



**Local
Government
Council**

Local Government Council
Region 2000 Partnership
828 Main Street, 12th Floor
Lynchburg, VA

Conference Room
May 21, 2015
5:00 p.m.

Agenda

1. Welcome, Moment of Silence, and Introduction of new member.....
.....Gary Tanner, *Vice Chair*
2. Minutes of March 19, 2015 Meeting.....Gary Tanner, *Vice Chair*
3. Introduction of new Small Business Development Center Director, Nathan Kolb.....
.....Gary Tanner, *Vice Chair*
4. Update on Region 2000 Business & Economic Development Alliance/Lynchburg
Regional Chamber work.....Larry Jackson, Alliance Chair and Kim Payne
5. Discussion on farm based sweet sorghum micro-processing.....
.....Bob Bailey, *Director of the CAER*
6. Nomination of citizens to serve on the Roanoke River Basin Advisory Committee.....
.....Gary Christie, *Executive Director*
7. Discussion on the creation of a 501-c-3 nonprofit for workforce development.....
.....Ben Bowman, *Region 2000 Workforce Development Director*
8. Finance Report, FY16 Budget, and Work Plan.....
.....Rosalie Majerus, *Dep. Dir. of Finance* and Gary Christie, *Executive Director*
9. Items from Staff.....Gary Christie, *Executive Director*
10. Election of FY 16 Officers.....Gary Christie, *Executive Director*
11. Items from Council.....All
12. Adjourn.....Gary Tanner, *Vice Chair*
13. Informational Items:
Next Meeting of the **COUNCIL** and **MPO** - **July 16, 2015** - Partnership Offices

Virginia's Region 2000 Local Government Council Meeting
May 21, 2015

Agenda Summary

1. Welcome, Moment of Silence, and Introduction of new member

Gary Tanner will introduce the new Appomattox County Administrator, Susan Adams

2. Minutes of March 19, 2015 Meeting

(See Attachment 2)

Recommended Action: Approve minutes as presented subject to revisions noted by members of Council.

3. Introduction of the new Small Business Development Center Director, Nathan Kolb

Nathan Kolb is the new Region 2000 SBDC Director. He is an experienced small business owner who has been involved in the formation of 3 small businesses in the Central Virginia area. He has overseen market exploration, startup, growth, supply chain, project management, marketing, social media, public relations, sales, and management of these businesses for the past 10 years.

4. Update on Region 2000 Business & Economic Development Alliance/Lynchburg Regional Chamber work

(See Attachment 4)

In September the LGC heard a report on discussions between leaders of the Lynchburg Chamber of Commerce and Region 2000 Business & Economic Development Alliance (Alliance) about increased collaboration. In April, the Alliance approved the attached "Vision and Goals" document to help shape this increased collaboration.

Alliance Board Chair Larry Jackson and LGC member Kim Payne will lead a discussion about this collaboration planning.

5. Discussion on farm based sweet sorghum micro-processing

Summary: *Farm Based Micro Processing Plants Feasibility Study*

Bob Bailey from The Center for Advanced Engineering and Research will be on hand to discuss grants from the Tobacco Commission and the Governor's Agricultural and Forestry Industries Development funds to assist in the development of small processing plants for sweet sorghum plants. Localized processing could be an important asset to local farmers.

Background:

This proposal seeks to create a collaborative consortium to design, test, and implement a farm based micro plant system for processing sweet sorghum for food, beverage and fuel. A

micro plant processes the agriculture material and crops into sweet sorghum and bio ethanol on the farmer's site instead of at a centralized location.

The consortium will include the Center for Advanced Engineering and Research as lead, Trinity Energy-3E as the developer of the system, university partners, including Virginia Commonwealth University to provide research capacity, and regional farmers as producers of crops and operators of the micro plants.

Several grants are available to support the project but local support is required.

The project supports Strategic Plan for the Agriculture and Forestry Economy in Virginia's Region 2000 goal to promote career and small business development opportunities. Additionally, the Strategic Plan Coordinating Team, composed of regional Agricultural Extension Agents and Economic Development Directors, has reviewed this project and recommends approval. The Strategic Plan Coordinating Team will serve in an advisory role for the micro plant effort.

This program will provide farms with the opportunity to develop new crops, additional sources of revenue and new jobs for regional owner/operators. Successful implementation would lead to increased revenues for farms and job creation for the manufacture and operation of the micro plants.

Recommended Action: Discussion on the concept of support, research, and development of micro processing facilities for sweet sorghum.

6. Nomination of citizens to serve on the Roanoke River Basin Advisory Committee

The Local Government Council, as well as other Planning District Commissions in the Roanoke River Basin area, was tasked with nominating qualified citizens to serve on a Roanoke River Basin Advisory Committee (RRBAC). After soliciting nominations from our counties in the River Basin area, those being Appomattox, Bedford and Campbell, two names have been brought to the Council for consideration:

Mike Mattox, Mayor, Town of Altavista
5 Dogwood Lane
Altavista, VA 24517

Mark Wagoner

_____, ____ _

Recommended Action: Consideration of the proposed nominations to the Roanoke River Basin Advisory Committee.

Additional Information

Virginia Roanoke River Basin Advisory Committee, §§ 62.1-69.34, Code of Virginia

The Virginia Roanoke River Basin Advisory Committee (RRBAC) is a 23 member committee who meets intermittently and was established by the General Assembly as an advisory committee to the Virginia delegation to the Roanoke River Basin Bi-State Commission.

The Code of Virginia requires that all persons recommended by the planning district commissions to serve as members of the advisory committee reside within the Basin's watershed, represent the diversity of interests in the jurisdictions comprising the respective planning district commissions, and demonstrate interest, experience, or expertise in water-related Basin issues.

More information can be discovered at:

<http://www.deq.virginia.gov/Programs/Water/WaterSupplyWaterQuantity/VirginiaRoanokeRiverBasinAdvisoryCommittee.aspx>

7. Discussion on the creation of a 501-c-3 nonprofit for workforce development

Summary:

The Region 2000 Workforce Investment Board recommends that we establish a 501-c-3 which:

- Focuses on workforce development and community development
- Is appointed by the CLEOs
- Provides a budget, work plan and annual report to the CLEOS and WIB
- Finances administered by LGC

Background:

Workforce Development Director Ben Bowman has asked, and the Workforce Development Board has approved, the creation of a nonprofit organization to support the Workforce Investment Board and their efforts to expand workforce development. The board members of the nonprofit would be appointed by the Workforce Area Council (CLEOs) as are members of the WIB. Having the CLEOs make the appointments to the nonprofit would ensure that the nonprofit is used as it is intended - as a supporting tool for the work of the WIB.

Having a 501-c-3 to support the work of the WIB provides a recognizable way for the business community and foundations to make tax deductible donations of materials and cash. Currently, it is possible to accomplish this with donations through the Local Government Council, but a free standing non-profit is easier to sell to potential donors. There are also foundation grants that a government entity cannot apply for that would be available to a workforce development nonprofit.

An important aspect to note is that the nonprofit would not be in conflict with the Partnership, the Future Focus Foundation or the Local Government Council. Continuing the current practice, the nonprofit would not pursue fund raising activities from current Region 2000 Alliance investors and businesses without clear coordination. The nonprofit would have a broader focus than the Future Focus Foundation in that it would be less oriented on technology based industries/sectors. Additionally, it would not preclude or interfere with the Local Government Council or any future grant or foundation plans. With its own Board of Directors, the new nonprofit could better target workforce development opportunities to supplement the federal funds that we have received for the past 15 years.

Recommended Action: The Local Government Council is asked to support the Workforce Development Board's request to create a non-profit for workforce development whose board will be appointed by the CLEOs.

8. Finance Report, FY16 Budget, and Work Plan

(See Attachment 8a and 8b)

1. Year-to-date report (Attachment 8a)

2. FY16 Budget review (Attachment 8a)

The proposed FY 16 budget draws \$17,787 from reserves for a balanced budget. It offsets that by adding an estimated \$62,653 to the reserves from FY 15 from revenue and expenditure surplus.

New Revenue/projects include:

- a. Comprehensive Economic Development Strategy development from the federal EDA – the grant's not yet settled but we're confident enough to include a minimum of \$25,000 revenue; but it may be more. Requires a 50% match which was approved from reserves in November 2014
- b. Food Hub study – DHCD Building Collaborative Communities – 50% match required
- c. Appomattox County Comprehensive Plan
- d. Appomattox Town Comprehensive Plan
- e. Assistance to the City of Lynchburg for TMDL grant management
- f. Town of Amherst waterline project for Main Street grant management

Expenditure highlights:

- a. Two percent merit based raises for employees
- b. Funding to pay 2% increased costs for health insurance
- c. The \$50,000 from fund balance for a regional tourism project was not used in FY 15. It is included in the FY 16 budget.

Other Highlights

- a. Fund balance impacts:
 - We've budgeted \$17,787 expenditures from reserves for FY16 for general operations
 - We're adding at least \$62,653 to reserves on June 30, about 5% of the FY 15 budget.
 - We're using reserves for \$50,000 for tourism, approved in FY 15
 - We're using reserves for \$19,275 for agriculture, (food hub project) approved in FY 15
 - We're using reserves for \$25,000 for CEDS, (\$100,000 was approved in November 2014)
- b. We have the possibility of another contract (\$35,000) if the Appomattox Town CDBG grant is approved
- c. We have the possibility of another contract related to a CDBG planning grant for Amherst County

3. Work Plan Highlights (*Attachment 8b*)

- a. Transportation planning study for Route 811 in Bedford County
- b. Continue working with Amherst County on future of the Central Virginia Training Center
- c. CEDS update
- d. Food Hub plan development
- e. Continue work with Rideshare, Bicycling and alternative transportation

Recommended Action: Staff recommends approval of the LGC FY 16 budget and work plan.

9. Items from Staff

- a. Update on education conversation
- b. Report on FY15 Executive Director's performance evaluation
- c. Recognition for Mayor Mike Mattox as Chair, Gary Tanner as Vice Chair and Waverly Coggsdale as Treasurer for service to the LGC in FY15.

10. Election of FY 16 Officers

- Chair: Paul Harvey, Mayor, Town of Appomattox
- Vice Chair: John Sharp, Supervisor, Bedford County BOS
- Treasurer: Bill Gillespie, Town Manager, Town of Appomattox
- Secretary: Gary Christie, Exec. Director, Local Government Council

Recommended Action: Staff recommends approval of the FY16 officers as presented.

11. Items from Council

12. Adjourn

13. Informational Item

Next Meeting: **July 16, 2015**
Partnership Offices

Metropolitan Planning Organization – 4:00 pm
Local Government Council – 5:00 pm



**Virginia's Region 2000 Local Government
Council Executive Committee Meeting**

Partnership Conference Room
828 Main Street, 12th Floor, Lynchburg, Virginia
March 19, 2015 - 5:00 pm

Members Present:

Kenneth Bumgarner, Amherst Town Council
Joan Foster, Lynchburg City Council
Delegate Scott Garrett, Virginia House of Delegates
Stanley Goldsmith, Campbell County Board of Supervisors
Jack Hobbs, Amherst Town Manager
Charles Kolakowski, Bedford Town Manager
Mayor Mike Mattox, Town of Altavista, *Chair*
L. Kimball Payne, Lynchburg City Manager
Mark Reeter, Bedford County Administrator
Dean Rodgers, Amherst County Administrator
Frank Rogers, Campbell County Administrator
Russell Thurston, Brookneal Town Manager

Absent:

Mayor Phyllis Campbell, Town of Brookneal
Aileen Ferguson, Appomattox County Administrator
Waverly Coggsdale, Altavista Town Manager
Bill Gillespie, Appomattox Town Manager
Stacey Hailey, Bedford Town Council
Mayor Paul Harvey, Town of Appomattox
Don Kidd, Amherst County Board of Supervisors
Megan Lucas, Region 2000 Business & Economic Development Alliance
John Sharp, Bedford County Board of Supervisors
Gary Tanner, Appomattox County Board of Supervisors

Others Present:

Ben Bowman, Region 2000 Workforce Development Director
Gary Christie, Local Government Council, Executive Director
Rosalie Majerus, Local Government Council, Deputy Finance Director
Matt Perkins, Local Government Council
Bob White, Local Government Council, Deputy Director of Planning & Core Services

Meeting Minutes

1. Welcome and moment of silence

Mike Mattox, *Chair*, opened the meeting at 5:15 p.m.

2. Minutes of January 15, 2015 Meeting:

Upon a motion by Frank Rogers to approve the minutes of January 15, 2015 as presented, seconded by Kim Payne, the minutes of January 15, 2015 were approved unanimously.

3. Finance report:

Rosalie Majerus reviewed and discussed the year-to-date financials. She noted that there were no unusual expenses and the operating budget is tracking to plan.

4. General Assembly Session Update:

Del. Scott Garrett reviewed and discussed activities and legislation from the 2015 Regular Session of the Virginia General Assembly. Del. Garrett noted, among many others items, that there were no new taxes imposed this year, that Medicare was not be expanded funding was secured for the CVCC Amherst location, \$100,000 was secured for tourism for the Appomattox Sesquicentennial events, a 2% increase for state supported employees and 1.5% pay increase for teachers was passed, and the Opportunity Education Institute was repealed. Del. Garrett noted that the General Assembly had a very good year.

Garrett addressed comments and questions from the Committee on such topics as the Virginia Retirement System, workforce one-stop operation facilities and the Central Virginia Training Center.

5. Discussion on Regional Education Opportunities & Savings:

Mayor Mike Mattox, *Chair*, lead a discussion and presentation on regional education and to gage whether the Local Government Council should encourage a dialogue between education, government and business leaders. Mattox presented information that highlighted the state of the Region's public school system and its comparison to national averages. Mattox presented a challenge to the Council of answering the question of what Region 2000 can do to improve outcomes through regional collaboration and cooperation.

The Council noted that this discussion was worth continuing and noted that it was important to get the right stakeholders, specifically elected officials, at the table.

Upon a motion by Joan Foster to direct staff to begin compiling a plan to facilitate further discussion with local government, education, and business leaders to address improving the K-12 education and workforce education, seconded by Stan Goldsmith, this motion passed unanimously.

6. Nominations to Roanoke River Basin Advisory Committee:

Gary Christie addressed the Council regarding a request to nominate representatives to the Roanoke River Basin Advisory Committee. Christie noted that staff would send information to the Campbell and Bedford counties to aid in marketing and soliciting for nominations.

7. FY 16 Rural Transportation Planning Work Program and Resolution:

Bob White presented for the Council's approval the Rural Transportation Planning Work Program noting that this program promoted transportation planning activities outside the Central Metropolitan Planning Area. White highlighted some of the key elements of the program such as long range transportation plan updates, alternative transportation activities and support to localities with transportation related grant writing.

White responded to Council's inquiry regarding alternative transportation efforts specifically regarding recreational trail system and bike plans.

Upon a motion by Kim Payne for Approval of the FY-2016 Rural Transportation Planning Work Program, seconded by Jack Hobbs, this motion was approved unanimously.

8. Preliminary Discussion on FY 16 Budget:

Gary Christie presented the FY 16 budget for preliminary review noting that at the LGC meeting in May that the Council will be asked to approve a FY 16 budget. Christie noted that staff shopped for health insurance providers again this year through a consultant and a recommendation was returned that the LGC should remain with Local Choice, as they were the best, lowest-cost option. Christie noted that the staff needs to notify Local Choice of the LGC's intentions regarding the payment of the 2% increase, approximately \$1500, in premiums for the employees in FY 16 by the end of this April.

Christie responded to Council's questions regarding some additional aspects of the budget and for clarification on the Council's commitment relative the recommendation to remain with Local Choice as the health care provider.

Upon a motion by Joan Foster to authorize the Executive Director to execute Local Choice health insurance documents which include commitments that the LGC will pay the additional 2% premium for employees in FY 16, seconded by Mark Reeter, this motion was passed unanimously.

9. Discussion of Creation of Special Committee "Executive Director Feedback":

Gary Christie presented a plan to establish a special committee for the evaluation process of the Executive Director relative to job performance and pay increases.

Mike Mattox suggested that the past Chair of the LGC be assigned to the "Executive Director Feedback" committee in order to provide the best information regarding performance of the executive director, and not necessarily the current chair that may be remote from the issue and not have adequate information to offer a clear perspective on the Executive Director's performance.

Kim Payne suggested that in order to maintain continuity in the process that not only should the past Chair be appointed to the committee but also the current Chair. The consensus of the Council is to have the current and past Chairs and Treasurers be appointed as members of the "Executive Directors Feedback" committee. Additionally, Payne noted that is unfair that the Executive Director's performance and any associated pay increase be held up just because of inaction of a committee. Consensus of the Council is that this Committee is unable to take action by the November meeting, then the Executive Director would receive whatever pay increase effective January 1 that other employees had received.

Upon a motion Kim Payne, seconded by Joan Foster and approved unanimously, the Council agreed to establish an "Executive Director Feedback" committee. This committee would consist of the current and past Chair and the current and past treasurer. The committee, between August and October, would meet with the Executive Director and provide feedback on the Director's performance and evaluation and develop recommendations to the Council

regarding any pay and benefit changes. In the event that the committee did not complete its work in time to report to the Council by the November meeting, then, in those years when monies were budgeted for other LGC employees to receive merit based increases, then an increase in the amount set for other employees would be given to the Executive Director effective January 1.

10. Items from Staff:

a. Discussion on Communications Program:

Gary Christie presented the idea of the staff developing a communication strategy and asked the Council for suggestions, comments, and guidance.

Suggestions to improve communication from the Council members included:

- Suggesting that the communication from the LGC should allow for an opportunity to hear ideas the localities may have relative to improving their communities;
- Could be more focused on what the Council is doing and what can be done rather than focused just on completed projects;
- Could increase the frequency of the updates and information;
- Could provide information more specific (tailored) to each locality;
- Recommendation that the LGC should emphasize and make connections between how events in one locality may affect the other localities; and
- Suggested that the yearly presentations be in the working sessions of the town/city/county councils and boards in order to encourage more open dialogue and exchange of ideas.

b. Discussion of April 16 LGC meeting:

Gary Christie presented information on the work session and schedule for the April 16, 2015 meeting including highlights of the speaker’s presentation and theme for discussion.

11. Items from Council:

Mike Mattox asked the members from Amherst County if the Council could do anything relative to the Sweet Briar closure. Related to the closures of business in Amherst County and their inevitable economic impact, Bob White noted that Amherst County has asked the staff of the LGC for specific reference, or chapter, to Amherst County in the upcoming CEDS update.

Russell Thurston provided insight on the regional education topic and the importance to boil it done to the core mission in order to make any process most effective.

12. Adjourn

Upon a consensus of the Council, Mike Mattox, Chair, adjourned the meeting at 6:36 p.m.

Signed: _____ DRAFT _____

By: _____, _____ (title)

REGIONAL COLLABORATION TASK FORCE VISION & GUIDING PRINCIPLES

The regional economic development entity should:

- Present a unified voice and a consistent message to promote business attraction and growth in the region
- Be the focus of regional marketing efforts
- Be responsive to the customer/client (the new business prospect), focusing on meeting its needs with respect to location, infrastructure, workforce, etc.
- Be a recognizable “front door” to prospects from outside of the region, through appropriate branding, both virtually and physically.
- Demonstrate the values of open communication, collaboration, and transparency, with all stakeholders, prospects as well as funders.
- While promoting inclusiveness and partnerships, recognize that unanimity is not a necessary prerequisite to moving forward
- Remain flexible and open to change to be responsive to emerging issues

We think that our efforts can be informed by the “Collective Impact” approach advocated by the Stanford Social Innovation Review.

THE FIVE CONDITIONS OF COLLECTIVE IMPACT

COMMON AGENDA All participants have a shared vision for change including a common understanding of the problem and a joint approach to solving it through agreed upon actions.

SHARED MEASUREMENT Collecting data and measuring results consistently across all participants ensures efforts remain aligned and participants hold each other accountable.

MUTUALLY REINFORCING ACTIVITIES

Participant activities must be differentiated while still being coordinated through a mutually reinforcing plan of action.

CONTINUOUS COMMUNICATION

Consistent and open communication is needed across the many players to build trust, assure mutual objectives, and create common motivation.

BACKBONE SUPPORT Creating and managing collective impact requires a separate organization(s) with staff and a specific set of skills to serve as the backbone for the entire initiative and coordinate participating organizations and agencies.

(Source: **Embracing Emergence: How Collective Impact Addresses Complexity**, By John Kania & Mark Kramer Stanford Social Innovation Review 2013)

Task Force Members: Scott Brabrand, John Capps, Mike Davidson, Todd Hall, Larry Jackson, Kim Payne, Stefanie Prokity Staff: Christine Kennedy, Megan Lucas

The regional economic development entity could serve as the backbone organization to coordinate the community's business attraction and retention activities.

That said, I do see a division of labor among the various groups that will need to be coordinated through open communication and collaboration. Here is a suggestion, not meant to be all inclusive or totally exclusive.

Regional Entity

- Marketing, promotion and new business attraction
- Initial point of contact for new businesses, site selectors, VEDP; engagement with local economic development staff as soon as appropriate
- Coordination of workforce development activities, WIB, CVCC, etc.
- Develop and promote a broad regional economic development strategy, including target industry groups and standards for success
- Maintain and communicate regional demographic information, a site inventory and performance metrics
- Strategic collaboration with other organizations, regions, the state and federal government
- Maintain open communication and transparency with all stakeholders, particularly with the local governments

Localities

- With the business community, provide funding for regional activities
- Maintain strong relationships with existing businesses; serve as the primary point of contact for addressing their needs
- Develop product, ready locations for new businesses or business expansion; ensure that such sites are included in the regional database
- Support a quality of place conducive to business attraction and growth
- Promote local amenities, opportunities, events, and initiatives within the regional fabric
- Close the deal; serve as the primary decision maker in supporting site selection decisions, ensuring adequate infrastructure and providing any appropriate incentives

Chambers of Commerce

- Promote quality of place and a positive business environment
- Business advocacy; serve as a "voice of business" in the community and to the various levels of government
- Small business relationships and services
- Support entrepreneurship
- Sponsor events and programs to support community businesses

Task Force Members: Scott Brabrand, John Capps, Mike Davidson, Todd Hall, Larry Jackson, Kim Payne, Stefanie Prokity Staff: Christine Kennedy, Megan Lucas

NEW UNIFIED ENTITY

Recommended New Entity: *Unified for a greater vision, a greater future.*

A new integrated entity initially comprised of the LRCC and R2K Alliance, serving as a regional front door for business and economic growth in the greater Lynchburg region.

In order to grow a more prosperous, vibrant community, this new entity is unified and purpose driven around two things: economic vitality and community vibrancy. We believe we won't have one without the other and so we strategically pursue opportunities to create each.

It would embrace a new model for operating, job growth and competitiveness for the future. This new organization represents a strong metro center and a four county footprint. Additionally, it will complement and support broader regional efforts of the following entities: local EDO's, Chambers of Commerce, Main Street Organizations, WIB, SBDC, LGC, CAER.

Who we are:

An economic and community development organization united to drive economic growth with one voice, one mission, in the Central VA region.

Our Mission:

Strengthening business, stimulating regional prosperity and the quality of life in Central Virginia.

Why?

Collaborating to produce greater impact through:

- attracting new business/industry to the region
- nurturing entrepreneurial start ups
- supporting business expansion and retention
- creating infrastructure for job creation
- advocating for pro-business policies on the local, state and national level
- cultivating local and regional leadership
- enhance current and future workforce

KEY OBJECTIVES:

- Generate awareness. Generate discussion. Generate capital investment and (high demand/growth/primary) jobs.
- Achieve more through a common vision and leadership. We will embrace the power of aligned efforts. We believe the sum really is greater than the parts.

Task Force Members: Scott Brabrand, John Capps, Mike Davidson, Todd Hall, Larry Jackson, Kim Payne, Stefanie Prokity Staff: Christine Kennedy, Megan Lucas

- Enhance community's overall competitiveness. Our services (whether primary or support) share the goal of enhancing our community's ability to compete—and win.
- Increase capital investment. We connect with and serve businesses and organizations all across the Region 2000 footprint from small and entrepreneurial to large and innovative, to the storied legacies, ensuring they proudly call the greater Lynchburg region the home of their unique success.
- Engage and develop leaders. We will be future-minded organization intent on engaging and developing the leaders who will see us achieve our most ambitious goals, and guide us as we set new ones.
- Create an entrepreneur-rich landscape. We must create an environment where entrepreneurs are recruited, nurtured and coveted.
- Attract talent. The greater Lynchburg region must be a place that gives businesses a competitive edge in recruitment, and where our brightest stars are proud to call home.

Stakeholder/Customers

Primary

Dues paying members

Alliance investors

Area EDO's

Area municipalities

Secondary

Area Chambers of commerce

Non-dues businesses/non-investors

Area main street organizations

Future partners: Small Biz Development Center, WIB

Task Force Members: Scott Brabrand, John Capps, Mike Davidson, Todd Hall, Larry Jackson, Kim Payne, Stefanie Prokity Staff: Christine Kennedy, Megan Lucas

VIRGINIA'S REGION 2000 LOCAL GOVERNMENT COUNCIL

Attachment 8a

Budget to Actual for FY15 and Draft Budget for FY16

pp 15 - 18

as of April 30, 2015

	<u>FY15 Budget</u>	<u>Actual Through 4/30/15</u>	<u>Diff Between Budget & Actual</u>	<u>% of Budget Used</u>	<u>Estimated Year-End Expenses</u>	<u>Draft FY16 Budget</u>
OPERATIONS FUND (EXPENDITURES)						
SALARY						
ADMINISTRATION	163,039	134,713	28,326	82.63%	161,821	190,711
FINANCE	128,296	106,913	21,383	83.33%	128,296	130,862
OPERATIONS	223,345	188,409	34,936	84.36%	226,252	231,607
WIA	112,201	87,828	24,373	78.28%	105,504	130,651
Wage Consideration	15,000		15,000	0.00%	0	8,000
	641,881	517,863	124,018	80.68%	621,873	691,831
PART TIME HELP	15,000	990	14,010	6.60%	990	10,000
Total Salaries & Wages	656,881	518,853	138,028	78.99%	622,863	701,831
EMPLOYER COST FICA	50,251	37,776	12,475	75.17%	45,347	51,190
EMPLOYER COST V R S	48,269	38,943	9,326	80.68%	46,765	52,026
EMPLOYER COST HEALTH INS	67,791	61,658	6,133	90.95%	74,661	91,444
EMPLOYER COST LIFE INS	8,473	6,163	2,310	72.74%	7,401	8,233
WORKERS COMP	600	510	90	85.00%	510	777
Total Fringe Benefits	175,384	145,050	30,334	82.70%	174,684	203,670
OFFICE EXPENSES						
AUDITING SERVICES	5,000	4,950	50	99.00%	4,950	5,100
PAYROLL ACCOUNTING SERVICES	8,250	6,938	1,312	84.10%	8,453	8,400
LEGAL SERVICES	3,000	233	2,767	7.77%	2,000	3,000
LIABILITY INSURANCE	1,200	1,017	183	84.75%	1,017	1,200
CONTRACTUAL SERVICES	22,000	15,799	6,201	71.81%	22,000	17,000
ADVERTISING	1,000		1,000	0.00%	500	1,000
POSTAGE	1,500	401	1,099	26.73%	1,081	1,500
TELEPHONE	4,200	3,452	748	82.19%	4,500	5,000
INTERNET SERVICES	300	308	(8)	102.67%	356	360
OFFICE SUPPLIES	6,000	2,559	3,441	42.65%	4,120	6,000
PRINTING & BINDING	7,000	866	6,134	12.37%	2,000	6,000
TRAVEL	7,500	4,111	3,389	54.81%	6,500	7,500
SPECIAL MEETINGS	9,500	3,724	5,776	39.20%	7,500	9,500
EDUCATION & TRAINING	6,000	2,345	3,655	39.08%	3,500	6,000
DUES, SUBSCRIPTIONS	10,800	9,426	1,374	87.28%	10,000	10,800
PUBLICATIONS	700	211	489	30.14%	400	700
MISCELLANEOUS EXPENSES	1,000	854	146	85.40%	1,000	1,000
FURNITURE & FIXTURES	1,000		1,000	0.00%	0	1,000
RENTAL OFFICE EQUIPMENT	4,800	2,564	2,236	53.42%	3,077	4,800
OFFICE RENT	50,984	41,214	9,770	80.84%	49,610	51,000
PARKING	4,500	2,350	2,150	52.22%	3,420	4,500
COMPUTER EQUIP/SOFTWARE	10,000	5,385	4,615	53.85%	10,000	10,000
Total Office Expenses	166,234	108,707	57,527	65.39%	145,984	161,360
Total Operations Expenses	998,499	772,610	225,889	77.38%	943,531	1,066,861

VIRGINIA'S REGION 2000 LOCAL GOVERNMENT COUNCIL

Budget to Actual for FY15 and Draft Budget for FY16

as of April 30, 2015

	<u>FY15 Budget</u>	<u>Actual Through 4/30/15</u>	<u>Diff Between Budget & Actual</u>	<u>% of Budget Used</u>	<u>Estimated Year-End Expenses</u>	<u>Draft FY16 Budget</u>
Total Operations Expenses (from Page 1)	998,499	772,610	225,889	77.38%	943,531	1,066,861
Direct Project Expenses						
Agriculture Project	50,000	7,557	42,443	15.11%	7,557	29,075
Appomattox County Comp Plan						750
Appomattox Enhancement Grant	150	59	91	39.33%	75	
Brookneal Enhancement	1,000	69	931	6.90%	319	
CDBG-Appomattox Town	500	1,649	(1,149)	329.80%	1,700	
CDBG - Brookneal		58			58	
CDBG - Madison Heights	500	370	130	74.00%	500	
CDBG - Madison Heights Planning Grant	250		250	0.00%	0	
DHCD	2,500	509	1,991	20.36%	1,500	2,500
DRPT / FTA	2,500	1,488	1,012	59.52%	2,000	2,500
EDA CEDS		11,745			11,745	10,000
Regional Radio Board	2,500	1,142	1,358	45.68%	2,000	2,500
Regional Library		4,124			4,124	
Regional Tourism - From Fund Balance	50,000		50,000	0.00%	0	50,000
RideSolutions	22,414	15,917	6,497	71.01%	22,414	22,414
TMDL Redevelopment	100		100	0.00%	0	100
Town of Amherst Main Street Waterline					0	500
Town of Amherst Comp Plan	200	81	119	40.50%	150	100
Town of Appomattox Comp Plan		766			1,000	0
VDOT - PL	7,702	6,473	1,229	84.04%	7,702	16,500
VDOT - Rural	2,500	2,063	437	82.52%	2,500	2,500
WIA	198,000	75,381	122,619	38.07%	198,000	198,000
Total Direct Project Expenses	340,816	129,451	228,058	37.98%	263,344	337,439
TOTAL OPERATING & DIRECT PROJECT EXPENSES	\$1,339,315	\$902,061	\$453,947	67.35%	\$1,206,875	\$1,404,300
Pass Thru Expenses						
Regional Radio Board	1,167,488	734,051	433,437	62.87%	1,167,488	1,199,988
VDOT - PL	129,510	111,900	17,610	86.40%	129,510	81,000
WIA	698,000	823,833	(125,833)	118.03%	850,000	850,000
Total Pass Thru Expenses	\$1,994,998	\$1,669,784	\$325,214	83.70%	\$2,146,998	\$2,130,988
Total Expenses	\$3,334,313	\$2,571,845	\$779,161	77.13%	\$3,353,873	\$3,535,288

VIRGINIA'S REGION 2000 LOCAL GOVERNMENT COUNCIL

Budget to Actual for FY15 and Draft Budget for FY16

as of April 30, 2015

	<u>FY15 Budget</u>	<u>Actual Through 4/30/15</u>	<u>Diff Between Budget & Actual</u>	<u>% of Budget Received</u>	<u>Estimated Year-End Revenue</u>	<u>Draft FY16 Budget</u>
Revenues						
<u>OPERATIONS FUND (REVENUE)</u>						
Dues Town of Appomattox	1,045	1,045	0	100.00%	1,045	1,045
Dues Town of Brookneal	1,045	1,045	0	100.00%	1,045	1,045
Dues Town of Amherst	1,045	1,045	0	100.00%	1,045	1,045
Dues Town of Altavista	1,045	1,045	0	100.00%	1,045	1,045
Dues Town of Bedford	1,045	1,045	0	100.00%	1,045	1,045
Dues Lynchburg	44,392	44,392	0	100.00%	44,392	44,491
Dues Bedford County	43,590	43,590	0	100.00%	43,590	43,878
Dues Campbell County	31,642	31,642	0	100.00%	31,642	32,278
Dues Amherst County	18,706	18,706	0	100.00%	18,706	18,674
Dues Appomattox County	8,731	8,731	0	100.00%	8,731	8,780
Miscellaneous Revenue	18,000	19,138	(1,138)	106.32%	19,200	16,000
Total Operations Revenue	170,286	171,424	(1,138)	100.67%	171,486	169,326
Direct Project Revenues						
Agriculture Grant		3,325	(3,325)		3,325	19,275
Appomattox County Comp Plan					0	15,000
Appomattox Enhancement Grant	1,500		1,500	0.00%	1,500	
Brookneal Enhancement	9,000		9,000	0.00%	9,000	
CDBG- Appomattox Town	5,000	400	4,600	8.00%	5,000	
CDBG-Madison Heights	12,500		12,500	0.00%	14,900	
CDBG - Madison Heights Planning Grant	5,000		5,000	0.00%	0	
DHCD	72,471	75,971	(3,500)	104.83%	72,471	72,471
DRPT / FTA	107,558	81,517	26,041	75.79%	107,558	103,426
EDA/CEDS		10,587	(10,587)		10,587	25,000
Regional Radio Board	37,500	60,160	(22,660)	160.43%	65,160	40,000
Region 2000 Services Authority	154,796	125,599	29,197	81.14%	153,000	157,829
RideSolutions	44,214	40,126	4,088	90.75%	44,214	44,214
TMDL Redevelopment	3,000		3,000	0.00%	0	3,000
Town of Amherst Comp Plan	2,750		2,750	0.00%	2,750	
Town of Amherst Main Street Waterline						10,000
Town of Appomattox Comp Plan	25,000	11,577	13,423	46.31%	25,000	3,000
VDOT-PL	121,072	82,169	38,903	67.87%	121,072	133,200
VDOT-Rural	58,000	44,714	13,286	77.09%	58,000	58,000
Virginia's Region 2000	7,200	5,000	2,200	69.44%	7,200	6,000
WIA	402,000	244,465	157,535	60.81%	396,706	431,897
Total Direct Project Revenues	1,068,561	785,610	282,951	73.52%	1,097,443	1,122,312
Interest	900	514	386	57.11%	599	600
TOTAL OPERATIONS & DIRECT PROJECT REVENUES	1,239,747	957,548	282,199	77.24%	1,269,528	1,292,238
Surplus/(Use of Fund) Balance	(99,568)	55,487	(171,748)		62,653	(112,062)
Funding from Fund Balance for EDA CEDS						25,000
Funding from Fund Balance for Tourism	50,000		50,000	0.00%		50,000
Funding from Fund Balance for Agriculture Grant	50,000		50,000	0.00%	0	19,275
	\$432	\$55,487	(\$71,748)		\$62,653	(\$17,787)
Pass Thru Revenue						
Regional Radio Board	1,167,488	1,203,809	(36,321)	103.11%	1,167,488	1,199,988
VDOT - PL	129,510	110,900	18,610	85.63%	129,510	81,000
WIA	698,000	818,286	(120,286)	117.23%	850,000	850,000
Total Pass Thru Revenues	\$1,994,998	\$2,132,995	(\$137,997)	106.92%	\$2,146,998	\$2,130,988
Total Revenue	3,334,745	3,090,543	244,202		3,416,526	3,517,501
Net Surplus/(Use of Fund) Balance	432	518,698			62,653	(17,787)

LOCAL GOVERNMENT COUNCIL

Budget to Actual for FY15

as of April 30, 2015

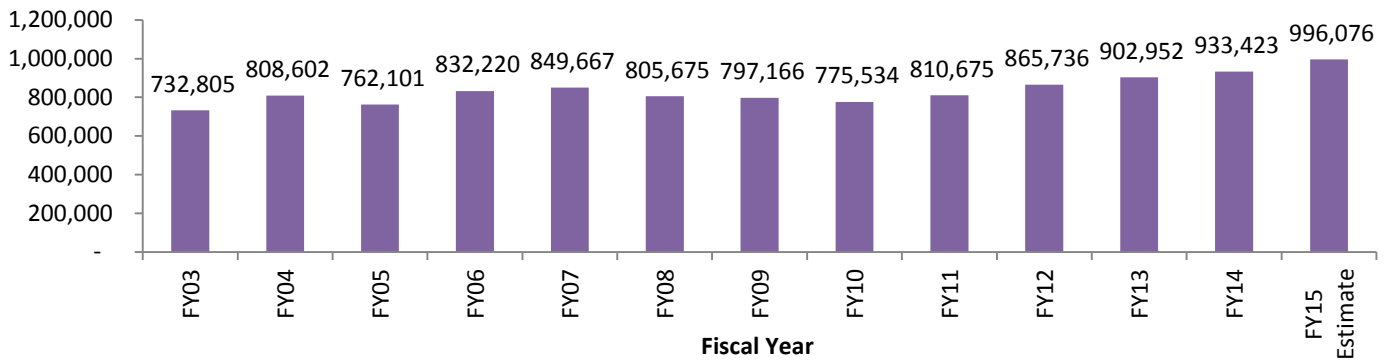
CASH ON HAND

Sun Trust Checking		
LGC Funds		318,464
WIA Trainit Funds		4,502
Local Govt Invest Pool		471,239
Petty Cash		176
Cash on Hand		\$ 794,381

CALCULATION OF ESTIMATED YEAR-END FUND BALANCE

Estimated Year-end Fund Balance		\$ 996,076
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Year-end Fund Balance



FY 15 Local Government Council Work Program

150429 Draft

Overview



The annual Comprehensive Work Program is the basis for implementing the projects supported by the Local Government Council. The Council strives to maximize its limited staff and resources by developing a comprehensive work plan based on current needs and priorities of the region.

This Work Program is a compilation of projects presented by Council members, including Managers and Administrators, local planners, regional partner organizations and staff. The intent is to obtain the most benefit from the least direct cost to our local government members.

The Work Program is organized by Regional Support Activities, Local Support Activities, and Transportation Planning efforts. The Program is revised annually and will be amended by the Council or the member governments to take advantage of regional and local opportunities to serve.

Local Government Council Staff

Administrative Staff

Gary F. Christie, Executive Director
Rosalie Majerus, Deputy Director
Emmie Boley, Financial Professional
Susan Cook, Administrative Assistant
Matt Perkins, Admin. Coordinator

Region 2000 Services Authority

Clarke Gibson, Director

LGC Core Services Planning Staff

Bob White, AICP, Deputy Director
Kelly Hitchcock, Senior Planner
Scott Smith, Senior Planner
Phillip Gabathuler, Senior Planner

Workforce Development

Ben Bowman, Director

Acronym Descriptions

CAER	Center for Advanced Engineering and Research
CEDS	Comprehensive Economic Development Strategy
CVMPO	Central Virginia Metropolitan Planning Organization
DEQ	Virginia Department of Environmental Quality
DHCD	Va. Department of Housing and Community Development
FEMA	Federal Emergency Management Agency
FHWA	Federal Highway Administration
LGC	Local Government Council
TAZ	Update of Transportation Analysis Zones
TIP	Transportation Improvement Program
TMDL	Total Maximum Demand Load is the recommended amount of nutrients that should not be exceeded in our streams and rivers. Like a diet for our streams a TMDL is a recommended limit to the amount of nutrients that get into our waterways
UPWP	Unified Planning Work Plan
VDACS	VA Department of Agriculture and Consumer Services
VDMM	Virginia Department of Mines and Minerals
VDOT-PL	Federal Funds administered by Virginia Department of Transportation to provide transportation planning and staff support to the Central Virginia Metropolitan Planning Organization
VDOT-Rural	Funds administered by VDOT used for rural transportation planning
VDRPT-FTA	Federal funds administered by the Virginia Department of Rail and Public Transportation to provide transit planning and staff support regarding Transit and Rail services to the Central Virginia Metropolitan Planning Organization

Regional Support Activities (Projects involving two or more localities)

5-Year update to the Comprehensive Economic Development Strategy (CEDS)

With funding from the US Economic Development Administration and the Local Government Council, staff will develop an update to the CEDS

- 1) Form a committee to guide the process
- 2) Provide an analysis of the region's metrics that shape our economy
- 3) Update the region's economic development vision, goals, objectives
- 4) Update the projects in the document as appropriate.

The update to the CEDS document will be completed by December 2016.

Localities Served: Region 2000 communities
Project Leader: Bob White and Scott Smith
Funding: EDA and LGC in-kind match

Regional Library

Staff will continue to work with Lynchburg and Campbell library directors, moving toward a regional library system.

Localities Served: Campbell County and Lynchburg
Library Project Leader: Bob White
Funding Source: LGC Dues

Provide Management Services for the Region 2000 Services Authority regional solid waste disposal operations

Staff will continue to provide oversight, management, operations, human resources and financial services for the Services Authority which manages 220,000 tons of solid waste annually from four jurisdictions.

For FY 16, the construction of a new landfill cell at the Livestock Road facility is the priority. We will explore development of a gas collection and odor control system during FY 16.

In FY 16, we will complete the closure of the Concord Turnpike landfill and transfer the property to the City of Lynchburg.

Localities Served: Lynchburg, Campbell, Appomattox and Nelson Counties

Project Leaders: Clarke Gibson and Emmie Boley

Funding Source: Services Authority

Coordination of Upgrades to the Region 2000 Radio Communications Board regional radio system

Staff will continue provide staff support to the Radio Board as they move to upgrade the radio system infrastructure. Region 2000 will provide financial and administrative management services for the operations of the system.

We will provide procurement services and assistance in upgrading and maintaining tower roads and shelters. We will also provide assistance in grant research and application development and assistance as needed in the installation of the new system.

The system is moving from eleven towers to sixteen towers and from analogue to digital.

Localities Served: Bedford and Amherst County, and Lynchburg

Project Leader: Matt Perkins and Susan Cook

Funding Source: Region 2000 Radio Board

Provide oversight management and financial services management for the Workforce Development Council and Workforce Investment Board

The LGC will continue to provide oversight program management and financial services management to the Workforce Investment Board and the Workforce Development Council.

In FY 16, the changes brought by the transition to the federal Workforce Innovation and Opportunity Act are likely to require new agreements, new policies and new operational procedures.

Localities Served: Region 2000
Project Leaders: Ben Bowman and Rosalie Majerus
Sources of Funding: Workforce Investment Act

Communications and Information

The LGC will publish an annual report, reports to localities, information sheets as appropriate and participate in monthly Partnership electronic newsletters. There will be an annual meeting with elected and appointed officials from throughout the region that will celebrate 45 years of serve to the region.

Staff will communicate with local elected officials during the year and will coordinate periodic meetings of area managers and planners.

Localities Served: Region 2000 jurisdictions
Project Leader: Gary Christie
Funding Sources – LGC Dues

Water and Stormwater

Staff will continue to support the Regional Stormwater Monitoring Committee as needed.

Localities Served: Region 2000 Jurisdictions
Project Leader: Bob White
Funding Source: LGC Dues

**Rideshare/Commuter Services/Alternative Transportation:
RIDESOLUTIONS**

Staff will market a rideshare/alternative transportation program to encourage commuters to access the RIDE Solutions data base of car pool and alternative transportation in order to reduce single occupant rides to work.

Localities Served: Region 2000 jurisdictions

Project Leader: Kelly Hitchcock

Funding Source – VA Dept. of Rail and Public Transportation, LGC Dues

Analysis and Regional Input on the Transition of the Central Virginia Training Center

Amherst County and the surrounding communities have been notified that the Central Virginia Training Center will close by 2020. Because of employment and local purchasing done by the Training Center over the years, the Local Government Council look on the Training Center as a regional asset. The LGC wishes to assist Amherst County in any way practicable and to insure that the Commonwealth hears regional voices of the best use for the facility as it transitions to closure.

Localities Served: Amherst County and the Region 2000 Jurisdictions

Project Leaders: Bob White

Funding Source: LGC Dues

Region 2000 Agriculture Strategic Plan Implementation

Staff, working with the coordinating committee, will accomplish the annual update to the Plan. Additionally, staff and the committee will accomplish a feasibility study for a food hub concept supporting the region's food system.

Localities Served: Region 2000 jurisdictions

Project Leaders: Philipp Gabathuler and Bob White

Funding Source: LGC dues and DHCD grant

Local Support Activities

Amherst County-Old Madison Heights Planning Grant

Staff will assist the County in the development of the second Old Madison Heights Planning Grant.

Locality Served: Amherst County
Project Leader: Kelly Hitchcock
Funding Source: DHCD-CDBG

Amherst Town

Staff will assist the Town in the grant administration for the Main Street Waterline Replacement Project.

Locality Served: Amherst Town
Project Leader: Scott Smith
Funding Source: Amherst Town

Appomattox County Comprehensive Plan Development

Staff will support the update of the County Comprehensive Plan for Appomattox County.

Locality Served: County of Appomattox
Project Leader: Philipp Gabathuler and Bob White
Funding Source: County of Appomattox

Appomattox Town CDBG Construction Grant (if awarded)

Scott Smith has completed a CDBG comprehensive housing and community revitalization application in the greater Meadowlark neighborhood of the Town of Appomattox. If approved, the LGC will work with the Town as the Grants Administrator.

Localities Served: Appomattox Town
Project Leader: Scott Smith
Funding Sources: DHCD Planning Grant

Appomattox Town

Staff will assist the Town in the maintenance of its Comprehensive Plan.

Locality Served: Appomattox Town
Project Leader: Philipp Gabathuler
Funding Sources: Appomattox Town

Brookneal Town-Downtown Streetscape Phase 3

Staff will provide administrative grant support to phase 3 of the Town's downtown streetscape project.

Locality Served: Brookneal Town
Project Leader: Scott Smith
Funding Sources: VDOT Transportation Alternatives grant

Lynchburg City-Middle James River TMDL Update

Staff will provide community outreach assistance to the City in support of the Middle James River TMDL update.

Locality Served: Lynchburg City
Project Leader: Kelly Hitchcock
Funding Sources: Lynchburg City

Pamplin City Town Sewer Expansion

Region 2000 will continue to be available to the Town of Pamplin City as they consider funding opportunities to expand the public sewer system.

Localities served: Town of Pamplin City
Project Leader: Scott Smith
Funding Sources: DHCD Planning Grant

Transportation Planning Projects

VDOT-PL

Administration of Transportation Programs for the Central Virginia Metropolitan Planning Organization

Plan and manage the continuing, comprehensive, and coordinated (3-C) transportation planning process. Staff will implement the Fiscal Year (FY) 2016 Unified Planning Work Program (UPWP) throughout the fiscal year; provide all required administrative functions including all accounting, personnel, contract, and office administration.

Localities Served: Amherst Town & County, Bedford County, Campbell County, and Lynchburg

Project Leader: Bob White

Funding Source: VDOT-PL, LGC Dues

Long Range Transportation Plan Update

Staff will complete the Central Virginia Long Range Transportation Plan Year 2040 update.

Staff will review, explain, and update projects on the Central Virginia Long Range Transportation Plan, Year 2035 (Plan) in the event that a project needs to be updated before the Year 2040 plan is adopted.

Staff support to the HB2 development process.

Localities Served: Amherst Town & County, Bedford County, Campbell County, and Lynchburg

Project Leader: Bob White

Funding Source: VDOT-PL, LGC Dues

Transportation Improvement Program (TIP)

Staff will monitor and make amendments to the current TIP as needed

Localities Served: Amherst Town & County, Bedford County, Campbell County, and Lynchburg

Project Leader: Bob White and Philipp Gabathuler

Funding Source: VDOT-PL, LGC Dues

General Technical Assistance

Staff will provide assistance to localities on transportation related activities on an individual basis or CVMPO basis. Efforts will include the development of an Amherst Town wayfinding signage plan.

Localities Served: Amherst Town & County, Bedford County, Campbell County, and Lynchburg
Project Leader: Bob White
Funding Source: VDOT-PL, LGC Dues

Alternative Transportation Planning Activities

Activities for the coming year include:

- Maintaining the bike and pedestrian component of the Council website
- Grant development support
- Organizing and executing 'Bike Week' activities'
- Supporting the Lynchburg Area Greenway Alliance
- Lynchburg City Neighborhood Alternative Transportation Connection Plan development
- Bike/Pedestrian annual report
- VDOT Bicycle Advisory Committee participation
- Sponsoring the Alternative Transportation webinar series
- Town of Amherst Main Street Bike Lane Feasibility Study

Localities Served: Central Virginia MPO region
Project Leader: Kelly Hitchcock
Funding Source: VDOT – PL MPO funds, LGC Dues

Rt. 811 Corridor Study

This effort will examine the Route 811 Corridor from Route 221 to Turkey Foot Road. The study goal is to identify traffic operational and geometric needs required to reduce congestion, improve safety, and provide necessary capacity. Multimodal accommodations will also be considered.

Localities Served: County of Bedford
Project Leader: Bob White
Funding Source: VDOT –PL MPO funds, LGC Dues

Environmental Justice

Staff will continue to engage the public and encourage public participation to provide guidance in transportation planning. Our planning process will work to fairly allocate benefits to concentrations of poverty, minority, disability, limited English proficiency or any other federally protected groups.

Localities Served: Amherst Town & County, Bedford County, Campbell County, and Lynchburg
Project Leaders: Bob White and Philipp Gabathuler
Funding Source and Estimated Hours: VDOT-PL, LGC Dues

VDRPT-FTA

Program Support and Administration

Plan and manage the continuing, comprehensive, and coordinated (3-C) transportation planning process. Staff will implement the Fiscal Year (FY) 2016 Unified Planning Work Program (UPWP) throughout the fiscal year; provide all required administrative functions including all accounting, personnel, contract, and office administration. Staff will develop a FY 2017 work program.

Localities Served: Central Virginia MPO area Amherst Town & County, Bedford County, Campbell County, and Lynchburg)

Project Leader: Bob White

Funding Source: VDRPT-FTA, LGC Dues

General Development, Technical Support and Comprehensive Planning

- #1 Accomplish a comprehensive ridership survey for GLTC
- #2 Provide assistance to GLTC in keeping bus stop data current in the Geographical Information System
- #3 Continue efforts to support bus stop consolidation
- #4 Support GLTC's Transit Development Plan update

Localities Served: Amherst Town & County, Bedford County, Campbell County, and Lynchburg

Project Leader: Philipp Gabathuler

Funding Source: VDRPT-FTA, LGC Dues

CVMPO Long Range transportation Plan Update

Staff will maintain the review, explanation and update to the Central Virginia Long Range Transportation Plan in the event that a project needs to be updated.

Accomplish the Central Virginia Long Range Transportation Plan Year 2040 update.

Localities Served: Amherst Town & County, Bedford County, Campbell County, and Lynchburg

Project Leader: Bob White

Funding Source: VDRPT-FTA, LGC Dues

Transportation Improvement Program

Staff will monitor and make amendments to the current TIP as needed.

Localities Served: Amherst Town & County, Bedford County, Campbell County, and Lynchburg

Project Leader: Bob White and Philipp Gabathuler

Funding Source: VDRPT-FTA, LGC Dues

VDOT-Rural

Rural Transportation Planning Management

This activity includes all program management and administrative responsibilities not directly attributable to specific program activities. There are two defined objectives of this task: (1) the administration of transportation planning work program activities; and (2) the completion of necessary contracts, invoices, progress reports, correspondence, and grant applications in support of the work program.

Localities Served: Amherst County, Bedford City and County, Appomattox Town and County, Campbell County, and the towns of Brookneal and Altavista

Project Leader: Bob White

Funding Source: VDOT-Rural, LGC Dues

Rural Transportation Planning Assistance Program – Scope of Work

This task provides for the annual preparation of the Rural Transportation Planning Assistance Program – Scope of Work for the upcoming FY-2014 Rural Transportation Planning Work Program fiscal year (i.e., July 1, 2013 to June 30, 2014). Any amendments or revisions to the existing FY 13 scope of work are also a part of this element.

Localities Served: Amherst County, Bedford Town and County, Appomattox Town and County, Campbell County, and the Towns of Brookneal and Altavista

Project Leader: Bob White

Funding Source: VDOT-Rural, LGC Dues

General Technical Assistance

This task allows for the assistance to localities on transportation related activities on an individual or regional basis as needed.

Localities Served: Amherst County, Bedford Town and County, Appomattox Town and County, Campbell County, and the Towns of Brookneal and Altavista

Project Leader: Bob White
Funding Source: VDOT-Rural, LGC Dues

Rural Long-Range Transportation Activities

Staff will initiate the update to the Rural Long-Range Transportation Plan.

Additionally, staff will accomplish corridor and intersection safety analysis at select locations identified by the transportation technical committee in support of the Plan update.

Localities Served: All of Region 2000
Project Leader: Scott Smith
Funding Source: VDOT-Rural, LGC Dues

Alternative Transportation Program Activities

The following activities will be accomplished:

- Bicycle and Pedestrian website maintenance
- Grant assistance
- Bike Week
- Bike/Pedestrian Annual Report
- VDOT Bicycle Advisory Committee participation
- Alternative Transportation Webinar Series
- Yearly Update to the Bicycle/Pedestrian Facilities in Region 2000
- Appomattox Court House National Historic Park-Alternative Transportation Connection Plan
- Amherst County Recreational/Bike Tour Development Plan

Localities Served: All of Region 2000
Project Leader: Kelly Hitchcock
Funding Source: VDOT-Rural, LGC Dues