



# Local Government Council

## Local Government Council Executive Committee Meeting

Region 2000 Partnership's Large Conference Room  
828 Main Street, 12<sup>th</sup> Floor  
Lynchburg, VA

March 19, 2015 ~ 5:00 p.m.

### Agenda

1. Welcome & Moment of Silence.....Mike Mattox, *Chair*
2. Minutes of January 15, 2015 Meeting.....Mike Mattox, *Chair*
3. Finance Report.....Rosalie Majerus, *Dep. Dir. of Finance*
4. General Assembly Session Update.....Del. Scott Garrett
5. Discussion on Regional Education Opportunities & Savings.....Mike Mattox, *Chair*
6. Nominations to Roanoke River Basin Advisory Committee...Gary Christie, *Exec. Dir.*
7. FY 16 Rural Work Program and Resolution.....Gary Christie, *Exec. Dir.*
8. Preliminary Discussion on FY 16 Budget.....Gary Christie, *Exec. Dir.*
9. Discussion of Creation of Special Committee.....Gary Christie, *Exec. Dir.*
10. Items From Staff
  - a. Discussion on Communications Program.....Gary Christie, *Exec. Dir.*
  - b. Discussion of April 16 LGC meeting.....Gary Christie, *Exec. Dir.*
11. Items from Council.....All
12. Adjourn
13. Informational Item: Next Meeting - *April 16<sup>th</sup>, 2015*

# Virginia's Region 2000 Local Government Council Meeting

March 19, 2015

## Agenda Summary

1. **Welcome and moment of silence**

2. **Minutes of January 15, 2015 Meeting:**

*(See Attachment 2)*

**Recommended Action:** Approve minutes as presented subject to revisions noted by members of Council.

3. **Finance report:**

*(See Attachment 3)*

Deputy Director of Finance, Rosalie Majerus, will present the year-to-date financial report through February 28, 2015.

**Recommended Action:** No formal action requested; for Council's information, review and discussion.

4. **General Assembly Session Update:**

Delegate Scott Garrett will review and lead a discussion on the recent General Assembly session.

5. **Discussion on Regional Education Opportunities & Savings:**

Mayor Mike Mattox, *Chair*, will lead a discussion on regional education opportunities and savings.

6. **Nominations to Roanoke River Basin Advisory Committee:**

DEQ has asked the Local Government Council to nominate representatives to the Roanoke River Basin Advisory Committee

The [Roanoke River Basin Bi-State Commission](#) (RRBBC) was established as a bi-state commission composed of members from the Commonwealth of Virginia and the State of North Carolina. Information regarding the legislation establishing the commission can be found at: § [62.1-69.37](#).

The Roanoke River Basin Advisory Committee provides citizen advice and input to the RRBBC. The Committee assists the delegation in fulfilling its duties and carrying out the objectives of the Commission, pursuant to § [62.1-69.39](#) (the legislation establishing the committee).

Under state code, Planning District Commissions nominate residents who then may be appointed by General Assembly members. Nominees must live in the area served by the Roanoke River Basin. Campbell and Bedford Counties have been asked to offer suggestions to the LGC for nominations.

## **7. FY 16 Rural Transportation Planning Work Program and Resolution:**

*(See Attachments 7a & 7b)*

Presented for Council's approval is the FY-2016 Rural Transportation Planning Work Program (Attachment 7a). This is the annual work program supported by the Virginia Department of Transportation (VDOT) to promote transportation planning activities outside the Central Virginia Metropolitan Planning Area.

The primary elements in the Program include updating the Region 2000 Long Range Transportation Plan; continued support for alternative transportation planning activities, including support of Appomattox Town and County with Appomattox Courthouse connections and Amherst County bike route development; and assisting with transportation project prioritization in support of ongoing state-wide initiatives. Additionally, support is provided to assist localities with transportation related grant writing.

The program budget is \$72,500, of which VDOT contributes eighty percent and the Council matches with twenty percent. The Transportation Technical Committee has recommended approval of the Program. A resolution approving the Program is attached (Attachment 7b).

***Recommended Action:*** For Council's review and discussion. Staff recommends approval.

## **8. Preliminary Discussion on FY 16 Budget:**

We will approve an FY 16 budget at the May 2015 meeting. At this point staff offers some preliminary insight on the budget. We tend to need decisions related to health insurance earlier than the rest of the budget and one decision that we ask you to make now seeks your approval to pay a 2% increase for employees for health insurance expenses for FY 16 at a cost of \$1,500.

Most of the Local Government Council's revenue comes from contracts for services from local, state and federal sources. Often this revenue comes in exchange for staffing services. Currently we provide staffing for a variety of programs such as MPO, Services Authority, Radio Board and the Workforce Investment Board.

Over time staffing needs change and in FY 16 the WIB staffing needs will change as they move \$31,000 from LGC staff to hiring a full time WIB employee for program support services.

With the WIB change we are \$51,389 short of our FY 16 revenue needs. We are in negotiations with localities and the state for additional contracts. The VDHCD Building Collaborative Communities grant of \$19,000 for an Agriculture Food Hub study is not yet

included in our budget. We also have a possible CDBG grant pending which will not be announced until the summer; it also is not yet included. Some local planning projects are under discussion, but not included in the budget.

Related to expenditures, our preliminary budget contains a 2% employee raise at a cost of \$15,500 (based on satisfactory performance) and proposes that the LGC pay for an additional 2% in health insurance costs with the Local Choice Program at a cost of \$1,500. Staff proposes no change from the current health insurance program for employees.

Since the FY 05 budget, we have started three fiscal years with more expenditures than revenues drawing funds from the reserve to make the difference. Often we make up that deficit during the course of the year. Our reserves continue to stand at over \$800,000.

**Recommended Action:** Authorize the Executive Director to execute Local Choice health insurance documents which include commitments that the LGC will pay the additional 2% premium for employees in FY 16.

## **9. Discussion of Creation of Special Committee “Executive Director Feedback”:**

The Council should consider authorizing the Chair to establish an ongoing committee to provide feedback and to conduct the performance evaluation for the Executive Director.

That committee might consist of the following:

- Treasurer (serves as Committee Chair)
- LGC Chair
- Outgoing Treasurer
- Incoming Treasurer

A proposed schedule might be:

- August 1: Executive Director submits a self-evaluation and annual performance report
- September - October: Committee meets with the Director
- November: Committee reports to the LGC

*LGC Bylaws: Section 3 - Special Committees.* The Chair may from time to time establish such special committees as deemed desirable for the effective promulgation of Council affairs and shall appoint the members thereto with concurrence of the Council or the Executive Committee if so delegated.

**Recommended Action:** Approve the creation of the Special Committee for Executive Director Feedback, its membership and schedule; Authorize Chair to create Special Committee.

## **10. Items from Staff:**

### **a. Discussion on Communications Program:**

In the August 2015 survey as part of our retreat only 21% of the 14 respondents agreed or strongly agreed that “there is the right level of communication to local government stakeholders and customers”.

Staff will lead a discussion on what an ideal communications program looks like.

**b. Discussion of April 16 LGC meeting:**

We will join the local economic developers and local Economic/Industrial Authority Chairs in a workshop with our evening speaker, Mr. John Martin. The workshop will go into more detail and dialogue about economic development trends and opportunities in Virginia.

The workshop will conclude at 6:30 p.m.

Preliminary April 16 meeting schedule (all at the Hilton Garden Inn, 4025 Wards Road, Lynchburg):

**3:30** - MPO

**4:30** - LGC/EDA workshop with John Martin, SIR

**6:00** - Workforce Area Council (CLEOs) meeting (brief)

**6:00** - Reception

**6:45** - Dinner

**7:15** - Speaker Remarks

***Recommended Action:*** For Council's information, review and discussion.

**11. Items from Council:**

**12. Adjourn**

**13. Informational Item:** Next Meeting - *April 16<sup>th</sup>, 2015*



## **Virginia's Region 2000 Local Government Council Meeting**

Partnership Conference Room  
Lynchburg, Virginia  
January 15, 2015 5:00 pm

### **Members Present:**

Waverly Coggsdale, *Altavista Town Manager, Treasurer*  
Stanley Goldsmith, *Campbell County Board of Supervisors*  
Stacey Hailey, *Bedford Town Council*  
Mayor Paul Harvey, *Town of Appomattox*  
Jack Hobbs, *Amherst Town Manager*  
Megan Lucas, *CEO, Region 2000 Business & Economic Development Alliance*  
Mayor Mike Mattox, *Town of Altavista, Chair*  
L. Kimball Payne, *Lynchburg City Manager*  
Mark Reeter, *Bedford County Administrator*  
Johnnie Roark, *Appomattox Town Manager*  
Dean Rodgers, *Amherst County Administrator*  
Frank Rogers, *Campbell County Administrator*  
Gary Tanner, *Appomattox County Board of Supervisors, Vice Chair*

### **Absent:**

Kenneth Bumgarner, *Town of Amherst Council*  
Mayor Phyllis Campbell, *Town of Brookneal*  
Aileen Ferguson, *Appomattox County Administrator*  
Joan Foster, *Lynchburg City Council*  
Delegate Scott Garrett, *Virginia House of Delegates*  
Charles Kolakowski, *Bedford Town Manager*  
John Sharp, *Bedford County Board of Supervisors*  
Russell Thurston, *Brookneal Town Manager*  
Don Kidd, *Amherst County Board of Supervisors*  
Vacant, *Senate of Virginia*

### **Others Present:**

Ben Bowman, *Workforce Investment Board*  
Gary Christie, *Local Government Council*  
Bill Leighty, *Decide Smart, LLC*  
Rosalie Majerus, *Local Government Council*  
Matt Perkins, *Local Government Council*  
Lane Ramsey, *Decide Smart, LLC*  
Vince Sawyer, *The Healing Place*  
Tom Seamen, *The Healing Place*  
Bob White, *Local Government Council*

## **Meeting Minutes**

### **1. Welcome and moment of silence**

Mike Mattox, Chair, called the meeting to order at 5:00 pm, welcomed the members of Council and proceeded with a moment of silence.

**2. Minutes of the November 20, 2014 Meeting:**

Upon a motion by Gary Tanner to adopt the minutes of November 20, 2014, as amended, seconded by Jack Hobbs, the minutes of November 20, 2014 were approved unanimously.

**3. Finance report:**

Deputy Director of Finance, Rosalie Majerus, presented the year-to-date financial report through December 31, 2014. Rosalie Majerus presented the financial reports and reviewed matters pertaining to revenues and expenses. Majerus noted that revenues and expenses are tracking to plan and that there were no irregularities. No questions from the Council.

**4. Presentation from The Haven/The Healing Place:**

Vince Sawyer and Tom Seaman made a presentation regarding The Healing Place. Sawyer reviewed statistics related to Substance Use Disorders nationally and in the State of VA. Sawyer also included brief summary of return on investment and cost of inaction in regards to substance use disorders. Also, Sawyer overviewed benefits, possible sources of funding, and shared proof of concept of The Healing Place.

Tom Seaman added additional comments and shared additional thoughts with the council. Both Sawyer and Seaman answered questions from the Council. Some members of Council would like more information regarding cost of care comparisons before and after program initiation.

**5. Decide Smart Recommendations presentation:**

Bill Leighty overviewed the August 2014 LGC retreat and reviewed the results of the survey, the results of the high and lows theme exercise, and expressed the views noted in the discussion of the future role of the Local Government Council. Leighty additionally presented Decide Smart's recommendations and considerations for the Region 2000 Local Government Council in moving forward.

Comments were received from the members of Council.

Megan Lucas updated Leighty and Ramsey on the progress and future efforts of the Region 2000 Business and Economic Development Alliance.

**6. Items from Staff:**

*Workforce Area Council membership:*

Gary Christie restated the requirements of membership to the Workforce Council and the need for the appointment.

*Legislative Appointments to Council:*

Gary Christie noted that Sen. Steve Newman declined the Council's invitation to serve on the LGC for 2015-2017. Consensus from the members of the Council is to ask Sen. Frank Ruff.

*Adaptive Reuse of Central Virginia Training Center (CVTC):*

Bob White presented for discussion and adoption of a resolution in support of the Adaptive Reuse of Central Virginia Training Center study. White overviewed the current and future

status of CVTC. White noted that the Amherst County EDA passed a resolution in support of getting Region 2000 on board in assisting with this effort. Dean Rodgers added additional comments and spoke to what this effort is to accomplish.

White answered and responded to questions and comments from the members of Council.

Upon the motion of Mark Reeter to adopt the Resolution, as amended, duly seconded by Kim Payne, the Resolution Supporting the Central Virginia Training Center Adaptive Reuse Investigation was adopted unanimously.

**7. Items from Council:**

No further matters were brought forward for discussion or consideration.

**8. Adjourn**

Upon consensus from the members of the Council, Mike Mattox, *Chair*, adjourned the meeting of January 15, 2015 at 6:07 p.m.

Signed: \_\_\_\_\_

By: \_\_\_\_\_, \_\_\_\_\_ (title)



	<u>FY15 Budget</u>	<u>Actual Through 2/28/15</u>	<u>Diff Between Budget &amp; Actual</u>	<u>% of Budget Used</u>	<u>Draft FY16 Budget</u>
<b>OPERATIONS FUND (EXPENDITURES)</b>					
<b>SALARY</b>					
ADMINISTRATION	163,039	107,605	55,434	66.00%	190,711
FINANCE	128,296	85,531	42,765	66.67%	130,862
OPERATIONS	223,345	150,564	72,781	67.41%	231,607
WIA	112,201	70,152	42,049	62.52%	135,138
Salary Study	15,000		15,000	0.00%	8,000
	641,881	413,852	228,029	64.47%	696,318
PART TIME HELP	15,000	990	14,010	6.60%	10,000
<b>Total Salaries &amp; Wages</b>	<b>656,881</b>	<b>414,842</b>	<b>242,039</b>	<b>63.15%</b>	<b>706,318</b>
EMPLOYER COST FICA	50,251	30,206	20,045	60.11%	49,626
EMPLOYER COST V R S	48,269	31,122	17,147	64.48%	52,053
EMPLOYER COST HEALTH INS	67,791	48,655	19,136	71.77%	90,344
EMPLOYER COST LIFE INS	8,473	4,925	3,548	58.13%	8,191
WORKERS COMP	600	510	90	85.00%	777
<b>Total Fringe Benefits</b>	<b>175,384</b>	<b>115,418</b>	<b>59,966</b>	<b>65.81%</b>	<b>200,991</b>
<b>OFFICE EXPENSES</b>					
AUDITING SERVICES	5,000	4,950	50	99.00%	5,100
PAYROLL ACCOUNTING SERVICES	8,250	5,413	2,837	65.61%	8,400
LEGAL SERVICES	3,000	233	2,767	7.77%	3,000
LIABILITY INSURANCE	1,200	1,017	183	84.75%	1,200
CONTRACTUAL SERVICES	22,000	11,502	10,498	52.28%	17,000
ADVERTISING	1,000		1,000	0.00%	1,000
POSTAGE	1,500	202	1,298	13.47%	1,500
TELEPHONE	4,200	2,602	1,598	61.95%	5,000
INTERNET SERVICES	300	236	64	78.67%	360
OFFICE SUPPLIES	6,000	2,093	3,907	34.88%	6,000
PRINTING & BINDING	7,000	398	6,602	5.69%	7,000
TRAVEL	7,500	3,427	4,073	45.69%	7,500
SPECIAL MEETINGS	9,500	3,225	6,275	33.95%	9,500
EDUCATION & TRAINING	6,000	1,944	4,056	32.40%	6,000
DUES, SUBSCRIPTIONS	10,800	9,318	1,482	86.28%	10,800
PUBLICATIONS	700	182	518	26.00%	700
MISCELLANEOUS EXPENSES	1,000	624	376	62.40%	1,000
FURNITURE & FIXTURES	1,000		1,000	0.00%	1,000
RENTAL OFFICE EQUIPMENT	4,800	1,861	2,939	38.77%	4,800
OFFICE RENT	50,984	32,904	18,080	64.54%	51,000
PARKING	4,500	1,870	2,630	41.56%	4,500
COMPUTER EQUIP/SOFTWARE	10,000	4,753	5,247	47.53%	10,000
<b>Total Office Expenses</b>	<b>166,234</b>	<b>88,754</b>	<b>77,480</b>	<b>53.39%</b>	<b>162,360</b>
<b>Total Operations Expenses</b>	<b>998,499</b>	<b>619,014</b>	<b>379,485</b>	<b>61.99%</b>	<b>1,069,669</b>

**VIRGINIA'S REGION 2000 LOCAL GOVERNMENT COUNCIL**

**Budget to Actual for FY15 and Draft Budget for FY16**

as of February 28, 2015

	<u>FY15 Budget</u>	<u>Actual Through 2/28/15</u>	<u>Diff Between Budget &amp; Actual</u>	<u>% of Budget Used</u>	<u>Draft FY16 Budget</u>
<b>Total Operations Expenses (from Page 1)</b>	<b>998,499</b>	<b>619,014</b>	<b>379,485</b>	<b>61.99%</b>	<b>1,069,669</b>
<b>Direct Project Expenses</b>					
Agriculture Project - From Fund Balance	50,000	7,529	42,471	15.06%	
Appomattox County Comp Plan					750
Appomattox Enhancement Grant	150	59	91	39.33%	
Brookneal Enhancement	1,000	33	967	3.30%	
CDBG-Appomattox Town	500	1,342	(842)	268.40%	
CDBG - Brookneal		58			
CDBG - Madison Heights	500	369	131	73.80%	
CDBG - Madison Heights Planning Grant	250		250	0.00%	
DHCD	2,500	390	2,110	15.60%	2,500
DRPT / FTA	2,500	634	1,866	25.36%	2,500
EDA CEDS		11,745			10,000
Regional Radio Board	2,500	889	1,611	35.56%	2,500
Regional Library		4,124			
Regional Tourism - From Fund Balance	50,000		50,000	0.00%	
RideSolutions	22,414	8,859	13,555	39.52%	22,414
TMDL Redevelopment	100		100	0.00%	
Town of Amherst Main Street Waterline					500
Town of Amherst Comp Plan	200	81	119	40.50%	
Town of Appomattox Comp Plan		716			
VDOT - PL	7,702	5,115	2,587	66.41%	16,500
VDOT - Rural	2,500	946	1,554	37.84%	2,500
WIA	198,000	66,203	131,797	33.44%	198,000
<b>Total Direct Project Expenses</b>	<b>340,816</b>	<b>109,092</b>	<b>248,367</b>	<b>32.01%</b>	<b>258,164</b>
<b>TOTAL OPERATING &amp; DIRECT PROJECT EXPENSES</b>	<b>\$1,339,315</b>	<b>\$728,106</b>	<b>\$627,852</b>	<b>54.36%</b>	<b>\$1,327,833</b>
<b>Pass Thru Expenses</b>					
Regional Radio Board	1,167,488	587,951	579,537	50.36%	1,199,988
VDOT - PL	129,510	88,498	41,012	68.33%	81,000
WIA	698,000	660,400	37,600	94.61%	700,000
<b>Total Pass Thru Expenses</b>	<b>\$1,994,998</b>	<b>\$1,336,849</b>	<b>\$658,149</b>	<b>67.01%</b>	<b>\$1,980,988</b>
<b>Total Expenses</b>	<b>\$3,334,313</b>	<b>\$2,064,955</b>	<b>\$1,286,001</b>	<b>61.93%</b>	<b>\$3,308,821</b>

**VIRGINIA'S REGION 2000 LOCAL GOVERNMENT COUNCIL**

**Budget to Actual for FY15 and Draft Budget for FY16**

as of February 28, 2015

	<u>FY15 Budget</u>	<u>Actual Through 2/28/15</u>	<u>Diff Between Budget &amp; Actual</u>	<u>% of Budget Received</u>	<u>Draft FY16 Budget</u>
<b>Revenues</b>					
<b><u>OPERATIONS FUND (REVENUE)</u></b>					
Dues Town of Appomattox	1,045	1,045	0	100.00%	1,045
Dues Town of Brookneal	1,045	1,045	0	100.00%	1,045
Dues Town of Amherst	1,045	1,045	0	100.00%	1,045
Dues Town of Altavista	1,045	1,045	0	100.00%	1,045
Dues Town of Bedford	1,045	1,045	0	100.00%	1,045
Dues Lynchburg	44,392	44,392	0	100.00%	44,491
Dues Bedford County	43,590	43,590	0	100.00%	43,878
Dues Campbell County	31,642	31,642	0	100.00%	32,278
Dues Amherst County	18,706	18,706	0	100.00%	18,674
Dues Appomattox County	8,731	8,731	0	100.00%	8,780
Miscellaneous Revenue	18,000	10,728	7,272	59.60%	13,000
<b>Total Operations Revenue</b>	<b>170,286</b>	<b>163,014</b>	<b>7,272</b>	<b>95.73%</b>	<b>166,326</b>
<b>Direct Project Revenues</b>					
Agriculture Grant		3,325	(3,325)		
Appomattox County Comp Plan					15,000
Appomattox Enhancement Grant	1,500		1,500	0.00%	
Brookneal Enhancement	9,000		9,000	0.00%	
CDBG- Appomattox Town	5,000	400	4,600	8.00%	
CDBG-Madison Heights	12,500		12,500	0.00%	
CDBG - Madison Heights Planning Grant	5,000		5,000	0.00%	
DHCD	72,471	56,978	15,493	78.62%	72,471
DRPT / FTA	107,558	51,374	56,184	47.76%	103,426
EDA/CEDS		10,587	(10,587)		25,000
Regional Radio Board	37,500	40,771	(3,271)	108.72%	47,500
Region 2000 Services Authority	154,796	93,001	61,795	60.08%	157,829
RideSolutions	44,214	23,387	20,827	52.90%	44,214
TMDL Redevelopment	3,000		3,000	0.00%	
Town of Amherst Comp Plan	2,750		2,750	0.00%	
Town of Amherst Main Street Waterline					10,000
Town of Appomattox Comp Plan	25,000		25,000	0.00%	
VDOT-PL	121,072	64,095	56,977	52.94%	133,200
VDOT-Rural	58,000	28,018	29,982	48.31%	58,000
Virginia's Region 2000	7,200	4,000	3,200	55.56%	6,000
WIA	402,000	194,381	207,619	48.35%	436,878
<b>Total Direct Project Revenues</b>	<b>1,068,561</b>	<b>570,317</b>	<b>498,244</b>	<b>53.37%</b>	<b>1,109,518</b>
Interest	900	394	506	43.78%	600
<b>TOTAL OPERATIONS &amp; DIRECT PROJECT REVENUES</b>	<b>1,239,747</b>	<b>733,725</b>	<b>506,022</b>	<b>59.18%</b>	<b>1,276,444</b>
<b>Surplus/(Use of Fund) Balance</b>	<b>(99,568)</b>	<b>5,619</b>	<b>(121,830)</b>		<b>(51,389)</b>
Funding from Fund Balance for Tourism	50,000		50,000	0.00%	
Funding from Fund Balance for Agriculture Grant	50,000		50,000	0.00%	
	<b>\$432</b>	<b>\$5,619</b>	<b>(\$21,830)</b>		<b>(\$51,389)</b>
<b>Pass Thru Revenue</b>					
Regional Radio Board	1,167,488	1,066,159	101,329	91.32%	1,199,988
VDOT - PL	129,510	79,648	49,862	61.50%	81,000
WIA	698,000	660,400	37,600	94.61%	700,000
<b>Total Pass Thru Revenues</b>	<b>\$1,994,998</b>	<b>\$1,806,207</b>	<b>\$188,791</b>	<b>90.54%</b>	<b>\$1,980,988</b>
<b>Total Revenue</b>	<b>3,334,745</b>	<b>2,539,932</b>	<b>794,813</b>		<b>3,257,432</b>
<b>Net Surplus/(Use of Fund) Balance</b>	<b>432</b>	<b>474,977</b>			<b>(51,389)</b>

**LOCAL GOVERNMENT COUNCIL**

**Budget to Actual for FY15**

**as of February 28, 2015**

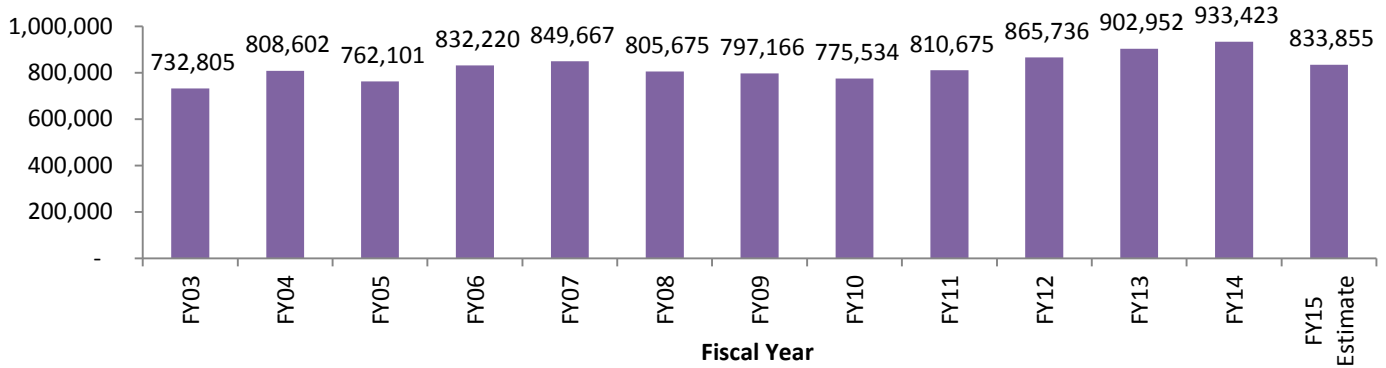
**CASH ON HAND**

Sun Trust Checking		
LGC Funds		239,930
WIA Trainit Funds		4,805
Local Govt Invest Pool		471,104
Petty Cash		176
<b>Cash on Hand</b>		<b>\$ 716,015</b>

**CALCULATION OF ESTIMATED YEAR-END FUND BALANCE**

Cash on Hand	\$ 716,015
Less Expenditures Remaining (and Current Liabilities)	\$ (672,700)
Plus Revenues Remaining (and Current Assets)	\$ 790,540
<b>Estimated Year-end Fund Balance</b>	<b>\$ 833,855</b>

**Year-end Fund Balance**



**Region 2000 Local Government Council**

***Attachment 7a***  
***pp 13 - 21***

**FY-2016 Rural Transportation Planning Work Program**  
**July 01, 2015 – June 30, 2016**

**Transportation Technical Committee Approval: March 5, 2015**  
**Region 2000 Local Government Council Approval: March 19, 2015 (Pending)**

## **Purpose and Objective**

The Virginia Department of Transportation (VDOT) allocates part of the State Planning and Research (SPR) funding to provide annual transportation planning assistance for non-urbanized areas within the Commonwealth. The Rural Transportation Planning (RTP) Program was created to aid the State in fulfilling the requirements of the State Planning Process to address the transportation needs of non-metropolitan areas. Funds appropriated under 23 U.S.C. 307(c) (SPR funds) are used in cooperation with the Department of Transportation, Commonwealth of Virginia for transportation planning as required by Section 135, Title 23, U.S. Code. These Federal funds provide 80 percent funding and require a 20 percent local match.

In FY-2016 each planning district commission / regional commission will receive \$58,000 from VDOT's Rural Transportation Planning Assistance Program and each planning district commission / regional commission will provide a local match of \$14,500 to conduct rural transportation planning activities. This resource may be supplemented with additional planning funds, but note that the arrangement of all such funds involves development of a scope of work, approval and other coordination in TMPD administrative work programs.

The scope of work shall include specific activities as requested by VDOT and/or the Federal Highway Administration. The scope of work may also include activities or studies addressing other transportation planning related issues that may be of specific interest to the region. The criteria for the determination of eligibility of studies for inclusion as part of this work program are based upon 23 U.S.C. 307 (c), State Planning and Research.

## **FY 2015 - Program Administration (\$21,000)**

**Background and Objective:** The purpose of this work element is to facilitate regional participation and consensus building on transportation-related issues through a continuing, comprehensive, and coordinated planning process.

### 1. Rural Transportation Planning Management

Description: This activity includes all program management and administrative responsibilities not directly attributable to specific program activities. There are two defined objectives of this task: (1) the administration of transportation planning work program activities; and (2) the completion of necessary contracts, invoices, progress reports, correspondence, and grant applications in support of the work program.

Deliverable Products: The primary result of this task should be a well-functioning transportation program, including:

- Preparation of quarterly financial progress reports
- Provide oversight and administration of specific projects awarded under the Rural Transportation Grant Program
- Prepare meeting agenda minutes, resolutions, arrange for and/or attend meetings, conferences, and training
- Preparation for and attendance at Project Management Team (Technical Committee) meetings, including any work for special committees
- Review proposed enhancement projects as requested
- Prepare and execute funding agreements and contracts, including contract extensions or supplements, as needed
- Respond to requests for intergovernmental reviews, coordination
- Review, as necessary, consultant contracts or supplements and monitor consultant contracts, negotiations, and work progress on corridor studies and plans employing consultants
- Undertake staff training to enhance the rural transportation planning process, such as attendance at VDOT meetings and training sessions, VAPDC conferences, VAPA conferences and other opportunities as identified
- Provide Year End Summary List of accomplishments under the Rural Transportation Planning Assistance Program

Budget: \$16,800

### 2. Rural Transportation Planning Assistance Program-Scope of Work

Description: This task provides for the annual preparation of the Rural Transportation Planning Assistance Program – Scope of Work for the upcoming fiscal year (i.e., July 1, 2016 to June 30, 2017). Any amendments or revisions to the existing scope of work are also a part of this element.

Deliverable Products: The FY 2017 Rural Transportation Planning Assistance Program – Scope of Work, which documents the activities to be accomplished by the Region 2000 Local Government Council staff in the upcoming fiscal year. It will also include any amendments or revisions to the existing scope of work.

Budget: \$4,200

<b>SPR Funds (80%)</b>	<b>\$16,800</b>
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<b>PDC Funds (20%)</b>	<b>\$4,200</b>
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<b>Total Budgeted Expenditure for Program Administration</b>	<b>\$21,000</b>
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## **FY 2016 - Program Activities (\$51,500)**

**Background and Objective:** Address regionalized transportation issues that are identified by the Transportation Technical Advisory Committee and the Planning District Commission. Individual projects and work elements are described below:

### 1. General Technical Assistance

Description: This task allows for the assistance to localities and VDOT on transportation related activities on an individual or regional basis as needed.

This task includes, but is not limited to:

- Providing transportation technical input and resources to the Council's localities outside of the MPO area to improve the overall effectiveness and efficiency of the transportation network
- Reviewing and assisting in the updating of local comprehensive plans to ensure that land use and other elements are consistent with transportation planning elements and the statewide transportation plan; this item includes assisting in the development of comprehensive plan's transportation element
- Other duties as required by VDOT, FHWA, and the Council
- Development and provision of GIS information for use with transportation projects and planning efforts
- Enhancement and maintenance of a website
- Education, information, and referral assistance to localities on local transportation planning committees such as the 501 Coalition and local Chamber of Commerce Transportation Committees
- Writing transportation planning grants, including enhancement and safe routes to school grants. This task includes any research and plan development necessary to support grant application efforts
- Evaluation and review of special situations such as major traffic generators, site plans, elderly and handicapped needs, and para-transit projects, as needed
- GIS training activities
- Complete any outstanding items from the FY 2015 Scope of Work. (None anticipated at this time)
- Assist the District Planner in the update/review of the Small Urban Area Plans in Region 2000
- Compile all available current and future land use GIS layers / attribute data from local comprehensive plans within the Planning District Commission boundaries. Please use the GIS tool to be provided by VDOT-TMPD to geo-reference local transportation plan recommendations. VDOT-TMPD will provide technical assistance on an as needed basis in accomplishing this task. Information gathered will be used to update existing land use data within the Statewide Planning System and will be used to augment data for the Statewide Travel Demand Model that is currently under development. For localities that do not have GIS layers / attribute data for the current and future land use plans, develop a schedule and identify resources needed that would allow this data to be captured via GIS. VDOT-TMPD

will provide detail instructions and templates to be used to provide consistency across the state

- Attend the Fall Transportation Meeting and provide a display
- Participate in outreach meetings and review data as requested by VDOT throughout the fiscal year pertaining to VTrans and other appropriate efforts

Deliverable Products:

- Assistance as enumerated above;
- Enhance and maintain the Council's website transportation component;

Budget: \$11,000

2. Rural Long-Range Transportation (RLRTP) Activities

Description:

- A. Begin update of Rural Long-Range Transportation Plan (RLRTP) (to be completed in FY 16-17). One of the goals of this activity will be to align the format and scope of the RLRTP with the Central Virginia Long-Range Plan (CVLRP). Projects will be prioritized on an annual basis with input from localities and VDOT within the context of House Bill 2 and the Virginia Multimodal Transportation Plan. Initial prioritization effort will be accomplished by second quarter of FY '16
- B. Continue to build competency in corridor and intersection safety analysis using guidance documents from VDOT and other best practices. Conduct a corridor study or analysis of a roadway segment or intersection and identify potential improvements (including access management) to the corridor for safety and/or congestion. This task will involve coordinating location selection with the transportation technical committee, localities, and VDOT. A sample corridor study will be added as an appendix to the updated RLRTP in order to provide localities with guidance on how to best request further studies from the PDC

Deliverables:

- Summary of RLRTP update activities
- Documented prioritization results
- Summary of safety analysis activities

Budget: \$34,500

3. Alternative Transportation Planning Activities

The following items will be accomplished in support of alternative transportation planning efforts:

Description: The same primary PL Alternative Transportation project activities will include the rural areas of Region 2000:

- Website updates
- Grant assistance
- Bike Month
- Area Bicycle and Pedestrian Advisory Committee
- Bike/Pedestrian Annual Report
- VDOT Bicycle Advisory Committee participation
- Alternative Transportation Webinar Series; and
- Yearly update to the Bicycle/Pedestrian Facilities in Region 2000

Deliverable: A summary report of above referenced activities.

### **Appomattox Court House National Historical Park –Alternative Transportation Connection Plan**

Description: Through a coordinated Effort, including Virginia Department of Conservation and Recreation (DCR), the Appomattox Court House National Historic Park (ACHNHP), VDOT and Town and County representatives, examine opportunities to effect:

1. an on-road and signed bicycle linkage that will connect the ACHNHP to the High Bridge Trail State Park, a 31 mile multi-use trail through Cumberland, Nottoway, and Prince Edward counties and Towns Burkeville, Farmville and Pamplin City; and
2. an off-road trail connection, that can include sidewalk or multiuse trail, from Appomattox Town of the ACHNHP. This trail will be the second leg of the Appomattox Heritage and Recreational Trail loop

Background: Developing an alternative transportation network that will connect the Appomattox County community hubs of the Town of Appomattox, the Appomattox County Community Park, the Appomattox Court House National Historical Park, and the Museum of the Confederacy has been an active and articulated community goal since 2005. To that end, Appomattox has initiated numerous projects to bring this connection vision a reality over the years. Activities include the completion, in 2014, of the Phase 1 Appomattox Heritage and Recreational Trail, AHRT, a 1.3 mile multiuse trail that runs from the Appomattox County Community Park to a new trail head; the completion of a Route 24 Corridor Study, completion of the Appomattox Greenway Masterplan – A Vision of the Future, and the Town of Appomattox Pedestrian and Bicycle Master Plan.

In addition to pedestrian and bicycle initiatives within and around the Town of Appomattox, the Virginia Department of Conservation and Recreation has developed the High Bridge Trail State Park.

The Region 2000 Greenways, Blueways, and Trails Plan – a 2012 Connection Vision and the Region 2000 Bicycle Plan each outline a long-term vision to establish alternative transportation linkage between key Region 2000 destinations and result in a designated linkage between Appomattox Town and a key national historic park to one of Virginia’s newest State Parks.

Deliverable: An Appomattox community trail extension opportunities analysis to effect the above.

### **Amherst County Recreational/Bike Tour Route Development Plan**

Description: Assist Amherst County in identifying and developing circular bicycle touring/recreational routes and starting/parking location points. Amherst County has an interest in attracting recreational cyclists and touring groups. This project will establish designated on-road cycling loops, of varying lengths and difficulty factors, for moderate and advanced cyclists. The project will include route identification and partner agreements with local establishments for parking arrangements for loop starting and ending points.

Research and inventory will include:

- Identify roadway routes frequented by cyclists in and around Amherst County. Region 2000 Bicycle Plan will be used as starting resource
- Confirm with Bike Virginia and local cyclists on touring routes
- Identify and map resting, eating, recreation stops to establish loops starting and resting locations
- Confirm with VDOT on road geometries, road data and do field check on shoulder, roadway conditions
- Develop parking agreement document for trail loop starting point locations.
- Develop route development plan – include signage purchase and installation needs, costs, approval timing.
- Include draft website and tourism outreach plan

Deliverable: An Amherst County Recreational Cycling Touring Route Plan that will present a plan of action to implement a series of moderate and advanced cycling touring routes in Amherst County, with potential expansion into Nelson County.

Budget: \$6,000

<b>SPR Funds (80%)</b>	<b>\$41,200</b>
<b>PDC Funds (20%)</b>	<b>\$10,300</b>
<hr/>	
<b>Total Budgeted Expenditure for Program Activities</b>	<b>\$51,500</b>

## FY-2016 Budget Summary

Tasks	VDOT (SPR) 80%	PDC (20%)	Total (100%)	PDC (Match) 20%	Total 100%
<b><u>Program Administration</u></b>					
1. Program Administration	\$13,440	\$3,360	\$16,800	\$3,360	\$16,800
2. Scope of Work	\$3,360	\$840	\$4,200	\$840	\$4,200
3.					
4.					
<b>Total Budgeted Expenditure for Program Administration</b>	\$16,800	\$4,200	\$21,000	\$4,200	\$21,000
<b><u>Program Activities</u></b>					
1. General Technical Assistance	\$8,800	\$2,200	\$11,000	\$2,200	\$11,000
2. Rural Long-Range Transportation (RLRTP) Activities	\$27,600	\$6,900	\$34,500	\$6,900	\$34,500
3. Alternative Transportation Planning Activities	\$4,800	\$1,200	\$6,000	\$1,200	\$6,000
<b>Total Budgeted Expenditure for Program Activities</b>	\$41,200	\$10,300	\$51,500	\$10,300	\$51,500
<b>Total Budgeted Expenditure for Program Administration and Program Activities</b>	<b>\$58,000.00</b>	<b>\$14,500</b>	<b>\$72,500</b>	<b>\$14,500.00</b>	<b>\$72,500.00</b>

**RESOLUTION APPROVING FY-2016 RURAL TRANSPORTATION  
PLANNING WORK PROGRAM**

**WHEREAS**, the staff of the Virginia's Region 2000 Local Government Council has prepared the FY-2016 Rural Transportation Planning Work Program (Program); and,

**WHEREAS**, this Program has been reviewed and recommended for approval by the Transportation Technical Committee; and,

**WHEREAS**, the Program is now before the Virginia's Region 2000 Local Government Council for final approval.

**NOW, THEREFORE, BE IT RESOLVED THAT** that the Virginia's Region 2000 Local Government Council does hereby approve the FY-2016 Rural Transportation Planning Work Program and does authorize it to be submitted to the Virginia Department of Transportation.

**ADOPTED** this 19<sup>th</sup> day of April, 2015, by the Virginia's Region 2000 Local Government Council.

ATTESTED BY:

CERTIFIED BY:

\_\_\_\_\_  
Gary F. Christie, Secretary  
Region 2000 Local Government Council

\_\_\_\_\_  
Mike Mattox, Chair  
Region 2000 Local Government Council

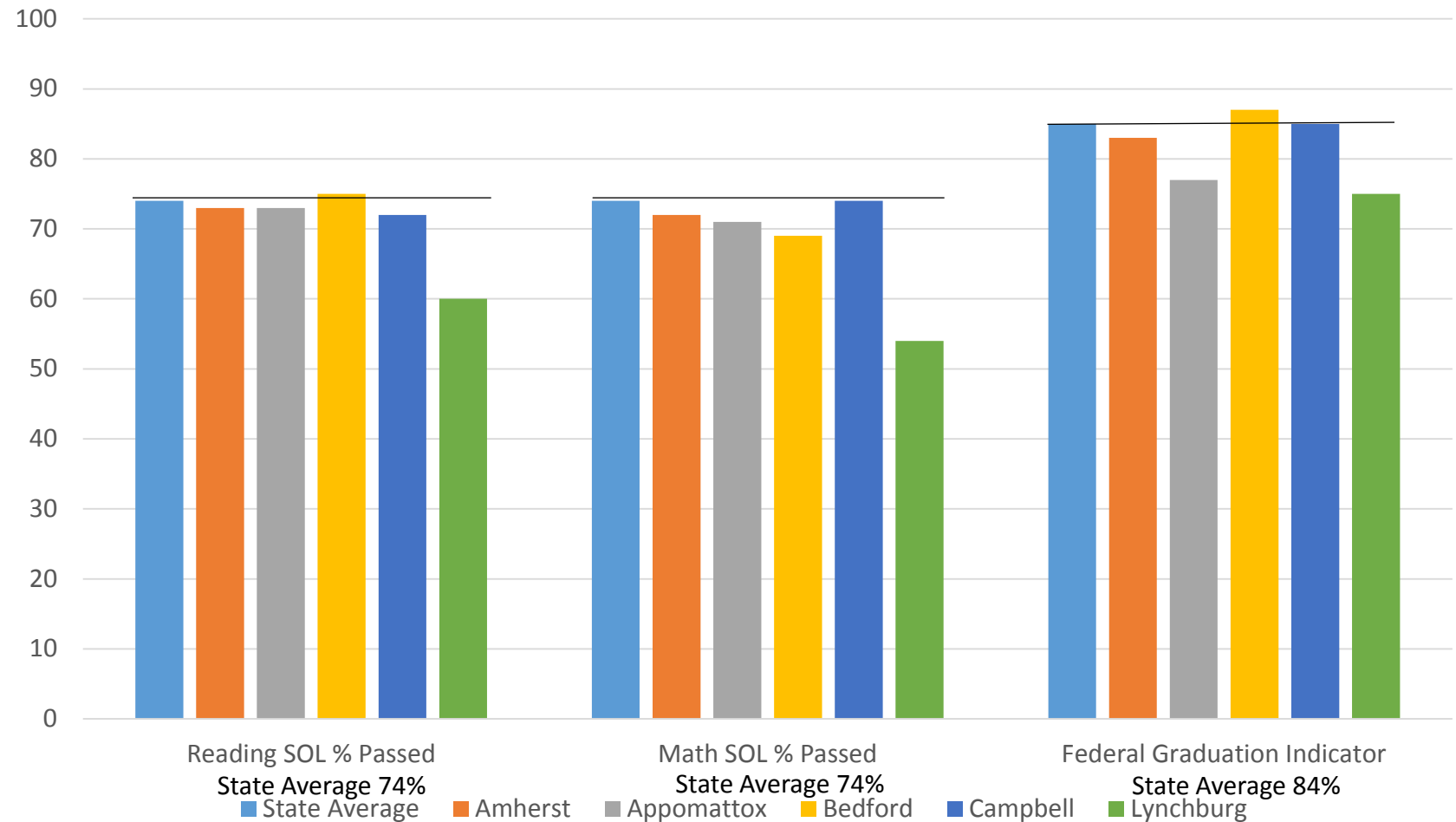
# Background Information for a Discussion on Regional K12 Education Opportunities & Savings

Mayor Mike Mattox  
LGC Chair 2014-15

Note: Every School Division in Region2000 is at or below the state average for Reading/Math SOL scores and Graduation rates. (Source: VADOE: 2013 School, School Division & State Report Card)

For Region2000 the average Graduation Rate is **83%**.

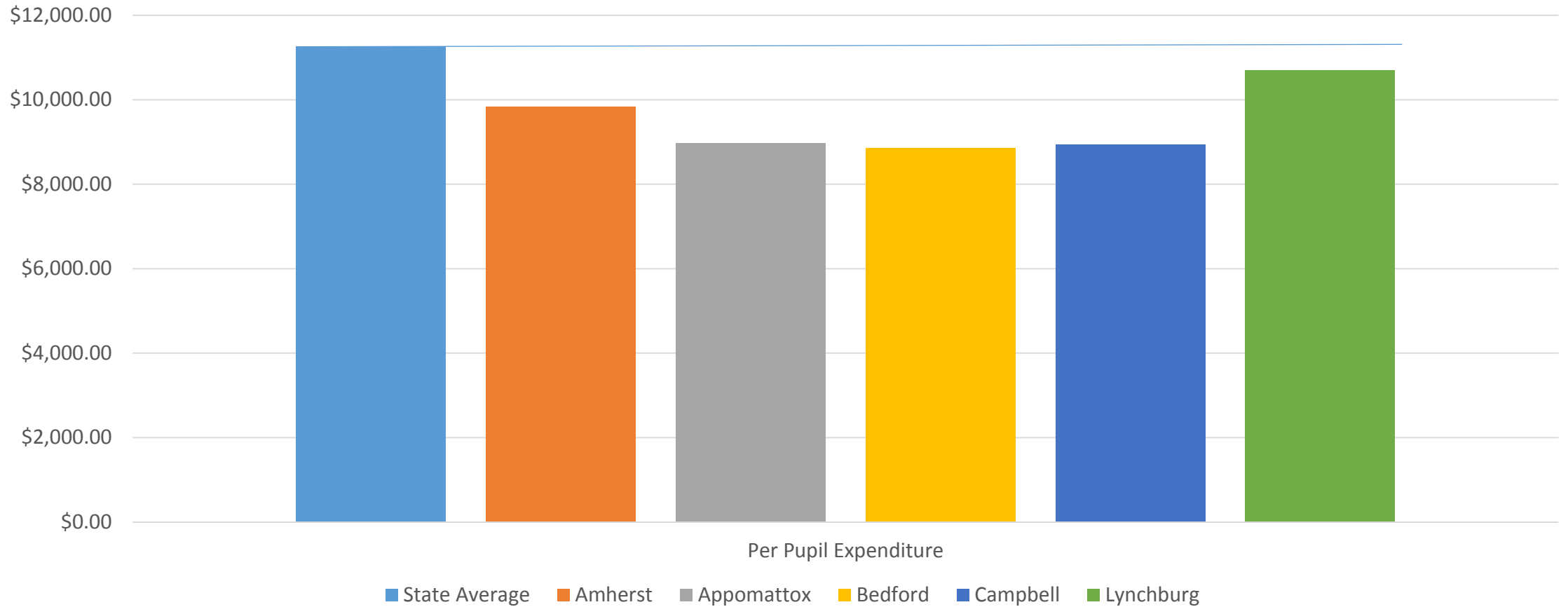
A Comparison of Region2000 School Divisions to the State Average (Reading and Math SOL Scores and Graduation Rates)





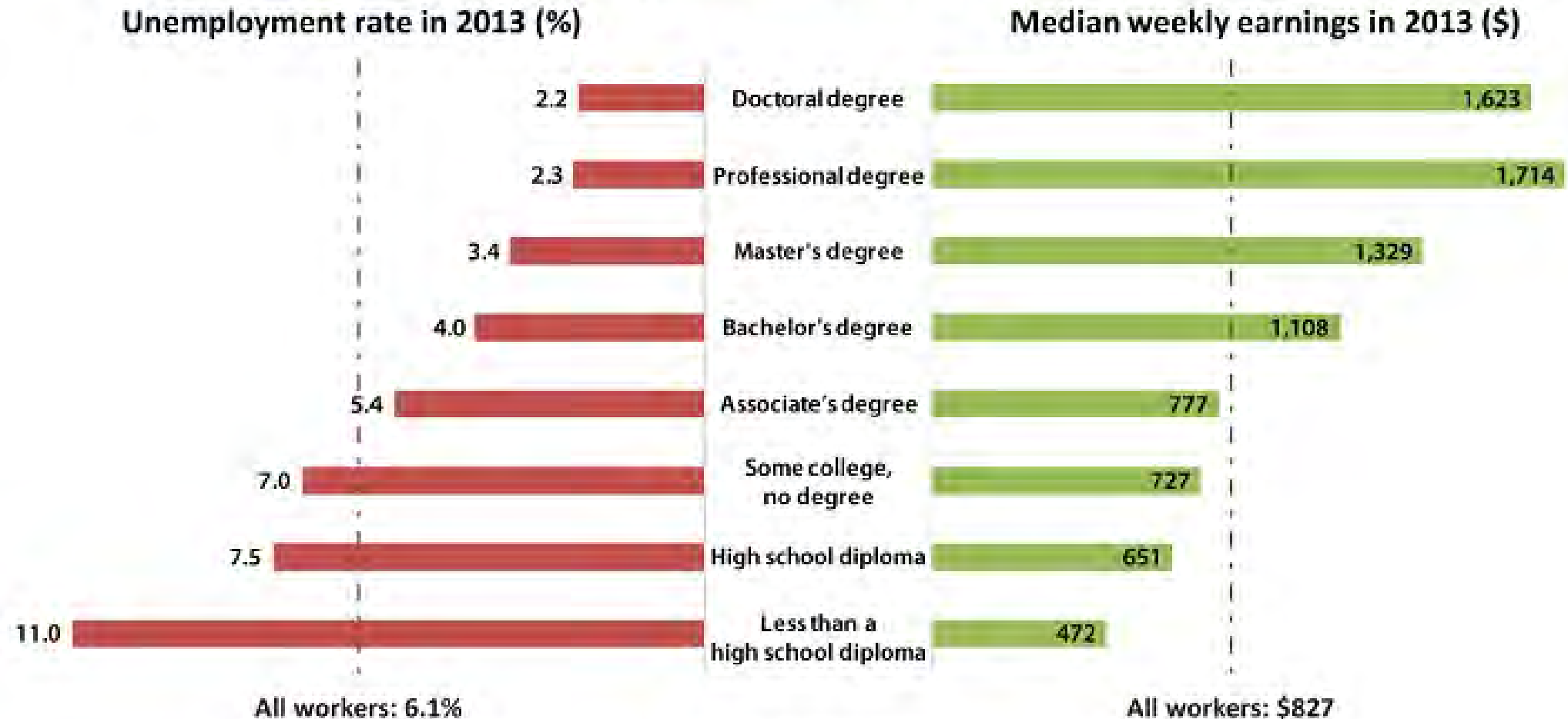
# Where we are now...

Total Per Pupil Expenditure by Locality



# What this means for Region 2000..

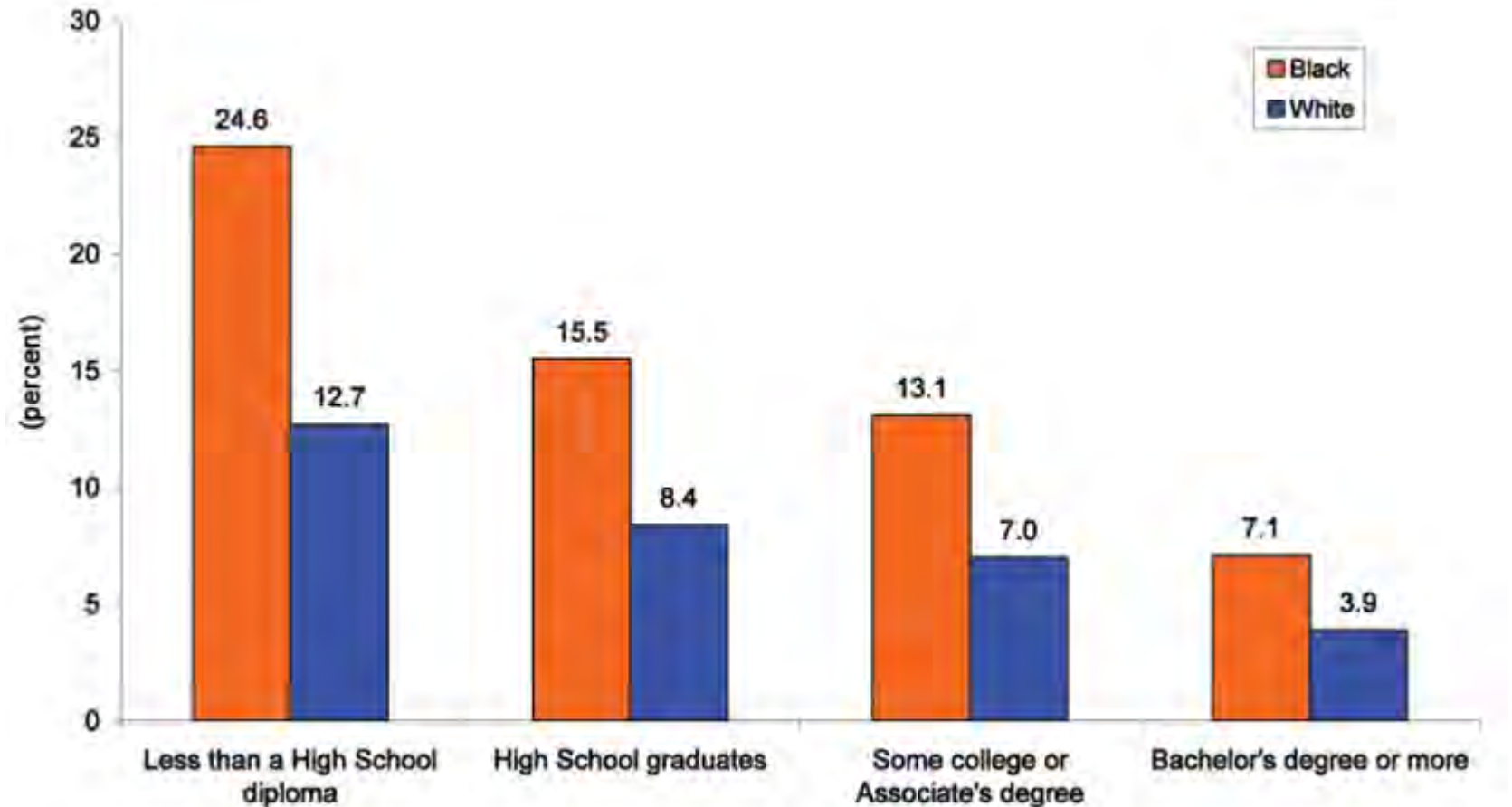
## Earnings and unemployment rates by educational attainment



Note: Data are for persons age 25 and over. Earnings are for full-time wage and salary workers.  
Source: Current Population Survey, U.S. Bureau of Labor Statistics, U.S. Department of Labor

# What this means for Region 2000..

Unemployment Rate for Blacks and Whites aged 25 and older, by Educational Attainment, 2011 Annual Average  
(Source: US Department of Labor)



# What this means for Region 2000..

**Table 1.** Receipt of Food Stamps or Cash Assistance in Household, by Educational Attainment, Estimated Counts

	2007			2010		
	Any SNAP or cash assistance in household	Total	Percent receiving aid	Any SNAP or cash assistance in household	Total	Percent receiving aid
Children	9,049,421	60,958,210	14.8%	14,264,103	62,154,999	22.9%
Less than high school	6,332,382	45,079,905	14.0%	9,716,616	43,303,094	22.4%
High school graduate	5,245,747	69,702,330	7.5%	9,221,089	70,475,848	13.1%
Some college or associate's degree	2,823,391	62,875,374	4.5%	6,110,921	65,979,374	9.3%
Bachelor's degree	515,275	40,093,950	1.3%	1,336,842	41,967,272	3.2%
Advanced degree	136,322	20,395,951	0.7%	359,403	22,229,075	1.6%
Master's degree	101,682	14,894,445	0.7%	293,029	16,157,368	1.8%
Professional degree	24,864	3,013,024	0.8%	32,719	2,992,722	1.1%
Doctorate	9,776	2,488,481	0.4%	33,655	3,078,985	1.1%
Total	24,102,538	299,105,72	8.1%	41,008,974	306,109,662	13.4%

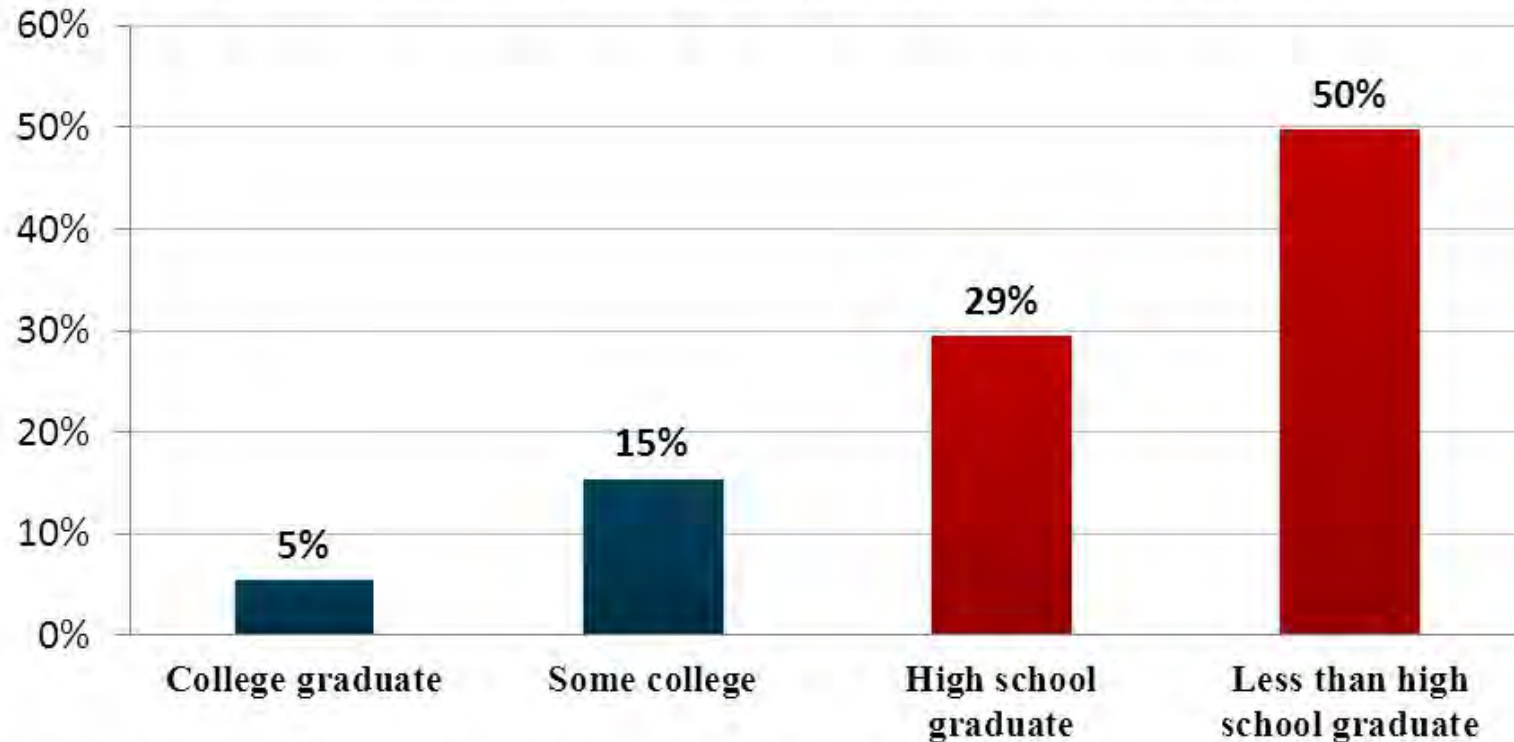
Source: Current Population Survey (CPS) [<http://www.stats.bls.gov/cps/>].

Notes: 2008 CPS data refer to 2007 income, and 2011 CPS data refer to 2010 income. No corrections for underreporting have been made to these data; see, for example, Lerman and Wiseman (2002) or GAO (2010) on underreporting of food stamps and other benefits in the CPS.

# What this means to Region 2000...

## Incarceration Rates Correlate with Level of Educational Attainment

**Characteristics of convicted offenders, FFY 2007-08**



Source: Bureau of Justice Statistics. Federal Justice Statistics, Statistical Tables, November 2010.

# What this means to Region2000...

“Before starting a home search, smart home buyers check the school district statistics to find the best affordable public schools. Even if they don't have children, top quality schools are important because good schools help home market values appreciate.”



# What this means for Region 2000...

The 28th Annual Survey of Corporate Executives reports:

“The availability of skilled labor is the new top priority in site selection”

Combined Ratings		
CORPORATE SURVEY 2013*		
Site selection factors	2013	2012
<b>Ranking</b>		
1. Availability of skilled labor	95.1	89.4 (3)**
2. Highway accessibility	93.5	90.1 (2)
3. Labor costs	90.8	90.8 (1)
4. Occupancy or construction costs	87.4	82.8 (5)
5. Availability of advanced ICT services	84.6	85.1 (4)
6. Available buildings	83.3	78.4 (8)
7. Corporate tax rate	82.4	79.3 (7)
8. State and local incentives	81.9	71.1 (13)
9. Low union profile	81.4	73.5 (10)
10. Energy availability and costs	80.8	81.3 (6)
11. Tax exemptions	80.6	75.4 (9)
11T. Right-to-work state	80.6	72.6 (11)
13. Available land	80.3	59.0 (18)
14. Expedited or “fast-track” permitting	76.3	67.2 (15)
15. Proximity to major markets	75.6	72.2 (12)
16. Availability of long-term financing	74.8	63.1 (17)
17. Environmental regulations	71.7	71.1 (13T)
18. Inbound/outbound shipping costs	70.9	63.7 (16)
19. Proximity to suppliers	67.7	54.9 (19)
20. Raw materials availability	60.5	49.7 (23)
21. Accessibility to major airport	59.4	52.9 (21)
22. Proximity to technical college/training	54.1	50.3 (22)
23. Training programs	51.5	54.7 (20)
24. Availability of unskilled labor	48.9	42.9 (25)
25. Railroad service	29.4	43.6 (24)
26. Waterway or oceanport accessibility	20.2	19.9 (26)
Quality-Of-life factors	2013	2012

# What this means for Region2000...

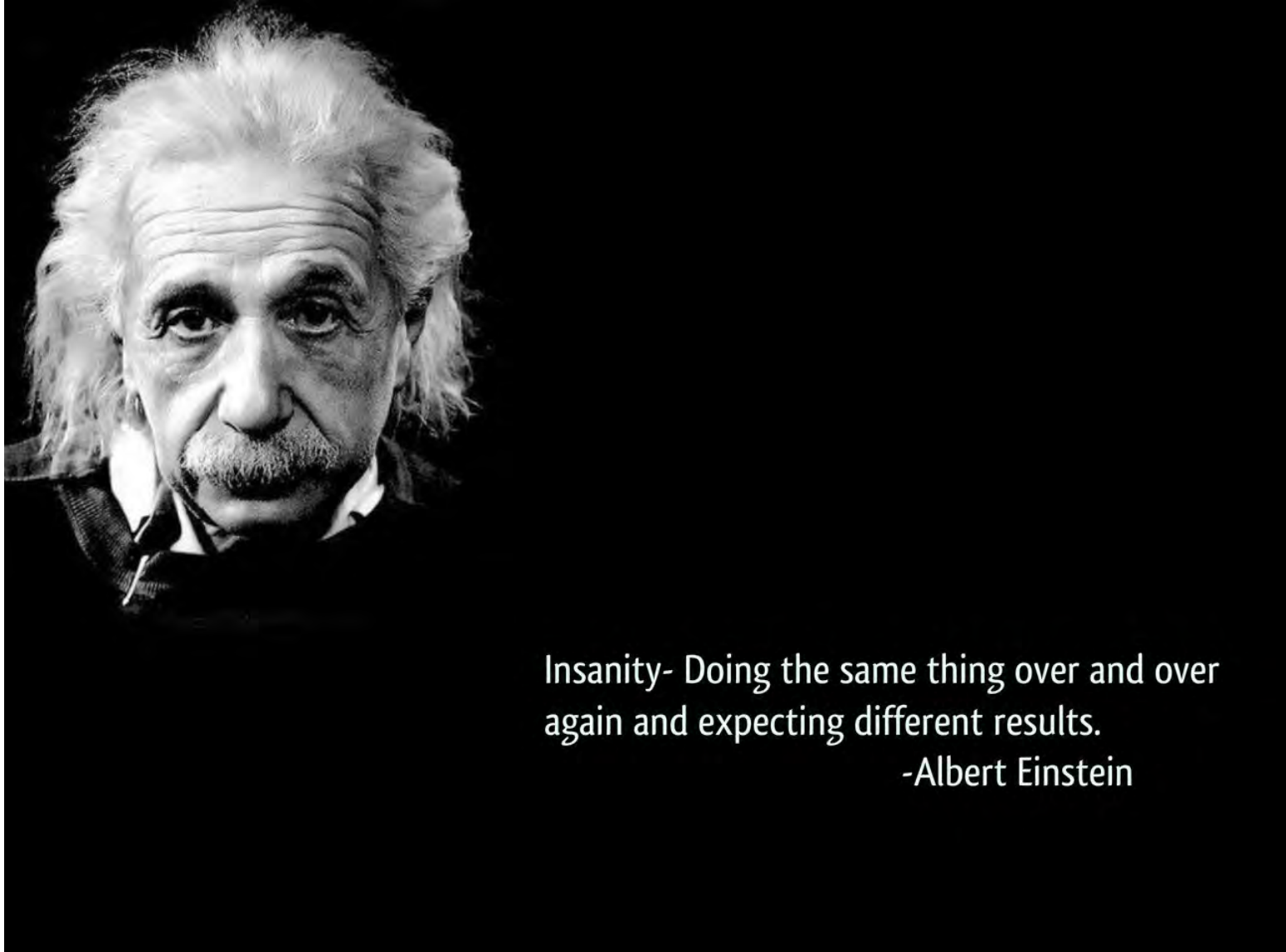
**38.7%** of the students who graduated from a Virginia High Schools in the previous 12 months and enrolled at Central Virginia Community were required to do remedial/developmental coursework in 2013-14. (Source: The State Council of Higher Education for Virginia)





# What can Region2000 do?

1. Have a stated goal of a 100 percent High School graduation rate for the region. Prioritize advanced diplomas!
2. Start and facilitate a discussion among divisions for cost savings for:
  - Insurance
  - Human Resources
  - Transportation
  - Purchasing
  - Reduction of possible duplication of programs
  - Curriculum
  - And any other cost and resource savings/enhancement ideas....
3. Pursue grant funding for investigations into additional possibilities for regional collaboration and cooperation
4. ?



Insanity- Doing the same thing over and over again and expecting different results.

-Albert Einstein