p.m.
6. Gary Shanaberger, Appomattox Town Manager 3:30-4:30 p.m.
7. Mayor Paul Harvey, Town of Appomattox 5:30-6:30 p.m.

#### **Tuesday, August 28**

In Bedford

8. Carl Boggess, Bedford County Administrator 9-10 a.m.
9. Bart Warner, Bedford Town Manager 10-11 a.m.
10. Bruce Johnansen, Bedford Town Council Member & LGC rep. 11-12 a.m.

In Lynchburg

11. Megan Lucas, Business Alliance CEO & LG Council member 2-3 p.m.
12. Bryan Moody, Appomattox County 3-4 p.m.
13. Senator Mark Peake, LGC member 4-5 p.m.

#### **Wednesday, August 29**

In Rustburg

14. Frank Rogers, Campbell County Administrator 9-10 a.m.
15. Russell Thurston, Brookneal Town Manager 10-11 a.m.
16. Mayor Phyllis Campbell, Brookneal Mayor 11-12 a.m.

In Altavista

17. Waverly Coggsdale, Altavista Town Manager 1:30-2:30 p.m.
18. Beverly Dalton, Altavista Town Council member, LGC member 2:30-3:30 p.m.
19. Charlie Watts, Campbell County BOS & LGC member

**Thursday, August 30**

In Lynchburg

- |     |   |                |
|-----|---|----------------|
| 20. | Turner Perrow, MPO Chair  | 9-10 a.m.      |
| 21. | Bonnie Svrcek, Lynchburg Town Manager                           | 10-11 a.m.     |
| 22. | John Sharp, BOS and LGC member from Bedford County              | 11-12 a.m.     |
| 23. | John Capps, Central Virginia Community College                  | 1:30-2:30 p.m. |
| 24. | Kenny Craig, Liberty University Government Liaison, also on MPO | 2:30-3:00 p.m. |

**Focus Groups**

**Tuesday, September 18** – Noon, Lunch Included

Non Profits – Invited

1. Bill Coleman, Lynchburg Community Action Group
2. Bill Bodine, CEO, Lynchburg Community Foundation
3. Sam Gerstemeier, Government Liaison, Centra Health (hospital)
4. Dr. Kerry Gateley, CEO, Lynchburg Regional Health Department
5. Nat Marshall, BWXT and Workforce Board Chair
6. Dawn Fagan, Lynchburg Housing Redevelopment
7. Deborah Silverman, Central Virginia Alliance for Community Living
8. Damien Cabieze, Horizon Behavioral Health
9. Bill Varner, United Way of Central Virginia

**Tuesday, September 18** – 4:00 p.m., Local Government Council Offices

City Mayor and County Board Chairs - Invited

1. Amherst County BOS Chair Claudia Tucker
2. Bedford County BOS Chair Bill Thomasson
3. Sam Carter, Chair, Appomattox County Board of Supervisors
4. Eddie Gunter, Campbell Chair, Board of Supervisors
5. Treney Tweedy, Mayor of Lynchburg
6. Mike Mattox, Mayor, Altavista
7. Bob Wandrei, Mayor, Bedford

**Wednesday, September 19** - 9:30 a.m.      Region 2000 Offices

Chambers of Commerce and Downtown Organizations - Invited

1. \_\_\_\_\_, Bedford Chamber
2. Heather Reynolds, Altavista Chamber
3. Stephanie Prokity, Alliance Chair
4. John Redding, President, Appomattox Chamber
5. Vanessa Angus, Director, Amherst Chamber
6. Laura Sheppard, President Brookneal Chamber
7. Vicki Gardner, Executive Director, Smith Mountain Lake Chamber
8. Ashley Kershner, Downtown Lynchburg

9. Christine Kennedy, Alliance COO

**Wednesday, September 19** – Noon – Lunch Included

Community Planners and Recreation Departments - Invited

1. Jeremy Bryant, Amherst County Planner
2. Sara Lu Christian, Amherst County Recreation
3. Paul Harvey, Campbell County Planner
4. Tom Martin, Lynchburg Planner
5. Jenny Jones, Lynchburg Recreation
6. Johnny Roarke, Appomattox County Planner
7. Anne Dixon, Appomattox County Recreation
8. Kent White, Lynchburg Planner
9. Greg Zody, Bedford County
10. \_\_\_\_\_, Campbell County Recreation
11. \_\_\_\_\_, Bedford Recreation

**Wednesday, September 19** - 3:30 p.m. (Alternate date is Thursday the 20<sup>th</sup> as part of their regularly scheduled meeting)

Economic Developers - Invited

1. Marjette Upshur, Lynchburg
2. Mike Davidson, Campbell
3. Traci Blido, Bedford
4. Victoria Hansen, Amherst

## **10. Items from Staff and Council**

### **11. Upcoming Meeting**

- i. August Interviews with SERDI
- ii. September 20 meeting with SERDI, 4-6 p.m. at 20th Floor of the Bank of

**12. Next Regular Meeting:** September 20, 4 p.m., 20<sup>th</sup> floor, Bank of the James



**VIRGINIA'S REGION 2000**  
**— LOCAL —**  
**GOVERNMENT**  
**C O U N C I L**

**Virginia's Region 2000**  
**Local Government Council**  
828 Main Street, 12<sup>th</sup> Floor  
Lynchburg, VA 24504

**April 26, 2018**  
**5:00 pm**

*Minutes*

**Members Present:**

Susan Adams, Appomattox County Administrator  
Kenneth Campbell, Amherst County Board of Supervisors  
Sara Carter, Amherst Town Manager  
Waverly Coggsdale, Altavista Town Manager  
Mayor Joan Foster, Lynchburg City Council, Chair of Council  
Bruce Johannessen, Town of Bedford  
Megan Lucas, Lynchburg Regional Economic Alliance  
Bryan Moody, Appomattox County Board of Supervisors  
Dean Rodgers, Amherst County Administrator  
Frank Rogers, Campbell County Administrator  
Gary Shanaberger, Appomattox Town Manager  
John Sharp, Bedford County Board of Supervisors  
Bonnie Svrcek, Lynchburg City Manager  
Russell Thurston, Brookneal Town Manager  
Mayor Dwayne Tuggle, Town of Amherst  
Charlie A. Watts, II, Campbell County Board of Supervisors  
Reid Wodika, Bedford County Assistant County Administrator on behalf of Carl Boggress

**Members Absent:**

Mayor Phyllis Campbell, Town of Brookneal  
Del. Ben Cline, Virginia House of Delegates  
Mayor Mike Mattox, Town of Altavista  
Sen. Mark Peake, Virginia Senate

**Others Present:**

Ben Bowman, Region 2000 Workforce Development Board  
Margaret Carmel, News and Advance  
Gary Christie, Local Government Council, Executive Director  
Kelly Hitchcock, Local Government Council  
Rosalie Majerus, Local Government Council, Deputy Director of Finance  
W. Scott Smith, Local Government Council



## **1. Welcome and Moment of Silence**

Mayor Foster, Chair, welcomed everyone and opened the meeting at 5:00 p.m. with a moment of silence.

## **2. Presentation of Resolutions of Appreciation to Mayor Joan Foster and Mayor Mike Mattox**

Gary pointed out two members will no longer be serving on the LGC and requested confirmation for a presentation of appreciation to Mayor Joan Foster and Mayor Mike Mattox for service to the LGC and the region.

MOTION: Bonnie Svrcek, motioned, seconded by Frank Rogers, and with unanimous support, Gary presented the Resolutions of Support to outgoing Board Members Foster and Mattox.

## **3. Approval of March 15 Meeting Minutes**

MOTION: Upon a motion by Sara Carter, and seconded by Frank Rogers, the minutes of the March 15, 2018 were approved as presented.

## **4. Financial Report**

Rosalie Majerus presented the budget and specifically discussed Attachment 4 within the financial report. Majerus noted the operating expenses are tracking slightly less than budget but will end the year at or above the budget. Majerus also drew the Board's attention to page 3 that reflects a revenue increase from two new projects, Amherst Construction Ready and Brookneal Comp Plan that provided additional revenue.

Rosalie asked for any questions. Frank Rogers asked a question regarding the fund balance that was used towards the Training Center and General Assembly. Dean Rodgers noted the lobbyist was effective and the Senate has proposed \$570,000 towards completing the original environmental assessment and the House has proposed \$820,000. Dean noted the Conferees agreed on the \$820,000 before the session breakdown. Amherst is hopeful the amount will be finalized when session reconvenes in May.

Gary questioned if the current budget includes removing the money from the fund balance to pay the lobbyist or if it is absorbed. Rosalie explained that some will be taken from the fund balance but no more than the \$30,000 indicated. Gary noted the LGC is in communication with the DEQ for a \$50,000 project to be completed in December 2018. This project will be an extra source of revenue and is assumed to be executed in house; more details at a future meeting.

## **5. Approval of 2018-2019 Local Government Work Plans**

Gary provided an overview of the proposed work program to guide LGC and staff activities.

Gary noted Dean had communicated interest in two potential projects. Rodgers highlighted two initiatives, acknowledging he is uncertain if the lead agency should be the LGC or the

Alliance. The first is an economic development planning effort for the Training Center, which seems to be an Alliance activity but the LGC has interest, on what we can or should be doing to make use of the site. The problem is the water system and the County is looking at a potential new waterline to the site. This would be a second City connection, and thus public water will be available. The second is Go Virginia. Do we leave this to the Alliance or is this an opportunity for the LGC? Dean noted the area is ripe for river development. This is a real interest to the County and wants to get these ideas out to both LGC and Alliance policy boards. Dean Rodgers would like to see these items included in the Work Program.

Discussion followed on how specific the LGC Work Program needs to get relative to incorporation of projects such as CVCC. What elements are unique to a locality and which are regional and incorporated elements within the planning district. Frank Rogers noted he would prefer a more general wording that reflected potential for assistance or advocacy to any locality that faced an economic need. If the Work Program can be broad he can support the projects. If, however, more specificity is required, Rogers would like to explore further.

Frank Rogers asked a question on the Resiliency aspect in the Work Plan. Hitchcock noted the intent is to build on the CEDS and coordinate a future planning commission training on regional resiliency factors. Rodgers noted that he assumed this activity would be to advocate for the CVCC as a component of our regional economic resiliency and to advocate for a broader brush in language that provides an avenue to assist a locality or issue with approval by the LGC. Sara Carter noted she agreed with more general support language in the LGC Work Plan.

**MOTION:** Frank Rogers motioned that the LGC Work Program be approved as presented with the modification to alter the Resiliency task to better inform the LGC role as an advocate for all members in the face of significant economic impacts. Sara Carter seconded the motion. Motion carried unanimously.

## **6. Discussion of Retaining or Retiring the “Region 2000” Brand**

Christie presented the question whether the brand Region 2000, which has been around for about ten to twelve years for the Planning District, should be retired. It was noted that the organization was originally the Central Virginia Planning District Commission. Scott Smith pointed out what various names the organization has had over time. Christie asked for interest or thoughts on the organization name. Sharp noted that Central Virginia as a name used to be an issue with Richmond but RVA branding removes that conflict and noted he feels most folks see the area as the central Virginia area. Dean Rodgers noted regardless of the name, he likes the logo and with a cardinal logo allows area to lay claim to Central Virginia. Lucas noted that the Charlottesville Economic Development Group uses Central Virginia as part of their name but does not know if that matters. Dean Rodgers noted it was more important to use a name that appeals to this region.

Christie pointed out that a name change will require a charter change. Frank Rogers asked if there are there other elements that need to be considered during the same exercise. Christie confirmed there are and will form a subcommittee to address charter matters and bring back to the LGC for final approval. Christie noted Carl Boggess has agreed to serve and would like at least one other member. Frank Rogers agreed to serve on the LGC Charter subcommittee to consider all issues except the name, noting the name is an LGC decision.

**MOTION:** Bonnie Svrcek motioned that the organization be called the Central Virginia Planning District Commission. Russell Thurston seconded the motion and with an all aye vote, the motion carried.

## **7. SERDI Process**

Gary Christie laid out the agency self-assessment in terms of how well we are doing and where the organization needs to go in the future. The process will result in a report and include communication that can impact future Work Plans. Christie presented the timeline and organization of the interviews proposed.

## **8. Meeting with Roanoke Valley Alleghany Regional Commission – June 7**

Shannon Valentine will be the guest speaker and then participants will move into roundtable topic discussions that have interest to both regions. The meeting will take place in Vinton. Christie asked about availability and interest for the late afternoon meeting. It was agreed that the date and time should be pursued.

## **9. Update on Office Space**

Gary provided an update on the future office space decisions including that there were no new locations to consider at this time. He did have further communication about the current office where we currently pay \$13.45/ft. and had been offered \$12/ft. with the 2% accelerator providing about an \$8,000 per year reduction. Gary suggested that an \$11/ft. offer, at about \$15,000 per year savings, would most likely be accepted. Gary asked the direction the Board would like him to take, continue looking at other options or move towards this space at the \$11 with a minimum three-year lease.

Dean Rodgers asked for a reminder on the numbers associated with the LRBA building. Christie noted that the LRBA, according to Wiley Wilson, the \$280,000 up front investment, would save about \$35,000 per year. It was confirmed this was about \$850,000, thus approximately 25% of the reserve would be needed. Discussion continued on the LRBA option. Lucas noted that there was an offer, but no contract had been signed. She also noted that some of the space, about 400/ft<sup>2</sup> had been rented and thus, the original footprint is not available.

Frank suggested that in his vision the LRBA space might be better filled with an organization with direct economic development or workforce mission. Dean questioned Ben Bowman on whether he envisioned the LRBA serving as the Workforce Center. After short discussion it was agreed it is too early in the Workforce Center deliberations to make any call on the LRBA building.

Dean Rodgers noted that \$30,000 was a considerable amount of money that could be spent to generate more local benefit. Frank Rogers indicated that he needed to see all of the options in print and suggested that an offer of \$10/ft. for the current space be put forward and that one other comparison be found and brought back to the Board.

## 10. Election of Officers for 2018-2019

Mayor Foster noted that LGC officers are nominated by rotation. LGC officers, according to rotation are: Chair, Kenneth Campbell, Amherst County; Vice-Chair, Dwayne Tuggle, Town of Amherst; Treasurer Dean Rodgers, Amherst County; and Secretary, Gary Christie.

**MOTION:** Frank motioned, seconded by Bonnie Svrcek, approval of the FY2018-2019 LGC officers. With an all aye vote, the motion carried.

## 11. Other Business from Council Members or Staff

Mayor Foster noted this is a time to discuss any new business.

### October LGC Meeting

Gary Christie pointed it is the intention to have a speaker at the October meeting and asked Scott Smith to provide more detail. Scott noted that unlocking and connecting to the region's rivers is a CEDS goal and presented a potential topic and speaker for Council consideration. Smith noted the former Chamber of Commerce Director from Columbus, GA has been suggested as a good speaker to share the conversion of a dammed river into a whitewater center. Smith pointed out no contact has yet been made so not certain of availability but did want to share the potential river topic and confirm interest. Dean Rodgers noted he had been in communication with the engineering firm on the Columbus river project and Megan Lucas indicated she had heard the speaker and agreed that he could provide valuable insight on the public and private partnerships that were essential to that project. After short discussion it was agreed to pursue the speaker or other river-themed topic/speaker.

### Tornado Reflection

The Council then began a discussion about the recent tornado. The following highlights some noted discussion points.

- Blessing there were no major injuries or loss of life.
- Svrcek noted that while the tornado had a more contained impact zone than the derecho there was more property and financial damage from the tornado; noting 120 versus in excess of 300, with approximately 20 total loss, with the tornado.
- It was noted that NOAA indicated a path of approximately 25 miles, one of the longer path storms in VA.
- Dean noted that reporting to date showed 128 structures damaged, 22 of which are total losses, 8 known families that are considered homeless. Dean noted it appeared most had insurance but knows of 10 uninsured and still had 55 to count.
- Dean reflected on two key issues or lessons learned from the experience:
  - The difficulty of keeping track of the victims, where are they now, and the fear and lack of assurance that important information is getting to the right people;
  - Managing volunteers and balancing between wanting to provide an avenue to get well-meaning groups/people to provide a valuable service and having so many volunteers that managing people becomes more work than the service they are providing.
- Sara Carter noted that during the Appomattox experience she would receive many requests to help and emphasized the importance of letting individuals/groups know to send money. She stressed letting groups/individuals hold bake sales or any number of

ways to help by raising money that can then be dispersed in the most impactful and direct way.

- John Sharp commented on the importance and value of the Emergency Alert System/technology in the role it likely played in injury prevention.
- Bryan Moody agreed with Dean on the challenge of really knowing the status of all of the potential victims and pointed out some eight months after the tornado through a happenstance encounter, learning of a family living at a church in Danville.
- Frank Rogers noted that Campbell's impact was businesses. Megan Lucas pointed out that the Alliance opened up its doors to impacted businesses and that at least seven businesses has taken advantage of the service. Lucas encouraged anyone that knows of any business needs to send them to the Alliance.
- Ben Bowman questioned if it wouldn't be valuable to develop an emergency awareness informational tool that could be dispensed to churches and groups so they would know what was needed most, and how best to help. Dean agreed this could be a valuable tool. Susan Adams suggested that the VA Association of Faith-based Organizations is an existing organization that has contacts and would be a logical place to start to assist in developing and dispensing that type of tool.

#### Area Marketing

Megan Lucas noted that Ron Starner, a publisher at Site Selection Magazine and Liberty alum, was in Lynchburg for a few days to speak with Economic Development directors, boards, and local industry representatives to develop a series of articles that will highlight the region, and the types of unique and thriving area businesses. Lucas noted the value in this type of marketing approach and serving more than standard advertisements in reaching broader markets.

#### **12. Meeting Adjourned**

There being no further business the meeting was adjourned.

## VIRGINIA'S REGION 2000 LOCAL GOVERNMENT COUNCIL

Budget to Actual for FY18 and Budget for FY19

DRAFT as of June 2018

	<u>Actual as of 6/30/17</u>	<u>FY18 Budget Adjusted</u>	<u>Draft Actual as of 6/30/18</u>	<u>Diff Between Budget &amp; Actual</u>	<u>% of Budget Used</u>	<u>FY 19 Approved Budget</u>
<b>OPERATIONS FUND (EXPENDITURES)</b>						
<b>SALARY</b>						
ADMINISTRATION	197,084	200,150	159,965	40,185	79.92%	166,603
FINANCE	133,479	136,149	136,149	0	100.00%	138,872
OPERATIONS	147,547	168,604	218,936	(50,332)	129.85%	223,588
WIA	0	0	0	0		0
	478,110	504,903	515,050	(10,147)	102.01%	529,063
PART TIME HELP	14,509	10,000	216	9,784	2.16%	10,000
<b>Total Salaries &amp; Wages</b>	<b>492,619</b>	<b>514,903</b>	<b>515,266</b>	<b>(363)</b>	<b>100.07%</b>	<b>539,063</b>
				0		
EMPLOYER COST FICA	36,129	39,390	38,167	1,223	96.90%	41,238
EMPLOYER COST V R S	31,039	32,768	29,613	3,155	90.37%	24,919
EMPLOYER COST HEALTH INS	71,300	78,301	72,184	6,117	92.19%	81,871
EMPLOYER COST LIFE INS	6,265	6,614	6,987	(373)	105.64%	6,931
WORKERS COMP	327	700	411	289	58.71%	714
<b>Total Fringe Benefits</b>	<b>145,060</b>	<b>157,773</b>	<b>147,362</b>	<b>10,411</b>	<b>93.40%</b>	<b>155,673</b>
<b>OFFICE EXPENSES</b>						
AUDITING SERVICES	5,050	5,250	5,050	200	96.19%	5,500
LEGISLATIVE ADVOCACY				0		0
PAYROLL ACCOUNTING SERVICES	7,906	8,500	5,904	2,596	69.46%	6,670
LEGAL SERVICES	1,560	3,000	1,260	1,740	42.00%	3,000
LIABILITY INSURANCE	1,427	1,450	910	540	62.76%	1,000
CONTRACTUAL SERVICES	15,774	17,000	19,733	(2,733)	116.08%	24,500
ADVERTISING	1,016	1,000		1,000	0.00%	1,000
POSTAGE	809	1,000	181	819	18.10%	1,000
TELEPHONE	6,400	5,000	5,153	(153)	103.06%	6,400
INTERNET SERVICES	706	700	541	159	77.29%	700
OFFICE SUPPLIES	5,045	6,000	2,984	3,016	49.73%	6,000
PRINTING & BINDING	99	1,500		1,500	0.00%	1,500
TRAVEL	3,761	7,500	4,199	3,301	55.99%	7,500
SPECIAL MEETINGS	6,888	7,000	7,675	(675)	109.64%	7,000
EDUCATION & TRAINING	3,979	6,000	1,861	4,139	31.02%	6,000
DUES, SUBSCRIPTIONS	8,745	10,800	7,767	3,033	71.92%	10,800
PUBLICATIONS	459	700	242	458	34.57%	700
MISCELLANEOUS EXPENSES	591	1,000	1,006	(6)	100.60%	1,000
FURNITURE & FIXTURES	555	1,000	1,368	(368)	136.80%	1,000
RENTAL OFFICE EQUIPMENT	3,311	4,000	2,657	1,343	66.43%	4,000
OFFICE RENT	62,454	67,493	67,660	(167)	100.25%	69,337
PARKING	3,865	4,200	3,510	690	83.57%	4,200
COMPUTER EQUIP/SOFTWARE	12,014	10,000	5,050	4,950	50.50%	10,000
<b>Total Office Expenses</b>	<b>152,414</b>	<b>170,093</b>	<b>144,711</b>	<b>25,382</b>	<b>85.08%</b>	<b>178,807</b>
<b>Total Operations Expenses</b>	<b>790,093</b>	<b>842,769</b>	<b>807,339</b>	<b>35,430</b>	<b>95.80%</b>	<b>873,543</b>

## VIRGINIA'S REGION 2000 LOCAL GOVERNMENT COUNCIL

## Budget to Actual for FY18 and Budget for FY19

DRAFT as of June 2018

	<u>Actual as of 6/30/17</u>	<u>FY18 Budget Adjusted</u>	<u>Draft Actual as of 6/30/18</u>	<u>Diff Between Budget &amp; Actual</u>	<u>% of Budget Used</u>	<u>FY 19 Approved Budget</u>
<b>Total Operations Expenses (from Page 1)</b>	<b>790,093</b>	<b>842,769</b>	<b>807,339</b>	<b>35,430</b>	<b>95.80%</b>	<b>873,543</b>
<b>Direct Project Expenses</b>						
Amherst CDBG - Old Town Madison Heights	99	0	1,020	(1,020)	#DIV/0!	1,000
Amherst Construction Ready						750
Amherst Sedimentation Basin						500
Amherst Training Center	20,000	30,000	15,100	14,900		
Appomattox County Comp Plan	0	0		0		
Appomattox CDBG - Meadowlark	9,541	5,000	1,778	3,222	35.56%	5,000
Appomattox CDBG - Planning	397	0		0		
Appomattox Town Planning	23			0		
Appomattox Trail Project	0	500		500	0.00%	
Appomattox Recovery Planning Grant	15,686	3,000	2,061	939	68.70%	3,000
Brookneal Comp Plan	0	755	406	349	53.77%	
Brookneal Streetscape	43	0		0		
Campbell County Route 29 Corridor Planning (N	82,951	0		0		
DHCD	713	2,500	776	1,724	31.04%	2,500
DRPT / FTA	4,162	25,861	3,338	22,523	12.91%	11,000
EDA CEDS - LGC	68,438	9,000	5,982	3,018	66.47%	
Hazard Mitigation		103,213	47	103,166	0.05%	62,400
Pamplin CDBG	255	0		0		
Pamplin VDH Water	1,593	0	399	(399)		500
Regional Radio Board	516	1,000	356	644	35.60%	1,000
RideSolutions	28,652	22,414	12,282	10,132	54.80%	22,414
TMDL Redevelopment	3,000	0		0		
Town of Amherst Main Street Waterline	247	0		0		
VDOT - PL	13,435	15,400	16,400	(1,000)	106.49%	15,400
VDOT - Rural	7,258	2,500	2,839	(339)	113.56%	2,500
WIOA Career Center	0	0		0		0
WIOA	236,046	418,233	286,546	131,687	68.51%	544,004
<b>Total Direct Project Expenses</b>	<b>493,055</b>	<b>639,376</b>	<b>349,330</b>	<b>290,046</b>	<b>54.64%</b>	<b>671,968</b>
<b>TOTAL OPERATING &amp; DIRECT PROJECT EXPENSES</b>	<b>\$1,283,148</b>	<b>\$1,482,145</b>	<b>\$1,156,669</b>	<b>\$325,476</b>	<b>78.04%</b>	<b>\$1,545,511</b>
<b>Pass Thru Expenses</b>						
Regional Radio Board	984,128	1,249,988	396,842	853,146	31.75%	1,249,988
VDOT - PL	44,952	48,600	48,600	0	100.00%	48,600
WIOA	818,722	950,000	994,888	(44,888)	104.73%	950,000
<b>Total Pass Thru Expenses</b>	<b>\$1,847,802</b>	<b>\$2,248,588</b>	<b>\$1,440,330</b>	<b>\$808,258</b>	<b>64.05%</b>	<b>\$2,248,588</b>
<b>Total Expenses</b>	<b>\$3,130,950</b>	<b>\$3,730,733</b>	<b>\$2,596,999</b>	<b>\$1,133,734</b>	<b>69.61%</b>	<b>\$3,794,099</b>

## VIRGINIA'S REGION 2000 LOCAL GOVERNMENT COUNCIL

## Budget to Actual for FY18 and Budget for FY19

DRAFT as of June 2018

	<u>Actual as of 6/30/17</u>	<u>FY18 Budget Adjusted</u>	<u>Draft Actual as of 6/30/18</u>	<u>Diff Between Budget &amp; Actual</u>	<u>% of Budget Received</u>	<u>FY 19 Approved Budget</u>
<b>Revenues</b>						
<b>OPERATIONS FUND (REVENUE)</b>						
Dues	154,429	154,668	154,668	0	100.00%	154,774
Miscellaneous Revenue	12,296	12,000	17,236	(5,236)	143.63%	12,000
<b>Total Operations Revenue</b>	<b>166,725</b>	<b>166,668</b>	<b>171,904</b>	<b>(5,236)</b>	<b>103.14%</b>	<b>166,774</b>
<b>Direct Project Revenues</b>						
Amherst County - Old Town Madison Heights	15,900	0	(3,700)	3,700	#DIV/0!	17,500
Amherst Construction Ready			4,500			1,500
Amherst Sedimentation Basin						2,800
Appomattox County Comp Plan	0	0		0		
Appomattox CDBG - Meadow Lark	11,700	22,700	27,300	(4,600)	120.26%	24,000
Appomattox Downtown	4,000			0		
Appomattox CDBG - Planning	4,500			0		
Appomattox Trail Project		2,500		2,500	0.00%	
Appomattox Recovery Planning & construction	28,093	20,000	18,100	1,900	90.50%	13,900
Campbell County Route 29 Corridor Planning (\	86,510	0		0		
Brookneal Comp Plan		8,152	8,152	0	100.00%	
DHCD	75,971	72,471	75,971	(3,500)	104.83%	72,471
DRPT / FTA	92,361	126,718	98,382	28,336	77.64%	107,955
EDA/CEDS - LGC	40,862	6,273	15,207	(8,934)	242.42%	
Hazard Mitigation		102,500		102,500	0.00%	85,200
Pamplin VDH Water	9,020	5,907		5,907	0.00%	2,500
Regional Radio Board	34,598	30,000	27,853	2,147	92.84%	20,000
Region 2000 Services Authority	164,330	164,204	153,085	11,119	93.23%	167,488
RideSolutions	46,806	44,214	37,687	6,527	85.24%	44,214
TMDL Redevelopment	4,000	0		0		
Town of Amherst Main Street Waterline	4,598	0		0		
VDOT-PL	111,870	131,918	132,206	(288)	100.22%	131,918
VDOT-Rural	58,000	58,000	57,769	231	99.60%	58,000
WIOA	293,517	483,234	357,585	125,649	74.00%	625,914
				0		
<b>Total Direct Project Revenues</b>	<b>1,086,636</b>	<b>1,278,791</b>	<b>1,010,097</b>	<b>268,694</b>	<b>78.99%</b>	<b>1,375,360</b>
Interest	3,291	2,000	6,439	(4,439)	321.95%	3,500
<b>TOTAL OPERATIONS &amp; DIRECT PROJECT REVENUES</b>	<b>1,256,652</b>	<b>1,447,459</b>	<b>1,188,440</b>	<b>259,019</b>	<b>82.11%</b>	<b>1,545,634</b>
<b>Surplus/(Use of Fund) Balance</b>	<b>(26,496)</b>	<b>(34,686)</b>	<b>31,771</b>	<b>(66,457)</b>	<b>-91.60%</b>	<b>123</b>
Funding from Fund Balance for EDA CEDS	36,883	6,273		6,273	0.00%	0
Funding from Fund Balance for Amherst Trainin	20,000	30,000		30,000	0.00%	
Funding from Fund Balance for Career Center Location				0		0
<b>Funding from Fund Balance</b>	<b>56,883</b>	<b>36,273</b>	<b>0</b>	<b>36,273</b>	<b>0.00%</b>	<b>0</b>
	<b>\$30,387</b>	<b>\$1,587</b>	<b>\$31,771</b>	<b>(\$30,184)</b>	<b>2001.95%</b>	<b>\$123</b>
<b>Pass Thru Revenue</b>						
Regional Radio Board	1,267,254	1,249,988	1,255,808	(5,820)	100.47%	1,249,988
VDOT - PL	44,952	48,600	48,600	0	100.00%	48,600
WIOA	819,160	950,000	1,012,770	(62,770)	106.61%	950,000
<b>Total Pass Thru Revenues</b>	<b>\$2,131,366</b>	<b>\$2,248,588</b>	<b>\$2,317,178</b>	<b>(\$68,590)</b>	<b>103.05%</b>	<b>\$2,248,588</b>
<b>Total Revenue</b>	<b>3,444,901</b>	<b>3,732,320</b>	<b>3,505,618</b>	<b>226,702</b>	<b>93.93%</b>	<b>3,794,222</b>
<b>Net Surplus/(Use of Fund) Balance</b>	<b>313,951</b>	<b>1,587</b>	<b>908,619</b>	<b>(907,032)</b>		<b>123</b>



### **Virginia Chesapeake Bay Phase III Watershed Implementation Plans (WIP)**

In 2010 the U.S. Environmental Protection Agency (EPA) established Total Maximum Daily Load (TMDL), or load reduction goals, for nitrogen, phosphorus, and sediment as a plan to provide for a clean Chesapeake Bay and the connected streams, creeks, and rivers. The strategy used has been to establish and implement initiatives, known as best management practices (BMP), that reduce loads local, regional, and Virginia waterways.

Watershed Implementation Plans (WIPs) are the summary of BMP actions and strategies, or cleanup roadmap, for how Chesapeake states and District of Columbia will achieve the Bay TMDL, clean waters. Bay states are now working on the third WIP phase. *The Phase III WIP includes an update on state and federal strategies (BMPs) and identification of new reduction strategies with special focus on local strategies and engagement.*

The LGC has entered into a \$50,000 contract with DEQ to assist in convening local and regional officials, staff, and stakeholders to evaluate the non-agricultural BMP template, or summary of suggested practices, to make correction and alternations based on local knowledge and local needs. A LGC budget amendment will be presented at a later date.

#### **Key Phase III WIP Points**

- PDC's will work with locality and organization staff, stakeholders to review, adjust, make suggestions and indicated implementation gaps, including funding, of the DEQ-provided Non-Agricultural BMP Input Decks, list of potential strategies;
- Local SWCD will be undertaking the same activity with agricultural stakeholders;
- Confirmation of participation notice from area localities;  
*NOTE: Participation confirmation assures participation representation in the PDC-facilitated meetings but does not represent a commitment to implement BMPs, programmatic actions or strategies resulting from Phase III WIP meetings.*
- Meetings August – October
- Project ends in December 2018

#### **Recommended Action**

Kelly Hitchcock will manage this project and will be contracting each City and County Administrator and your staff in the next couple of weeks to share the detailed timeline and completion activities. The City and Counties will be asked to provide a letter confirming participation in PDC-facilitated meetings.

# Virginia Phase III WIP Development Timeline 2010-2025



2010  
Chesapeake Bay TMDL established and Phase I WIPs submitted

March 2012  
Virginia's Phase II WIPs submitted

January – November 2017  
Initial local outreach conducted for Phase III WIP development

October 2017  
States present local engagement strategy to CBP leadership/LGAC

December 2017  
Partnership finalizes modeling tools and releases draft Phase III WIP Planning Targets

Spring 2018  
Virginia finalizes local engagement approach

January – July 2018  
Commonwealth develops draft local area planning goals

May - July 2018  
Commonwealth conducts coordination meetings with PDCs and Soil & Water Conservation Districts (SWCDs)

June 2018  
Grants awarded to Planning District Commissions (PDCs) in support of Phase III WIP local engagement

July 2018  
Chesapeake Bay Partnership finalizes Phase III WIP planning targets; final local area planning goals established

June 2018  
Commonwealth develops fact sheets, draft input decks, templates and other tools for local partners





July 2 – November 1 2018  
PDCs and Soil & Water Conservation Districts (SWCDs) conduct meetings to evaluate and update local input decks and identify programmatic actions for the Phase III WIP

November 1 – December 14 2018  
PDCs convene meetings with local partners and SWCDs to evaluate recommendations and needs

Spring 2019  
Draft Phase III WIPs available for public review and comment

Summer 2019  
Final Phase III WIPs posted on states' websites

2025  
Practices in place to meet Bay restoration goals set by TMDL

-  Key dates in Bay TMDL process
-  Key activities or information that needs to be communicated to local governments or others
-  Key activities requiring local government engagement
-  Guidance for Phase III WIP development released

**AMENDMENT TO  
REGION 2000 EMERGENCY COMMUNICATIONS  
REGIONAL COOPERATIVE AGREEMENT  
IN ORDER TO CHANGE THE NAME TO  
CENTRAL VIRGINIA EMERGENCY COMMUNICATIONS  
REGIONAL COOPERATIVE AGREEMENT**

This Agreement is entered into by and between Amherst County, Virginia, Bedford County, Virginia, the Town of Bedford, Virginia, and the City of Lynchburg, Virginia, collectively the "Member Jurisdictions", and Central Virginia Planning District Commission ("CVPDC"), all political subdivisions or public bodies corporate and politic of the Commonwealth of Virginia, and all of which collectively may be referred to as the "Parties".

**RECITALS**

WHEREAS, the Parties previously entered into the Region 2000 Emergency Communications Regional Cooperative Agreement in order to create and operate the Region 2000 Radio Communications Board; and,

WHEREAS, the parties have determined to change the name of the Region 2000 Radio Communications Board to the Central Virginia Radio Communications Board; and,

WHEREAS, the Parties, by their execution hereof, have approved and made the change of the Region 2000 Radio Communications Board to the Central Virginia Radio Communications Board.

**NOW, THEREFORE, THIS AGREEMENT FURTHER WITNESSETH:**

That upon the execution hereof by all Parties, the Region 2000 Radio Communications Board shall be and become, by change of name, the Central Virginia Radio Communications Board.

In all other respects, the aforesaid Region 2000 Emergency Communications Regional Cooperative Agreement shall continue in full force and effect until otherwise agreed to by the Parties or as required by law.

IN WITNESS WHEREOF, the Parties have each caused this Amendment to the former Region 2000 Emergency Communications Regional Cooperative Agreement to be executed and dated as follows:

**AMHERST COUNTY, VIRGINIA**

By: \_\_\_\_\_  
Chair, Board of Supervisors

\_\_\_\_\_ Date signed

**BEDFORD COUNTY, VIRGINIA**

By: \_\_\_\_\_ Date signed \_\_\_\_\_  
Chairman, Board of Supervisors

**TOWN OF BEDFORD, VIRGINIA**

By: \_\_\_\_\_ Date signed \_\_\_\_\_  
Mayor

**CITY OF LYNCHBURG, VIRGINIA**

By: \_\_\_\_\_ Date signed \_\_\_\_\_  
City Manager

**REGION 2000 LOCAL GOVERNMENT COUNCIL  
(now CENTRAL VIRGINIA PLANNING DISTRICT COMMISSION)**

By: \_\_\_\_\_ Date signed \_\_\_\_\_  
Executive Director