



## Local Government Council

### **Local Government Executive Committee Meeting** Region 2000 Partnership's Large Conference Room 828 Main Street, 12<sup>th</sup> Floor Lynchburg, VA

September 19, 2013 ~ 5:00 p.m.

#### **Agenda**

1. Welcome, and moment of silence.....Mike Mattox, *Vice-Chair*
2. Minutes of July 18, 2013 LGC meeting.....Mike Mattox, *Vice-Chair*
3. Finance report.....Rosalie Majerus
4. Presentation of model to create an Economic Development District.....  
.....Gary Christie
5. Proposed Dues Increase for FY15.....Gary Christie
6. Discussion to opt-out of the VRS Local Disability Insurance and Resolution.....  
.....Gary Christie
7. Day to Serve Discussion and Resolution.....Gary Christie
8. Items from Staff.....Gary Christie
  - a. Secure member of Council to assist in market salary review process
9. Items from Council.....All
10. Next meeting, October 17<sup>th</sup>, 2013
  - a. MPO – 4:00 pm
  - b. LGC – 5:00 pm
  - c. Annual Fall Dinner
    - ❖ Reception – 6:00 pm
    - ❖ Dinner – 6:30 pmSpeaker: Mr. Alton Brown, *Publisher, News & Advance*

Virginia's Region 2000 Local Government Council Meeting  
September 19, 2013

**Agenda Summary**

**1. Welcome and moment of silence**

**2. Minutes of July 18, 2013 LGC meeting**

*(See Attachment 2)*

***Recommended Action:*** Approve the minutes as presented subject to any agreed upon revisions as noted by members of the Council

**3. Finance report:**

*(See Attachment 3)*

Deputy Director of Finance, Rosalie Majerus, will present the year-to-date financial report through August 31, 2013.

***Recommended Action:*** For Council's information and open for discussion. No formal action required.

**4. Presentation of model to create an Economic Development District**

The Federal Economic Development Administration has money available for infrastructure improvements when a new manufacturing business is bringing jobs to a community or the region.

Localities who are distressed communities, like Amherst and Appomattox, as defined by unemployment and per capita income, can access those monies through an application process.

For other, non-distressed communities to access EDA infrastructure and planning grants, there are two choices:

1. Create an Economic Development District serving the entire region which will receive, review and rank applications for EDA funding
2. Prepare a much more comprehensive set of data and information on the non-distressed, applicant community to justify the need for EDA funding.

An Economic Development District that has been approved by the Governor and the federal Economic Development Administration pre-qualifies all of our jurisdictions as eligible to receive EDA funding. The amount of documentation and justification for a non-distressed community is greatly reduced in an Economic Development District is in place.

Having an Economic Development District recognized by the EDA makes it easier for the region to receive 50-50 matching funds to maintain our Comprehensive Economic Development Strategic Plan.

To access these funds in every county, we have to set up a purpose-specific organization with 65% public and 35% private membership whose responsibility would be to approve and rank the EDA applications. Our choices include:

1. Revise the structure of the Local Government Council to add private sector membership
2. Create a single purpose organization

The Single Purpose Organization, called an Economic Development District Council, would:

1. Receive and rank relevant applications for EDA and federal assistance related to economic development
2. Designate an organization to be responsible for the research, planning and updating of the region's Comprehensive Economic Development Strategy. Provide assistance as may be available to maintain and update the CEDS annually.
3. Assist other agencies as appropriate implement the region's Comprehensive Economic Development Strategy.
4. Other duties as outlined in the EDA REGULATIONS.

The Public sector representatives on the new Economic Development District Council would be the elected representatives to the Local Government Council with the appointed LGC representatives as their alternates. This council would appoint the Private sector representatives.

***Recommended Action:*** Discuss the concept of each City and County agreeing to establish a single-purpose organization which meets EDA criteria to establish a Regional Economic Development District. Authorize staff to submit the concept paper to EDA for consideration and bringing back EDA's response before going to localities for approval.

## **5. Proposed Dues Increase:**

*(see attachment 5)*

In FY 2009 we lowered our local City and County per capita dues from \$0.65 to \$0.575 or 11.5%. Towns' flat fee went down by 11% also. The population numbers are adjusted annually using the latest Weldon Cooper numbers available each January.

This year we generate \$169,913 in dues from our localities as part of a \$3.1 million dollar LGC budget. Now, of that \$3.1 million, only about \$1.03 million is for Planning District Commission activities, so our dues amount to about 16.4% of our PDC income.

Dues are important because they are a steady stream of income, not fluctuating as projects come and go.

Dues are used to match state and federal money. This year we're using dues to match these programs:

- VA Dept. of Rail and Public Transportation - \$98,819, (80/20 Match)
- VA Dept. of Rail and Public Transportation – Rideshare - \$52,800. (80/20) Match
- VA Dept. of Transportation – PL Funds - \$197,064, (80/20 Match)
- VA Dept. of Transportation – Rural - \$58,000 (80/20 Match)
- Federal Economic Development Administration - \$25,000 (50/50 Match)
- VA Dept. of Agriculture - \$35,000 (80/20 Match)

This year we're receiving money from two state agencies that do not have a match requirement however; we are looking for a local commitment to support the PDC:

- VA Dept. of Environmental Quality – Stormwater - \$42,000 (no match requirement)
- VA Dept. of Housing and Community Development - \$75,971

We use dues to make leadership investments like:

- \$90,000 to the CAER
- 30,000 to the SBDC
- 10,000 for Entrepreneurial projects
- \$35,000 for the support to the Agriculture Economy project

Our dues are directly linked to \$584,654 in monies coming to help the region in FY 14.

Dues give us some discretionary time to help localities with grant writing. Last year, we helped localities secure \$4.6 million for a return of \$30 for every \$1 in dues. Not every year will be this successful; however, having discretionary time makes a difference in our ability to focus on the needs of our community members.

Discretionary time is how we pay for the initial investment of staff resources into a potential regional project. We have invested PDC resources instead of asking localities for monies in initial stages of the landfill project, the library project and the regional water supply planning project, to name a few.

Raising dues 17% from \$0.575 to \$0.675 per capita for cities and counties, along with a 17% increase for Towns, would generate \$28,887 in new money, moving our dues as a percentage of the PDC budget from 16% to 19%.

A 25% increase in dues to \$0.719 per capita would generate \$42,478 in new income. We traditionally have asked that every jurisdiction support our dues increase. If a jurisdiction balks at an increase, we would then reconsider the dues rate. Our dues rate needs to be unanimously agreed.

As part of this dues conversation, we always get an annual update from the LGC Finance Department on how we're doing with reserves and carryover.

**Recommended Action:** Discuss a dues increase for FY 15 from \$0.575 to \$0.675 and consider action in October or November.

**6. Discussion to opt-out of the VRS Local Disability Insurance and Resolution:**

*(see attachment 6)*

The 2012 General Assembly created the VLDP for political subdivision and school division employees who will be covered under the VRS' Hybrid Retirement Plan effective January 1, 2014. The Hybrid Retirement Plan will apply to most new employees hired on or after January 1, 2014 and current employees who opt to switch to the plan. Participation in VLDP by political subdivisions and school divisions is automatic through VRS unless the governing body elects to opt out and provide a comparable employer paid disability program effective January 1, 2014. The comparable coverage must include short-term and long-term disability as specified in Chapter 11.1 of Title 51.1 of the Code of Virginia. This is an irrevocable decision.

By opting out of the VRS plan we would have more flexibility in the future to either pool with other localities, or obtain a different insured product through another carrier. The decision to participate with VRS is irrevocable and limits future options.

On a related issue, we currently provide short term disability through our sick leave bank and related leave programs. Since short term disability will now be mandated, we plan on reviewing our leave program to match the new requirements, so as to avoid a potential double payout for Hybrid employees.

**Recommended Action:** The staff recommends that the Council approve the opt-out resolution. Staff will consider the comparable coverage options available to us and make a determination from those options sometime in early November 2013. Currently, we are considering the VaCoRP plan provided by Standard Insurance among others.

**7. Day to Serve Resolution:**

The Virginia Association of Planning District Commission asks member PDCs to approve the attached resolution in support of a statewide "Day To Serve" September 15-29.

According to the material received from the VAPDC:

1. "Day to Serve" is unique event that has inspired a diverse group of people of our larger region to set aside their political, religious and cultural differences to strengthen our collective communities by coming together to "feed the hungry, protect and enhance the environment, as well as strengthening our communities."
2. "Day to Serve" is been endorsed by the Governors of Virginia, Maryland and West Virginia and the Mayor of Washington, D.C.

3. Last year, "Day to Serve," resulted in over 750 community events with more than 14,000 volunteers, culminating in 26,000 hours of service rendered, resulting in over 600,000 pounds of food being donated to local food banks. These events also helped to improve the environment through planting trees, cleaning up parks and streams, and supporting "adopt a road" campaigns.

4. The Governor has requested that we redouble our efforts this year.

**Recommended Action:** The staff recommends the Council's support the resolution as submitted.

## **8. Items from Staff:**

- a. Secure member of Council to assist in market salary review process

We have issued a request for proposals for outside help in performing a salary market study to measure our staff salaries to comparable market positions. The consultant would also advise us on our employee evaluation process and our grade/step system.

We invite a member of the LGC to work with us through this process as we identify a consultant and receive his reports.

## **9. Items from Council:**

## **10. Next meeting:**

October 17<sup>th</sup>, 2013

- a. MPO – 4:00 pm
- b. LGC – 5:00 pm
- c. Annual Fall LGC Dinner
  - Reception – 6:00 pm
  - Dinner – 6:30 pm

Speaker: Mr. Alton Brown, *Publisher, News & Advance*

## **11. Adjourn**



## **Virginia's Region 2000 Local Government Council Meeting**

Partnership Conference Room  
Lynchburg, Virginia  
July 18, 2013, 5:00 pm

### **DRAFT**

#### **Members Present:**

Kenneth Bumgarner, Town of Amherst Council  
Bryan David, Region 2000 Economic Development Council  
Delegate Scott Garrett, Virginia House of Delegates  
Stacey Hailey, Bedford Town Council  
Mayor Paul Harvey, Town of Appomattox  
Jack Hobbs, Amherst Town Manager  
R. David Laurell, Campbell County Administrator  
Mayor Mike Mattox, Town of Altavista, *Vice-Chair*  
L. Kimball Payne, Lynchburg City Manager  
Hugh Pendleton, Campbell County Board of Supervisors  
Mark Reeter, Bedford County Administrator  
John Sharp, Bedford County Board of Supervisors  
John Spencer, Asst. Appomattox County Admin., alternate for Aileen Ferguson  
Gary Tanner, Appomattox County Board of Supervisors

#### **Absent:**

Mayor Phyllis Campbell, Town of Brookneal  
Waverly Coggsdale, Altavista Town Manager  
Joan Foster, City of Lynchburg, *Chair*  
Sen. Tom Garrett, Virginia House of Delegates  
Bill Gillespie, Appomattox Town Manager  
Charles Kolakowski, Bedford Town Manager  
Clarence Monday, Amherst County  
Russell Thurston, Brookneal Town Manager  
Claudia Tucker, Amherst County Board of Supervisors

#### **Others Present:**

Gary Christie, Local Government Council, Executive Director  
Philipp Gabathuler, Local Government Council, Planner  
Rosalie Majerus, Local Government Council, Deputy Director of Finance  
Matt Perkins, Local Government Council, Administrative Program Coordinator  
Bob White, Local Government Council, Deputy Director of Core Services

## **Meeting Minutes - DRAFT**

1. **Welcome, introduction of new members and moment of silence:** Vice -Chair Mike Mattox called the meeting to order at 5:00 p.m., welcomed the members of the Local Government Council, and opened with a moment of silence.
2. **Presentation to Hugh Pendleton:** Mike Mattox presented Hugh Pendleton with a resolution of Appreciation for his dedicated service to the Virginia's Region 2000 Local Government Council.
3. **E.W. Tibbs, CEO, Centra:** E.W. Tibbs presented to the Council the mission, vision, services, focus and future of Centra and commented on health care in the region from his perspective. Also, he fielded questions from the Council.
4. **Approval of Minutes of May 16, 2013:** Upon a motion by David Laurell, seconded by John Spencer, the meeting minutes from the May 16, 2013 Local Government Council meeting were unanimously approved
5. **Finance report:** Deputy Director of Finance, Rosalie Majerus, presented the end of year financial report for FY13. Rosalie reported that the Council will come in under budget for the year. Additionally, Rosalie discussed and received comments from the Council regarding the VRS VLDP program and the consideration for opting into the plan or opting out and having a separate plan available for employees. Members mentioned that Lynchburg, Campbell, and Bedford have decided to opt-out of the VRS VLDP. David Laurell suggested a legislative item regarding the same and the requirements of providing short-term disability and working under two different plans.
6. **Salary Market survey request for LGC and non-profit positions:** Gary Christie noted that the last salary study was completed in 2008 however, feels it is important to have the positions and salaries/benefits reviewed from an external perspective, considering the how the labor market has changed. Additionally, the firm would be asked to study the salary step/grade schedule and help to identify, develop, and make suggestions for a performance review form or system. Gary requested of the Council for approval to spend up to \$8,500 for this salary market study. Brief discussion followed of the outcomes from the study completed in 2008.

Pau Harvey presented a motion to allow the staff of the LGC to seek, select, and contract with a firm to conduct a market survey salary study not to exceed \$8,500, seconded by John Sharp, and approved unanimously.

7. **Authorization of Executive Director to enter into contracts for services and land/tower leases on behalf of LGC under the direction of the radio Communications Board:** Gary Christie brought before the board the necessity of the Executive Director to sign leases, contracts, and other documents pertaining to the upgrade to the regional communications system in order to continue the development of the system. He requested of the Council for the authority to enter into such contracts that are appropriate to meet this end under the conditions that the Radio Board approves and that the funds are available to pay for the services.



Upon a motion by Scott Garrett to authorize the Executive Director to enter into contracts under the conditions that the Radio Board approves and that funds are available to meet the terms of the contracts, seconded by Kim Payne, the Council approved the motion unanimously.

8. **Items from Staff:** Bob White announced that Bedford, Campbell and Lynchburg agreed to move forward to the next phase of the Regional Libraries' discussion process which would be an operational analysis. This would include a look at a governance structure, operation/finance structure, annual budget and cost savings and service improvements.

Gary Christie mentioned that Mark Peake was instrumental in securing funding for the Amherst County Train Depot Enhancement Project which will provide more than \$600,000 to finish the project.

Gary Christie also mentioned that the LGC had applied to FEMA, and was awarded an Assistance to Firefighters Grant in the amount of \$825,000 to assist localities in the purchase of mobile hand held communication units that are compatible with the upgrade to the Radio Communications system, a cost otherwise that would have had to be absorbed by the localities in full. John Sharp recommends that such information be presented, in person, to the Bedford County Board of Supervisors by the Executive Director.

9. **Items from Council:** none.

10. **Next Meeting:** Mike Mattox announced the next meeting of the Council is scheduled for October 17<sup>th</sup>, 2013 or September 19 Executive Committee, if needed.

11. **Closed Session on Personnel:**

- a. **To open session:** Upon a motion by Kim Payne that the Council go into closed session in accordance with Virginia Code 2.2-3711 (A)(1) for the discussion of a personnel matter, seconded by John Sharp, the Council unanimously approved.
- b. **To close session:** Upon a motion by Kim Payne to return to open session pursuant to Virginia Code 2.2-3712 (D) and certifying that only business matters lawfully identified in the motion to go into closed session and exempt from the open meeting requirements of the Freedom of Information Act were heard, discussed, or considered, seconded by Gary Tanner, the Council unanimously approved.

12. **Adjourn:** Mayor Mike Mattox adjourned the Council at 6:05 p.m.

Signed: \_\_\_\_\_ **DRAFT** \_\_\_\_\_  
Mike Mattox, Vice-Chair

VIRGINIA'S REGION 2000 LOCAL GOVERNMENT COUNCIL					
Budget to Actual for FY14					
As of August 31, 2013					
	<u>FY14 Budget</u>	<u>Actual Through 8/31/13</u>	<u>Diff Between Budget &amp; Actual</u>	<u>% of Budget Used</u>	
<b><u>OPERATIONS FUND (EXPENDITURES)</u></b>					
<b><u>SALARY</u></b>					
ADMINISTRATION	159,842	26,403	133,439	16.52%	
FINANCE	125,780	20,963	104,817	16.67%	
OPERATIONS	218,966	36,494	182,472	16.67%	
WIA	110,001	18,571	91,430	16.88%	
	614,589	102,431	512,158	16.67%	
PART TIME HELP	10,000		10,000	0.00%	
<b>Total Salaries &amp; Wages</b>	<b>624,589</b>	<b>102,431</b>	<b>522,158</b>	<b>16.40%</b>	
EMPLOYER COST FICA	47,781	7,612	40,169	15.93%	
EMPLOYER COST V R S	67,113	11,186	55,927	16.67%	
EMPLOYER COST HEALTH INS	64,821	9,265	55,556	14.29%	
EMPLOYER COST LIFE INS	7,314	1,219	6,095	16.67%	
UNEMPLOYMENT COMPENSATION		54			
WORKERS COMP	1,000	472	528	47.20%	
<b>Total Fringe Benefits</b>	<b>188,029</b>	<b>29,808</b>	<b>158,275</b>	<b>15.85%</b>	
<b><u>OFFICE EXPENSES</u></b>					
AUDITING SERVICES	4,750		4,750	0.00%	
PAYROLL ACCOUNTING SERVICES	8,100	1,318	6,782	16.27%	
LEGAL SERVICES	3,000		3,000	0.00%	
LIABILITY INSURANCE	1,700	1,036	664	60.94%	
CONTRACTUAL SERVICES	24,000	1,004	22,996	4.18%	
ADVERTISING	1,000	161	839	16.10%	
POSTAGE	1,500	434	1,066	28.93%	
TELEPHONE	4,200	154	4,046	3.67%	
INTERNET SERVICES	300	45	255	15.00%	
OFFICE SUPPLIES	6,000	391	5,609	6.52%	
PRINTING & BINDING	2,000		2,000	0.00%	
TRAVEL	7,500	644	6,856	8.59%	
SPECIAL MEETINGS	9,500	255	9,245	2.68%	
EDUCATION & TRAINING	6,000	937	5,063	15.62%	
DUES, SUBSCRIPTIONS	8,800	6,810	1,990	77.39%	
PUBLICATIONS	700		700	0.00%	
MISCELLANEOUS EXPENSES	1,000	53	947	5.30%	
FURNITURE & FIXTURES	1,000		1,000	0.00%	
RENTAL OFFICE EQUIPMENT	6,844	391	6,453	5.71%	
OFFICE RENT	48,976	8,055	40,921	16.45%	
PARKING	4,500	550	3,950	12.22%	
COMPUTER EQUIP/SOFTWARE	10,000	50	9,950	0.50%	
<b>Total Office Expenses</b>	<b>161,370</b>	<b>22,288</b>	<b>139,082</b>	<b>13.81%</b>	
<b>Total Operations Expenses</b>	<b>973,988</b>	<b>154,527</b>	<b>819,515</b>	<b>15.87%</b>	

**ATTACHMENT 3**  
pp. 10 - 13

VIRGINIA'S REGION 2000 LOCAL GOVERNMENT COUNCIL					
Budget to Actual for FY14					
As of August 31, 2013					
	<u>FY14 Budget</u>	<u>Actual Through 8/31/13</u>	<u>Diff Between Budget &amp; Actual</u>	<u>% of Budget Used</u>	
<b>Total Operations Expenses (from Page 1)</b>	<b>973,988</b>	<b>154,527</b>	<b>819,515</b>	<b>15.87%</b>	
<b>Grant Expenses</b>					
Agriculture Strategic Planning Grant	70,000	54	69,946	0.08%	
Appomattox Enhancement Grant	150	0	150	0.00%	
Brookneal Enhancement	2,000	3	1,997	0.15%	
CDBG-Appomattox Town	750		750	0.00%	
CDBG - Madison Heights	1,000	126	874	12.60%	
CDBG - Pamplin	750	7	743	0.93%	
DHCD	2,500	125	2,375	5.00%	
DRPT / FTA	2,500	34	2,466	1.36%	
EDA - CEDS	9,000	3	8,997	0.03%	
Regional Radio Board	912,267	155,744	756,523	17.07%	
Ride Share	29,000	160	28,840	0.55%	
Small Business Development Center	30,000		30,000	0.00%	
Stormwater	39,500	875	38,625	2.22%	
Town of Amherst Waterline	50		50	0.00%	
VDOT - PL	97,500	1,078	96,422	1.11%	
VDOT - Rural	2,500	23	2,477	0.92%	
WIA	897,035	78,718	818,317	8.78%	
<b>Total Direct Project Expenses</b>	<b>2,096,502</b>	<b>236,950</b>	<b>1,859,552</b>	<b>11.30%</b>	
Contingency	0	0	0	0.00%	
<b>TOTAL EXPENDITURES</b>	<b>\$3,070,490</b>	<b>\$391,477</b>	<b>\$2,679,067</b>	<b>12.75%</b>	

VIRGINIA'S REGION 2000 LOCAL GOVERNMENT COUNCIL					
Budget to Actual for FY14					
As of August 31, 2013					
	<u>FY14 Budget</u>	<u>Actual Through 8/31/13</u>	<u>Diff Between Budget &amp; Actual</u>	<u>% of Budget Received</u>	
<b>Revenues</b>					
<b>OPERATIONS FUND (REVENUE)</b>					
Dues Town of Appomattox	1,045	1,045	0	100.00%	
Dues Town of Brookneal	1,045	1,045	0	100.00%	
Dues Town of Amherst	1,045	1,045	0	100.00%	
Dues Town of Altavista	1,045	1,045	0	100.00%	
Dues Town of Bedford	1,045	1,045	0	100.00%	
Dues Lynchburg	43,958	43,958	0	100.00%	
Dues Bedford County	43,422	43,422	0	100.00%	
Dues Campbell County	31,486	31,487	(1)	100.00%	
Dues Amherst County	18,685	18,685	0	100.00%	
Dues Appomattox County	8,637	8,637	0	100.00%	
Miscellaneous Revenue	18,500	0	18,500	0.00%	
<b>Total Operations Revenue</b>	<b>169,913</b>	<b>151,414</b>	<b>18,499</b>	<b>89.11%</b>	
<b>Grant Revenues</b>					
Appomattox Enhancement Grant	1,500		1,500	0.00%	
Agriculture Strategic Planning Grant	35,000		35,000	0.00%	
Funding from Fund Balance for Agriculture Grant	35,000		35,000	0.00%	
Brookneal Enhancement	15,000		15,000	0.00%	
CDBG- Appomattox Town	3,000		3,000	0.00%	
CDBG-Madison Heights	27,200		27,200	0.00%	
DHCD	75,971		75,971	0.00%	
DRPT / FTA	98,819		98,819	0.00%	
EDA - CEDS	25,000		25,000	0.00%	
Regional Radio Board	959,267	610,914	348,353	63.69%	
Region 2000 Services Authority	154,796	24,534	130,262	15.85%	
Ride Share	52,800		52,800	0.00%	
Funding from Fund Balance for Ride Share	10,000		10,000	0.00%	
Funding from Fund Balance for SBDC	30,000		30,000	0.00%	
Stormwater	42,000		42,000	0.00%	
Town of Amherst Waterline	700		700	0.00%	
VDOT-PL	197,064		197,064	0.00%	
VDOT-Rural	58,000		58,000	0.00%	
Virginia's Region 2000	6,000	1,000	5,000	16.67%	
WIA	1,100,000	110,587	989,413	10.05%	
<b>Total Grant Revenue</b>	<b>2,927,117</b>	<b>747,035</b>	<b>2,180,082</b>	<b>25.52%</b>	
<b>TOTAL REVENUE - OPERATIONS &amp; GRANT</b>	<b>3,097,030</b>	<b>898,449</b>	<b>2,198,581</b>	<b>29.01%</b>	
Interest	900	58	842	6.44%	
Total Revenue	3,097,930	898,507	2,199,423	29.00%	
<b>Surplus/(Use of Fund) Balance</b>	<b>\$27,440</b>	<b>\$507,030</b>	<b>(\$479,644)</b>		

**LOCAL GOVERNMENT COUNCIL**

**Budget to Actual for FY14**

**As of August 31, 2013**

**CASH ON HAND**

Sun Trust Checking

LGC Funds

384,139

WIA Trainit Funds

4,990

Local Govt Invest Pool

470,425

Petty Cash

180

**Cash on Hand**

**\$ 859,734**

**CALCULATION OF ESTIMATED YEAR-END FUND BALANCE**

Cash on Hand

\$ 859,734

Less Expenditures Remaining (and Current Liabilities)

\$ (2,150,435)

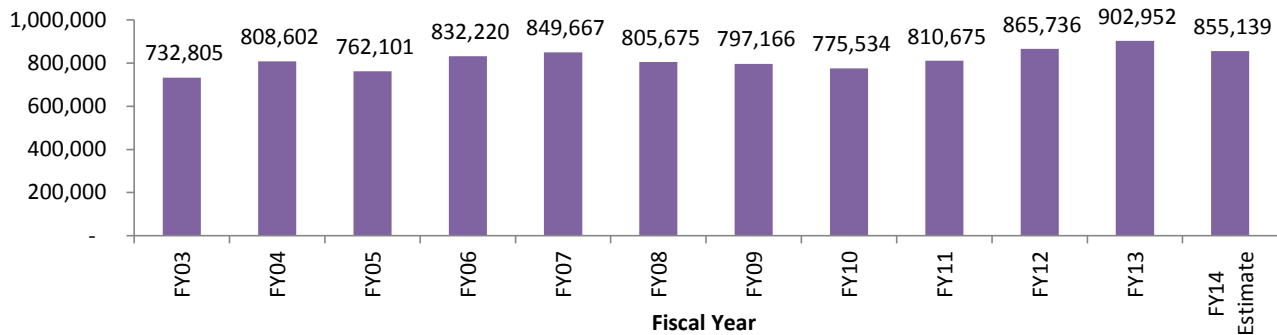
Plus Revenues Remaining (and Current Assets)

\$ 2,145,840

**Estimated Year-end Fund Balance**

**\$ 855,139**

**Year-end Fund Balance**



**Virginia's Region 2000 Local Government Council**  
**Recurring Expenses and Revenue**  
**Actual for FY11 Thru FY13; and Budget for FY11Thru FY14**

**ATTACHMENT 5**

	Actual FY11	Actual FY12	Actual FY13	Budget FY11	Budget FY12	Budget FY13	Budget FY14
<b>EXPENSES</b>							
TOTAL SALARY and BENEFITS	705,094	684,928	663,311	705,181	683,160	634,672	666,343
Direct Expenses*	144,673	159,221	134,872	155,447	186,701	166,751	# 217,300
Pass Thru Expenes	24,000	25,000	65,626	24,000	25,000	100,636	90,000
<b>Total Recurring Expenses</b>	<b>873,767</b>	<b>869,149</b>	<b>863,809</b>	<b>884,628</b>	<b>894,861</b>	<b>902,059</b>	<b>973,643</b>
<b>REVENUE</b>							
PL	207,255	168,845	164,397	225,855	179,245	184,163	197,064
DRPT	75,244	79,060	82,373	75,000	79,059	79,059	98,819
Rural	56,554	58,000	58,000	58,000	58,000	58,000	58,000
<b>Total VDOT Revenue</b>	<b>339,053</b>	<b>305,905</b>	<b>304,770</b>	<b>358,855</b>	<b>316,304</b>	<b>321,222</b>	<b>353,883</b>
Dues	143,741	145,651	149,775	143,741	145,649	149,775	151,413
DHCD/Regional Coop	66,062	75,971	75,971	66,062	75,971	75,971	75,971
Interest and Misc Income	22,975	21,968		20,766	20,500	19,400	19,400
Services Authority	112,723	134,565	142,415	112,722	138,410	150,287	154,796
Radio Board							# 25,000
EDA							# 25,000
Ride Share							# 52,800
<b>Total Recurring Revenue</b>	<b>684,554</b>	<b>684,060</b>	<b>672,931</b>	<b>702,146</b>	<b>696,834</b>	<b>716,655</b>	<b>858,263</b>
<b>Amount from Fund Balance</b>	<b>(189,213)</b>	<b>(185,089)</b>	<b>(190,878)</b>	<b>(182,482)</b>	<b>(198,027)</b>	<b>(185,404)</b>	<b>(115,380)</b>
Estimated Year End Fund Balance	810,675	865,736	902,952	791,304	808,324	872,624	855,392
Years to spend down fund balance	4.28	4.68	4.73	4.34	4.08	4.71	7.41

\*Direct Expenses include Operating expenses, and direct expenses for VDOT PL, Rural, DRPT, DHCD, Radio Board, EDA, and RideShare  
#Beginning FY14 we are including Radio Board, EDA and Ride Share

**RESOLUTION:**

**Irrevocable Election Not to Participate in Virginia Local Disability Program**

**WHEREAS**, by enacting Chapter 11.1 of Title 51.1 of the *Code of Virginia*, the Virginia General Assembly has established the Virginia Local Disability Program ("VLDP") for the payment of short-term and long-term disability benefits for certain participants in the hybrid retirement program described in Virginia Code§ 51.1-169; and,

**WHEREAS**, for purposes of VLDP administration, an employer with VLDP-eligible employees may make an irrevocable election on or before September 1, 2013, requesting that its eligible employees not participate in VLDP as of the VLDP effective date of January 1, 2014, because it has or will establish, and continue to maintain, comparable employer-paid disability coverage for such employees that meets or exceeds the coverage set out in Chapter 11.1 of Title 51.1 of the *Code of Virginia*, with the exception of long term care coverage, by January 1, 2014; and,

**WHEREAS**, it is the intent of Virginia's Region 2000 Local Government Council, 55881, to make this irrevocable election to request that its eligible employees not participate in VLDP.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** that Virginia's Region 2000 Local Government Council irrevocably elects not to participate in VLDP because it has or will establish, and continue to maintain, comparable employer-paid disability coverage for such employees; and,

**IT IS FURTHER RESOLVED** that, as an integral part of making this irrevocable election, Virginia's Region 2000 Local Government Council certifies that it has or will establish, and continue to maintain, comparable employer paid disability coverage for such employees.

Adopted in Lynchburg, Virginia this 19th day of September, 2013.

Certified: \_\_\_\_\_

Authorized Signature:

Title:





# CERTIFICATE of RECOGNITION

*By virtue of the authority vested by the Constitution in the Governor of the Commonwealth of Virginia, there is hereby officially recognized:*

## A DAY OF SERVICE

**WHEREAS**, Virginia was the first state in America to establish an official policy of religious freedom when the Virginia General Assembly enacted Thomas Jefferson's Virginia Statute for Religious Freedom in 1786, and today our Commonwealth is blessed with a vibrant and diverse religious community represented by many different faiths and traditions from across the world; and

**WHEREAS**, helping the poor and needy is a common thread that runs through the fabric of all religions, and, given the rising levels of unemployment, underemployment, and homelessness across the nation, it is fitting to encourage interfaith community action to improve the circumstances of those struggling with the effects of the global economic turn-down, natural disasters and other misfortunes and improve the quality of life in our Commonwealth; and

**WHEREAS**, loving kindness is the most valuable support to the well-being of those in need, and there is an abundance of opportunities throughout Virginia for citizens to take selfless action, such as volunteering at homeless shelters, food banks, and community agencies like the Red Cross; enabling others to become self-reliant by assisting displaced workers in finding jobs, teaching financial literacy and other life skills to the undereducated, and serving as mentors to at-risk youth and the underprivileged; and also helping communities organize resources, such as participating in food, clothes and blood drives or making charitable contributions to organizations; and

**WHEREAS**, it is important and proper to recognize days in which Virginians are encouraged to make a concerted and united effort to care for the poor and needy, to give service, and to design projects where families and individuals can assist those in need and improve the quality of life in our Commonwealth's communities; and

**WHEREAS**, hunger and poverty are issues of grave concern in the United States and the Commonwealth of Virginia; the Commonwealth of Virginia is committed to taking steps to raise awareness about the need to combat hunger in every part of our state and to provide additional resources to Virginians in need; and

**WHEREAS**, hunger is a issue that transcends geographic and faith boundaries; and more than 1,012,500 individuals in Virginia rely upon food provided by the members of the Federation of Virginia Food Banks annually; and

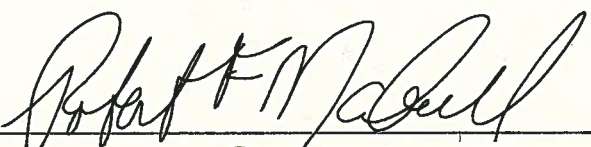
**WHEREAS**, the members of the Federation of Virginia Food Banks distributed 122,774,942 pounds of food in 2012 through its network of food pantries, soup kitchens, shelters and other community organizations; and there are many ways to serve, including the giving of time, talent and monetary donations to this important cause; and

**WHEREAS**, food banks across the country, including the seven members of the Federation of Virginia Food Banks; Blue Ridge Area Food Bank, Capital Area Food Bank, FeedMore, Inc./Central Virginia Food Bank, Feeding America Southwest Virginia, Fredericksburg Area Food Bank, Foodbank of Southeastern Virginia and Foodbank of the Virginia Peninsula will be hosting numerous events throughout the month of September to bring awareness and attention to Virginians encouraging involvement in efforts to end hunger in their local community;

**NOW, THEREFORE**, I, Robert F. McDonnell, do hereby encourage citizens in our **COMMONWEALTH OF VIRGINIA** to participate in **A DAY OF SERVICE** between **SEPTEMBER 15-29, 2013** and I call this observance to the attention of our citizens; and

**FURTHERMORE**, I call upon all faith-based organizations, community groups, civic organizations, and Virginians to come together and perform service in their local communities.



  
Governor

  
Secretary of the Commonwealth



## Did you know?

- **One in four** Americans are worried about having enough money to put food on the table in the next year.
- **1 in 5** American children (over 16 million) are “food insecure,” meaning they don’t know where their next meal will come from. Hungry children perform more poorly in school and have lower academic achievement.
- **8.8 million** Americans 50 and older face the risk of hunger.
- **37.4%** of households with children in Washington, D.C. said they were “unable to afford enough food.” This is the worst rate in the nation.
- **One in six** Marylanders were unable to afford enough food. One in five households with children in Maryland report inability to afford enough food.
- **11.8%** of people in the Commonwealth of Virginia are food insecure, meaning over 900,000 people don’t know where their next meal will come from.
- **21%** of West Virginians under the age of 18 are “food insecure.” West Virginians face one of the highest rates of food insecurity in the nation.



## 2012 Day to Serve Accomplishments

- 750 projects planned and “pinned” the regional Day to Serve map at [daytoserve.org](http://daytoserve.org)



- 14,000 volunteers

- including 3,700 youth volunteers



- 26,000 hours of service performed

- 600,000 lbs of food collected



[facebook.com/daytoserve](https://facebook.com/daytoserve)



[#daytoserve](https://twitter.com/daytoserve)



[pinterest.com/daytoserve/](https://pinterest.com/daytoserve/)



[youtube.com/user/daytoservestories](https://youtube.com/user/daytoservestories)



[daytoserve.org](http://daytoserve.org)



17 of 19

Maryland  
Virginia  
West Virginia  
District of Columbia

**ATTACHMENT 7b (1 of 2)**



Day to Serve is a unique annual event that transcends political and religious differences. It unites people of all faiths, races, cultures, and backgrounds with the shared goal of helping those in need and improving the communities where we live. Together, we aim to do our part to feed the hungry and heal the planet. This year the dates are September 15-29, 2013. (Choose a day to serve during that period of time).

**September 15<sup>th</sup>–29<sup>th</sup> 2013**

## A True Interfaith & Community Partnership

- Governor O'Malley of Maryland, Governor McDonnell of Virginia, Governor Tomblin of West Virginia, and Mayor Gray of Washington, D.C. have issued proclamations declaring Day to Serve 2013.
- Food drives may be organized and set up at local Shoppers Food Warehouse and Safeway grocery stores. Contact Karma McKlesky at karma375@gmail.com for more information. We hope that every store within our region will have a Day to Serve collection point.
- The Boy Scouts of America will participate in various locally organized Day to Serve projects.
- In celebration of the 20th Anniversary of National Public Lands Day, Maryland Governor Martin O'Malley is encouraging Marylanders to participate in this service-oriented day in regional and local parks on Saturday, September 28th.
- All Day to Serve participants should reach out to other organizations in their communities to encourage more involvement and participation.

## 2013 Goals

Our goal for 2013 is to double our success from last year – double the amount of service, the amount of food, the number of partners, participation, etc.



## Building New Partnerships

Every organization is encouraged to forge new partnerships as part of Day to Serve. Make these partnerships meaningful. Let Day to Serve be an opportunity to bring communities together. Reach across faith communities, schools, teams, businesses, local government entities, etc. to build relationships that will build community unity, all while doing something good for your neighbors, friends and the environment.

## Marketing & Publicity

- **Logo:** Same as 2012 with "Feed the Hungry, Heal the Planet" tagline.
- **Marketing items:** Tri-fold brochures for your use, social media and traditional media outreach tips. All will be provided with the ability for you to customize and print locally.
- **Social media campaign launch:** Day to Serve social media campaign will include Facebook page, Pinterest board, Twitter #daytoserve, and YouTube channel.
- **Photography & videography:** Find a photographer and videographer to take pictures of your preparation and project. Action photos with high quality resolution are needed. The governors and mayor are interested in these photos and video records and will highlight many at a traveling Day to Serve photography exhibit during the winter of 2014.
- **Media:** A Day to Serve news release about your planned projects should be sent to all local media before and after events.
- **Website:** A new, more powerful website has been set up at Daytoserve.org.
- **Launch:** A video featuring the Mayor and all the Governors is posted on the website and can be shared electronically with community partners and others. Additionally, proclamations have been issued by each, or are in process, designating their support for the Day to Serve. They also will be posted on daytoserve.org.



**ATTACHMENT 7b (2 of 2)**

## Keys to Organizing your Day to Serve

- Establish a Day to Serve planning committee, and invite members of other faiths, communities, business community leaders, non-profits and members of the media to serve with you.
- Set goals for your participation and output. If you participated last year, try to double every accomplishment.
- Record: Keep track of all service hours, number of participants, youth, groups that join you, food collected, trash collected, trees planted, stories written, etc. -- whatever you accomplish. Reporting forms will be posted on daytoserve.org.



**RESOLUTION:**

**Day to Serve**

**WHEREAS**, the governors of Virginia, Maryland and West Virginia and the mayor of Washington, D.C., have come together to support "Day to Serve"; and,

**WHEREAS**, "Day to Serve" is a unique event that has inspired a diverse group of people of our larger region to set aside their political, religious and cultural differences to strengthen our collective communities by coming together to "feed the hungry, protect and enhance the environment, as well as strengthening our communities"; and,

**WHEREAS**, the governor of Virginia has issued a proclamation encouraging all citizens of Virginia to participate in a Day of Service, between September 15-29, 2013; and,

**WHEREAS**, since the inaugural "Day to Serve" in 2012, this remarkable and unprecedented event swept from the state capital to local churches, schools, neighborhoods and families and resulted in over 750 community events with more than 14,000 volunteers, culminating in 26,000 hours of service rendered, resulting in over 600,000 pounds of food being donated to local food banks; and,

**WHEREAS**, these events also helped to improve the environment through planting trees, cleaning up parks and streams, and "adopt a road" campaigns; and,

**WHEREAS**, the governor of Virginia has requested Virginians redouble our efforts for 2013.

**THEREFORE BE IT RESOLVED** that the Virginia's Region 2000 Local Government Council supports the governor on this observance to call upon all faith based organizations, community organizations and Region 2000 residents to participate in a Day to Serve in their communities.

Adopted in Lynchburg, Virginia this 19th day of September, 2013.

Certified: \_\_\_\_\_

Authorized Signature:

Title: