

# Central Virginia Planning District Commission

## Classification Description

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**Classification Title:** Landfill Equipment Operator  
**Department:** Services Authority  
**Supervisor:** Solid Waste Operations Manager  
**Pay Grade:** 106  
**FLSA Status:** Non-Exempt

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### General Statement of Job

The Landfill Equipment Operator performs routine manual duties usually following well-defined procedures including providing services to customers disposing their waste and trash and operating various other types of equipment under routine supervision. Problems encountered are simple to general in nature.

### Specific Duties and Responsibilities

#### Essential Functions:

Place and compact refuse on a daily basis with track loader and compactor on set grade and slope.

Perform final grading and temporary closure operations as directed by Operations Manager.

Place soil or alternative daily cover over compacted waste.

Monitor landfill for illegal and/or hazardous waste and assists with waste screening.

Repair road surfaces when conditions warrant.

Operates and performs routine/major maintenance and repairs on various landfill and heavy equipment as required.

Clean and repairs residential drop off site as directed.

Assist with surveying operations to verify slopes and grades.

Assist with daily, weekly and quarterly gas well and gas flare monitoring and associated paperwork.

Haul leachate and move heavy equipment as directed.

Assist with Storm Water Pollution Prevention Plan.

Perform grounds maintenance duties as assigned.

Study applicable service manuals and participates in technical training and certification programs to stay abreast of technological changes.

Study regulatory manuals and participate in Waste Management Facility training courses.

Attend meetings as required.

Perform other duties to provide direct or indirect service to the Service Authority members or customers as assigned.

When unusual situations occur and /or a local official declares a State of Emergency, all Services Authority employees may be required to accept and perform special assignments as needed to ensure appropriate service delivery.

### **Knowledge, Skills, and Abilities:**

Ability to understand implications of decisions.

Ability to learn new skills and translates prior experience into new skills.

Exhibit common courtesy and basic communication skills to work within a team environment.

Ability to speak in a way that is clear and precise about what is required and clearly passes information on.

Listen and acquire job specific clarification.

Focus on solving conflict.

Follows through, resolves and seeks feedback regarding questions, requests and/or complaints in a timely manner.

Basic computer skills for maintaining equipment and inventory records.

Volunteers readily and seeks increased responsibility.

Ability to prioritize and complete projects in a timely manner.

### **Education and Experience**

High school or completion of GED equivalent desired.

Three (3) years of experience as an Equipment Operator desired.

Valid Virginia Driver's license. Successful completion of CDL license with tanker and related endorsements desired; must be able to obtain a CDL physical card.

Qualify for insurance under the Authority's Insurance Policy; successfully pass drug screening, background check and references.

Successful completion of the following classes with certificate within 3 years of employment:

- Landfill Gas Well Monitoring class
- Landfill Heavy Equipment Safety Training class
- Landfill Operator Training Course
- Waste Screening Class,
- Storm Water Pollution Prevention Plan training class.
- Approved supervisor training course
- Other classes and licenses as required by the County or State.

Certified on each piece of equipment for operation and maintenance as determined by the Operations Manager and Director.

### **Physical Conditions and Work Environment**

The work is performed mainly outdoors where the job requires exposure to the weather conditions and hazardous conditions. The noise level of the working environment is loud. Work involves a high degree of physical strain. Ability to stoop, crouch, walk, push, pull lift and carry up to 50 pound loads over rough terrain climb on and off large equipment and work in all weather conditions.

**Date Drafted:**           **October 2016**

**Date Approved:**       **11/30/2016**

**Date Amended:**